**COMMITTEE NAME**

**Date**: Date

**Time**: Time

**Facilitator**: Facilitator

Committee Members Present

Name, Title 1 | Name, Title 2 | Name, Title 3 | Name, Title 4 | Name, Title 5 | Name, Title 6 | Name, Title 7 | Name, Title 8 | Name, Title 9 | Name, Title 10 | Name, Title 11 | Name, Title 12 | Name, Title 13

Committee Members Absent

Name, Title 1 | Name, Title 2 | Name, Title 3 | Name, Title 4 | Name, Title 5 | Name, Title 6 | Name, Title 7

Invited Guest(s) And Staff

Name, Title 1 | Name, Title 2 | Name, Title 3 | Name, Title 4 | Name, Title 5 | Name, Title 6 | Name, Title 7 | Name, Title 8 | Name, Title 9 | Name, Title 10 | Name, Title 11 | Name, Title 12 | Name, Title 13

# Approval Of Minutes

The minutes were read from the August meeting and approved.

# Committee Updates

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# Committee Action

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# Old Business

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# New Business

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# Committee Reports

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# Announcements

Enter Announcements

# Next Meeting

Date | Time, Location

# Adjournment

Motion to adjourn was made at 9:00 p.m. and was passed unanimously.