Email Etiquette: Tips, Tricks, & Tone Webinar links:

I really love the Forbes remote work series. Here is an example:

 $\underline{https://www.forbes.com/sites/kourtneywhitehead/2020/04/26/4-tips-to-help-you-send-more-effective-networking-}$

emails/?utm_source=newsletter&utm_medium=email&utm_campaign=career&cdlcid=5e862e5d
fc818275eac01652#6f08e8e1fd6d

Couple other links:

15 Email Etiquette Rules Every Professional Should Follow

https://www.inc.com/business-insider/email-etiquette-rules.html

25 Tips for Perfecting Your E-mail Etiquette

https://www.inc.com/guides/2010/06/email-etiquette.html

How to Make Sure Your Emails Give the Right Impression

https://hbr.org/2017/02/how-to-make-sure-your-emails-give-the-right-impression

The Essential Guide to Crafting a Work Email

https://hbr.org/2015/07/the-essential-guide-to-crafting-a-work-email

Drop Box:

https://www.dropbox.com/business/landing-

 $\frac{t61fl?}{tk=paid} \underbrace{sem} \underbrace{goog} \underbrace{biz} \underbrace{b\&} \underbrace{camp=142947702\&} \underbrace{kw=drop\%20box|e\&} \underbrace{ad=41811332207} \underbrace{8\|c\&gclid=Cj0KCQjwpNr4BRDYARIsAADIx9zX9BTf2D6cGXwAb2Zz8wHZdhfkwJWM09} \underbrace{HtfhLZw8d0D21Rg7ns6OYaAlobEALw} \underbrace{wcB}$

Ho to write effective emails:

https://business.tutsplus.com/tutorials/write-effective-emails--cms-29621

How to Tame your Outlook Inbox Video:

https://www.youtube.com/watch?v=JW4xum620QI

5 reasons why email, text, and chat can be barriers of communication

https://axerosolutions.com/blogs/timeisenhauer/pulse/392/how-to-avoid-the-communication-barriers-of-chat-and-

text#:~:text=Missing%20body%20language.&text=You%20can't%20see%20the,posture%20or%20other%20nonverbal%20communication.&text=Without%20the%20benefit%20of%20body,misinterpreting%20the%20meaning%20of%20communications.

97 Interesting facts about body language

https://www.factretriever.com/body-language-facts