**ATTACHMENT II – PROGRAM PLANNING TOOL**

Use this form to plan your program and identify the unrepresented population(s) you plan to serve.

|  |  |
| --- | --- |
|  | PROGRAM PARTICIPANTS, ACTIVITES AND OUTCOMES |
| Program Outreach  | Program Participants | Program Goals[[1]](#footnote-1) | Goals per Cohort |
| 1. Individuals Recruited
 |  | 30 |
| 1. Individuals Enrolled in the Program
 |  | 25 |
| 1. Individuals Complete the Program
 |  | 21 (85% of those that enroll) |
| Underrepresented Populations *(enrolled participants)* | Gender |  |   |
| 1. Male
 |  |   |
| 1. Female
 |  |  |
| 1. Gender Non-Conforming or Genderqueer/Non-Binary
 |  |  |
| Race/Ethnicity |  |   |
| 1. White, non-Hispanic
 |  |   |
| 1. Black, non-Hispanic
 |  |  |
| 1. Hispanic/Latino
 |  |  |
| 1. Asian
 |  |  |
| 1. American Indian/Alaskan Native
 |  |  |
| 1. Two or more races
 |  |   |
| Age |  |   |
| 1. 16-24
 |  |   |
| 1. 25-54
 |  |   |
| 1. 55+
 |  |   |
| Veteran Status |  |   |
| 1. Yes
 |  |   |
| 1. No
 |  |   |
| Services | Essential Skills Training |  |   |
| Related Training and Instruction (classroom / virtually based) |  |   |
| Related Training and Instruction (work-based learning) |  |   |
| Supportive Services |  |   |
| Other (Describe) |  |  |
| Outcomes | Total participants who complete a pre-apprenticeship program.  |  | 21 (85% of those that enroll) |
| Total participants who complete a pre-apprenticeship program and receive a credential. |  | 21 (85% of those that enroll) |
| Total participants who are hired by an employer and enrolled in a Registered Apprenticeship Program |  | 18 (70% of those that enroll) |
| Average hourly wage of apprentices at enrollment of a Registered Apprenticeship program. |  |  |
| Total pre-apprentices who complete an apprenticeship education/training program. |  |  |
| Total participants who complete the pre-apprenticeship program and open a small business (above and beyond entering/completing an apprenticeship program). |  |  |
| Total participants who complete the pre-apprenticeship program and are hired by a construction employer and do not enroll in an apprenticeship program. |  |  |
| Total pre-apprentices who complete an apprenticeship education/training program and earn a degree. |  |   |
| Total participants who complete the pre-apprenticeship program and enroll in advanced construction training instead of enrolling in an apprenticeship program. |  |  |

1. Programs are encouraged to propose program goals that meet or exceed the cohort-based goals, and reasonable and achievable program goals that contribute to significantly increase representation of underserved groups. If the proposed program intends to deliver more than one cohort per year, make the necessary adjustments to the program goals.

Proposed programs can focus on one or multiple underserved populations and must include reasonable program goals that contribute to significantly increase representation of the underserved groups they propose to work with. [↑](#footnote-ref-1)