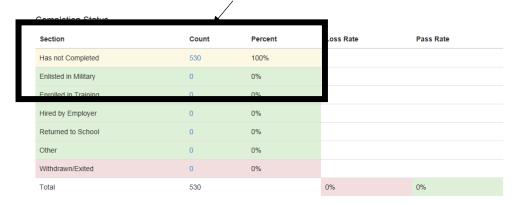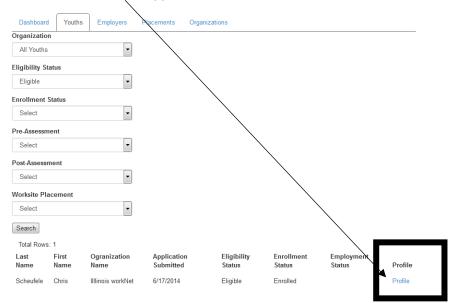Go to www.illinoisworknet.com/SYEP2014guide and select "Sign into SYEP Partner Tools".

Select the count for "Has not completed" link. These are participants who have not had the completion status set.

Section	Count	Percent	Loss Rate	Pass Rate
Has not Completed	530	100%		
Enlisted in Military	0	0%		
Enrolled in Training	0	0%		
Hired by Employer	0	0%		
Returned to School	0	0%		
Other	0	0%		
Withdrawn/Exited	0	0%		
Total	530		0%	0%

Select the Profile for the applicant.

Last Name	First Name	Ogranization Name	Application Submitted	Eligibility Status	Enrollment Status	Employment Status	Profile
Scheufele	Chris	Illlinois workNet	6/17/2014	Eligible	Enrolled		Profile

Scroll down to access the application information.

Eligibility, Enrollment, and Completion Status

Eligibility Status

Eligible

Enrollment Status

Enrolled

☐ Work Experience Project for In-School Youth (16-21)
☑ Work Experience Project for Out-of-School Youth (16-24)
☐ Community Gardens for Eligible Youth (16-24)

Completion Status *Youth that have successfully completed SYEP must have completed a Pre/Post-Assessment and at least one submitted payroll entry.*

Has not Completed ▼

Update

Select update to save the status.

Once a youth is enrolled in a program, they can be withdrawn at any time.

Has not Completed
Withdrawn/Exited

Enrolled youth can be set with a positive outcome once they have:

- Completed the pre-assessment,
- Competed the post-assessment, and
- A minimum of one payroll entry.

Has not Completed
Enlisted in Military
Enrolled in Training
Hired by Employer
Returned to School
Other