Prior to the release of the Youth Apprenticeship/Career Pathway Illinois workNet tools, providers will complete this document for each youth that is interested in participating in their program. The purpose of this document is to ensure youth are aligned to programs based on their skills, interests, and program baseline requirements.

1. Does the youth meet any of the following WIOA eligibility requirements? Yes/No
    A. Yes: Do they meet the requirements for scenario 1, 2, or 3?
    B. No: The customer should not be put into the program.

	Scenario 1	Scenario 2	Scenario 3
Age	14-21	16-21	22-24
In School	Yes	No	No

Meets the following criteria:	*In-School Youth Eligibility*
	 Low income, receives or is eligible to receive a free/ reduced price lunch, lives in a high poverty area and meets one of the following:
	 • Basic skills deficient
	 • An English Language learner
	 • An offender
	 • Homeless/runaway/in foster care or aged out of foster care system
	 • Pregnant or parenting
	 • Individual with a disability
	 • An individual requiring additional assistance to enter or complete an educational program or to secure or hold employment
		Out-of-School Youth Eligibility
		 • A school dropout
		 • Low income recipient of a secondary school diploma or it's recognized equivalent and
		   ○ Basic skills deficient or
		   ○ An English language learner
		 • Subject to juvenile or adult justice system
		 • Homeless/runaway/in foster care or aged out of foster care system
		 • Pregnant or parenting
		 • Individual with a disability
		 • Low income and requiring assistance to enter or complete an educational program or to secure or hold employment	

2. If the customer is eligible, complete an interest inventory. Based on the results, identify the first, second, and third choice for a career pathway.

Illinois workNet has interest inventories to identify careers/career pathways that match your customer's skills and interests.

1. Go to www.illinoisworknet.com and login or setup your account.
2. Select Skills & Interests. ★Skills & Interests
3. Select Career Cluster Inventory.

Career Cluster Inventory

4. View and save results.
5. Identify the top 3 career pathway matches.

Identify the Top 3 Matches	Career Cluster Area
	Agriculture, Food, and Natural Resources
	Architecture and Construction
	Arts, Audio/Visual Technology, and Communications
	Business Management and Administration
	Education and Training
	Finance
	Government and Public Administration
	Health Science
	Hospitality and Tourism
	Human Services
	Information Technology
	Law, Public Safety, Corrections, and Security
	Manufacturing
	Marketing
	Science, Technology, Engineering, and Mathematics
	Transportation, Distribution, and Logistics

3. Does your organization offer a program that matches one of the 3 career pathway identified by your customer (in previous question)?
   A. If the customer career pathway does not match any programs offered by your agency, they should not be put in the program.
   B. If the customer career pathway does match any programs offered by your agency, continue with the following baseline assessment questions.

   1. Does the training program or related career field require a TB or Hepatitis screening? Yes/No
      a. Yes: Can the customer pass the required physical test/screening?
         i. If the customer cannot meet the requirement, they should not be put into this program.
      b. No: This question does not impact customer suitability for the program.

   2. Does the training program or related career field require drug testing? Yes/No
      a. Yes: Can the customer pass the required drug test or is willing to make changes to pass the test?
         i. If the customer cannot meet the requirement, they should not be put into this program.
      b. No: This question does not impact customer suitability for the program.

   3. Does the training program or related career field have a vision requirement? Yes/No
      a. Yes: Can the customer meet the vision requirement?
         i. If the customer cannot meet the requirement, they should not be put into this program.
      b. No: This question does not impact customer suitability for the program.

   4. Does the training program or related career field have an appearance requirement? Yes/No
      a. Yes: Can the customer meet the appearance requirement?
         i. If the customer cannot meet the requirement, they should not be put into this program.
      b. No: This question does not impact customer suitability for the program.

   5. Does the training program or related career field have a taste/smell requirement? Yes/No
      a. Yes: Can the customer meet the taste/smell requirement?
         i. If the customer cannot meet the requirement, they should not be put into this program.
      b. No: This question does not impact customer suitability for the program.

   6. Does the training program or related career field have a motor vehicle ticket/instances requirement? Yes/No
      a. Yes: Can the customer meet the motor vehicle ticket/instances requirement?
         i. If the customer cannot meet the requirement, they should not be put into this program.
      b. No: This question does not impact customer suitability for the program.

   7. Does the training program or related career field have a valid driver license requirement? Yes/No
      a. Yes: Can the customer meet the valid driver license requirement?
         i. If the customer cannot meet the requirement, they should not be put into this program.
      b. No: This question does not impact customer suitability for the program.

   8. Does the training program or related career field have a background requirement? Yes/No
      a. Yes: Can the customer meet the background requirement?
         i. If the customer cannot meet the requirement, they should not be put into this program.
      b. No: This question does not impact customer suitability for the program.