



Free Online Career Plan and Resume Building Tools to Help Students Reach Their Career Goals
September 2019



Presentation Materials Available at <https://qr.go.page.link/Q9ojo>.

1

SHARE YOUR EXPERIENCE



What are some of the challenges you face while helping students with career planning?

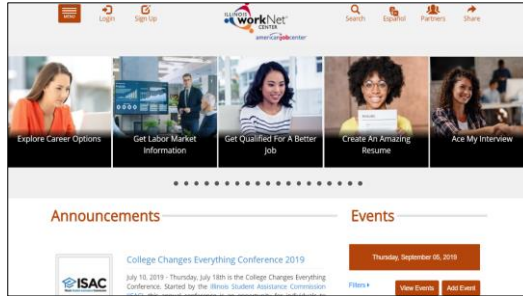


<https://learningapps.org/display?v=p26za3k2k19>

2

ILLINOIS WORKNET: **BENEFITS FOR STUDENTS AND ADVISORS**

- Students access resources and tools to help them explore careers, training, and skills needed to reach their training and employment goals.
- Advisors have access to the same resources and tools in addition to instructor guides and partner tools to recover passwords, view student assessments, plans, saved resumes, and more.
- All resources are FREE.



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AGENDA



Student View

Advisor/Instructor Tools

- Illinois workNet Tools & Guides
- Career Plan Demo
- Resume Builder Demo
- Customer Support Center Overview
- Career Plan Builder Demo
- Next Steps

4

STUDENT TOOLS: GETTING STARTED

Students must have an Illinois workNet account in order to use personalized tools.



STEP ONE

Go to www.illinoisworknet.com to **Sign Up** for an Illinois workNet account.



STEP TWO

Verify your Illinois workNet account via email.



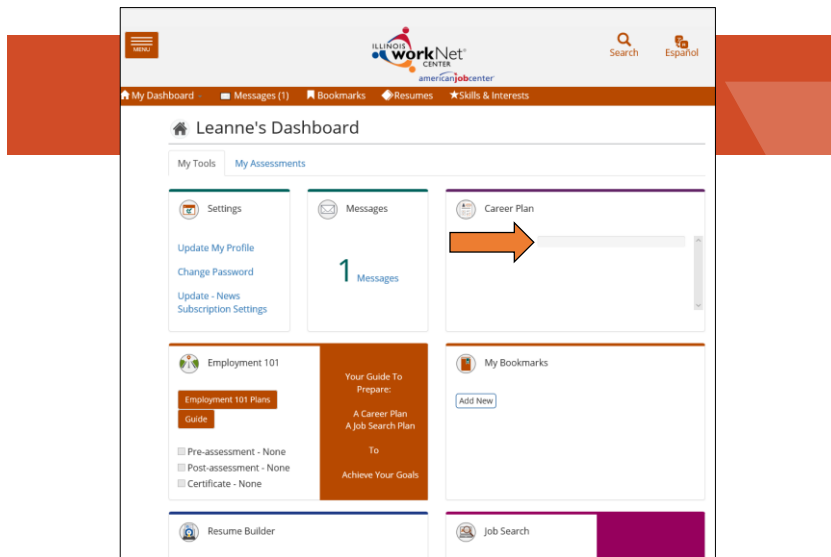
STEP THREE

Go to My Dashboard, then select the Dashboard icon.

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MY DASHBOARD: GETTING STARTED WITH MY CAREER PLAN

Student View



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MY CAREER PLAN: START WITH A STEP-BY-STEP APPROACH

Student View

The screenshot shows the 'MY CAREER PLAN' interface. At the top, there's a navigation bar with 'Skills, Interests & Experiences', 'Plan Goals and Steps', 'Accomplishments', 'Job Leads', and 'Update Log'. Below this is an 'OVERVIEW' section with a 'CUSTOMER GOALS/PLAN AGREEMENT' box. A table lists goals with columns for Goal, Steps, More Info, Earliest Start Date, Latest Due Date, and Status. An arrow points from the 'Show Next Steps' link in the table to a detailed view of a step.

Goal	Steps	More Info	Earliest Start Date	Latest Due Date	Status
Get training to enhance your skills.	Show Next Steps		3/6/2019	7/1/2019	On Track
Get a job or work experience.	Show Next Steps				Not Started
Get support to reach your goals.	Show Next Steps				Not Started
Living independently.					Not Started

Update	*Get Started: Learn about exploring careers.	Use the Explore Careers Guide to:	Planned/Not Started (Scheduled)
Update	Join a student/trade association to learn about	Student and trade	Planned/Not Started

- Self-Access:**
- Students access and update pre-populated steps.
- Staff-Assisted:**
- Staff have the ability to update pre-populated steps or add other steps/services through Customer Support Center Tools.

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MY CAREER PLAN: START WITH A STEP-BY-STEP APPROACH

Student View

The screenshot shows the 'MY CAREER PLAN' interface with the 'DESIRED CAREER PATH' section selected. It displays a 'Career Pathway Choice' (Law, Public Safety, Corrections, and Security), 'Occupation 1' (Animal Control Workers), 'Occupation 2' (Counselors, Legal), and 'Wage Goal (Per Hour)' (None). A list of topics is shown on the right, including Skills and Interests, Employment Goals, Situations, Disability Benefits Estimator, Employment 101, NOCTI Results, Observational Evaluation, and Worksite Evaluation.

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MY CAREER PLAN: START WITH A STEP-BY-STEP APPROACH

Student View

The screenshot shows the 'MY CAREER PLAN' interface with the 'Accomplishments' tab selected. The current project is 'Illinois workNet'. The navigation menu includes 'Skills, Interests & Experiences', 'Plan Goals and Steps', 'Accomplishments', 'Job Leads', and 'Update Log'. The 'OVERVIEW' section contains a 'CUSTOMER GOALS/PLAN AGREEMENT' area with a 'Download Career Plan' button. Below this are three sections: 'COMPLETED GOALS LIST' (No Completed Goals), 'EARNED CREDENTIALS LIST' (No Earned Credentials), and 'COMPLETED SERVICES LIST' (Organize your information, Get Started: Learn how to prepare to find a job). A 'RESUME BUILDER' section on the left includes 'Resume Builder' and 'Guide' buttons, and checkboxes for 'Cover Letter Saved' and 'Resume Saved'.

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MY CAREER PLAN: START WITH A STEP-BY-STEP APPROACH

Student View


The screenshot shows the 'MY CAREER PLAN' interface with the 'Job Leads' tab selected. The current project is 'Illinois workNet'. The navigation menu includes 'Skills, Interests & Experiences', 'Plan Goals and Steps', 'Accomplishments', 'Job Leads', and 'Update Log'. The 'OVERVIEW' section contains a 'CUSTOMER GOALS/PLAN AGREEMENT' area with a 'Download Career Plan' button. Below this is an 'ARTICLES AND TIPS' section with a 'View All' button and a promotional banner for 'IllinoisJobLink.com' featuring a 'WE ARE HIRING' sign and a group of people. At the bottom, there is a 'BOOKMARKED JOBS' section with a list of jobs: 'Public Health Nurse', 'Armed Diplomatic Security Officer', 'RN Telenurse - 40 hrs/wk Evenings (work from home eligible)', and 'Data Entry Specialist'. Each job has a small 'X' icon to its right.

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MY CAREER PLAN: EXAMPLE RESOURCE LINKS

Student View

EXPLORE CAREERS GUIDE



1/9: Explore Career Introduction

Exploring career options and planning for your career is exciting and rewarding. Whether you're new to the workforce or have years of experience, Illinois workNet has the tools to help you create your roadmap to success. So, when you are ready to make a career move, you'll be able to make an informed decision.

Use Illinois workNet tools to explore careers:

- Skills and Interest Surveys
- Careers, Wages and Trends Search
- Demand Occupations Search
- Employment 101

Get Started

Explore Careers

- Explore Careers Guide
- Skill & Interest Surveys
- Careers, Wages & Trends Search
- Demand Occupations Search
- Employment 101
- Labor Market Information
- Planning for the Future Articles
- Career Exploration Videos
- Career Exploration Resources

Training & Credentials

- Training and Credentials Guide
- WIOA Approved Training Programs Search
- Public & Private Training Programs Search
- Apprenticeship Opportunities Search
- Adult Education Opportunities
- Employer-Based Training Programs
- Planning & Financing Training Articles
- Training & Financial Aid Videos
- Training & Financial Aid Resources

Qualify for Jobs

- Prepare to Find a Job Guide
- Job Skills Guides
- Digital Literacy Guides
- Resume Writing Guide
- Marketing Your Skills Articles
- Job Qualification Videos
- Job Qualification Resources

- Job Openings & Recruiting
- Network & Connect
- Layoff Assistance
- Updates & Help

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MY DASHBOARD: EMPLOYMENT 101

Student View

Employment 101

Your Guide To Prepare:

- A Career Plan
- A Job Search Plan

To

- Achieve Your Goals

My Bookmarks

- Why Attendance and Self-Presentation Skills Matter (X)
- Keep Your Business (X)
- Joseph Business School, The (X)

1 2 3 4 5

Add New 3 of 13 See All

Resume Builder

Resume Builder Guide

- Cover Letter Saved
- Interview Practice Saved
- Resume Saved
- Assessments Saved
- Portfolio Saved
- Website Saved

Are your saved items not checked? Next Steps

Job Search

- Data Entry Specialist (X)
- Teacher Substitute - APPLY... (X)
- Parking Enforcement Officer (X)

1 2

3 of 4 See All

My Bookmarked Jobs

Program Applications

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EMPLOYMENT 101: STEP-BY-STEP APPROACH

Student View

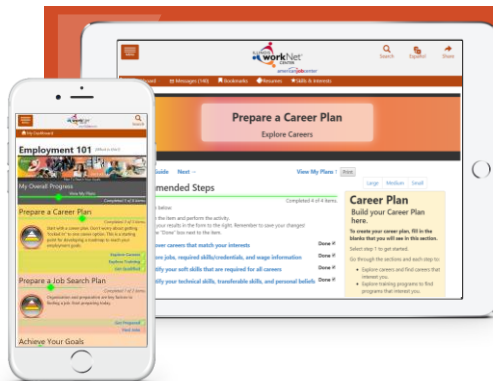
Employment 101 is a self-guided tool to help students develop a plan to reach their career goals.

Career Readiness: Employment 101 Guide			
1. Take Pre-Assessment	2. Complete Guide	3. Take Post-Assessment	4. Download Certificate
<p>You have taken the Pre-Assessment and received a score of 52% correct.</p> <p>Overview:</p> <ul style="list-style-type: none"> 25 multiple choice questions Not a timed assessment Take it only once This assessment is graded but the grade is not counted against you <p>Topics Covered:</p> <ul style="list-style-type: none"> Career Exploration Training Program Exploration Workplace Skills Job Search Skills Goal Setting Violence Prevention and Awareness 	<p>Employment 101 Guide</p> <p>Overview:</p> <ul style="list-style-type: none"> Follow the steps to develop a Career Plan and Job Search Plan Use the resources to create a resume and portfolio <p>Planning Tools:</p> <ul style="list-style-type: none"> Skill and Interest Results Career and Training Research Resume & Portfolio Builder Job Search Organizer Achieve Your Goals Notes S.M.A.R.T. Plan 	<p>Post-Assessment</p> <p>You have taken the Post-Assessment and received a score of 96% correct. You can take the Post-Assessment again and the higher score will be kept.</p> <p>Overview:</p> <ul style="list-style-type: none"> 25 multiple choice questions Not a timed assessment Unlimited number of attempts Highest score is saved Score 70% or higher to earn a Certificate of Completion <p>Topics Covered:</p> <ul style="list-style-type: none"> Career Exploration Training Program Exploration Workplace Skills Job Search Skills Goal Setting Violence Prevention and Awareness 	<p>Certificate of Completion</p>

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EMPLOYMENT 101: THE GUIDE

Student View



INSTRUCTOR GUIDES AVAILABLE:

- Prepare a Career Plan
- Prepare a Job Search Plan

STEPS WITH INTEGRATED RESOURCES:

- Articles
- Searches
- Tools
- Videos
- Link to View Plans

SIDE BAR FOR:

- Career Planning
- Job Search Records
- Goals and Notes

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EMPLOYMENT 101: INTEGRATED TOOLS

Student View

Skills and Interest Surveys

STUDENTS COMPLETE THE CAREER CLUSTER INVENTORY

Career Cluster Inventory



Rate 80 activities as like very much, like, dislike, or not sure.
Results: Provides a graph indicating how your interests match up to each career cluster area.

Duration 5-25 minutes

STUDENTS AND INSTRUCTORS CAN VIEW RESULTS


Career Clusters	Score
Arts, Audio/Visual Technology, and Communications	10
Transportation, Distribution, and Logistics	10
Finance	9
Government and Public Administration	9
Law, Public Safety, Corrections, and Security	9
Business Management and Administration	8
Hospitality and Tourism	8
Information Technology	8
Manufacturing	8
Science, Technology, Engineering, and Mathematics	8
Education and Training	7
Marketing	6
Architecture and Construction	5
Health Science	5
Human Services	5
Agriculture, Food, and Natural Resources	4

Source: Illinois Career Information System (CIS) brought to you by Illinois Department of Employment Security.

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EMPLOYMENT 101: INTEGRATED TOOLS

Student View




Research Careers, Wages & Trends

Source: Illinois Career Information System (CIS) brought to you by Illinois Department of Employment Security.



STUDENTS

- Explore Options In Career Pathways**
- Learn About Wages, Job Opportunities, Working Conditions, Required Skills & More**
- Learn About Required License/Certification and Training Programs**



Administrative Assistants

Career Clusters > Business Management and Administration > Administrative Assistants >

\$ Job Posts & Wages
Skills & Training
Find Jobs & Information

Occupation is in demand for the following regions: **Northern Statewide**

Administrative Assistants - At a Glance
 Secretaries perform a variety of clerical and administrative duties needed to run an office.

Quick Facts: Secretaries	
Wages	Earn \$34,190 per year
Employment	Very large occupation
10 Year Growth	More slowly than average
Annual Openings	Very high

Preparation
 A secretary typically needs to:

- Have a high school diploma or equivalent
- Complete short-term, on-the-job training

Working Conditions
 In a typical work setting, secretaries:

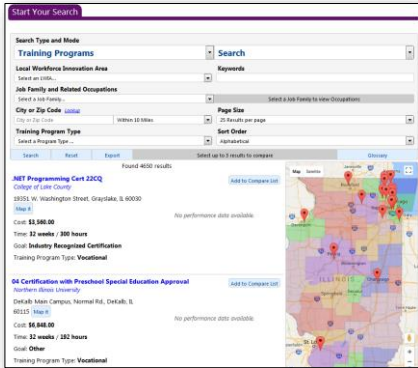
16

EMPLOYMENT 101: INTEGRATED TOOLS

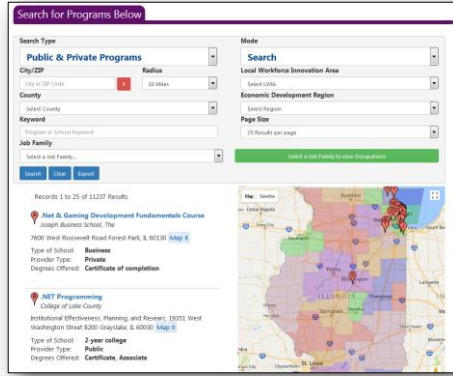
Student View

Research Training

WIOA APPROVED TRAINING PROGRAMS



PUBLIC & PRIVATE TRAINING PROGRAMS*

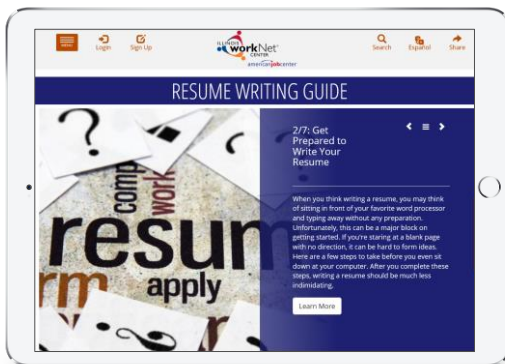


*Source: Illinois Career Information System (CIS) brought to you by Illinois Department of Employment Security.

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EMPLOYMENT 101: INTEGRATED TOOLS

Student View



Guides:

Job Skills Guide

Digital Literacy Guide

Resume Writing Guide

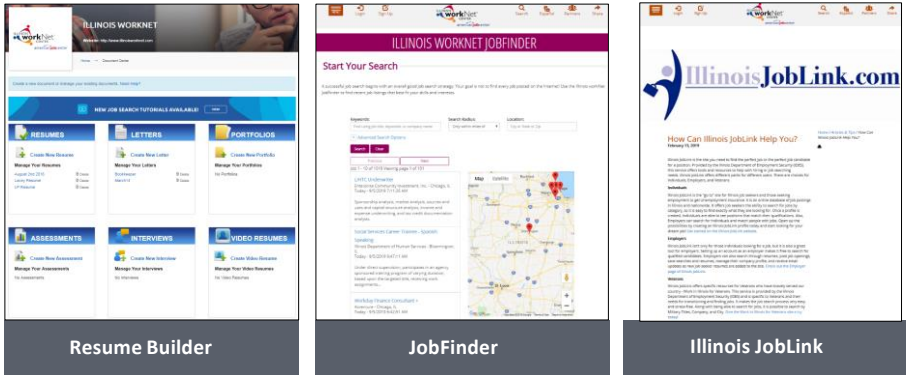
Social Media Guides

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EMPLOYMENT 101: INTEGRATED TOOLS

Student View

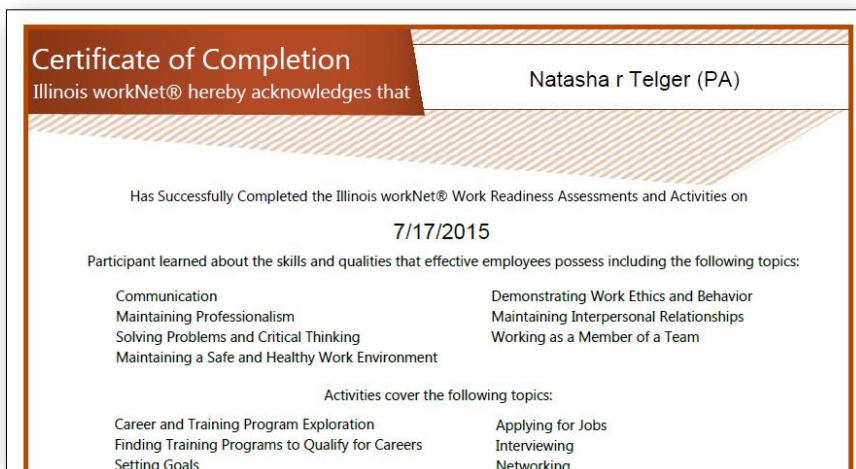
Find Jobs Tools



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EMPLOYMENT 101: CERTIFICATE OF COMPLETION

Student View

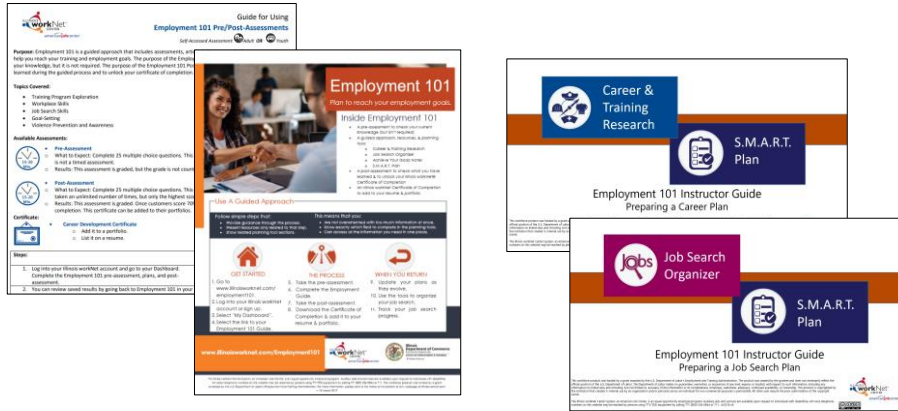


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EMPLOYMENT 101: SUPPORTING RESOURCES

- Guide for Using Employment 101 Customer Guide ([PDF](#))
- Employment 101 Overview for Customers ([PDF](#))
- Employment 101 - Career Plan Instructor Guide ([PPT](#))
- Employment 101 - Job Search Plan Instructor Guide ([PPT](#))

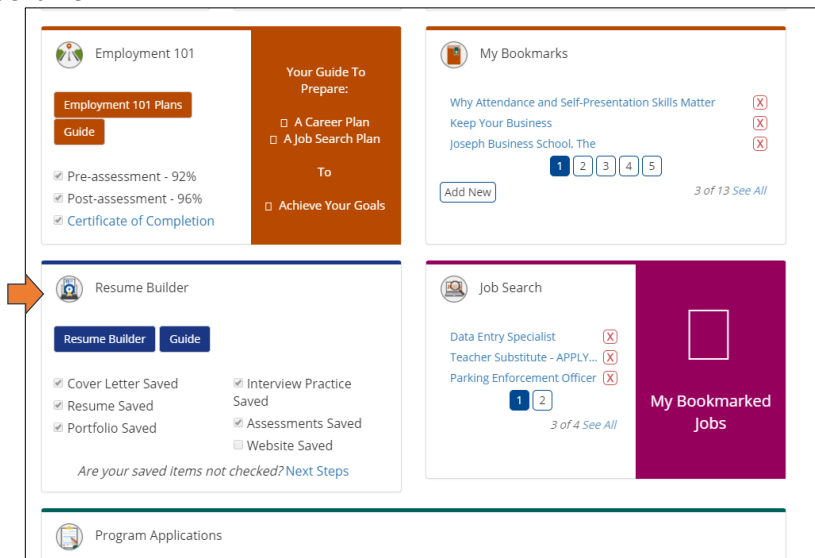
<https://www.illinoisworknet.com/partners/Pages/Assessments.aspx>



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MY DASHBOARD: RESUME BUILDER

Student View



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OPTIMAL RESUME: RESOURCES

Resume Writing Guide

- Get Prepared
- Start Writing
- Customize Your Resume
- Use Your Resume for Interview Prep
- **Illinois workNet Resume Builder Tools**
- More Articles

Resume Builder – Helps create a clean, professional-looking resume. You can start a resume from scratch or choose from over 500 samples to use as a starting point.

Letter Builder – Helps create a professional letter. This includes any job-related letters, such as cover letters, thank-you letters, and job acceptance letters.

Portfolio Builder – Lets you create and organize a portfolio of your past projects.

Self-Assessment Tool – Lets you take different assessments and save the results. You can use them to assess and identify your skills, strengths, and accomplishments.

Interview Prep – Lets you practice your interviewing skills in real time. You can respond to a set of common interview questions and record yourself doing so.

Video Resume Builder – Lets you create and record a video version of your resume. You can also create a script to be read to you as you record, if you like.

Website Builder – Helps you create a personal website for yourself. You can add materials you’ve already made (such as resumes, letters, and portfolios) to your website.

Resume Builder tools can be found in your Illinois workNet account. Simply login and click on “Resumes” under the “My Dashboard” menu. After this, you’re ready to start building!

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OPTIMAL RESUME: ACCESSING YOUR ACCOUNT



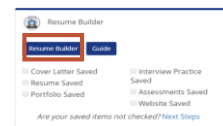
STEP ONE

Go to www.illinoisworknet.com and **Login** to your Illinois workNet account.



STEP TWO

Go to **My Dashboard**.



STEP THREE

Select **Resume Builder**.

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OPTIMAL RESUME: GETTING STARTED

- Complete any contact information that is missing.
- Enter your career preferences.
- Hold CTRL to select multiple items.
- Click Save.
- You may change Industry at any time.

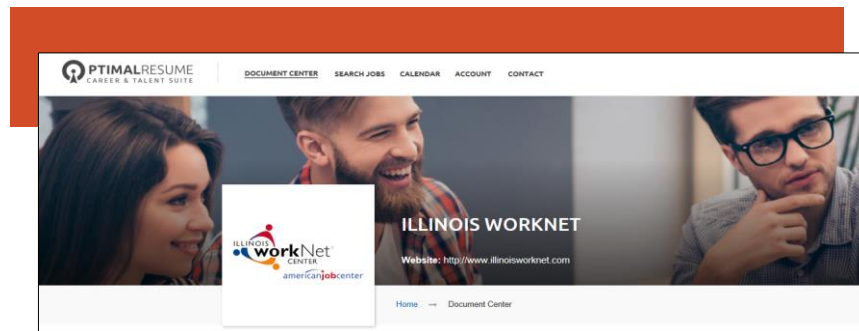
The screenshot shows the 'Career Preferences' form with the following sections:

- * Preferred Industry:** hold CTRL for multiple selection (max. 5). Options include Academic, Accounting, Agriculture/Farming/Agribusiness, Architecture - Commercial, Architecture - Landscape, and Architecture - Other.
- * Preferred Job Function:** hold CTRL for multiple selection (max. 5). Options include Accounting/Finance, Administrative/Clerical, Advertising, Advertising/Marketing/Public Relations, Aerospace/Aviation/Defense, and Agriculture, Forestry, & Fishing.
- * Preferred Work Type:** hold CTRL for multiple selection (max. 5). Options include Career/Degreed, Co-op, Contractor, Externship, Fellowship, and Full Time.

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OPTIMAL RESUME: DOCUMENT CENTER

- The Document Center offers storage for files you create or upload.
- All documents created within Optimal Resume can be accessed from your Illinois workNet Dashboard at any time.
- Access from the **Resumes** button on the homepage toolbar.



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OPTIMAL RESUME: DOCUMENT CENTER

Select from a variety of documents/content to manage

The Document Center interface displays several categories of documents to manage:

- RESUMES:** Create New Resume, Manage Your Resumes
- LETTERS:** Create New Letter, Manage Your Letters
- PORTFOLIOS:** Create New Portfolio, Manage Your Portfolios
- ASSESSMENTS:** Create New Assessment, Manage Your Assessments
- INTERVIEWS:** Create New Interview, Manage Your Interviews (No Interviews)
- VIDEO RESUMES:** Create Video Resume, Manage Your Video Resumes (No Video Resumes)
- WEBSITES:** Create New Website, Manage Your Websites (No Websites)

Today, we will focus on the Resume Builder Section!

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OPTIMAL RESUME: RESUME BUILDER

- From Document Center, select Create New Resume, name your resume, then click Start.
- Upload an existing resume.
 - You **can not** edit a resume you upload.
- If you use standard resumes with your customers, you can send them to info@IllinoisworkNet.com and Optimal will upload them into their system as a template that can be used.

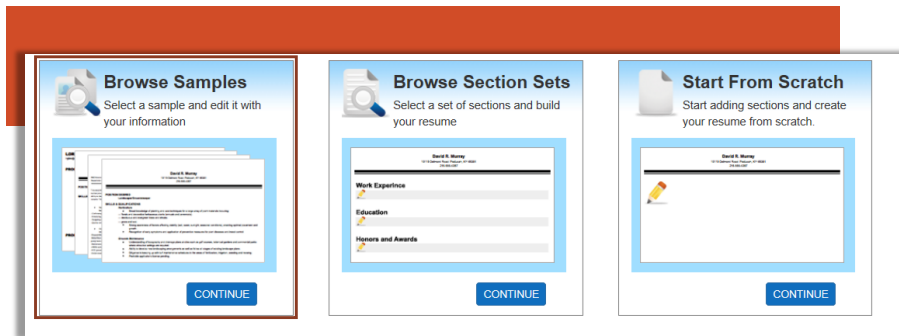
The Resume Builder interface shows the 'Create New Resume' form with the following fields and options:

- NAME RESUME:** A text input field for naming the resume.
- Upload resume:** A checkbox option to upload an existing resume.
- If you already have a resume, you can upload it here. Note that you can't edit an uploaded resume.
- START RESUME** or **Cancel:** Buttons to proceed or cancel the process.

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OPTIMAL RESUME: RESUME BUILDER

- Three options are available to create a new resume:
 - **Browse Samples** – Provides templates to select a resume (540 samples are available).
 - **Browse Section Sets** – Provides section headers, you complete filling in the rest of the information.
 - **Start From Scratch** – For experienced resume writers, you will have a blank template.



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OPTIMAL RESUME: RESUME BUILDER

Browse Samples

- Pick from an industry category and experience level.
- Samples appear at the bottom of the screen.
- Look at the sample thumbnail views.
- Review a full-size sample.
- When you find one you wish to use, select **Use this Sample**.

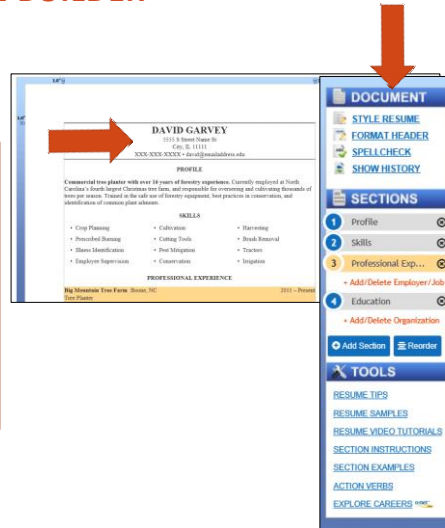


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OPTIMAL RESUME: RESUME BUILDER

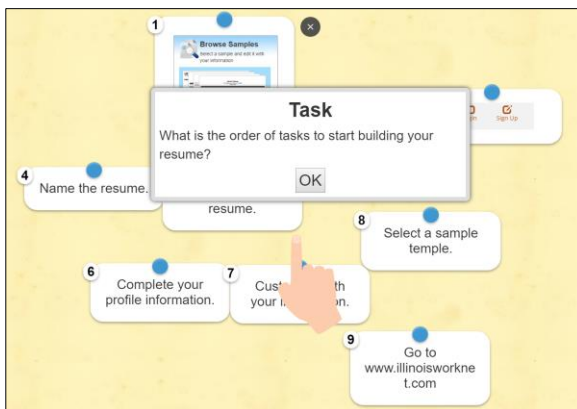
Browse Samples

- After making your selection, the builder automatically enters your contact information.
- You can edit different areas with your information.
- The edit tools allow you to:
 - Style your resume
 - Format
 - Spellcheck
 - Edit, reorder, or delete sections
 - Learn offered tips and instructions



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GROUP ACTIVITY

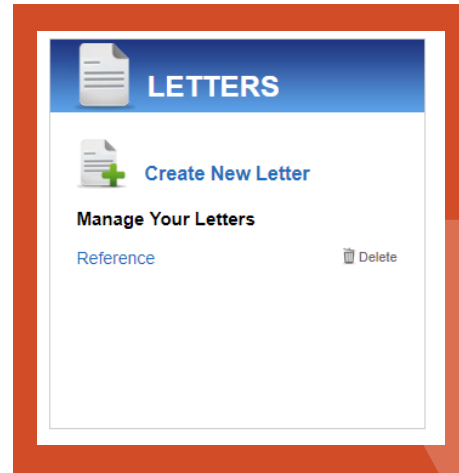


<https://learningapps.org/display?v=pcyxwd17c19>

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OPTIMAL RESUME: LETTER BUILDER

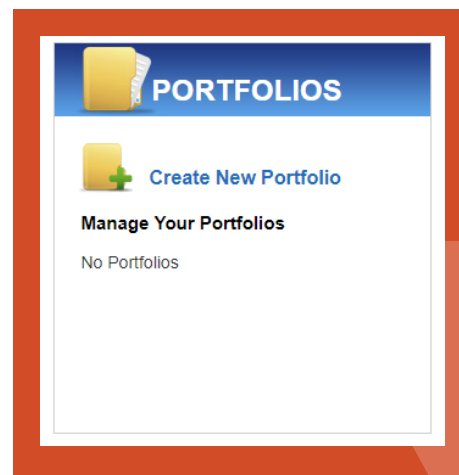
- **Letter Builder** helps build letters the same way as the Resume Builder
- Access letters from the **Document Center**
- Select **Create New Letter**
- Choose from an existing letter



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OPTIMAL RESUME: PORTFOLIO BUILDER

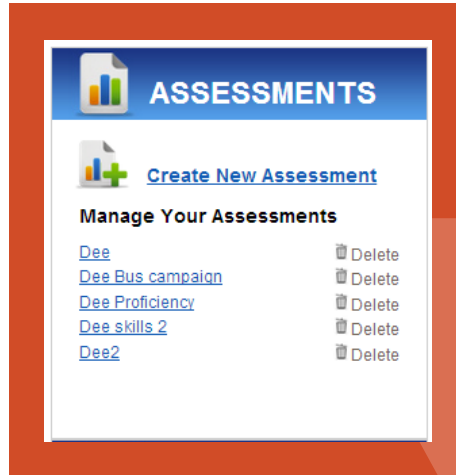
- Access from the **Document Center**
- Compile your collateral materials in one place for easy access



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OPTIMAL RESUME: ASSESSMENTS

- Manage your assessments from the Document Center
- Select any assessment you created to make edits
- Delete the assessments you no longer need



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OPTIMAL RESUME: SKILLS INVENTORY

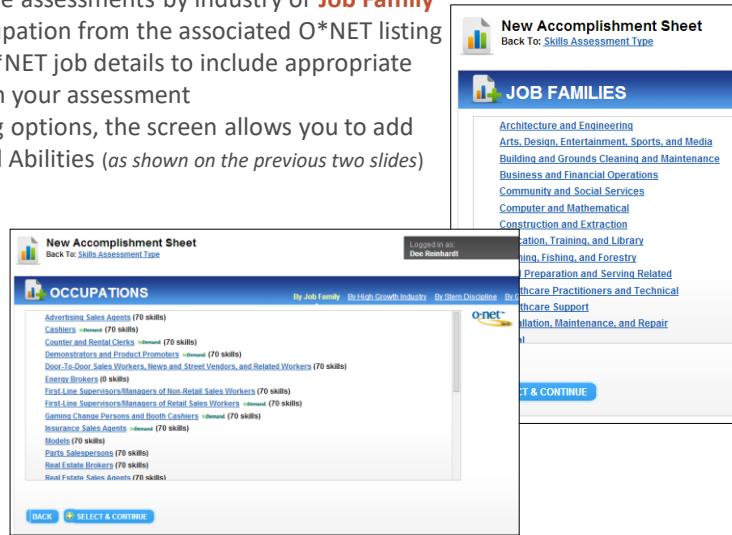
- Select the skill and category to add your anecdote in the box.
- After entering your comments, you can return to any assessment and edit or add.

SKILLS (35)		EXPERIENCES ADD MORE				
		DELETED	DELETED	DELETED	DELETED	DELETED
ADD MORE		Courses	Service / Volunteer Work	Memberships / Activities	Interests / Life Experiences	Jobs/Internships
<input type="checkbox"/>	Judgment and Decision Making	Add	Edit During volunteer work at Sherman Hospital, More	Add	Add	Add
<input type="checkbox"/>	Management of Financial Resources	Add	Add	Add	Edit Manage the finances of two small More	Add
<input type="checkbox"/>	Coordination	Edit Required to coordinate classroom activities with More	Add	Add	Add	Add
<input type="checkbox"/>	Critical Thinking	Add	Add	Add	Add	Add
<input type="checkbox"/>	Negotiation	Add	Add	Add	Add	Edit Served on a committee to negotiate More

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OPTIMAL RESUME: ACCOMPLISHMENT SHEET

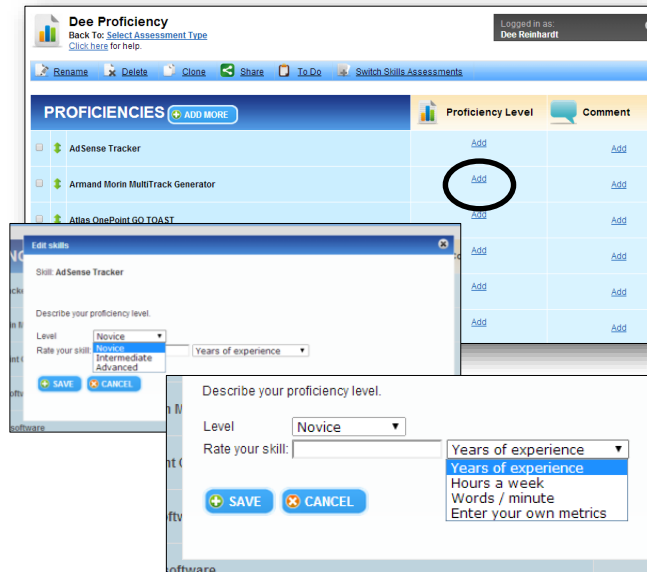
- Create multiple assessments by industry or **Job Family**
- Select an occupation from the associated O*NET listing
- Review the O*NET job details to include appropriate descriptions in your assessment
- After selecting options, the screen allows you to add your Skills and Abilities (as shown on the previous two slides)



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OPTIMAL RESUME: PROFICIENCY LIST

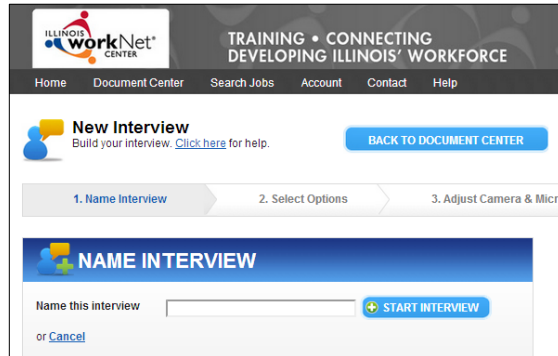
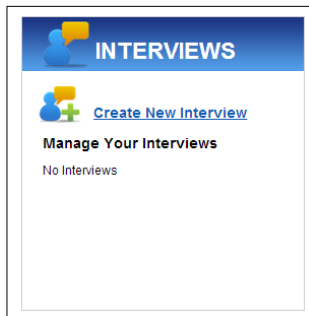
- Complete the assessment process by adding your **Proficiencies**
- Select **Add** in the Proficiency column
- Indicate the level of Experience
- Rate your Experience



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OPTIMAL RESUME: INTERVIEW PREP

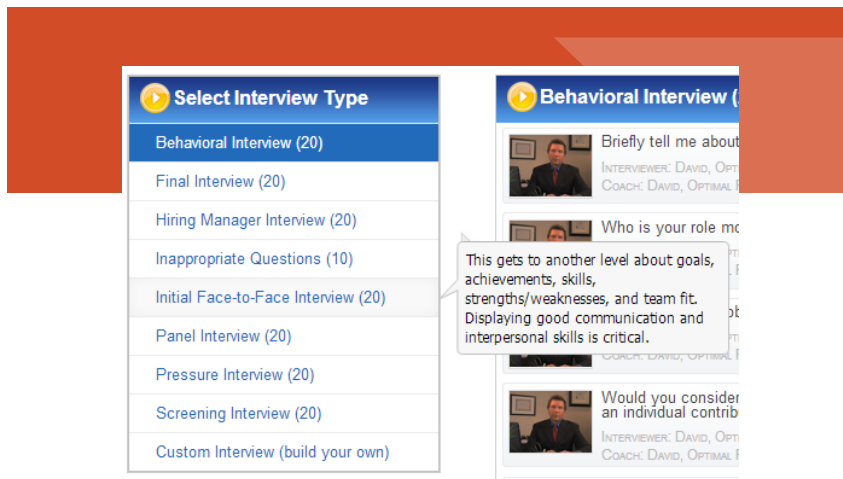
- Optimal Resume offers the opportunity to practice interview questions and see/hear your responses
- Select **Create New Interview**
- **Name** your interview



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OPTIMAL RESUME: INTERVIEW PREP

- Hover over the category to see what is included
- Select the type of interview you would like to practice

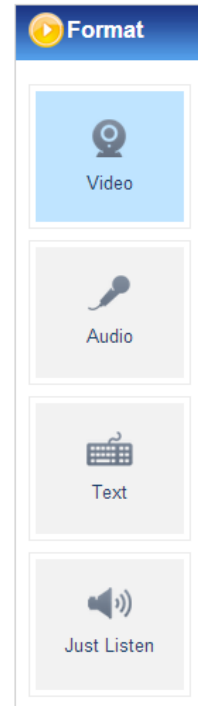


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OPTIMAL RESUME: INTERVIEW PREP

Practice options include:

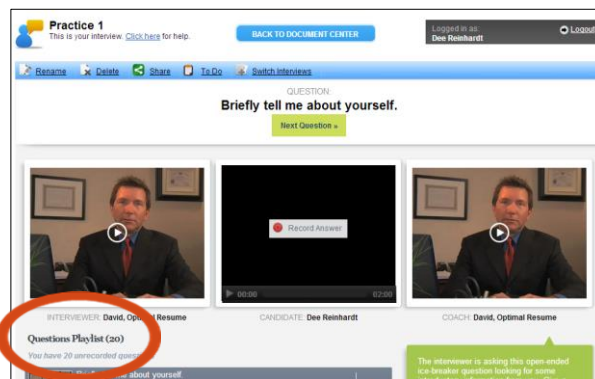
- **Video** – Record your voice and image
- **Audio** – Record your voice only
- **Text** – Type your answers
- **Just Listen** – Listen to questions from interviewers



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OPTIMAL RESUME: INTERVIEW PREP

After selecting an interview, type the number of questions in the Playlist as shown in parenthesis.



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OPTIMAL RESUME: INTERVIEW PREP

- Choose the audio/video and connect to your webcam
- Completed recordings are noted with a green flag
- Share questions with a career counselor

Questions Playlist (20)
You have 19 unrecorded questions

Briefly tell me about yourself.
INTERVIEWER: DAVID, OPTIMAL RESUME
COACH: DAVID, OPTIMAL RESUME

Would you consider yourself more of a team player or an individual contributor?
INTERVIEWER: DAVID, OPTIMAL RESUME
COACH: DAVID, OPTIMAL RESUME

SHARE INTERVIEW INSTRUCTIONS

There are two ways you can share your interview:

1. Copy and paste the link below into a message and forward it to career counselors or employers. This is your public link, which can be viewed by people without an Optimal Resume account.
2. Click on the Share button, where you can post your interview on a variety of social networking sites, such as LinkedIn, Facebook, Twitter.

<https://www.optimalresume.com/review/Coc.php?inc=099c20a9c08e122e454584e712b46d29273>

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OPTIMAL RESUME: VIDEO RESUME

- The **Video Resume** gives viewers an opportunity to see how you present yourself
- Video Resumes are a current technology tool in which you share 2-3 minutes about your career

VIDEO RESUMES

[Create Video Resume](#)

Manage Your Video Resumes

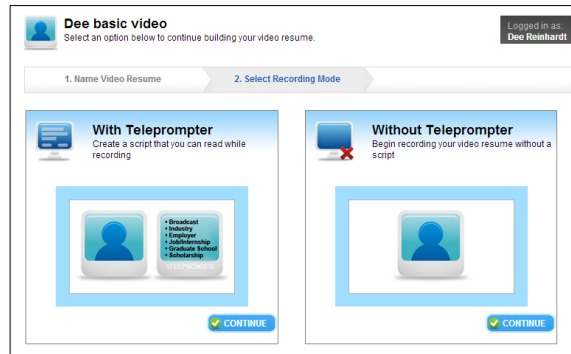
No Video Resumes

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OPTIMAL RESUME: VIDEO RESUME

Two options are available:

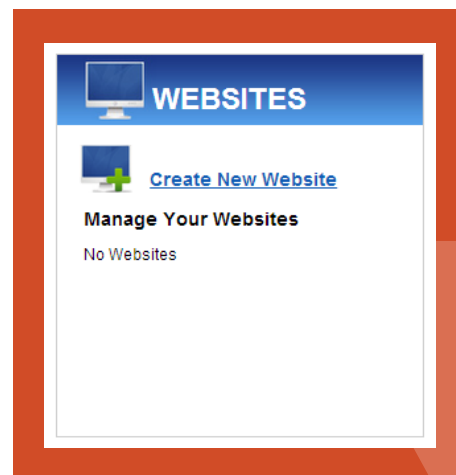
- **With Teleprompter** – Provides a script to create and read during your recording
- **Without Teleprompter**



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OPTIMAL RESUME: WEBPAGE BUILDER

- One of the best ways to be found is to have a website
- Use the **Website Builder** tool to create your own branded website through Illinois workNet



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SHARE YOUR EXPERIENCE



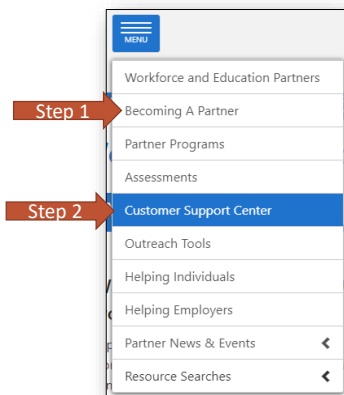
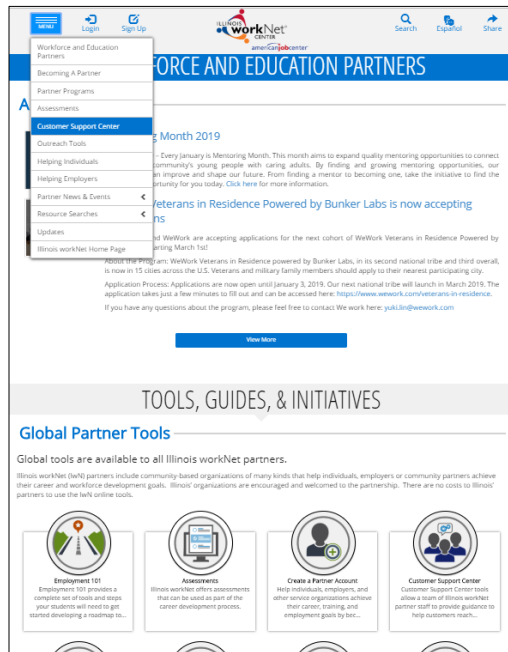
What types of tools would be helpful to communicate with or provide career planning guidance to your students?

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PARTNER TOOLS: THE GUIDE

Advisor View

www.illinoisworknet.com/partners

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CUSTOMER SUPPORT CENTER: GETTING STARTED

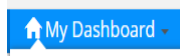
Advisor Login

Partners must have an Illinois workNet [partner](#) account.



STEP ONE

Go to www.illinoisworknet.com and Login to your Illinois workNet account.



STEP TWO

Go to My Dashboard.



Customer Support Center

STEP THREE

Invite students to join your Customer Support Center group. When they accept the invitation, they are immediately added to your group.

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CUSTOMER SUPPORT CENTER: PARTNER TOOLS

Advisor View

Access Career Plan Builder

CAREER PLAN TAB:

- Career Plan will be prepopulated with basic goals and steps.
- Customize goals and steps based on the student's assessment results.
- Use the Career Plan as a communication tool.
- View student's saved items in Illinois workNet.

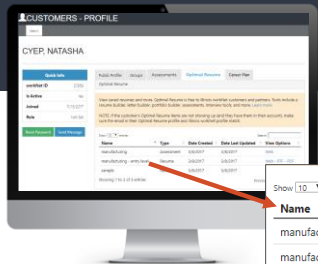
Goal	Related Steps	Category	Earliest Start Date	Latest Due Date	Status
Get a job or work experience.	Show Next Steps	Career Plan	2/22/2019	3/22/2019	Not Started
Get training to enhance your skills.	Hide Next Steps	Education/Training Plan	2/22/2019	3/22/2019	Not Started
	Learn about credentials you can earn and how to get them.		2/22/2019	3/22/2019	Planned/Not Started (Scheduled)
	Compare training programs to find your best option.		2/22/2019	3/22/2019	Planned/Not Started (Scheduled)
	Compare pros and cons for the transfer programs.		2/22/2019	3/22/2019	Planned/Not Started

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CUSTOMER SUPPORT CENTER: PARTNER TOOLS

Advisor View

View Student Employment 101 Results



OPTIMAL RESUME TAB:

- View student's saved resumes, cover letters, interview practices, assessments, and webpages.

Name	Type	Date Created	Date Last Updated	View Options
manufacturing	Assessment	3/8/2017	3/8/2017	Web
manufacturing - entry level	Resume	3/8/2017	3/8/2017	Web - RTF - PDF
sample	Resume	3/8/2017	3/8/2017	Web - RTF - PDF

Showing 1 to 3 of 3 entries

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HOME: <https://www.illinoisworknet.com/>

EMAIL: info@illinoisworknet.com

CSC Guide: <https://www.illinoisworknet.com/partners/Pages/Customer-Support-Center.aspx>



FACEBOOK



TWITTER



YOUTUBE



LINKEDIN



LINKEDIN GROUP



PINTEREST



The Illinois workNet® Center System, an American Job Center, is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment by calling TTY (800) 526-0844 or 711. This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. For more information please refer to the footer at the bottom of any webpage at illinoisworknet.com. September 2019 v4

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