



Program Improvement Plan

The Program Improvement Plan must be submitted to the Office of Illinois Works (ILW) following every six (6) months of program implementation. Program Improvement Plans are a key part of ILW’s drive for continuous program improvement (strategically taking a good program to do even better).

- **Table A** features required outcome metrics that were outlined on the Grantee Work Plan.
- **Table B** focuses on ILW target populations goals outlined in the Program Planning Tool from the ILW NOFO.
- **Table C** captures areas that can be improved identified in Table A or Table B (these are areas that may be meeting or exceeding goals, but that the grantee knows that they can be further improved). Table C also allows programs to identify areas of performance they want to improve on that are not listed in Table A or Table B.

Table A: Required ILW Outcome Metrics

Outcome	Performance Goal <i>(per cohort or up to current date)</i>	Actual Performance <i>(per cohort or up to current date)</i>	Performance Expectation <i>(Not Meeting, Meeting, Exceeding)</i>
Individuals Enrolled			
Individuals Completed			
Primary Transition			

Table B: ILW Target Population Metrics

ILW Target Population	Performance Goal <i>(per cohort or up to current date)</i>	Actual Performance <i>(per cohort or up to current date)</i>	Performance Expectation <i>(Not Meeting, Meeting, Exceeding)</i>
Women			
Black, non-Hispanic			
Hispanic/Latino			
Asian			
American Indian/Alaskan Native			
Two of more races			
Veterans			

Table C: Grantee Identified Improvement *(Any metrics in Table A or B that are listed that are “Meeting” or “Exceeding” expectations that the grantees knows they can improve on, and any other program area the grantee feels they can improve on even if not listed on Tables A and B).*

Identified Area for Improvement	Action Steps to Improve	Staff Responsible	Goal Date to Improve