

Guide for Writing Your Success Story - Individuals

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Creating and submitting your success story is easy, important and benefits everyone involved. Tell us about yourself and how the program helped you reach your career, training and employment goals. Use the tips below to make sure your story is the best it can be!

What Makes an Effective Success Story?

- Written in your own words
- Mention specific experiences and activities that made your experience successful
- Include an engaging clear photo

Tell Your Success:

- Enter a personalized, meaningful title
- Tell us a brief description of your background and how the program helped you achieve your goals
 - O What did the program help you achieve?
 - Updating your resume, search for a job, get a job in your career pathway, build skills, on-the-job training, or credentials
- Was it helpful to receive other services while you were in this program?
 - Did you receive SNAP, TANF, Unemployment, disability services, or others?
- What were your outcomes or results of the program? What positive change happened as a result of the program?
 - Provide details of your new job or career plans
 - I got a new job in my desired field
 - I enrolled in training to reach my career goal

Final Touches:

- Proofread your story and read it aloud
- Include a photo of yourself!
 - It can be you on the job, at training, or a good headshot
 - Try and avoid selfies

Step 1 Review this Guide for Tips for Writing Your Success Story

Step 2 Go To www.illinoisworknet.com/Success and Select Submit your Story Under Participants

Step 3 Complete the Success Story Form, Upload your Image, and Submit your Story





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