# JERRY J. JOB

5555 Lakewood Road Somewhere, Illinois 55555 (555) 555-5555 jjjob@gmail.com

## **SUMMARY**

Dependable, enthusiastic worker with more than 10 years of experience. Self-starter, dedicated to achieving high-quality results.

### **SUMMARY OF QUALIFICATIONS**

**Welding -** Developed extensive experience in a wide variety of welding styles and positions including:

MIG TIG ARC Heliarc Oxyacetylene Air ARC Cutting and Gouging Plasma

**Fabrication -** Skilled in layout and design of sheet metal and pipe. Developed extensive knowledge of sheet rollers and brakes. Followed Manufacturer's Operating Processes (MOP) to detail.

**Equipment Operator -** Experienced forklift operator on various sizes and styles of forklifts. Skilled in the use of a variety of power tools and metal fabrication equipment including: drills, drill press, edge planer, end mill, benders, power saws, sanders, and grinders.

**Equipment Maintenance -** Performed general maintenance on \$90,000 worth of welding equipment and production machinery. Maintained high production levels through onsite machine repairs and preventive maintenance.

**Building Maintenance -** Acquired experience in general construction including basic electrical repairs, carpentry, concrete, glass, spray and roller painting, plumbing, patching and sheetrock.

#### SUMMARY OF EXPERIENCE

**Lead Welder -** Maintained strict performance, quality and production standards. Trained 12 new employees and monitored their performance during probationary period.

#### **EDUCATION**

**Certificate: Welding and Blueprint Reading** Somewhere Technical College - Somewhere, IL

**Diploma:** Somewhere Senior High School - Somewhere, IL

Adapted from: http://www.deed.state.mn.us/cjs/cjsbook/resume5.htm