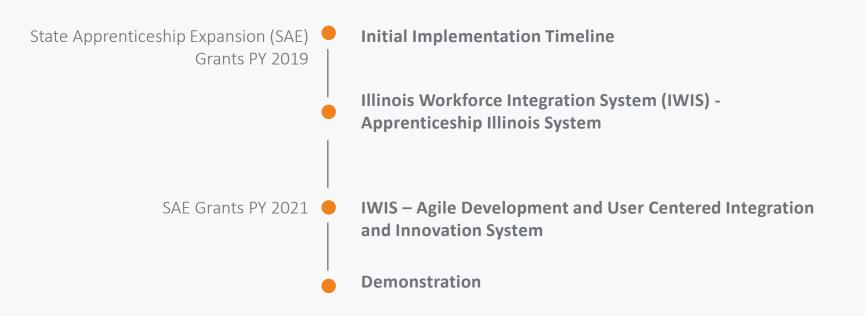


Illinois Workforce Integration System (IWIS) -Apprenticeship Illinois Program Implementation & Reporting System

Illinois workNet® is sponsored by the Department of Commerce and Economic Opportunity. – January 2022

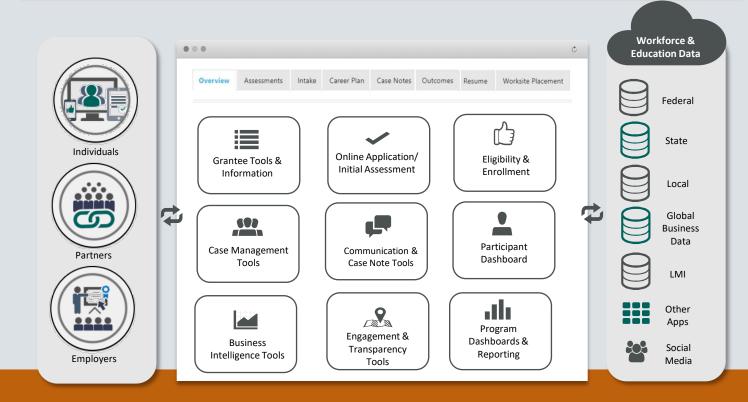
AGENDA



INITIAL IMPLEMENTATION TIMELINE

- Early 2020 Grantees began programs using their own individual manual or electronic tracking process/systems. Program data was submitted using excel spreadsheets.
- August 2020 Released IWIS Apprenticeship Illinois System Program Implementation, Facilitation, and Report Tools for Intermediaries.
- February 2021 Submitted First DOL WIPS Report From data in the Apprenticeship Illinois System.
- February 2022 Implement the new work plan, quarterly reports, and Navigator tools with the SAE PY21 grantees.

Illinois Workforce Integration System (IWIS) Apprenticeship Illinois System



Illinois Workforce Integration System (IWIS)

• Role-Based Access • APIs • Cloud DB • Notifications & Alerts • Event, Log Monitoring • Responsive Design • Identity • Email Services • Search • Workflow •

PUBLIC PAGE

Provide Illinois residents with information about Apprenticeships in Illinois:

- Apprentices Information for individuals who are interested in pursuing an apprenticeship for their career path choices.
- Businesses information for Businesses in Illinois that may want to create or expand by using an apprenticeship.



INTAKE

Provide Intermediaries with tools to:

- Assess needs in order to reach training and employment goals using the online application/initial assessment.
- Enroll in training and support services.
- Refer for partner support services.
- **Determine eligibility** for youth, adults, dislocated workers, and non-WIOA participants.

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		Overview Intake Review Caree	er Plan Outcomes Case Notes							
		OVERVIEW					_			
									Ċ	
Goals & Current Situation	Education Work History	Profile: Baily Kruse	SERVICE INTEGRATION RESOURCE	TEAM		ake Review Car /IEW	eer Plan Outcomes Case Notes			
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	I am currently in school. I have a hard time with reading, writing, and/or math. I have trouble with reading or speaking English. I dropped out of high school. I have not attended high school in the last quarter.	Enrollment Status Applicant	Add Resource Team Contacts	View Partners	Complete		1411234.com		Complete Complete	
	I need help to enter or complete an educational program or to	See All	Select	·			us Applicant	2. Verify eligibility and enroll customer.	Complete	
	PHYSICAL/HEALTH I have a disability that makes it hard for me to do certain thin I am legally blind. FAMILY		Save				0	3. The customer was provided information that describes the features and how to access their career plan.	Complete	
	I am pregnant. I have children and would need help getting childrare.	Last Sync: N/A						1. Customer submits initial online application		
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			1. Customer submits initial online application. Complete Complete					Vew Bigbling Verforsion Smed 9/11/2020 543 PM Refresh page to show most recent Eigbbilly results. This customer has been found eigbble for the Apprenticeship Illinois Program and may also be eigbble for t other WIDA tible cotons:		
	LEGAL		2. Verify eligibility and enroll customer.					WIOA Title I Adult WIOA Title I Out of School Youth		
	I have had instances/legal problems.					Complete		Enrolment Status		
HOUSING I need a permanent place to live. I and in forter care. I have aged out of foster care.			3. The customer was provided information that describes the features and how to access their career plan.			Complete		throftment Status Enrolled Updated 7/15/2020 318 PM by info@train10_skucowd.com Updated 7/15/2020 318 PM by info@train10_skucowd.com		
	EMPLOYMENT RELATED I am a veteran or qualified spouse. I am eligible, receiving, or exhausted unemployment benefits		CAREER PLAN & DOCUMENTED SE	RVICES				The signed document is in the customer file for monitoring purposes.		
	I am eligible, receiving, or estausted unempoyment benefits I lost my last job because of plant closure or a large company I owned a business but now I am unemployed because of ge		CARLEN FLAN & DOCOMENTED SERVICES					3. Provide customer with information on how to access their career plan.		
			Action Item	Result	Status				_	
			1. Set goals and at least one step/service.	Not Completer	i 😑 Not	Complete				

CASE MANAGEMENT

Provide Intermediaries with tools to:

- **Develop** a plan to reach training and employment goals.
- Assign/update services, providers, and related information using the career plan builder.

- **Communicate** using case note & message app.
- Monitor progress, performance and outcome data.

					Overview 1. Review Assessment	nt 2. Set Goals 3. Add St	eps/Services	Update Log							
_					Customer Profile / Career Plan							-			
•				-	OVERVIEW					CASE NO	FES (0) 📥	Outcomes Case	Notes Uploads		
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file: Amelia Owen	Start Date		End D	ne	User Name ntelger	Latest Customer Go Select plan status	als/Plan Agree	ment: (Status: <u>Unknown</u>					mplete (successfully/unsuccessfully).	Not Completed	Not Compl
ail akowen@noemail.com					Last 4 SSN 2742	Select plan status				Save Status (Ser	rd Request)	Measurable Skill Gains (N		Not Completed	Not Comp
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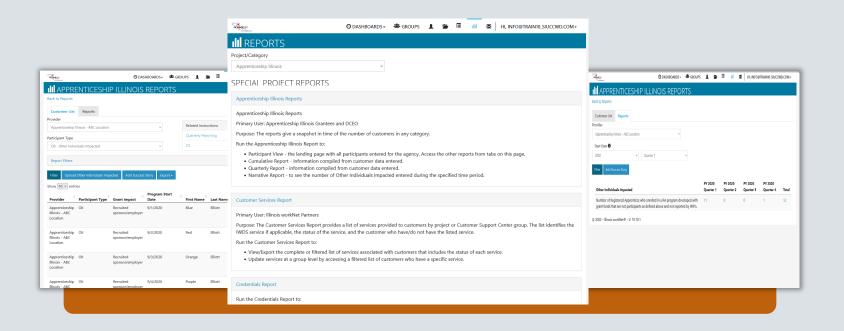
OTHER PARTICIPANT TOOLS

- **Participant Dashboard** Participants can access their personalized account information including career plan, messages, bookmarks, etc.
- Resume Builder & Writing Guide Includes resumes, letters, portfolios, and more.
- Career Plan (participant view) Includes resources building skills employers desire and is aligned to the Illinois Essential Employability Skills.
- Employment 101 Includes interactive tools and resources for exploring careers, exploring training, finding a job, and more.

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Create New Resume	Create New Letter	Change Password 165 Messages Update - News		CUSTOMER GOALS/FLAM AGRIEEMENT Sync Goals abould be written so they address employment goals or challenges, education/training and related stackable credentia but can be earned a obtance in your career pathway. They should be realistic, mesuruble and attainable.
Manage Your Resumes	Manage Your Letters	Subscription Settings 🗗		If you have completed assessments, use the results to develop goals. Or, you may have goals that you identified while working in an illinois workNet tool. If you are working with a career crach or advise, they may be able to help you establish
clerical Detete CNC Operator Detete copy and paste resume Detete demo 4-30 Detete	Demo Dec 5 2019 Deter dfjksij Deter slu Deter test Deter welding Deter	Employment 101 Your Guide To Prepare:	My Bookmarks Actuaries	your gook.
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Create New Assessment	Take Practice Interview	Resume Builder	Job Search	Get a job or work experience. Show Next Steps 3/6/2019 2/28/2020 Not Started Get support to reach your goals. Show Next Steps Not Started
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OTHER INDIVIDUALS IMPACTED

• Other Individuals Impacted – These are typically apprentices that you assist in some way but not financially.



GRANTEE SET UP TOOLS

Provide program staff with grantee program management tools:

- Grant information Grant number start/end dates, grant amount, scheduled participants, actual enrollment, services offered.
- Services Customize service list based on the grant.
- **Track Staff Training** name of staff required to complete training, complete date, training completed.
- Worksites Employer, worksite, job title, wages, openings, full/part time positions filled, and more.

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TRAINING TOOLS

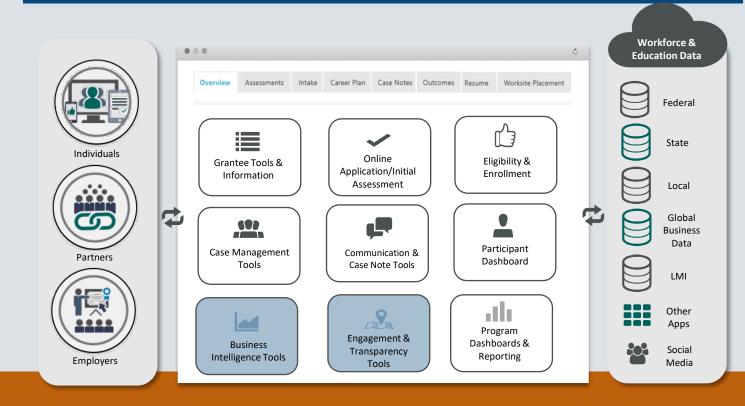
Provide program staff with training resources and tools:

- Partner Page Resources, meeting recordings, system updates, calendar of meetings, and quick start guides are all available for reference.
- Learning Management System Series of modules to help users understand about Apprenticeships, the system, TPM and more.



Add a Success Story about your program, customers, or community enhancement.

User Centered Design & Developing for Total Integration



ILLINOIS WORKNET PLATFORM TOOLS

• Role-Based Access • APIs • Cloud DB • Notifications & Alerts • Event, Log Monitoring • Responsive Design • Identity • Email Services • Search • Workflow •

ENGAGEMENT & TRANSPARENCY

Provide Navigators with tools to:

- **Document** business and individual outreach events and related information.
- **Provide communication transparency**. Use the system to send emails and document communication content at the same time. Navigators can see the history of contact as well as contact notes.
- **Identify** employer services with engaged organizations, partnerships and related information.
- **Create** an engaged organization apprenticeship opportunities "bank" that can be used to share opportunities with intermediaries.

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ntries		Elevator Installers and Repairers	Apprenticeship	Expanded	2	N/A	0	ries	
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		© 2022 - Illinois workNet® - V: 6.6.1							

PROGRAM DASHBOARDS & REPORTING

Provide Intermediaries & Navigators with tools to:

- **Dashboards & Tables** to filter performance information by timeframe, title, program, geocode, and organization.
- Federal Reporting to upload reporting data to DOL.
- **Program Performance** to view aggregate participant completion and employment outcomes.
- **Program Work Plans & Quarterly Reports** to compare grantee workplans to data in the system and document quarterly narrative reports.

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Demonstration

How to Access Apprenticeship Illinois Tools

- 1. Create or log into your Illinois workNet account.
- If you do not have access to the tools, request access by sending an email to info@illinoisworknet.com
 Go to Customer Support Center (CSC) to access Apprenticeship Illinois workNet tools.

Select a quick start guide to get started.







Navigating System Tools to View Customer Information

Contents

Log into Illinois workNet	1
Access Apprenticeship Illinois System Tools	1
Access Customer Level Information from a Specific Provider	1
Access Customer Intake Information	2
Access Customer IEP and Service Information	3
Access Customer Outcome Information	5
Access Customer Case Notes	5
Access Customer Uploaded Files	5

Log into Illinois workNet

- 1. Go to www.illinoisworknet.com and select Login (in the header).
- 2. Enter the username AMonitor.

Navigating System Tools to View Customer Information

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Subscribe to our Newsfeed or check us out on Social Media





HOME: https://www.illinoisworknet.com/

EMAIL: info@illinoisworknet.com

MORE INFO: https://www.illinoisworknet.com/partners/Pages/Apprenticeship.aspx



The Illinois workNet Center System, an American Job Center, is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment by calling TTY (800) 526-0844 or 711. This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. For more information, please refer to the footer at the bottom of <u>www.illinoisworknet.com</u>.