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■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Business Management and Administration |
| Program Name: ICANS Administrative Support |
| Agency: Lessie Bates Davis Neighborhood House |
|  Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/OccupationDetails/100073?parentId=110400) |
| ■ Background Check: Must not be a registered sex offender, Must NOT have a violent felony conviction |
| Description: SWC offers an office technology assistant program that is 16 weeks in length. Upon completion the individual obtains an Office Technology Assistant I certificate, which indicates they are prepared to work in an administrative capacity. Trained office personnel are required in many sectors ranging from call centers to law offices, manufacturing facilities to government organizations. Participants can expect to be capable of work in a variety of companies that will allow them to advance. In preparation for obtaining an administrative support position, customers have the opportunity to engage in work experience. This work experience will offer 8 to 10 weeks of hands-on experience in their intended field. While pursuing training, participants may qualify for transportation, clothing, rental and utility assistance through supportive services. After the completion of training, participants will work closely with a job developer to assess interests, skills and overall marketability in an effort to find permanent job placements. |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 16 weeks |
| How Program is Offered: Day Classes, Night Classes, On-the-Job Training/Apprenticeship, Work Experience |
| Pre-requisites: Math: => 6th Grade Reading: => 8th Grade Degree: H.S. Diploma/GED Language: Fluent English |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

| |
|---|
| ■ Remediation / Bridge Program: Yes |
| Goals: Credential, Certificate of Completion |
| ■ What is the minimum drug test requirement for participants? Must be willing to make changes to be able to pass a drug test. |
| ■ Can the participant have more than 3 tickets in 3 years? Yes |
| ■ Is a valid drivers license required? No |
| ■ Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| ■ Which tests are participants required to pass? No Tests |
| Lifting Requirement: Less Than 25 pounds |
| Standing Requirement: Less Than 2 hours |
| Required to sit for long periods? Yes, but they can get up and move around from time to time. |
| Age Range: 18-55 |
| Appearance Requirement: Must have natural colored hair and make-up, Must cover tattoos during work hours |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English, Spanish |



TRANSPORTATION

This training location is accessible by: Bus, Train, Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?




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■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Manufacturing |
| Program Name: ICANS Construction Careers |
| Agency: Lessie Bates Davis Neighborhood House |
|  Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/OccupationDetails/100333?parentId=110200) |
| ■ Background Check: Must not be a registered sex offender, Must NOT have a violent felony conviction |
| Description: ICANS Construction Careers training program will provide participants with the education (industry-recognized certificates/credentials) to become employed as a welder, where the average wage as a journeyman welder in Illinois is \$52,000 per year. The educational pathway results in industry-recognized certificates/credentials and provides individuals with the training necessary to function in this career pathway (welder). Certifications can include but are not limited to Construction Management Technology, Welding Technology Advanced Certificate, Advanced Welding Manufacturing and Welding Technology Specialized Certificate. While pursuing training, participants may qualify for transportation, clothing, rental and utility assistance through supportive services. While pursuing training, participants may qualify for transportation, clothing, rental and utility assistance through supportive services. After the completion of training, participants will work closely with a job developer to access interests, skills and overall marketability in an effort to find permanent job placements. |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 16 weeks |
| How Program is Offered: Classroom Instruction, Day Classes, Night Classes |
| Pre-requisites: Math: < 8th Grade Reading: < 8th Grade Degree: H.S. Diploma/GED Language: Fluent English |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

| |
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| ■ Remediation / Bridge Program: Yes |
| Goals: High School Equivalency, Credential, Certificate of Completion, License, Industry Recognized Credential/Certification |
| ■ What is the minimum drug test requirement for participants? A drug test is not required. |
| ■ Can the participant have more than 3 tickets in 3 years? Yes |
| ■ Is a valid drivers license required? Yes |
| ■ Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| ■ Which tests are participants required to pass? No Tests |
| Lifting Requirement: 50 pounds |
| Standing Requirement: 6 hours |
| Required to sit for long periods? No |
| Age Range: 18-49 |
| Appearance Requirement: No appearance requirements |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Bus, Train, Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?



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■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

Region: 5

■ Industry: Health Science

Program Name: ICANS Health Care

Agency: Lessie Bates Davis Neighborhood House

Career Information: Information about this career (<https://apps.il-work-net.com/cis/Clusters/OccupationDetails/100140?parentId=110800>)

■ Background Check: Must not be a registered sex offender, Must NOT have a violent felony conviction

Description: The career training programs will vary according to the initial entry-level job requirements. For example, a phlebotomist must complete 9.5 credit hrs of training that will include 100 clinical hrs. A Certified Nursing Assistant (CNA) candidate must complete 7 credit hrs including 90 clinical hrs of training. An Emergency Medical Technician (EMT) must complete 10 credit hrs of coursework, which includes 45 clinical hrs. Each of these programs will result in an industry-recognized credential. Certification includes but are not limited to: Massage Therapy Certificate, Medical Assistant Certificate, Neuromuscular Therapy, Nurse Assistant and Phlebotomy. While pursuing training, participants may qualify for transportation, clothing, rental and utility assistance through supportive services. After the completion of training, participants will work closely with a job developer to access interests, skills and overall marketability in an effort to find permanent job placements.

Length of Training (*The length of your training may be longer if you need classes to improve your math or reading skills.*): 16 weeks

How Program is Offered: Classroom Instruction, Labs, Day Classes, Weekend Classes, Night Classes, Online Classes, On-the-Job Training/Apprenticeship, Work Experience

Pre-requisites:

Math: => 8th Grade

Reading: => 8th Grade

Degree: H.S. Diploma/GED

Language: Fluent English

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

true for medical and drug tests.

 TRANSPORTATION

This training location is accessible by: Bus, Train, Driving

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
 - Is the training accessible by public transportation?
-




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■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Hospitality and Tourism |
| Program Name: ICANS Hospitality |
| Agency: Lessie Bates Davis Neighborhood House |
|  Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/OccupationDetails/100033?parentid=110900) |
| ■ Background Check: Must not be a registered sex offender, Must NOT have a violent felony conviction |
| Description: Upon completion the individual obtains a State of Illinois Safety and Sanitation License (if culinary), which indicates they are prepared to work in a food preparation and serving situation. Cooks (and prep personnel) are required in many sectors ranging from hospitals and schools to restaurants. Participants can expect to be able to work in a variety of companies with an average starting wage of \$20, which, with additional training and experience, can grow to \$40,000 or more per year. While pursuing training, participants may qualify for transportation, clothing, rental and utility assistance through supportive services. After the completion of training, participants will work closely with a job developer to assess interests, skills and overall marketability in an effort to find permanent job placements. |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 16 weeks |
| How Program is Offered: Day Classes, Night Classes, On-the-Job Training/Apprenticeship, Work Experience |
| Pre-requisites: Math: < 8th Grade Reading: < 8th Grade Degree: N/A Language: Fluent English, Fluent Spanish |
| ■ Remediation / Bridge Program: No |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

| |
|---|
| Goals: High School Equivalency, Certificate of Completion, License |
| ■ What is the minimum drug test requirement for participants? Must be willing to make changes to be able to pass a drug test. |
| ■ Can the participant have more than 3 tickets in 3 years? Yes |
| ■ Is a valid drivers license required? No |
| ■ Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| ■ Which tests are participants required to pass? TB Test, Hepatitis Screening, Drug Test |
| Lifting Requirement: Less Than 25 pounds |
| Standing Requirement: 6 hours |
| Required to sit for long periods? No |
| Age Range: 18-49 |
| Appearance Requirement: Must have natural colored hair and make-up, Must cover tattoos during work hours |
| Taste/Smell Requirement: Must tolerate cookings smells including unpleasant smells, Must taste food prepared by the participant |
| Language: English |



TRANSPORTATION

This training location is accessible by: Bus, Train, Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?




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■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Transportation, Distribution, and Logistics |
| Program Name: ICANS Transportation and Logistics |
| Agency: Lessie Bates Davis Neighborhood House |
|  Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/OccupationDetails/100341?parentId=111600) |
| ■ Background Check: Must not be a registered sex offender, Must NOT have a violent felony conviction |
| Description: ICANS Transportation and Logistics career training program, when complete, provides SNAP participants with the education (industry-recognized certificates/credentials) to become employed in a variety of positions, including CDL qualified truck drivers, warehousing and distribution specialists, and fork lift operators. Wages in Illinois for these positions range from a low of \$11.52 per hour to \$52,000 or more per year as a CDL qualified truck driver. Certifications can include but are not limited to: Forklifting and CDL's. While pursuing training, participants may qualify for transportation, clothing, rental and utility assistance through supportive services. After the completion of training, participants will work closely with a job developer to access interests, skills and overall marketability in an effort to find permanent job placements. |
| Length of Training (<i>The length of your training may be longer if you need classes to improve your math or reading skills.</i>): 16 weeks |
| How Program is Offered: Classroom Instruction, Day Classes, Night Classes, On-the-Job Training/Apprenticeship |
| Pre-requisites: Math: => 6th Grade Reading: => 6th Grade Degree: N/A Language: Fluent English |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

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| ■ Remediation / Bridge Program: No |
| Goals: High School Equivalency, Credential, Certificate of Completion, License, Industry Recognized Credential/Certification |
| ■ What is the minimum drug test requirement for participants? Must be currently drug free and can pass a drug test. |
| ■ Can the participant have more than 3 tickets in 3 years? Yes |
| ■ Is a valid drivers license required? Yes |
| ■ Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| ■ Which tests are participants required to pass? No Tests |
| Lifting Requirement: 55 pounds |
| Standing Requirement: 4 hours |
| Required to sit for long periods? Yes, but they can get up and move around from time to time. |
| Age Range: 18-49 |
| Appearance Requirement: No appearance requirements |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Bus, Train, Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?




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■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Finance |
| Program Name: Accounting |
| Agency: Man-Tra-Con Corporation |
|  Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/Occupations/110600) |
| ■ Background Check: Must not be a registered sex offender, Must NOT have a violent felony conviction, Must not have a misdemeanor conviction within the past 7 years, Must not have been on probation within the last 10 years (excluding traffic violations) |
| Description: Accountant and Auditors |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 12 weeks |
| How Program is Offered: Classroom Instruction, Labs, Day Classes, Work Experience |
| Pre-requisites: Math: < 8th Grade Reading: < 8th Grade Degree: H.S. Diploma/GED Language: N/A |
| ■ Remediation / Bridge Program: No |
| Goals: High School Equivalency |
| ■ What is the minimum drug test requirement for participants? Must be currently drug free and can pass a drug test. |
| ■ Can the participant have more than 3 tickets in 3 years? No |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

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|--|
| <input type="checkbox"/> Is a valid drivers license required? Yes |
| <input type="checkbox"/> Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| <input type="checkbox"/> Which tests are participants required to pass? No Tests |
| Lifting Requirement: 25 pounds |
| Standing Requirement: 6 hours |
| Required to sit for long periods? Yes |
| Age Range: 18-50 |
| Appearance Requirement: Must have natural colored hair and make-up, Must cover tattoos during work hours |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Bus, Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?




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■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Transportation, Distribution, and Logistics |
| Program Name: Auto Collison Technology |
| Agency: Man-Tra-Con Corporation |
|  Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/Occupations/111600) |
| ■ Background Check: Background Check is not required for this training/career path |
| Description: An instructional program that prepares individuals to apply technical knowledge and skills to repair, reconstruct and finish automobile bodies, fenders, and external features. Includes instruction in all phases of body work preparation and finishing |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 56 weeks |
| How Program is Offered: Classroom Instruction, Labs |
| Pre-requisites: Math: => 8th Grade Reading: => 8th Grade Degree: H.S. Diploma/GED Language: Fluent English |
| ■ Remediation / Bridge Program: No |
| Goals: Associates Degree |
| ■ What is the minimum drug test requirement for participants? Must be currently drug free and can pass a drug test. |
| ■ Can the participant have more than 3 tickets in 3 years? Yes |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

| |
|---|
| ■ Is a valid drivers license required? Yes |
| ■ Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| ■ Which tests are participants required to pass? Drug Test |
| Lifting Requirement: 25 pounds |
| Standing Requirement: 6 hours |
| Required to sit for long periods? Yes, but they can get up and move around from time to time. |
| Age Range: 18-59 |
| Appearance Requirement: No appearance requirements |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Bus, Train, Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?



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■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Health Science |
| Program Name: Certified Medical Billing and Coding Certificate |
| Agency: Man-Tra-Con Corporation |
| ■ Background Check: Must not be a registered sex offender, Must NOT have a violent felony conviction, Must NOT have a non-violent felony conviction |
| Description: Certified Medical Billing and Coding prepares individuals to work as medical coders for doctors' offices, group practices, clinics, and some legal practices specializing in personal injury cases. It also helps individuals prepare for the Certified Professional Coder (CPC®) exam sponsored by the American Academy of Professional Coders. |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 32 weeks |
| How Program is Offered: Classroom Instruction, Day Classes, On-the-Job Training/Apprenticeship |
| Pre-requisites: Math: < 8th Grade Reading: < 8th Grade Degree: H.S. Diploma/GED Language: N/A |
| ■ Remediation / Bridge Program: No |
| Goals: Credential, Certificate of Completion, Industry Recognized Credential/Certification |
| ■ What is the minimum drug test requirement for participants? Must be drug free for at least 30 days prior to the time they submit their EPIC application. |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

| |
|---|
| <input type="checkbox"/> Can the participant have more than 3 tickets in 3 years? Yes |
| <input type="checkbox"/> Is a valid drivers license required? No |
| <input type="checkbox"/> Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| <input type="checkbox"/> Which tests are participants required to pass? No Tests |
| Lifting Requirement: Less Than 25 pounds |
| Standing Requirement: Less Than 2 hours |
| Required to sit for long periods? Yes, but they can get up and move around from time to time. |
| Age Range: 18-64 |
| Appearance Requirement: Must cover tattoos during work hours |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?




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■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Transportation, Distribution, and Logistics |
| Program Name: Commercial Driver's License |
| Agency: Man-Tra-Con Corporation |
|  Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/OccupationDetails/100341?parentId=111600) |
| ■ Background Check: Must NOT have a violent felony conviction |
| Description: Tractor Trailer Truck Driver. Participants in this program prepare for the CDL exam. |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 5 weeks |
| How Program is Offered: Labs |
| Pre-requisites: Math: => 8th Grade Reading: => 8th Grade Degree: H.S. Diploma/GED Language: Fluent English |
| ■ Remediation / Bridge Program: No |
| Goals: Certificate of Completion, License, Industry Recognized Credential/Certification |
| ■ What is the minimum drug test requirement for participants? Must be currently drug free and can pass a drug test. |
| ■ Can the participant have more than 3 tickets in 3 years? No |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

| |
|--|
| <input checked="" type="checkbox"/> Is a valid drivers license required? Yes |
| <input checked="" type="checkbox"/> Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| <input checked="" type="checkbox"/> Which tests are participants required to pass? No Tests |
| Lifting Requirement: 55 pounds |
| Standing Requirement: Less Than 2 hours |
| Required to sit for long periods? Yes, but they can get up and move around from time to time. |
| Age Range: 21-64 |
| Appearance Requirement: No appearance requirements |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Bus, Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?



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TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Information Technology |
| Program Name: Computer Information systems-Degree |
| Agency: Man-Tra-Con Corporation |
| ■ Background Check: Must not be a registered sex offender |
| Description: Students who successfully complete this program will have the skills and knowledge necessary to design, install, and maintain a microcomputer system in a highly automated business environment. Programming, database management, and spreadsheet design provide students with the framework for developing custom solutions to processing and maintaining office records and reports. Courses in accounting, payroll and business math provide the foundation necessary to apply traditionally manual procedures to an automated office. Analytical thinking and problem solving are developed in all CIS courses and provide the students with the ability to adapt to the rapidly changing, highly technical modern business office. |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 64 weeks |
| How Program is Offered: Classroom Instruction |
| Pre-requisites: Math: => 8th Grade Reading: => 8th Grade Degree: H.S. Diploma/GED Language: Fluent English |
| ■ Remediation / Bridge Program: No |
| Goals: High School Equivalency |
| ■ What is the minimum drug test requirement for participants? Must be currently drug free and can pass a drug test. |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

| |
|---|
| ■ Can the participant have more than 3 tickets in 3 years? Yes |
| ■ Is a valid drivers license required? No |
| ■ Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| ■ Which tests are participants required to pass? Drug Test |
| Lifting Requirement: Less Than 25 pounds |
| Standing Requirement: 2 hours |
| Required to sit for long periods? Yes, but they can get up and move around from time to time. |
| Age Range: 18-64 |
| Appearance Requirement: Must cover tattoos during work hours |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?



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■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Information Technology |
| Program Name: Computer Information Systems |
| Agency: Man-Tra-Con Corporation |
| ■ Background Check: Must not be a registered sex offender |
| Description: Students who successfully complete this program will have the skills and knowledge necessary to maintain an existing small business automated system. They will be able to perform the duties necessary to enter, store, retrieve, transfer, update, and maintain data and data files. They will possess the required technical knowledge to ensure the proper care of equipment and software. |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.): 32 weeks</i> |
| How Program is Offered: Classroom Instruction |
| Pre-requisites: Math: => 8th Grade Reading: => 8th Grade Degree: H.S. Diploma/GED Language: N/A |
| ■ Remediation / Bridge Program: No |
| Goals: Credential, Certificate of Completion |
| ■ What is the minimum drug test requirement for participants? Must be currently drug free and can pass a drug test. |
| ■ Can the participant have more than 3 tickets in 3 years? Yes |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

| |
|---|
| ■ Is a valid drivers license required? No |
| ■ Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| ■ Which tests are participants required to pass? Drug Test |
| Lifting Requirement: Less Than 25 pounds |
| Standing Requirement: 2 hours |
| Required to sit for long periods? Yes, but they can get up and move around from time to time. |
| Age Range: 18-64 |
| Appearance Requirement: Must cover tattoos during work hours |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?




Print

Return to Search Results

■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Health Science |
| Program Name: Certified Nurse Assistant |
| Agency: Man-Tra-Con Corporation |
|  Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/OccupationDetails/100140?parentId=110800) |
| ■ Background Check: Must not be a registered sex offender, Must NOT have a violent felony conviction, Must NOT have a non-violent felony conviction, Must not have a misdemeanor conviction within the past 7 years |
| Description: Participants will work toward earning a CNA. This certificate will open a career pathway to earn an LPN and/or RN degree. |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 28 weeks |
| How Program is Offered: Labs, Day Classes, Night Classes, On-the-Job Training/Apprenticeship |
| Pre-requisites: Math: => 6th Grade Reading: => 8th Grade Degree: H.S. Diploma/GED Language: Fluent English |
| ■ Remediation / Bridge Program: Yes |
| Goals: Credential, Industry Recognized Credential/Certification |
| ■ What is the minimum drug test requirement for participants? Must be currently drug free and can pass a drug test. |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

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|---|
| <input type="checkbox"/> Can the participant have more than 3 tickets in 3 years? Yes |
| <input type="checkbox"/> Is a valid drivers license required? No |
| <input type="checkbox"/> Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| <input type="checkbox"/> Which tests are participants required to pass? TB Test, Hepatitis Screening |
| Lifting Requirement: Less Than 25 pounds |
| Standing Requirement: Less Than 2 hours |
| Required to sit for long periods? No |
| Age Range: 18-99 |
| Appearance Requirement: Must cover tattoos during work hours |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Bus, Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?




Print

Return to Search Results

■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Manufacturing |
| Program Name: CNC Machinist |
| Agency: Man-Tra-Con Corporation |
|  Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/OccupationDetails/100048?parentId=111300) |
| ■ Background Check: Must NOT have a violent felony conviction |
| Description: Machine Certificate Machine Tool operations |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 32 weeks |
| How Program is Offered: Classroom Instruction, Labs |
| Pre-requisites: Math: < 8th Grade Reading: < 8th Grade Degree: H.S. Diploma/GED Language: N/A |
| ■ Remediation / Bridge Program: No |
| Goals: High School Equivalency |
| ■ What is the minimum drug test requirement for participants? Must be currently drug free and can pass a drug test. |
| ■ Can the participant have more than 3 tickets in 3 years? Yes |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

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|---|
| ■ Is a valid drivers license required? Yes |
| ■ Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| ■ Which tests are participants required to pass? TB Test, Drug Test |
| Lifting Requirement: 30-40 pounds |
| Standing Requirement: 8 hours |
| Required to sit for long periods? Yes, but they can get up and move around from time to time. |
| Age Range: 18-50 |
| Appearance Requirement: No appearance requirements |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Bus, Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?




Print

Return to Search Results

■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Manufacturing |
| Program Name: Industrial Maintenance Tech PLC Certificate |
| Agency: Man-Tra-Con Corporation |
|  Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/OccupationDetails/100523?parentId=111500) |
| ■ Background Check: Must NOT have a violent felony conviction |
| Description: PLC Technician (Electrical and Electronics Engineering Tech) |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 32 weeks |
| How Program is Offered: Classroom Instruction |
| Pre-requisites: Math: < 8th Grade Reading: < 8th Grade Degree: H.S. Diploma/GED Language: Fluent English |
| ■ Remediation / Bridge Program: No |
| Goals: Industry Recognized Credential/Certification |
| ■ What is the minimum drug test requirement for participants? Must be currently drug free and can pass a drug test. |
| ■ Can the participant have more than 3 tickets in 3 years? Yes |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

| |
|---|
| <input type="checkbox"/> Is a valid drivers license required? No |
| <input type="checkbox"/> Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| <input type="checkbox"/> Which tests are participants required to pass? No Tests |
| Lifting Requirement: 55 pounds |
| Standing Requirement: 8 hours |
| Required to sit for long periods? No |
| Age Range: 18-99 |
| Appearance Requirement: Must cover tattoos during work hours |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Bus, Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?



Print

Return to Search Results

■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Health Science |
| Program Name: Medical Assistant Certificate Program |
| Agency: Man-Tra-Con Corporation |
| Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/OccupationDetails/100125?parentId=110800) |
| ■ Background Check: Must not be a registered sex offender, Must NOT have a violent felony conviction, Must NOT have a non-violent felony conviction |
| Description: Pursue a certificate in the study of medical assisting. Participants may also simultaneously pursue a GED. |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 32 weeks |
| How Program is Offered: Labs, On-the-Job Training/Apprenticeship, Work Experience |
| Pre-requisites: Math: < 8th Grade Reading: < 8th Grade Degree: H.S. Diploma/GED Language: Fluent English |
| ■ Remediation / Bridge Program: Yes |
| Goals: High School Equivalency, Credential, Certificate of Completion, Industry Recognized Credential/Certification |
| ■ What is the minimum drug test requirement for participants? Must be currently drug free and can pass a drug test. |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

| |
|---|
| ■ Can the participant have more than 3 tickets in 3 years? Yes |
| ■ Is a valid drivers license required? No |
| ■ Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| ■ Which tests are participants required to pass? TB Test, Hepatitis Screening |
| Lifting Requirement: Less Than 25 pounds |
| Standing Requirement: Less Than 2 hours |
| Required to sit for long periods? Yes, but they can get up and move around from time to time. |
| Age Range: 18-99 |
| Appearance Requirement: Must cover tattoos during work hours |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |

true for medical and drug tests.



TRANSPORTATION

This training location is accessible by: Bus, Driving

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?




Print

Return to Search Results

■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Health Science |
| Program Name: Medical Transcriptionist Language Specialist Certificate Program |
| Agency: Man-Tra-Con Corporation |
|  Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/OccupationDetails/100127?parentId=110800) |
| ■ Background Check: Must not be a registered sex offender, Must NOT have a violent felony conviction |
| Description: Pursue a Certificate of Achievement designed for individuals interested in document processing in the medical field. |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 52 weeks |
| How Program is Offered: Labs, Day Classes, Night Classes |
| Pre-requisites: Math: < 8th Grade Reading: < 8th Grade Degree: H.S. Diploma/GED Language: Fluent English |
| ■ Remediation / Bridge Program: Yes |
| Goals: Certificate of Completion, Industry Recognized Credential/Certification |
| ■ What is the minimum drug test requirement for participants? Must be currently drug free and can pass a drug test. |
| ■ Can the participant have more than 3 tickets in 3 years? Yes |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

| |
|---|
| ■ Is a valid drivers license required? No |
| ■ Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| ■ Which tests are participants required to pass? No Tests |
| Lifting Requirement: Less Than 25 pounds |
| Standing Requirement: Less Than 2 hours |
| Required to sit for long periods? Yes, but they can get up and move around from time to time. |
| Age Range: 18-99 |
| Appearance Requirement: Must cover tattoos during work hours |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Bus, Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?




Print

[Return to Search Results](#)

■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Manufacturing |
| Program Name: OSHA Basic Safety Certification and Fork Lift Credentials |
| Agency: Man-Tra-Con Corporation |
|  Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/OccupationDetails/100424?parentId=0) |
| ■ Background Check: Must NOT have a violent felony conviction |
| Description: Laborers / Freight / Stock and Material Movers |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 16 weeks |
| How Program is Offered: Classroom Instruction |
| Pre-requisites: Math: < 8th Grade Reading: < 8th Grade Degree: H.S. Diploma/GED Language: Fluent English |
| ■ Remediation / Bridge Program: Yes |
| Goals: Industry Recognized Credential/Certification |
| ■ What is the minimum drug test requirement for participants? Must be currently drug free and can pass a drug test. |
| ■ Can the participant have more than 3 tickets in 3 years? Yes |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

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|--|
| ■ Is a valid drivers license required? No |
| ■ Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| ■ Which tests are participants required to pass? No Tests |
| Lifting Requirement: 55 pounds |
| Standing Requirement: 8 hours |
| Required to sit for long periods? No |
| Age Range: 18-99 |
| Appearance Requirement: Must cover tattoos during work hours |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Bus, Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?



Print

Return to Search Results

■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Health Science |
| Program Name: Personal Care Aide |
| Agency: Man-Tra-Con Corporation |
| Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/OccupationDetails/100404?parentId=110800) |
| ■ Background Check: Must not be a registered sex offender, Must NOT have a violent felony conviction, Must NOT have a non-violent felony conviction |
| Description: Participants can pursue certificate in personal care, and can simultaneously pursue a GED. |
| Length of Training (<i>The length of your training may be longer if you need classes to improve your math or reading skills.</i>): 16 weeks |
| How Program is Offered: Labs, Day Classes, Night Classes |
| Pre-requisites: Math: => 6th Grade Reading: => 6th Grade Degree: H.S. Diploma/GED Language: Other |
| ■ Remediation / Bridge Program: Yes |
| Goals: High School Equivalency, Credential, Certificate of Completion, Industry Recognized Credential/Certification |
| ■ What is the minimum drug test requirement for participants? Must be currently drug free and can pass a drug test. |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

| |
|---|
| <input type="checkbox"/> Can the participant have more than 3 tickets in 3 years? Yes |
| <input type="checkbox"/> Is a valid drivers license required? No |
| <input type="checkbox"/> Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| <input type="checkbox"/> Which tests are participants required to pass? TB Test, Hepatitis Screening |
| Lifting Requirement: Less Than 25 pounds |
| Standing Requirement: 8 hours |
| Required to sit for long periods? No |
| Age Range: 18-99 |
| Appearance Requirement: Must cover tattoos during work hours |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Bus, Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?



Print

Return to Search Results

■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Manufacturing |
| Program Name: Certified Production Technician |
| Agency: Man-Tra-Con Corporation |
| Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/OccupationDetails/100418?parentId=111300) |
| ■ Background Check: Must not be a registered sex offender, Must NOT have a violent felony conviction |
| Description: Participants pursue a certificate which will qualify them for jobs with upward mobility in manufacturing. |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 16 weeks |
| How Program is Offered: Day Classes, Online Classes |
| Pre-requisites: Math: < 8th Grade Reading: < 8th Grade Degree: H.S. Diploma/GED Language: Fluent English |
| ■ Remediation / Bridge Program: Yes |
| Goals: Credential, Industry Recognized Credential/Certification |
| ■ What is the minimum drug test requirement for participants? Must be currently drug free and can pass a drug test. |
| ■ Can the participant have more than 3 tickets in 3 years? Yes |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

| |
|---|
| <input type="checkbox"/> Is a valid drivers license required? No |
| <input type="checkbox"/> Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| <input type="checkbox"/> Which tests are participants required to pass? No Tests |
| Lifting Requirement: 55 pounds |
| Standing Requirement: 8 hours |
| Required to sit for long periods? No |
| Age Range: 18-99 |
| Appearance Requirement: Must cover tattoos during work hours |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Bus, Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?




Print

[Return to Search Results](#)

■ = Program Requirement ⓘ



TRAINING PROGRAM DETAILS

| |
|---|
| Region: 5 |
| ■ Industry: Manufacturing |
| Program Name: Accelerated Welder, Fabricator, OSHA Certification |
| Agency: Man-Tra-Con Corporation |
|  Career Information: Information about this career (https://apps.il-work-net.com/cis/Clusters/OccupationDetails/100483?parentId=0) |
| ■ Background Check: Must NOT have a violent felony conviction |
| Description: Work Readiness, OSHA and Forklift Additional Certificates and welding certificate. |
| Length of Training <i>(The length of your training may be longer if you need classes to improve your math or reading skills.):</i> 12 weeks |
| How Program is Offered: Labs |
| Pre-requisites: Math: < 8th Grade Reading: < 8th Grade Degree: H.S. Diploma/GED Language: Fluent English |
| ■ Remediation / Bridge Program: No |
| Goals: Industry Recognized Credential/Certification |
| ■ What is the minimum drug test requirement for participants? Must be currently drug free and can pass a drug test. |
| ■ Can the participant have more than 3 tickets in 3 years? Yes |

DISCUSSION QUESTIONS & CONSIDERATIONS

- What would you do if you could start your dream job tomorrow?
- How much time are you willing to commit to improve your future?
- Do you meet the minimum requirements? If you have less than a high school equivalency degree, you may need to complete remediation training before entering training. Some programs require a credential before entering the training program.
- See how the program is offered. Does it include work experience? If so, when? Is the training offered in two locations? For example, is classroom training at one location and worksite training at a different location?
- Be honest about your background. If a background check is required, it will be checked out. The same is

| |
|---|
| <input type="checkbox"/> Is a valid drivers license required? No |
| <input type="checkbox"/> Vision Requirement: Vision corrected with glasses or contacts is acceptable. |
| <input type="checkbox"/> Which tests are participants required to pass? No Tests |
| Lifting Requirement: 55 pounds |
| Standing Requirement: 8 hours |
| Required to sit for long periods? No |
| Age Range: 18-99 |
| Appearance Requirement: Must cover tattoos during work hours |
| Taste/Smell Requirement: No taste or smell requirements |
| Language: English |



TRANSPORTATION

This training location is accessible by: Bus, Driving

true for medical and drug tests.

DISCUSSION QUESTIONS & CONSIDERATIONS

- Is distance/time to travel reasonable?
- Is the training accessible by public transportation?