The customer handout has been uploaded to the Partner’s Resource Page that includes clickable fields you can fill out in Adobe and print off for your customers.  
https://www.illinoisworknet.com/partners/EPIC/Pages/Resources.aspx

Make sure to check out the Updates Page on the Partners Resources website to stay up to date on EPIC tools! https://www.illinoisworknet.com/partners/EPIC/Pages/Updates.aspx

Referrals

What makes a good referral? We are going to be working with the CBO’s so they can provide information on things they are seeing as to red flags they are running into.

If the customer gets no programs offered in Eligibility Review go in and look at the Non-Recommended training programs and the reasons why they were not recommended. If updates need to be made to their application to help them get recommended then work with them to determine if they selected best answer for that question.

We are going to have the CBO’s provide more information on their training programs to give you and the customers more information about what is involved and offered.

Contact List

Double check that the contact information for you is correct on the Restricted Resources Page. Send any corrections to epic@illinoisworknet.com

Intake Dashboard

By next Friday go through your intake dashboard and review the customer listed in the following areas. Many are from 3-4 months prior and need to be cleaned up and moved to either a green or red section.

- Application
  - Customer Profile Info Needs Finished
- Eligibility Review
  - Ready for Review by DHS Caseworker
- Consent
  - Needs to be scheduled for consent
- CBO Assignment
  - Not assigned to a CBO

Reminder

For locations that have EPIC equipment, your monthly inventory control sheets should be email to Olivia.griesheim@siu.edu no later than 9/9/16.