

EPIC CBO Technical Assistance Webinar 05-23-2018 at 3 P.M.

Agenda

Below is a summary of the CBO webinar. You can watch the full recording of any CBO TA webinar here: <https://www.illinoisworknet.com/partners/EPIC/Pages/ArchivedTraining.aspx>

Enrolled Dashboard:

CBOs, who have customers in any of the following rows, must have them resolved and out of the rows by 06/06/2018:

2151 Past Due

CBO Needs to Upload – Past Due

Completion Status – Completion Documentation Needs Uploaded

DHS Indicated SNAP Ineligible – CBO Action Required

Agency as of 12 P.M. 5-23-18	Application Not Started	2151 Past Due	Enrollment Required	2151A Past Due	Minimal Progress	No Progress	Situation Worse	Completion Status	SNAP Ineligible	Packets Started/ Ready/ Done
A Safe Haven	2				1					
Albany Park Community Center	3							2		
Asian Human Services					1					
CARA										
Catholic Charities	2									
Central State SER										
Homework Hangout	12									
Inspiration Corporation	1			1						
Instituto for Latino Progress										
Jane Addams Resource Corporation	1									
Lessie Bates Davis Neighborhood House	2		1							
Man-Tra-Con Corporation	5		2						1	

National Able Network								1		
North Lawndale Employment Network	1				1					
OAI, Inc.	3									
Phalanx Family Services	5		1							
Springfield Urban League	5		1					2		
Tri-County Urban League	2	2				1				
Two Rivers Regional Council	6					2			1	

Reminder: You can uncheck customers who no longer need a staffing packet.

Budget Modification – Fiscal Person Participation

- The original modification to FNS (Food and Nutrition Services) was pulled by DHS. Since being pulled and in the process of being resubmitted ASAP, DCEO requested a change to the CBO line items to reflect career navigation to 50%, admin to 10%, and direct service to customers 40%. In the original modification, career navigation was requested at 40% but DCEO increased this to 50% with the new cohort’s intake effort. DHS approved; now, we must get formal approval from FNS.
- Since this is a pilot program, the performance will be modified to reflect 25% of the grants will not be based on performance. The 25% will go to support expenditures for the implementation and running of the EPIC pilot program. This will more than like be career navigation and administration expenditures.

Appointment to Review Budget – Fiscal Person Participation

- The Modifications must be approved before the end of June. Tammy will be working individually with the CBOs to finalize modifications based on the changes identified above.
- Tammy is holding phone calls all day on Thursday 5/24 and Tuesday 5/29. During the webinar, these were schedule. If you did not schedule a call with Tammy Stone, you can schedule a time by reaching out via email. Tammy.stone@illinois.gov
- Schedule
 - Thursday 5/24/2018:
 - 9:00 – A Safe Haven (Judith)
 - 9:30 – Phalanx Family Services (Loris)
 - 10:00
 - 10:30
 - 11:00

- 11:30
- 1:00 – National Able Network (*Tentative*: Carmen)
- 1:30
- 2:00 – Asian Human Services (Ivan)
- 2:30
- 3:00 – Springfield Urban League (Courtney)
- 3:30
- 4:00
- 4:30
- Tuesday 5/29/2018:
 - 1:00 – Central State SER (Abram)
 - 1:30 – CARA (Marybeth)
 - 2:00 – Jane Adams Resource Corporation (Nora)
 - 2:30 – Two Rivers Regional Council (Jeremy)
 - 3:00 – North Lawndale Employment Network (Fritzlene)
 - 3:30 – Homework Hangout (Erik)
 - 4:00 – Lessie Bates David Neighborhood House (Sonia)
 - 4:30

Do Not Send Reverse Referrals for NEW Traditional SNAP Customers

- Traditional SNAP customers, whom were referred to your location for a Traditional SNAP program after May 14th, should not be sent back to DHS as a reverse referral. DHS will assess customers prior to referring them to a program. If the customer was referred to a traditional SNAP program, it was determined as the best fit for the customer after the assessment.
- If you have a customer who was recently referred to you for traditional SNAP, but you think they should be realigned with EPIC, contact Dee or Olivia to discuss.

Appointments Include New Cohort in Title

- During the webinar on May 9th, we instructed CBOs to include appointment times for New Cohort Customers by May 11th. Any CBOs, who have not done so, should add a new schedule and in the title include New Cohort if there is a difference between a re-engaged customer and a new cohort orientation.
- The webinar provides an overview of how to add new schedules within the online EPIC system.

Training Program Descriptions Have Not All Been Updated

On the May 9th webinar, all CBO were instructed to update their training program descriptions by May 11th. If your agency is overdue on this, it must be completed by May 24th. We will be reviewing a list of CBOs who do not have this done next week.

Updates to New Cohort

- EPIC system updates can be found on the EPIC Partner [Updates](#) Page.