Utilizing Service Template Explorer

IWDS 2.0 TECHNICAL TRAINING DOCUMENTS

Purpose

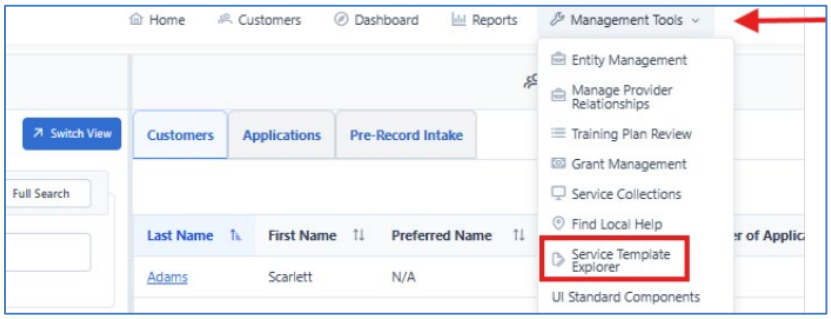
This document is intended to explain how to utilize the Service Template Explorer in IWDS 2.0.

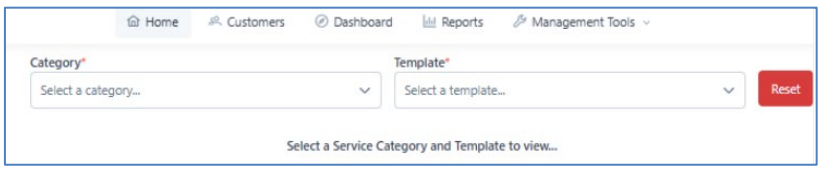
Audience

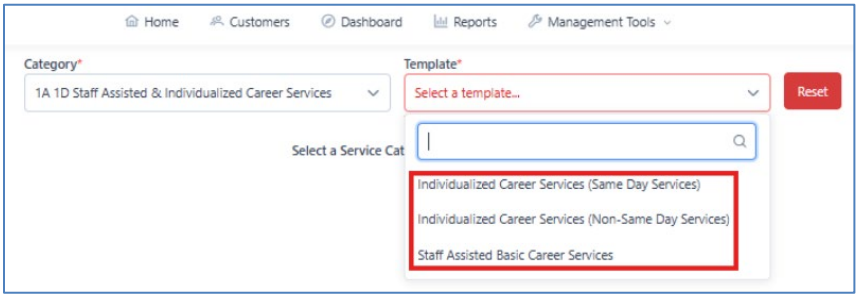
This document is designed to guide both trainers and end users through the process of utilizing the Service Template Explorer in the IWDS 2.0 system.

Navigate to Service Template Explorer

- Log into IWDS 2.0. (Link)
- Select **Management Tools > Service Template Explorer**.
- The Service Template Explorer is displayed.
- The Category drop-down displays various categories for services.
- After selecting a category, the Template drop-down will display the appropriate templates related to the selected category. These templates display the relevant attributes for the selected services.







IWDS 2.0 Site

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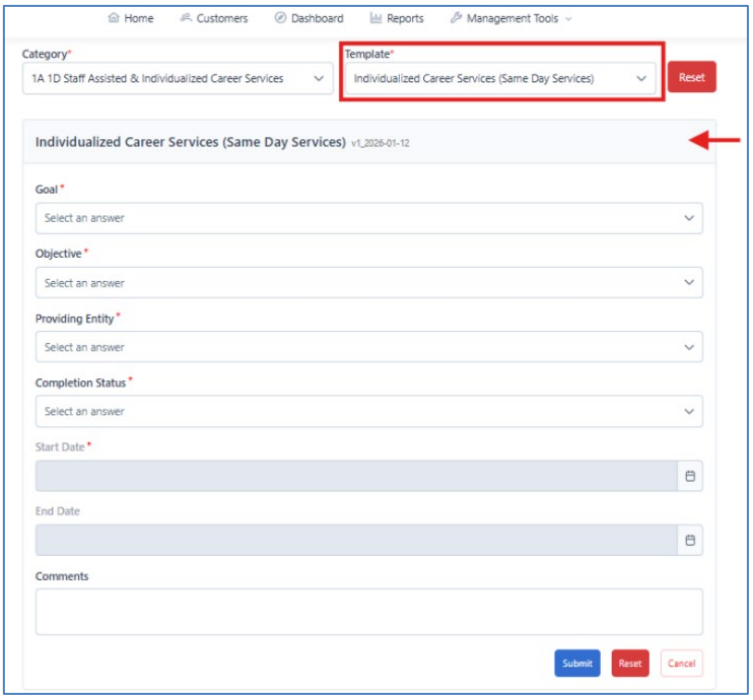
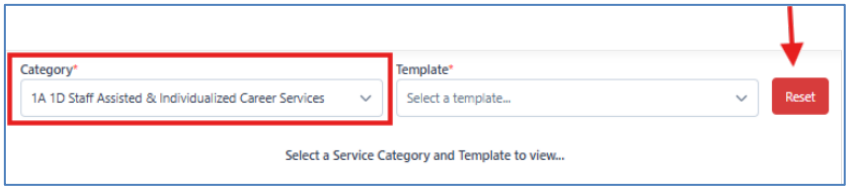
View Service Template Attributes



- After selecting the Category and Template – the attributes will display the form the end user fills out when adding a service to the customer's career plan.
- Clear the filters by clicking the Reset button.
- The purpose of this function will allow system administrators to audit and view attributes for various service categories.
- Note: The Submit button is displayed to show the administrator how the form will function when Career Planner fills out these attributes.



Overview of Service Collections

- Service Collections are groups of related services and the attributes required for the Customer Career Plan. The purpose of the Service Collections function narrows down appropriate attribute field(s) for a service and eliminates unnecessary attribute field(s) for a service.

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