



Auditor Role in IWDS 2.0

IWDS 2.0 TECHNICAL TRAINING DOCUMENTS



Purpose

This document explains the permissions available to an IWDS 2.0 user with the Auditor role.



Audience

This document is designed to inform IWDS users about user roles.



How Access Works

Access is based on two simple things: where you work (Location) and what you're allowed to do (Role).



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Location defines where a user can do something — statewide, an LWIA, or a single office.

Role defines what a user can do — the functions and records they can reach.

The Auditor role has access to view items in IWDS 2.0. They cannot edit or remove any content.

- Auditors can view:
 - Customers, applications, career plans, and outcomes
 - Reports and Dashboards
 - Entity Management, provider relationships and training program reviews, and grant management



Permissions Granted

Full access to grant records, funding sources, and grant-level administrative functions. Does not include direct customer case management.

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Permission	Description	Scope
GRANT MANAGEMENT		
Grant management tools <i>grant-management-browse</i>	Allows a user to access the Grant Management section under Management Tools.	LWIA
Create grant <i>grant-management-create</i>	Allows a user to add a grant in Grant Management.	LWIA
Update grant <i>grant-management-update</i>	Allows a user to update a grant in Grant Management.	LWIA



Granting Role Access

Account managers can grant and remove access to users. Connect with the Account Manager at your location for this access.



What does view-only access mean?

The Auditor role has broad access to view items in IWDS 2.0. They cannot edit or remove any content.

- Customers:

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- Search for customers
- View customers by clicking on the last name
- View profile and application details, including career plans, assessments, case notes, uploads, and outcomes

Search Customers

Switch View

Name Quick Search Full Search

Date of Birth

SSN Last 4

Programs

Select a Program...

Status

Select a status...

Advanced Search

Search Reset

View Customers

Customers Applications Pre-Record Intake

Last Name	First Name	Preferred Name	Date of Birth	Number of Applications	LWIA	Zip Code
A 3418569		N/A		1	07	60625
As4046133		N/A		2	11	61764
As4046205		N/A		1	25	62896
As4046139		N/A		1	03	61073
As4046967		N/A		1	07	60652
As4074678		N/A		1	11	61764
As4085800		N/A		1	10	60435
As4126537		N/A		2	20	62712
As4171013		N/A		1	07	60016
As4183496		N/A		1	23	61924

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- Providers, training programs, and grants

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- Search for Providers
- View provider details by clicking on name
- View training programs and associated documents
- View grant details

The Illinois workNet Center System, an American Job Center, is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment by calling TTY (800) 526-0844 or 711. This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration.

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