



Adding & Editing MSG Outcomes

IWDS 2.0 TECHNICAL TRAINING DOCUMENTS



Purpose

This document is intended to explain how to add or edit Measurable Skill Gains (MSG) in the Outcomes section of the Application in the IWDS 2.0 System.

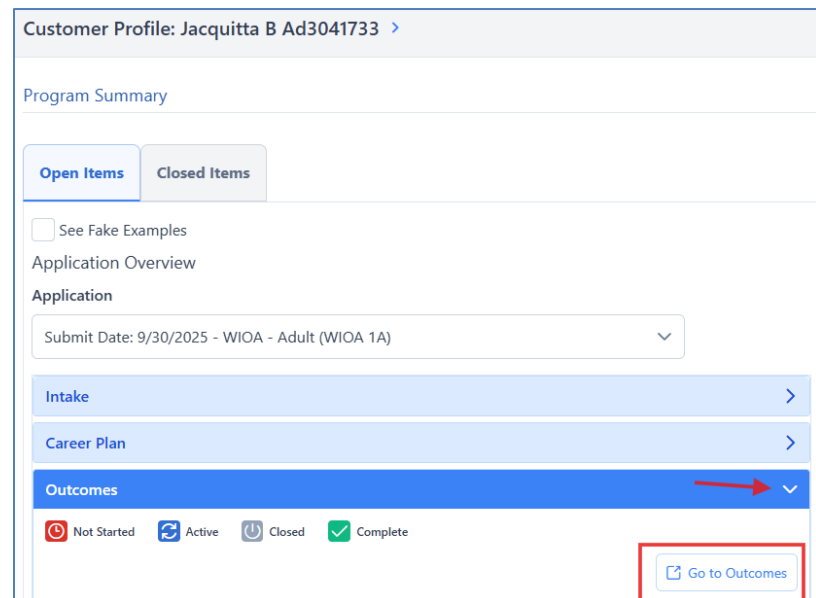
Audience

This document is designed to guide both trainers and end users through the process of adding and editing MSG Outcomes in the IWDS 2.0 system.



Navigate to Outcomes in Customer Application

- Log into IWDS 2.0. ([Link](#))
- From the Customers page, select the Customer last name. The customer must have an application.
- In the customer profile, in the **Application Overview** section, use the > to expand and **Go to Outcomes** to view the customer outcomes.
- The Application Summary will display. Select **Outcomes** from the dropdown menu, and the **Measurable Skill Gains (MSG)** tab.
 - **Note** – The Quick Links will also display the MSG tab.
- **NOTE** – The MSG component is Locked until the customer triggers an MSG. Once triggered, the **Add MSG** component is unlocked to add MSG outcome information.



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Add Measurable Skill Gains

- After clicking **Add MSG**, a modal will display.
- Select the MSG Type and prompts will display to add additional details, upload documentation, and dates for the MSG. Click **Save** after completing the required information.

Customer Profile: Jacquitta B Ad3041733

What Area Do you Want to Work in?
Outcomes

Credentials **Measurable Skill Gains** Employment Education

Measurable Skill Gains (MSG)

Your customer has triggered the WIOA Performance Metric for Measurable Skill Gain (MSG) for PY 25. This means they are expected to achieve specific goals related to skill development throughout their participation in the program. Please ensure that you document any progress or attainment of these goals in this section, as accurate and timely reporting is critical for meeting performance requirements under WIOA. The table below lists all MSG recorded for this customer. Use the filters to adjust the table as needed. To add a new MSG, click the 'Add MSG' button.

Filters:
Search by MSG Type Search by Program Year

+ Add MSG

MSG Type	Date Attained	Comment	Program Year	Actions
Skills Progression: Exams, Assessments, & Tests	4/1/2026	null	2025	

1 Entry Page 1 of 1 << < 1 > >> 10

- Adding an Educational Functional Level (EFL) will prompt you to view/add Basic Skills Assessment Results if applicable or manual entry options.

Add New Measurable Skill Gains (MSG)

Select MSG Type:

- Educational Functional Level (EFL)
- Attained Secondary School Diploma or Recognized Equivalent
- Secondary Transcript/Report Card
- Postsecondary Transcript/Report Card
- Training Milestone & Progress Report
- Skills Progression: Exams, Assessments, & Tests

Cancel

- Adding an Attained Secondary School Diploma or Recognized Equivalent will prompt you to view/add a credential.
- Enter all required fields, upload documentation and date fields and select **Save**.

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View & Edit Measurable Skill Gains

- Preview or Edit a MSG by selecting the **Eye icon** in the **Actions** column.
- Utilize the **Edit icon** to make changes to the credential record details and delete and add new documentation. Selecting the Documents link, will open a modal to view, search, or download documents.
- Selecting the **Download icon** will allow for view of the MSG details and download of documentation.
- Selecting the **Trash Can icon** will open a confirmation window to remove the MSG from the customer record.

MSG Type	Date Attained	Comment	Program Year	Actions
Skills Progression: Exams, Assessments, & Tests	4/1/2026	null	2025	
1 Entry		Page 1 of 1 << < 1 > >>		10

[← Back to Outcomes](#) [▶ Edit](#)

MSG Details

MSG Type	Created By
Skills Progression: Exams, Assessments, & Tests	Kelly Trimble on 04/08/2026 at 10:17 AM
Date Attained	Last Updated By
04/01/2026	Kelly Trimble on 04/08/2026 at 10:17 AM
Program Year	
2025	

Documents

Test Doc.docx

[Document\(s\)](#)

Confirm MSG Removal

Are you sure you want to remove the **Skills Progression: Exams, Assessments, & Tests** MSG Attained on **04/01/2026**?

[Delete](#) [Cancel](#)

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The Illinois workNet Center System, an American Job Center, is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment by calling TTY (800) 526-0844 or 711. This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration.

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