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Overview

ETPL PUBLIC SEARCH

User Acceptance Test (UAT) Release #22 Cycle 3 has been deployed to the SIU UAT environment. Security constraints for this environment will require a login through the State Login Portal. When you follow the link to the UAT environment, the system will route the user to the State of Illinois Login. After a successful login, the user will be returned to the UAT environment where IWDS-2.0 is running.

Purpose

The purpose of this UAT cycle is to validate the ETPL Public Search redesigned public-facing training program search page, including search filters, results listing, interactive map, and provider detail navigation.

This testing will help confirm these features are functioning correctly and are ready for the MVP go-live on July 1.

Note: Due.to.ongoing.migration.work?some.test.provider.data.may.not.match.actual.provider.data.These.discrepancies.are.known.and.will.be.addressed.as.part.of.continued.data.realignment.and.migration.efforts.Testers.should.still.document.any.issues.observed.but.understand.that.some.variances.may.be.tied.to.migration.adjustments.currently.in.progress.

UAT Release 22 – Cycle 3 Expectations & Homework

Homework Areas - For this week, your UAT tasks will focus on the following key area listed below. More information on these areas can be found in the next section of this document.

- ETPL Public Search
 - Page Header – Validate branding, navigation links, and responsive layout.
 - Search Filter Panel – Test all filter controls: keyword search, program type, occupations, program length, program category, online only, and geographic proximity.
 - Results Listing Panel – Validate result cards, sorting, compare feature, pagination, save/bookmark programs, print and export.
 - Interactive Map – Test map pins, clustering, zoom, pan, and synchronization with result cards.
 - Provider Detail Page – Validate navigation from search results to provider details.

Due Date

Please complete your testing in these areas and submit your feedback by **End of Day on June 10.**

Access to UAT Environment

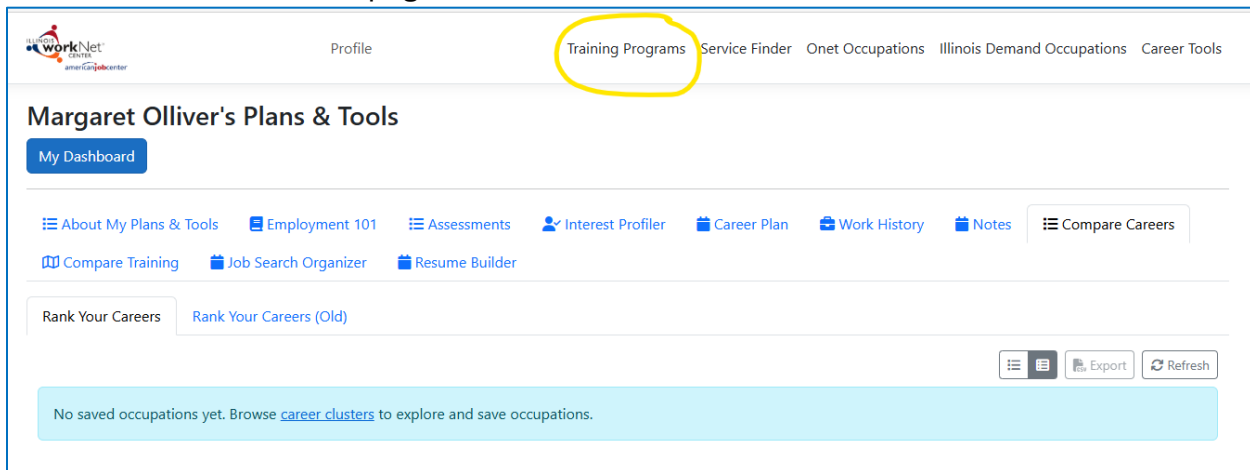
To access the UAT environment in your browser, follow the link provided here.

<https://testapps.illinoisworknet.com/lwNProfiles/etpl>

Login using one of the accounts below:

- **Username:** Marg23
- **Password:** !!Marg23##

If you have any difficulties reach that url directly, **click on Training Programs** in the top menu to reach the correct page:



The screenshot shows the user interface for Margaret Olliver's Plans & Tools. At the top, there is a navigation bar with the following items: Profile, Training Programs (circled in yellow), Service Finder, Onet Occupations, Illinois Demand Occupations, and Career Tools. Below the navigation bar, the user's name 'Margaret Olliver's Plans & Tools' is displayed. A 'My Dashboard' button is visible. The main content area contains several tool links: About My Plans & Tools, Employment 101, Assessments, Interest Profiler, Career Plan, Work History, Notes, Compare Careers, Compare Training, Job Search Organizer, and Resume Builder. There are also 'Rank Your Careers' and 'Rank Your Careers (Old)' buttons. At the bottom right, there are 'Export' and 'Refresh' buttons. A message at the bottom states: 'No saved occupations yet. Browse [career clusters](#) to explore and save occupations.'

Reporting Issues

Please document any issues, bugs, or enhancement requests you identify in our shared notebook - [UAT Notebook Link](#). (Note – the notebook is also linked on the IWDS Transition Project Resources Page linked here: [IWDST Full Resources](#). The main purpose of using a shared notebook is for collaboration between members of the UAT team and the business analysts. This will cut down on duplicate issues being reported.

- **When logging your entries:**
 - You should document this information as you are completing your UAT work.
 - The top section in the notebook is labeled Example Issue Reporting. Please refer to that page to get an idea of how you can report an issue.
 - In the notebook you will also find a section labeled with this Release and Cycle, please document your findings there.

- Be concise but detailed.
- If multiple issues arise in one area, log each one separately for clarity.
- Please provide the name of the customer you are using when you log an issue so we can easily go in and take a look at what is going on to troubleshoot.
- Log the URL of the page where you ran into an issue.
- If you have issues accessing the OneNote notebook - Please contact one of the business analysts (BA) on the team. The business analysts are:
 - Kelly Trimble – Kelly.trimble@siu.edu
 - Olivia Miller - olivia.miller@siu.edu
 - Lynette Tritz - lynette.tritz@siu.edu
 - Andi Grabemeyer – Andi.Grabemeyer@siu.edu
 - Al Menke – al.menke@siu.edu

Expectations for UAT

As you test these areas, please keep in mind the following best practices:

- **Test Thoroughly:** Ensure that you navigate through all functions and features within these areas. Pay attention to any discrepancies between expected and actual results.
- **Detail-Oriented:** When reporting issues, provide as much context as possible, including:
 - Steps to reproduce the issue
 - Screenshots or recordings, if possible
 - Browser or device used during testing
 - Expected vs. actual outcomes
- **Feedback Categories:**
 - **Bugs** - When the system does not perform as expected, and the system is not performing according to the requirements, then a bug will be reported, tracked, fixed, and retested.
 - **Issues** - If the system is performing according to the requirements, but the user feels that the requirement was not captured correctly or now the user feels like the requirement is just not working as expected, then this is recorded as an issue. Issues are tracked and prioritized for change.

- **Enhancements-** Once we are in UAT and the users recognize an area that could be improved, then this will be also logged as an issue and tagged as an enhancement.

Best Practices for Effective UAT

- **Think like the end user:** Approach your testing from the perspective of someone unfamiliar with the system. This will help you identify usability issues and areas for improvement.
- **Be specific and thorough:** The more specific your feedback, the easier it will be to address. Include specific steps, expected outcomes, and actual results.
- **Provide context:** Always give context for your feedback. For instance, explain why an enhancement would improve the user experience or system performance.

By following these guidelines and providing detailed feedback, you're helping to ensure the final product meets user expectations and performs as intended.

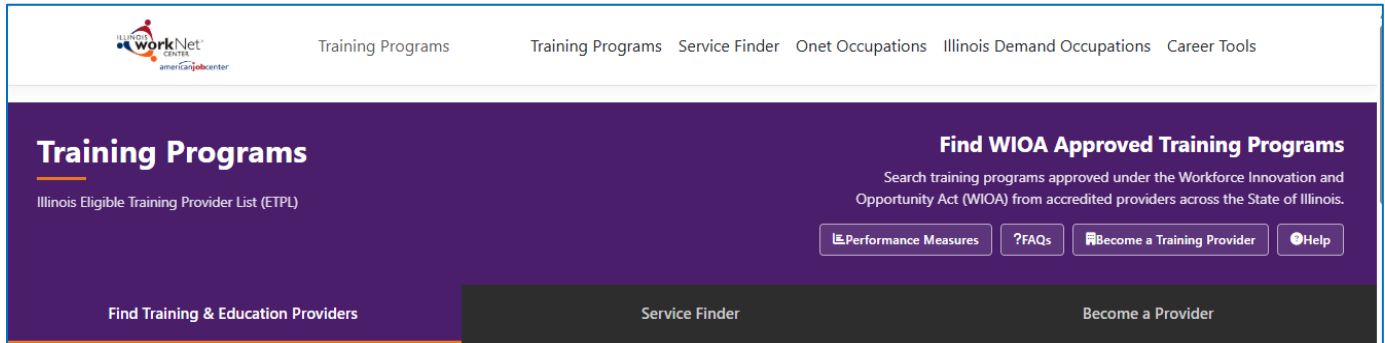
Overview of ETPL Public Search

The ETPL Public Search page allows the public to find WIOA-approved training programs across Illinois. It is a responsive, multi-panel layout with four primary areas: a page header with navigation and informational links, a search filter panel on the left, a listing panel in the center displaying search results, and an interactive map on the right showing provider locations geographically.

The page is part of a shared navigation structure that also includes the Service Finder tab and a "Become a Provider" tab. Data is sourced from the IWDS-2.0 Entity Management APIs.

NOTE : The ETPL public search is a public-facing page. No login is required to access it. Please test it from both authenticated and unauthenticated perspectives.

Page Header



The screenshot shows a dark purple header with white text. On the left, there is a logo for 'ILLINOIS workNet CENTER' and 'americanjobcenter'. In the center, there are navigation links: 'Training Programs', 'Training Programs Service Finder', 'Onet Occupations', 'Illinois Demand Occupations', and 'Career Tools'. On the right, there is a section titled 'Find WIOA Approved Training Programs' with a description: 'Search training programs approved under the Workforce Innovation and Opportunity Act (WIOA) from accredited providers across the State of Illinois.' Below this are three buttons: 'Performance Measures', '?FAQs', and 'Become a Training Provider'. At the bottom of the header, there are three tabs: 'Find Training & Education Providers', 'Service Finder', and 'Become a Provider'.

The header spans the full page width with a dark purple (#4A1E6B) background and white text. The left side shows “Training Programs Search” and the right side contains “Find WIOA Approved Training Programs” with a supporting description. A secondary navigation bar includes links to “Find Local Help,” “Step-by-Step Guide,” and “Have a Question?” A three-tab navigation bar provides access to the ETPL search, Service Finder, and Become a Provider pages.

UAT Expectations

- Verify the page title, banner text, and supporting description display correctly
- Test all secondary navigation links (Find Local Help, Step-by-Step Guide, Have a Question?)
- Confirm the three-tab navigation bar switches between ETPL, Service Finder, and Become a Provider
- Validate the help icon opens a help resource or overlay
- Ensure responsive layout maintains legibility across different screen sizes

Search Filter Panel

Located on the left side of the page, the Search Filter Panel is titled “Search for Training” and provides multiple filter controls: keyword/location text search, checkboxes for Training Programs and Training Providers (both checked by default), program offering toggles (Online Only, In-Person, Hybrid), a Program Type dropdown, an Occupations dropdown, program length checkboxes (Short-term, Intermediate, Long-term), Program Category radio buttons (All Programs, Pre-Apprenticeship, Registered Apprenticeships), and geographic proximity search by city/ZIP with configurable distance radius. All filters use logical AND logic. A Search button submits and a Reset button clears all filters to defaults.

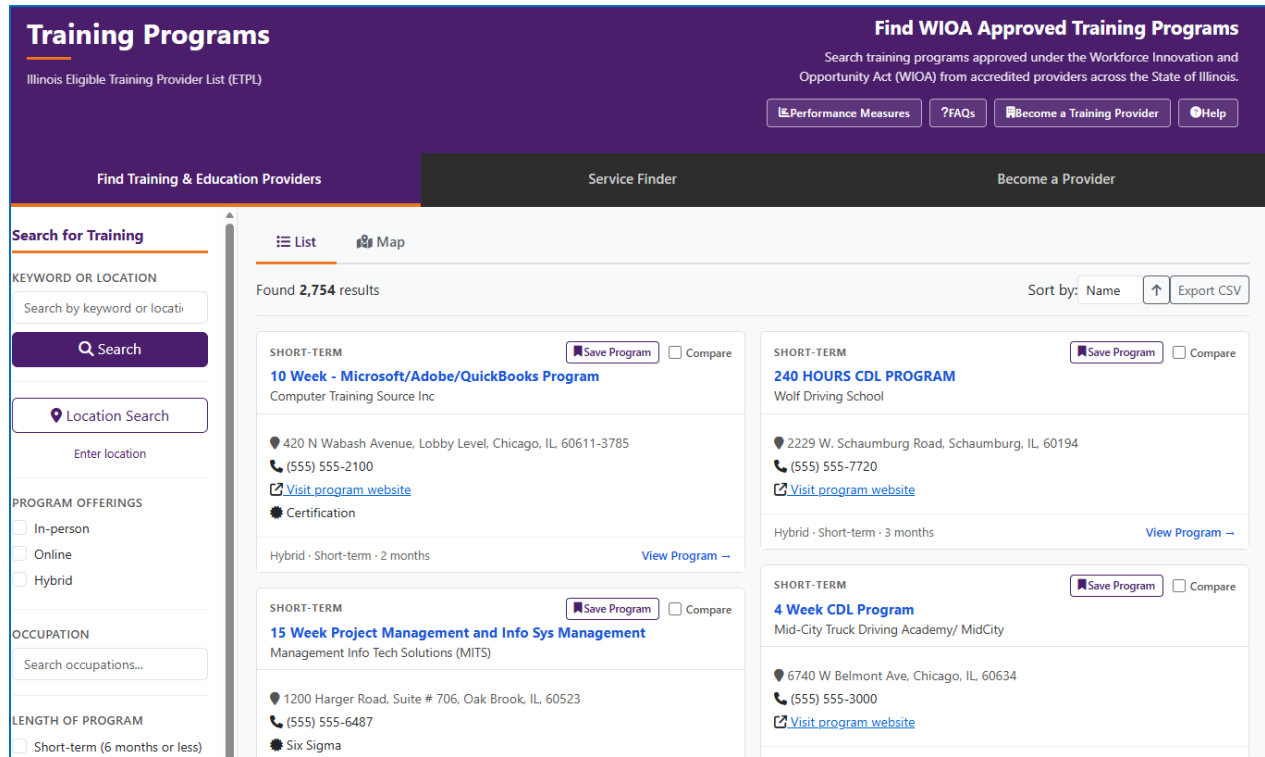
UAT Expectations

- Test the keyword/location text input with various search terms
- Verify Training Programs and Training Providers checkboxes default to checked; test unchecking each
- Test program offering filters (Online Only, In-Person, Hybrid)
- Validate Program Type and Occupations dropdowns populate from the API and filter results correctly
- Test Length of Program checkboxes – verify multiple selections are allowed and results reflect ANY matching length
- Validate Program Category selection filters results to the selected category
- Test City or Zip Code entry with various distance radius selections
- Confirm the Reset button clears all filters and reloads the default view
- Verify all filters combine with AND logic – results must satisfy all active filters simultaneously
- Confirm the filter panel scrolls independently of the listing panel and map

Results Listing Panel

The listing panel occupies the center area and displays search results as a scrollable, card-style list in a two-column masonry layout. At the top: a results count (e.g., “Found 563 results”), a “Compare up to 3” checkbox feature, and a Sort By dropdown (default: Name). Each result card shows provider name (clickable link), program name, program type badge, full address, distance (when proximity filtering is active), program length, credentials, total cost, and program outcomes. Pagination is available at the bottom. An Export button generates a CSV/Excel download of the

current results.



Training Programs Find WIOA Approved Training Programs

Illinois Eligible Training Provider List (ETPL)

Search training programs approved under the Workforce Innovation and Opportunity Act (WIOA) from accredited providers across the State of Illinois.

Performance Measures ?FAQs Become a Training Provider Help

Find Training & Education Providers Service Finder Become a Provider

Search for Training

KEYWORD OR LOCATION
Search by keyword or locati
Search

Location Search
Enter location

PROGRAM OFFERINGS
 In-person
 Online
 Hybrid

OCCUPATION
Search occupations...

LENGTH OF PROGRAM
 Short-term (6 months or less)

Found 2,754 results Sort by: Name ↑ Export CSV

SHORT-TERM	SHORT-TERM
10 Week - Microsoft/Adobe/QuickBooks Program Computer Training Source Inc 420 N Wabash Avenue, Lobby Level, Chicago, IL, 60611-3785 (555) 555-2100 Visit program website Certification Hybrid - Short-term - 2 months View Program --	240 HOURS CDL PROGRAM Wolf Driving School 2229 W. Schaumburg Road, Schaumburg, IL, 60194 (555) 555-7720 Visit program website Hybrid - Short-term - 3 months View Program --
15 Week Project Management and Info Sys Management Management Info Tech Solutions (MITS) 1200 Harger Road, Suite # 706, Oak Brook, IL, 60523 (555) 555-6487 Six Sigma	4 Week CDL Program Mid-City Truck Driving Academy/ MidCity 6740 W Belmont Ave, Chicago, IL, 60634 (555) 555-3000 Visit program website

UAT Expectations

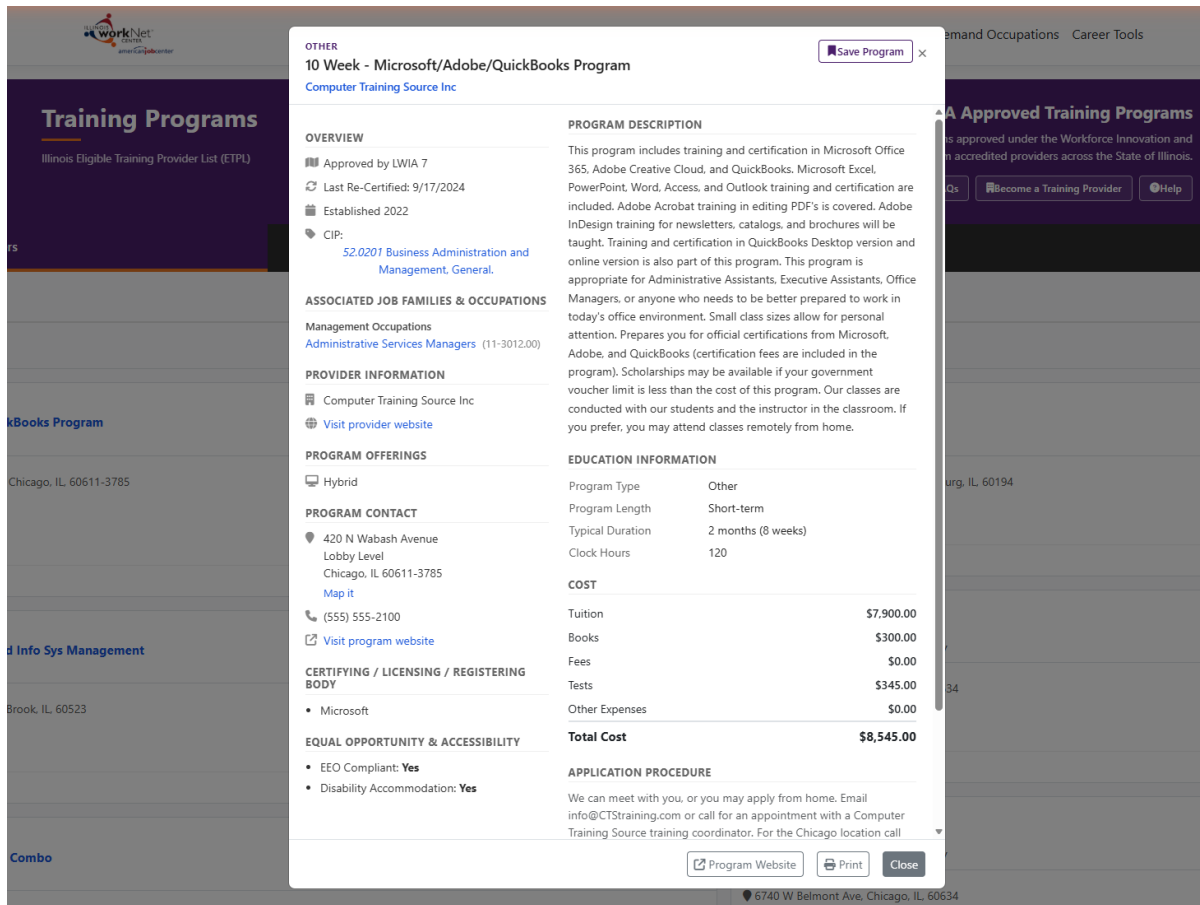
- Validate the results count updates correctly when filters are applied
- Test the Compare feature – verify up to 3 selections are allowed and a 4th is prevented
- Verify Sort By options (Name, Distance, Relevance) produce correct ordering
- Confirm each result card displays all required fields: provider name, program name, type badge, address, and program details
- Test provider name links navigate to the correct provider detail page
- Verify distance displays when geographic proximity filtering is active
- Test pagination – verify page navigation, previous/next buttons, and results consistency
- Test the Save/bookmark feature which saves providers to your IwN profile
- Test the Export buttons and verify the downloaded file contains the correct filtered results
- Test the Print button and verify the pdf can be viewed and printed locally
- Confirm results load within a reasonable time (target: 5 seconds or less)

Program Detail Card

Clicking a program name in the results listing opens the Program Detail Card, which provides a comprehensive view of the selected training program. The detail card displays provider information, program description, program offerings (online, in-person, hybrid), cost details, credentials earned, and program outcomes (completers, successful completions, hired, hired-training related). It also includes links to ONET occupation pages where users can explore career details, wage data, and demand projections powered by IDS data. The detail card supports print and bookmark actions.

UAT Expectations

- Verify the detail card opens when clicking a program name from the results listing
- Confirm provider information displays correctly (name, address, contact details)
- Validate program description, offerings, cost, and credential details are accurate
- Test ONET occupation links and verify they navigate to the correct career detail pages with wage and demand data
- Confirm program outcomes display correctly (note: only WIOA enrollment data is currently available; total enrollment data will be added post-Go Live)
- Test the Print button from the detail card view
- Test the Save/bookmark button from the detail card view
- Verify the back navigation returns to the search results without losing filter state



OTHER Save Program

10 Week - Microsoft/Adobe/QuickBooks Program
Computer Training Source Inc

OVERVIEW

- Approved by LWIA 7
- Last Re-Certified: 9/17/2024
- Established 2022
- CIP: [52.0201 Business Administration and Management, General.](#)

ASSOCIATED JOB FAMILIES & OCCUPATIONS

Management Occupations
[Administrative Services Managers \(11-3012.00\)](#)

PROVIDER INFORMATION

Computer Training Source Inc
[Visit provider website](#)

PROGRAM OFFERINGS

Hybrid

PROGRAM CONTACT

420 N Wabash Avenue
Lobby Level
Chicago, IL 60611-3785
[Map it](#)

(555) 555-2100
[Visit program website](#)

CERTIFYING / LICENSING / REGISTERING BODY

- Microsoft

EQUAL OPPORTUNITY & ACCESSIBILITY

- EEO Compliant: **Yes**
- Disability Accommodation: **Yes**

PROGRAM DESCRIPTION

This program includes training and certification in Microsoft Office 365, Adobe Creative Cloud, and QuickBooks. Microsoft Excel, PowerPoint, Word, Access, and Outlook training and certification are included. Adobe Acrobat training in editing PDF's is covered. Adobe InDesign training for newsletters, catalogs, and brochures will be taught. Training and certification in QuickBooks Desktop version and online version is also part of this program. This program is appropriate for Administrative Assistants, Executive Assistants, Office Managers, or anyone who needs to be better prepared to work in today's office environment. Small class sizes allow for personal attention. Prepares you for official certifications from Microsoft, Adobe, and QuickBooks (certification fees are included in the program). Scholarships may be available if your government voucher limit is less than the cost of this program. Our classes are conducted with our students and the instructor in the classroom. If you prefer, you may attend classes remotely from home.

EDUCATION INFORMATION

Program Type	Other
Program Length	Short-term
Typical Duration	2 months (8 weeks)
Clock Hours	120

COST

Tuition	\$7,900.00
Books	\$300.00
Fees	\$0.00
Tests	\$345.00
Other Expenses	\$0.00
Total Cost	\$8,545.00

APPLICATION PROCEDURE

We can meet with you, or you may apply from home. Email info@CTStraining.com or call for an appointment with a Computer Training Source training coordinator. For the Chicago location call

[Program Website](#) [Print](#) [Close](#)

6740 W Belmont Ave, Chicago, IL 60634

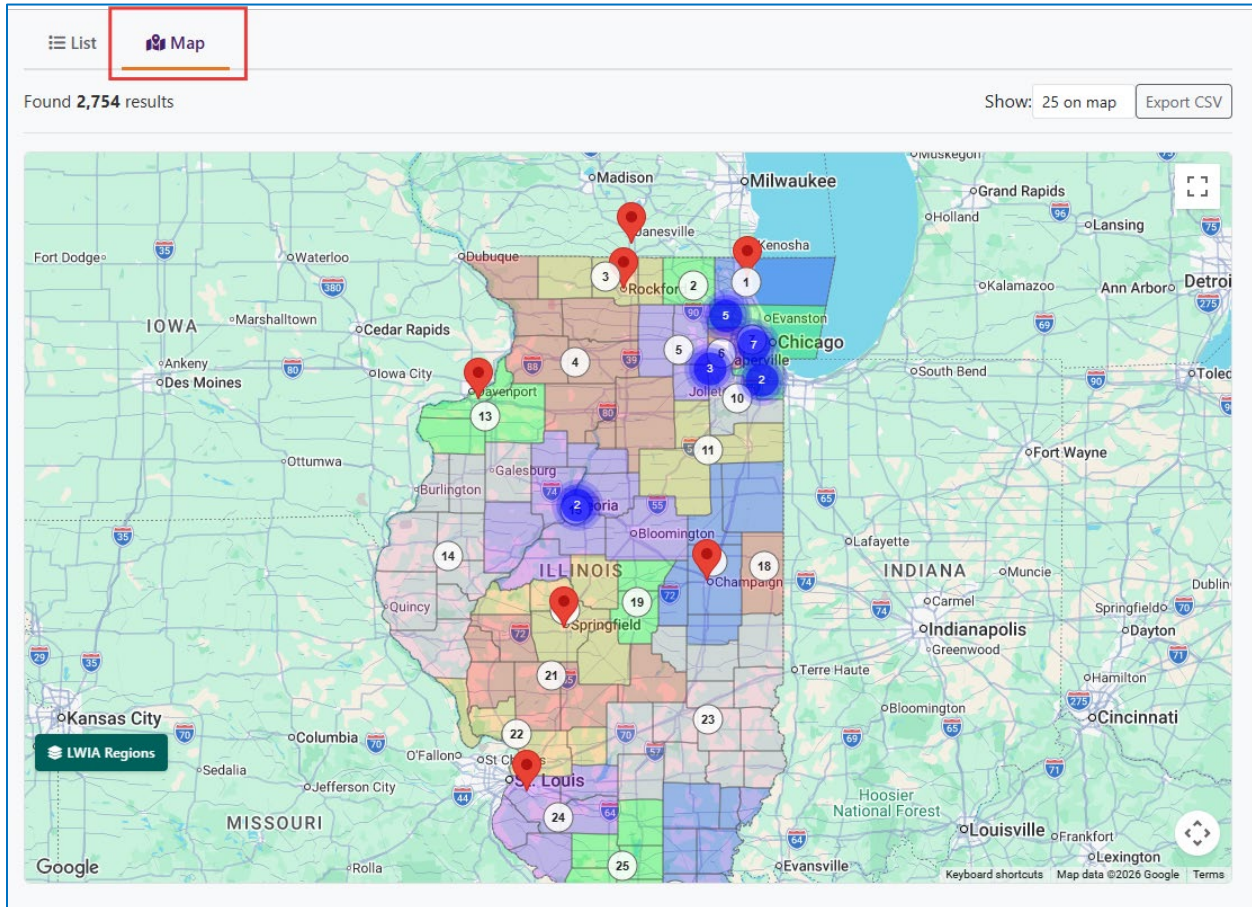
Interactive Map

The interactive map is available as a toggleable view and defaults to a statewide Illinois view. When geographic proximity filtering is active, the map re-centers to the entered location and displays numbered pins matching the listing results. Pin clustering groups nearby pins when zoomed out, showing a count badge. Clicking a cluster zooms in to reveal individual pins. Selecting a pin displays a popup with provider name, program name, and address.

UAT Expectations

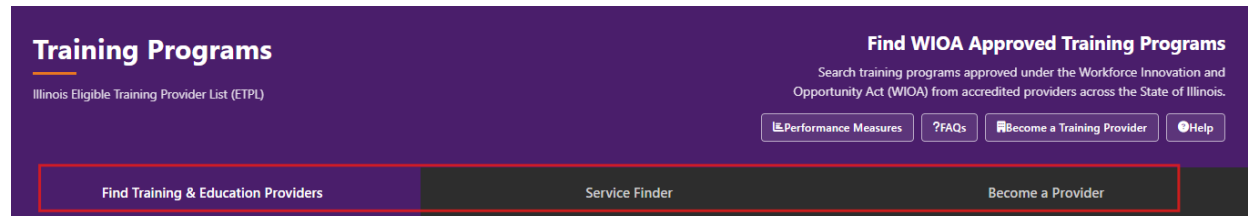
- Verify the map defaults to a statewide Illinois view on page load
- Test browser geolocation prompt and fallback to manual city/ZIP entry
- Test zoom controls (plus/minus, scroll wheel, pinch-to-zoom on touch devices)
- Confirm pin numbers match the listing result order
- Validate pin clustering behavior when zoomed out, and that clicking a cluster zooms in
- Test pin popups display the correct provider name, program name, and address
- Verify map re-centers and adjusts zoom when city/ZIP and distance radius are entered

- Confirm selecting a listing card highlights and centers the corresponding map pin
- Test click-and-drag panning and verify smooth interaction



Tab Navigation

The ETPL page navigation bar contains links to the Service Finder and Become a Provider pages. The Service Finder tab provides a separate search experience for locating Illinois workNet Centers, employment services, and WIOA-funded resources. It uses a similar layout but with distinct filters focused on location type, services offered, and geographic proximity.



UAT Expectations

- Verify switching between ETPL Search, Service Finder, and Become a Provider tabs
- Confirm the active tab is visually highlighted with the correct accent color
- Test Service Finder search functionality, including location type filters and services offered checkboxes
- Validate the Become a Provider page navigation and content

Accessibility & Technical

The ETPL Public Search page should conform to WCAG 2.1 Level AA accessibility standards and be fully functional across Chrome, Firefox, Safari, and Edge. The page should be responsive from desktop (1024px–1920px) to tablet/mobile (375px–768px), with the filter panel collapsing to an expandable overlay or drawer on smaller screens.

UAT Expectations

- Test in multiple browsers if possible (Chrome, Firefox, Edge)
- Verify all interactive elements provide visual feedback (loading spinners, progress indicators)
- Check that text contrast and readability meet expectations
- Test keyboard navigation through the search filters, results, and map
- If testing on a smaller screen, verify the filter panel collapses appropriately