



IWRS Pre-screen Assessment

Instructions: *The IWRS Pre-screen Assessment determines basic eligibility for the program. Organizations and institutions may NOT impose criteria from other workforce development or academic programs on Illinois Works applicants. Of specific note, colleges, universities, and other academic institutions cannot deny admission if an applicant owes the institution money for ANY reason (i.e. tuition, parking tickets, meal plans, etc.). The eligibility is determined using the Pre-screening Assessment and cannot be modified by the grantee.*

If needed, the Pre-screen Assessment can be conducted on paper, but answers must be entered into IWRS within 24 hours of completion.

Pre-screen Assessment Questions

1. Do you have an interest in making a career in the construction industry?

This question assesses whether the applicant is planning to make a career in the construction trades.

If the answer to this question is “no,” the grantee should continue the screening for follow-up purposes, but then refer the applicant to alternate programs. However, the grantee should follow up with the applicant 6-12 months later to re-assess the applicant's interests and to determine if they have changed.

2. Do you have the ability to attend the program?

This question assesses whether the applicant has the time and capacity to meet program time requirements and expectations.

If the answer is “no,” the grantee should determine the reasons the applicant does not have the ability. If the barrier can be mitigated or eliminated through wrap-around services, then the applicant can move forward. However, if the barrier is not immediately solvable, the grantee should maintain the applicant's information and follow up within 6-12 months.

3. Do you have a high school diploma or GED/HiSET or are you applying for a high school based program ?

Applicants must have a high school diploma or a GED/HiSET certificate to participate in the Illinois Works Pre-Apprenticeship Program, unless the grantee is an Illinois Works approved high school-based program.

If the answer is “no,” the grantee should refer the applicant to a partner organization that offers GED/HiSET training. The grantee should maintain the applicant's information and follow up within 6 months.

4. *Are you at least 18 years of age or are you applying to a high school based program?*

It is a requirement of the Illinois Works program that all applicants be at least 18 years of age, unless the grantee is an Illinois Works approved high school-based program.

If the answer is “no,” follow up at the time the participant is 18 years of age.

5. *Are you an Illinois resident?*

All applicants must be an Illinois resident.

If “no,” but the applicant plans to move to Illinois, the grantee should maintain their information and follow up within 6-12 months or at an agreed upon date.

If “no,” and the applicant does not plan to move to Illinois, the grantee should refer them to an alternate program in their state of residence.

6. *How did you hear about this program?*

A drop-down menu will be provided for grantees in IWRS to choose how the applicant heard about the pre-apprenticeship program (i.e., friends or family member, social media, flyers, non-profit, or faith-based referral, among others).

If the answer is “yes” to the first five questions or eligibility is met for approved high school-based programs, the applicant should complete a program application.

After completing the questions above, the assessment requests how the individual heard about the program, the participant’s sex and race, and the grantee’s determination if the individual meets all program requirements.