

Exhibit 20: Illinois Works New Grantee Onboarding Sessions Detail

Session Title	Description	Required Audience
Illinois Works Pre-Apprenticeship Administrator Orientation	This session introduces Illinois Works Pre-Apprenticeship Program grantee administrators, managers, and coordinators to key components, expectations, and resources relevant to their Illinois Works Pre-Apprenticeship Program. New grantee administrator will be introduced to pertinent and relevant aspects of the Illinois Works Pre-Apprenticeship Program, the next steps post the orientation, and the reimbursement implementation structure.	New Grantee Administrators and New Renewal Administrators
Career Pathway Management Platform (CPMP)	Illinois Works (ILW) was intentionally designed to increase equity and opportunity in capital construction projects. ILW Career Services helps increase employment for women, individuals of color, and veterans in construction and the building trades. This session provides grantees with the range of supports available through Career Services and introduces them to the Pathway Management Platform (CPMP) system, which provides a single source that links grantees, program graduates, and potential employers.	All Grantee Administrators
Grantee Knowledge Sharing	This in-person facilitated session creates an opportunity for grantees to share best practices, lessons learned, and personal success strategies. This highly interactive activity is designed to facilitate introductions among grantees, encourage professional engagement, and allow for the exchange of knowledge with the goal of supporting grantee success during the current grant year.	All Grantee Administrators
Your Illinois Works Pre-Apprenticeship Team	Illinois Works grantees will engage with multiple individuals to support their overall success including Programmatic Grant Managers, Financial Grant Managers, and Program Coaches. This session will introduce grantees to each of these respective teams, their role, and how they can expect to engage with each of them as an Illinois Works grantee.	All Grantee Administrators
Meet Your Grant Managers	This in-person small group facilitated session utilizes a conversational format between the grantees and their respective Grant Manager. Grantees will have an opportunity to meet their Grant Manager for the current grant year, receive information regarding compliance expectations, learn how to access and leverage technical assistant (TA) support, and ask their grant managers questions relevant to their future engagement.	All Grantee Administrators
What I Wish I Knew – Networking	This in-person facilitated networking session creates an opportunity for renewal grantees to share with new grantees, “what they wish they would have known” when they were a	All Grantee Administrators

Between New/Renewal Grantees	new grantee. This highly interactive activity allows for collegial peer mentoring as renewal grantees share lessons learned, potential programmatic pitfalls, success strategies, etc.	
Journey through the LifeCycle Exercise	<p>The Illinois Works Pre-Apprenticeship LifeCycle is a model that outlines the progression of individuals through the Illinois Works Pre-apprenticeship Program from applicant to post-transition follow-up. Each stage of the LifeCycle for the pre-apprentice demonstrates an integral step in preparing participants to enroll in RAPs. With support from ILWPP, grantees are expected to guide their participants through a strategically planned and carefully implemented program that will specifically address the needs of the grantee's target population(s).</p> <p>This session will introduce grantees to the Illinois Works Pre-apprenticeship LifeCycle and briefly describe program requirements for each phase of the LifeCycle.</p>	New Grantee Administrators and New Renewal Administrators
IWRS I Training	This is the first of a four-part series. This session provides program administrators with an IWRS demonstration and practice opportunity. Program administrators receive information about the Illinois Works Reporting System (IWRS), the relationship between IWRS and the Pre-Apprenticeship LifeCycle, main navigation page, key reports, utilization of the ticketing system, and accessing IWRS resources. Program administrators will also learn how to add/update partners and worksite placement information.	All Grantee Administrators
IWRS II Training	This is the second of a four-part series. This session provides attendees with an introduction to Illinois Works Reporting System (IWRS), IWRS roles, the relationship between IWRS and the pre-apprenticeship LifeCycle, Illinois workNet help desk ticket system, and main navigation page. Participants will also learn how to add/update partner information, pre-screening assessments, applications, career assessments, and wrap-around services assessments.	All Grantee Administrators & Data Entry Coordinator
Introduction to IWRS Technologies	<p>Illinois Works is committed to leveraging technology for continuous program and quality improvement. With this goal in mind, Illinois Works provides the following technological tools to support the Illinois Works Pre-Apprenticeship Program:</p> <ul style="list-style-type: none"> • Illinois Works Reporting System (IWRS) • Career Pathway Management Platform (CPMP) • Illinois Works Heat Map • Illinois workNet—Illinois Works Partner Guide <p>Grantees will receive an introduction to each of the technologies, and information on how they and their ILWPP</p>	New Grantee Administrators, New Renewal Administrators, and New Program Managers

	staff can gain access to each of them.	
Role of Data Entry Coordinators	<p>The Data Entry Coordinator (DEC) is a staff role responsible for entering data into the Illinois Works Reporting System (IWRS) in a timely and accurate manner, including entering participant information, programmatic and service data, outcome metrics, and verifying data accuracy. This role is a cornerstone to the successful implementation and delivery of an Illinois Works Pre-Apprenticeship Program. Because Illinois Works is a performance-based reimbursement model, this role is intimately connected to the organizations ability to be reimbursed for their performance outcomes.</p> <p>This session is designed to provide grantees and their Data Entry Coordinators' information about the performance-based payment model; the goal of ILW and DCEO to produce real change in Illinois, and the connection between the performance-based payment and the reimbursement metrics.</p>	All Grantee Data Entry Coordinator
Data Quality Management Plan – Working Session	Grantees are accountable for program management and continuous improvement. Continuous program improvement (CPI) is the ongoing assessment of performance outcomes with the goal of identifying opportunities for incremental and innovative enhancements. Successful grantees incorporate a comprehensive Data Quality Management Plan (DQMP) into their continuous program improvement processes. This facilitated working session is designed to guide grantees through the creation of a data quality management plan that can be implemented within their Illinois Works Pre-Apprenticeship Program.	All Grantee Administrators & Data Entry Coordinator
Track III Coaching Session	<p>The ILW Track III-Accelerator Program is a structured initiative designed to rapidly accelerate the growth of entry-stage organizations who need additional support to successfully implement the Illinois Works Pre-Apprenticeship Program. The Track III-Accelerator Program enables grantee success by mitigating and preventing program challenges, while reducing or removing barriers.</p> <p>This session will provide Track III-Accelerator Program Grantees with information regarding the support, tools, and upfront financial support they will receive from the Illinois Works Professional Development Team to help them develop their organizations' capacity, cultivate workforce development expertise, and implement each stage in the Pre-apprentice Lifecycle.</p>	All Track III – Accelerator Program Grantee Administrators
Illinois Works Coaching Needs Assessment Questionnaire	Program Coaching is a tailored service driven by a comprehensive needs analysis, including the Illinois Works Coaching Needs Assessment. This session is designed to assist grantees in completing the Illinois Works Coaching	All Grantee Administrators

	Needs Assessment Questionnaire.	
2025 Grantee Manual I	This session is the first installation of a three-part series that reviews sections one (1) - three (3) of the 2025 Grantee Manual to ensure grantees can effectively implement their pre-apprenticeship program.	New Grantee Administrators and New Renewal Administrators
2025 Grantee Manual II	This session is the second installation of this three-part series that reviews sections four (4) - eight (8) of the 2025 Grantee Manual to ensure grantees can effectively implement their pre-apprenticeship program.	New Grantee Administrators and New Renewal Administrators
2025 Grantee Manual III	This session is the final installation of this three-part series that reviews sections nine (9) - fourteen (14) of the 2025 Grantee Manual to ensure grantees can effectively implement their pre-apprenticeship program.	New Grantee Administrators and New Renewal Administrators
2025 Grantee Manual Updates	<p>The Illinois Works Grantee Manual provides grantees with guidance on how to successfully implement their Illinois Works Pre-Apprenticeship Program in compliance with Illinois Works and the Illinois Works Job Program Act.</p> <p>The original Grantee Manual was released in early 2022. The 2025 Grantee Manual has been enhanced with additional program guidance, the application of new or updated data management systems, and additional tools including exhibits and templates.</p> <p>This webinar is designed specifically for 2025 grantees who were offered and will receive Illinois Works Pre-Apprenticeship renewal grants for the 2025 program year which started in January of the same year.</p>	Renewal Grantee Administrators
IWRS III	This is the third of a four-part series. This session provides attendees with information regarding IWRS roles, the relationship between IWRS and the pre-apprenticeship lifecycle, additional IL workNet features, and key reports. Participants will also learn how to add/update provider information, training services, attendance records, and career assessments.	New Grantee Administrators and New Renewal Administrators
IWRS IV	This is the four and final session of a four-part series. This session provides attendees with information regarding IWRS roles, the relationship between IWRS and the pre-apprenticeship lifecycle, main navigation page, and select reports. Participants will also learn how to add/update participant information, training services, program completion, follow up, and how to complete the closeout process.	New Grantee Administrators and New Renewal Administrators
2025 IWRS Updates	The Illinois Works Reporting System (IWRS) was designed by SIU's Center for Workforce Development for	Renewal Grantee

	<p>the specific purpose of tracking participant, organizational, and compliance data for the Illinois Works Pre-apprenticeship Program.</p> <p>This database was initially launched in February 2022. Leveraging the feedback received during the 2025 grant year, several updates have been made or are planned for 2025. During this session, grantees will be introduced to the IWRS updates. In addition, grantees will be provided with an overview of the additional planned updates for the grant year.</p>	Administrators
--	--	----------------