



Welcome to the Bid Credit Program!

Now that you are an approved BCP contractor, here are the next steps you can take!

1. Create a free Smartsheet Account with the **SAME** primary email you registered with!

- You can access your personal dashboard here:
<https://app.smartsheet.com/dashboards/X27cWCM966fFFVrJvwFpw78FcP9G2447wmRV72r1>
- If you don't already have a Smartsheet account with the SAME primary email you registered with, you will need to create one.
- If you don't remember the password, you can use the "Send me a code" option!
- You can **ONLY** access your personal dashboard with the **SAME** primary email you registered with.

A screenshot of the Smartsheet login page. The page has a white background with a blue border. At the top left, it says "smartsheet" in a small, blue font. Below that, it says "Welcome back to Smartsheet" in a larger, bold, blue font. Underneath, there is a link that says "Don't have an account? Create one" with a blue arrow pointing to it. There are three buttons for social login: "Sign in with Google" (with the Google logo), "Sign in with Microsoft" (with the Microsoft logo), and "Sign in with Apple" (with the Apple logo). Below these is a line with "Or" in the center. There is an "Email" section with a text input field labeled "Enter your email". Below that is a button with a right-pointing arrow and the text "Send me a code". At the bottom is a button with an envelope icon and the text "Sign in with email and password". At the very bottom, there is a dropdown menu that says "Select Smartsheet data region: North America" with a circular arrow icon to its right.

2. If you have already employed an Illinois Works Pre-apprenticeship graduate that is enrolled in an USDOL-RAP, you can start requesting bid credits now!



3. If you do NOT have an Illinois Works Pre-apprenticeship graduate employed, you can complete a [Job Order Request](#) or request a customized [List of Graduates!](#)

***If you have any questions or technical difficulties, please email us at CEO.BidCreditProgram@illinois.gov for assistance!**