



**Illinois**  
**Department of Commerce**  
& Economic Opportunity



**ILLINOIS WORKS**

Department of Commerce & Economic Opportunity (DCEO)

# Illinois Works Pre-Apprenticeship Program

Effective Transition Services and Working with DOL Registered Apprenticeships Programs

Meeting Starts In: **10:00**





**Illinois**  
**Department of Commerce**  
& Economic Opportunity



**ILLINOIS WORKS**

Department of Commerce & Economic Opportunity (DCEO)

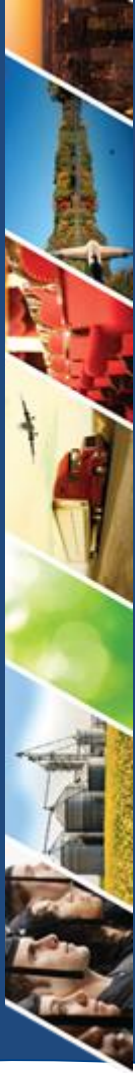
# Illinois Works Pre-Apprenticeship Program

Effective Transition Services and Working with DOL Registered Apprenticeships Programs



**ILLINOIS WORKS**  
Pre-Apprenticeship Program







# ILW Pre-Apprenticeship Team

- Dr. Norman Ruano, Deputy Director of Illinois Works
- Mr. Dan Martinez, Financial Grant Manager
- Ms. Monica Pruitt, Grant Manager
- Mr. Edwin Sanchez, Grant Manager
- Ms. Sharhianna Fulce, Grant Manager
- Ms. Sue Ridings, Monitoring Grant Manager
- Dr. Jeffery Doolittle, Instructional Designer & Program Coach
- Dr. Carleta Alston, Instructional Designer & Program Coach
- Ms. Olivia Meisenbach, Technical Writer
- Dr. Gia Suggs, Professional Development Lead, Training Analyst, & Program Coach





# Course Overview



Illinois Works was created as a result of Governor Pritzker's commitment to expanding equity in Illinois' construction workforce.

This training is designed to provide grantees with the knowledge, skills, and techniques necessary to deliver effective transition services in alignment with Illinois Works Pre-apprenticeship Program best practices.

Program staff providing transition services will be able to leverage the experience of other pre-apprenticeship providers and incorporate evidence-informed, as well as evidence-based practices.





# Course Objectives

By the end of this training, learners will be able to:

- Describe the role of the Illinois Works Job Program Act.
- List the ILW goals and three key programs.
- Describe the ILW Pre-apprentice LifeCycle.
- Describe the ILW staff roles for follow-up and transition services.
- Explain the four end of program status available upon completion.
- List the transition services available through ILW.
- Explain the critical importance of cultivating formal and informal relationships and partnerships.
- Complete and leverage information from the career assessments.





Illinois  
Department of Commerce  
& Economic Opportunity

ILLINOIS

# Course Objectives Cont.

By the end of this training, learners will be able to:

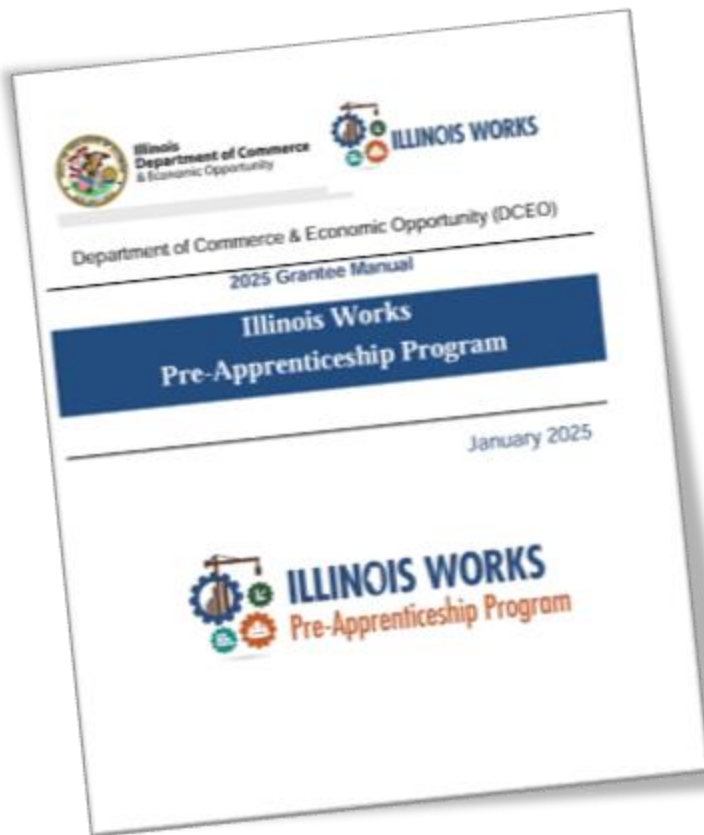
- List the components of a DOL Registered Apprenticeship Program.
- Utilize the ILW Heat Map.
- Describe the role of the ILW Bid Credit Program, as it relates to transition services.
- List the options for regularly conducting follow-up.
- List the ILW follow-up activities and services.
- Leverage career assessment information.
- Describe the role of the longitudinal study.
- Appropriately update the IWRS reporting system.



ILLINOIS WORKS  
Pre-Apprenticeship Program



# 2025 Grantee Manual and Illinois workNet



Illinois Works Provider Network

## Illinois Works Pre-Apprenticeship Program Orientation

Norman Ruano, Deputy Director of Illinois Works

ILLINOIS

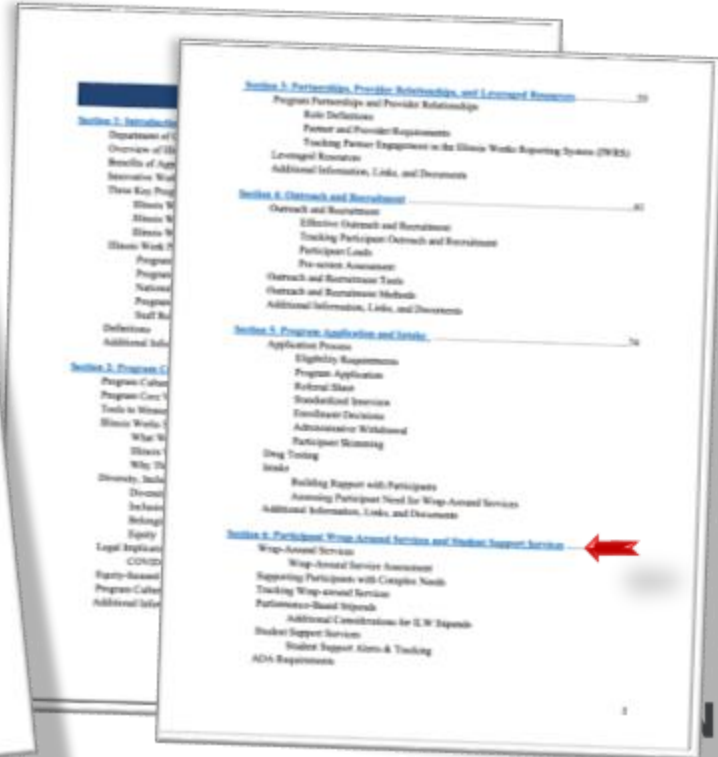
More from this Playlist:

- DCEO Illinois Works Pre-Apprenticeship Program Orientation 1/11/22
- 2025 Grantee Manual Session II - 2/1/22
- March Lunch & Learn Women in Construction Panel Discussion - 3/9/22
- Effective Transition Services and Working with DOL Registered Apprenticeship Programs - 4/7/22
- IL Works - April Lunch & Learn: Outreach & Recruitment 4/20/2022
- May 11

Previous Webinars & Materials

Type	Dates	Topic & Description	Related Materials
<a href="#">Video Link</a>	4/7/2022	Providing Effective Transition Services & Working with DOL Registered Apprenticeships	PowerPoint Presentation (PDF)
Training	6/23/2022	Using Data for Continuous Program Improvement	PowerPoint Presentation (PDF)
<a href="#">Video Link</a>	9/9/2022	Developing Partnerships for Effective Program Outcomes	Presentation (PDF)
<a href="#">Video Link</a>	1/19/2023	Grantee Manual I	Presentation (PDF)
<a href="#">Video Link</a>	1/26/2023	IWRIS Session I	Presentation (PDF)
<a href="#">Video Link</a>	1/31/2023	2023 Grantee Manual Updates	Presentation (PDF)
<a href="#">Video Link</a>	2/2/2023	Grantee Manual II	Presentation (PDF)
<a href="#">Video Link</a>	2/7/2023	2023 IWRIS Updates	Presentation (PDF)
<a href="#">Video Link</a>	2/14/2023	IWRIS Session II	Presentation (PDF)
<a href="#">Video Link</a>	2/16/2023	Grantee Manual Session II	Presentation (PDF)
<a href="#">Video Link</a>	2/23/2023	IWRIS Session III	Presentation (PDF)
<a href="#">Video Link</a>	5/4/2023	IWRIS Session IV	Presentation (PDF)
<a href="#">Video Link</a>	6/6/2023	Providing Impactful Wrap-around and Student Support Services	Presentation (PDF)
<a href="#">Video Link</a>	8/24/2023	ILWPP Grant Renewal Information Session	Presentation (PDF)
<a href="#">Video Link</a>	1/18/2024	ILW 2024 Administrative Orientation & Onboarding	Presentation (PDF)

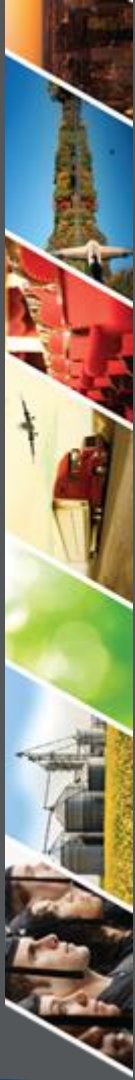






*This Session is Being Recorded*





[CEO.ILWorks@Illinois.Gov](mailto:CEO.ILWorks@Illinois.Gov)



## Section 2: Welcome and Introduction

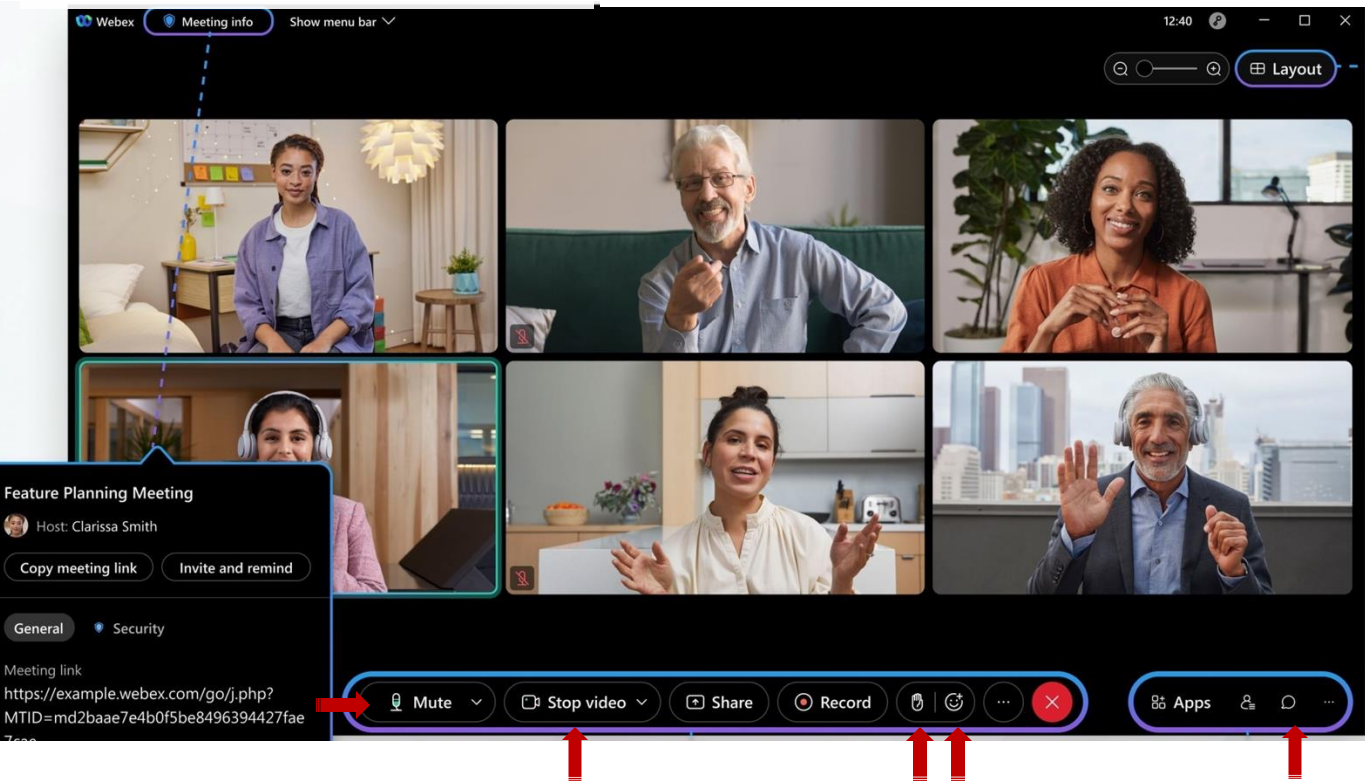
By the end of this section, you will be able to:

- Utilize Webex functionality to fully engage the training.
- Identify what you hope to learn from this training.





# Webex Tutorial

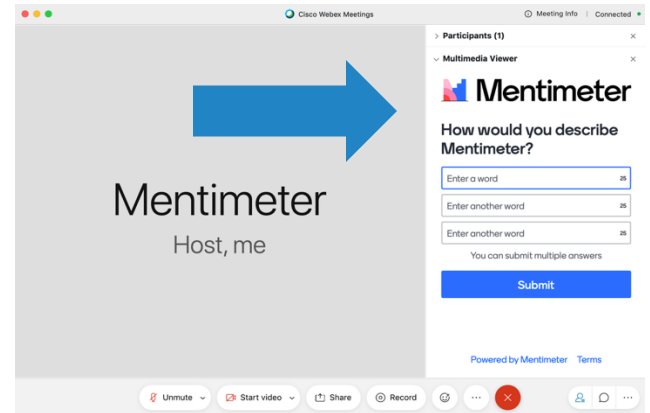
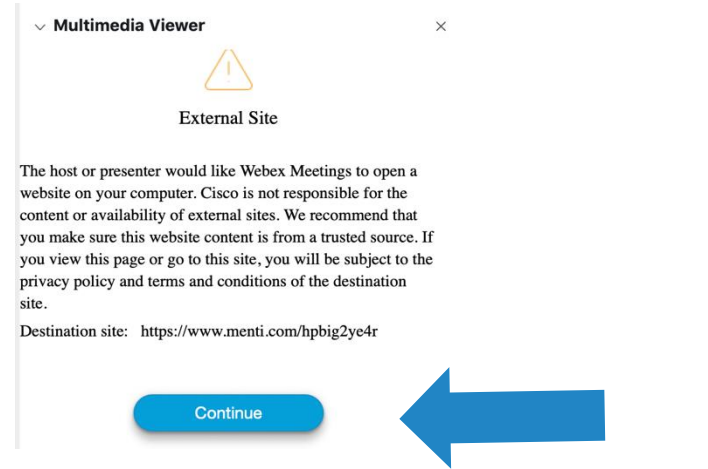


- Mute/Unmute
- Stop/Start Video
- Raise Hand
- Emojis
- Chat





- ▶ On the right-hand of your Webex screen click the blue **Continue** button.
- ▶ Once you click the button the Mentimeter app will show in the Multimedia viewer.





Illinois  
Department of Commerce  
& Economic Opportunity

“What is your *name* and *organization*?”

If you have attended a previous ILW webinar, please add an *asterisk* (\*) in front of your name.





# Staff Roles

*“What is the **role** you’ll be fulfilling?”*



- Transition Services Coordinator (TSC)
- Transition Service Staff (supports transitional services)
- Transition Services Supervisors
- Grantee Partner





## Question:

*“Is there anything in particular you are hoping we cover today?”*





**Illinois**  
**Department of Commerce**  
& Economic Opportunity

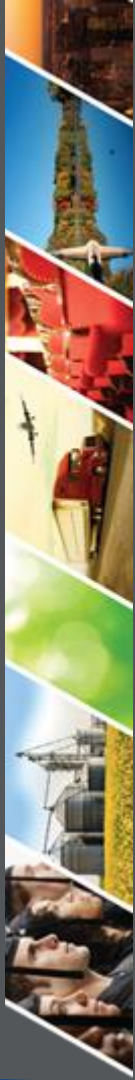


Comments, feedback, or questions?

Email us at:

[CEO.ILWorks@Illinois.Gov](mailto:CEO.ILWorks@Illinois.Gov)





[CEO.ILWorks@Illinois.Gov](mailto:CEO.ILWorks@Illinois.Gov)



## Section 3: Introduction to ILW



By the end of this section, you will be able to:

- Describe the role of the Illinois Works Job Program Act.
- List the three ILW key programs.
- Articulate ILW equity focus.
- List the ILW goals.
- Explain the role of the Pre-apprentice LifeCycle.
- Explain the relationship between DIBE and the ILW core values.



# The Office of Illinois Works



The Office of Illinois Works is housed in the Department of Commerce & Economic Opportunity (DCEO) and is a top priority of the Governor's 5-year economic plan.

Unfortunately, **data shows that for too long, the construction industry and the trades have not been accessible for diverse communities - with fewer than ten percent of the best paid apprenticeships extended to women and racial and ethnic minorities.**

With this new capital funding set to pave the way for tens of thousands of jobs over the next decade, the **Illinois Works Jobs Program Act** was intentionally designed to increase equity and opportunity in capital construction projects.



# Illinois Works Jobs Program Act



The **Illinois Works Jobs Program Act** is a statewide initiative to ensure that all Illinois residents have access to state capital projects and careers including, in the construction industry and building trades.

The goal is to provide contracting and employment opportunities to historically underrepresented populations in the construction industry.





# Illinois Works Equity-focus



The Illinois Works Jobs Program Act was intentionally designed to increase **equity** and opportunities in capital construction jobs for underrepresented groups including;

- Women
- People of color
- Veterans







# Illinois Works Apprenticeship Initiative





The DCEO Office of Illinois Works, with the support and partnerships of communities, building trades, and the construction industry, will deliver three key programs:



Illinois Works Apprenticeship  
Initiative



Illinois Works Pre-Apprenticeship  
Program



Illinois Works Bid Credit Program



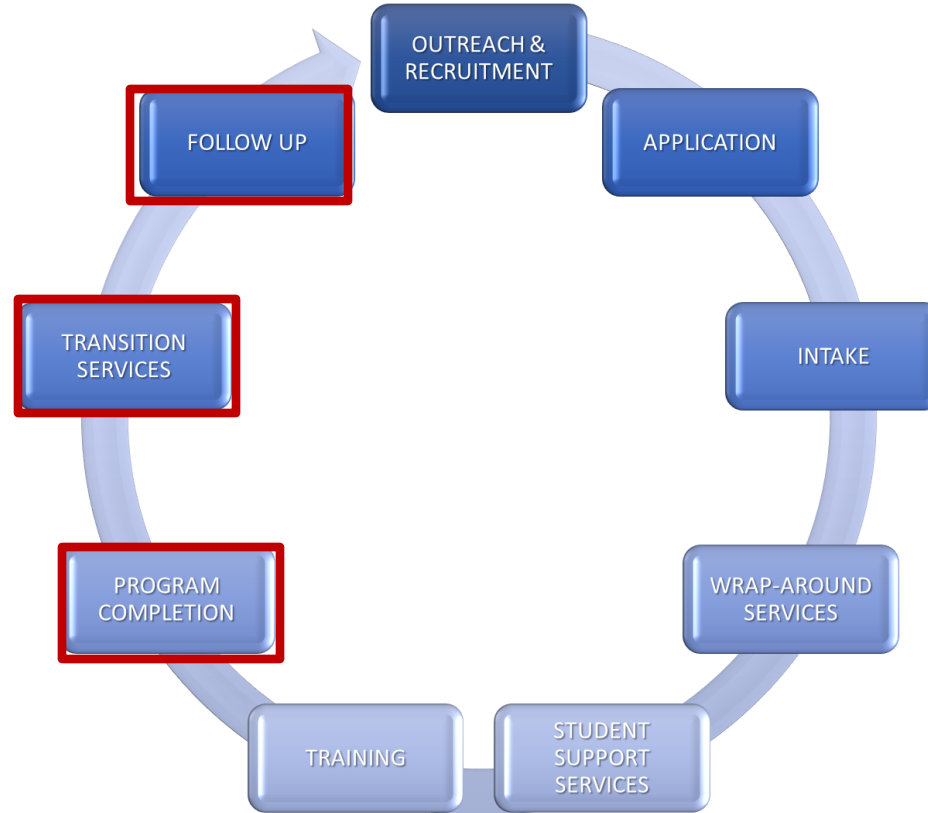
## **Illinois Works** Program Goals:

- Provide a career pathway for residents in disadvantaged communities.
- Provide eligible apprentices with the skills for lifelong job security.
- Promote construction as a viable job industry for women and minority communities.
- Provide the construction industry with a consistent skilled workforce for generations to come.
- Create new partnerships between state agencies and community organizations.





# Pre-Apprentice LifeCycle

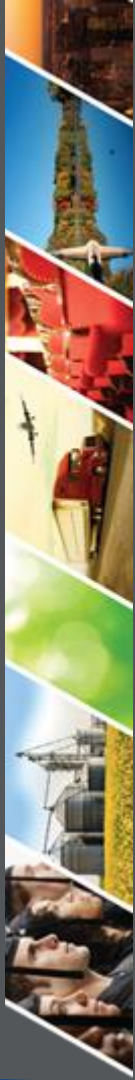




# DIBE and ILW Core Values







[CEO.ILWorks@Illinois.Gov](mailto:CEO.ILWorks@Illinois.Gov)



## Section 4: Program Completion

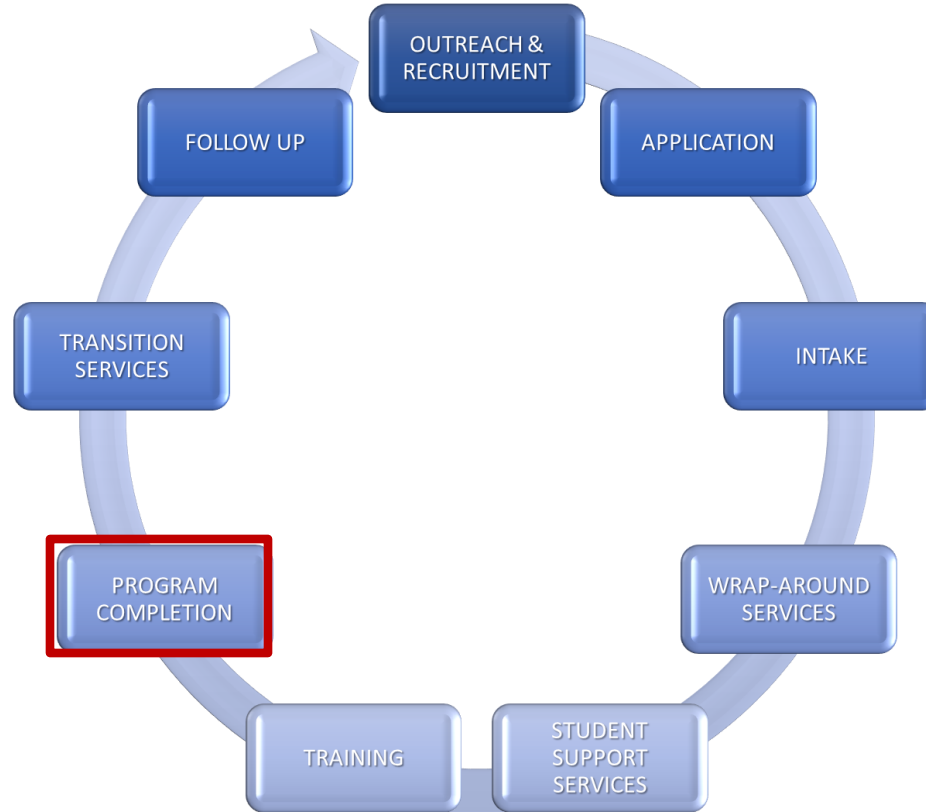


By the end of this section, you will be able to:

- Locate Program Completion on the Pre-Apprentice LifeCycle.
- List the training and industry recognized certifications/certificates participants will have received upon completion.
- Explain the end of program status available upon completion.
- Describe the ILW services that may be deployed post completion.
- Describe the role of the Data Entry Coordinator (DEC).
- Update the IWRS reporting system.



# Pre-Apprentice LifeCycle





# Program Completion



**Program completion** refers to the **conclusion of instructional training** and the beginning of transition services.

For most participants, **program completion** will mark the end of their instruction training and the beginning of their transition to a registered apprenticeship program (RAP).





# Certifications and Trainings



- NCCER Core / TradesFutures MC3/ ICCB Certificate
- OSHA 10-hours Construction
- First Aid/CPR
- Employability Skills
- Test-Taking Skills
- Additional Content Considerations







# End of Participation







# Outcomes: End of Program



- Completion
- Incomplete due to Withdrawal
- Incomplete due to Dismissal





# ILW Services



- Wrap-around services
- Student Support Services





**Illinois**  
**Department of Commerce**  
& Economic Opportunity



# Data Entry Coordinator (DEC)





# IWRS Completion Per Module



EDIT CUSTOMER SERVICE

---

Profile: Jane Dooerr

Email [testingjane23@test.com](mailto:testingjane23@test.com)


User Name JDooerr

Last 4 SSN


[See All](#)

[Reset Password](#) [Send Message](#)

---

**Module 1 - Illinois Works Pre-apprenticeship Program Orientation** 

Total Subsidized days for all items: 0

Goal*	<input type="text" value="Training Services"/>	Status*	<input type="text" value="Successful Completion"/> 
Planned Start Date*	<input type="text" value="3/21/2022"/>		
Planned Due Date*	<input type="text" value="3/28/2022"/>	Planned Completion Date*	<input type="text" value="3/28/2022"/>
How many hours a week are you planning on working on this?*	<input type="text" value="10.00"/>		





# IWRS Program Completion

## ILLINOIS WORKS REPORTING SYSTEM FOLLOW-UP

[Overview](#)[Intake](#)[Training/Services](#)[Program Completion/Follow-Up](#)

FOLLOW-UP

CASE NOTES(3)



Profile: Jane Dooerr

Email testingjane23@test.com

DOB 2/15/1998

Last 4 SSN

[See All](#)

### Enter Program Completion Status

Add Completion Status

Add Case Note

Current Completion Status: Complete & In Transition

### ADD STATUS

Completion Status \*

Select Status

Select Status

Complete

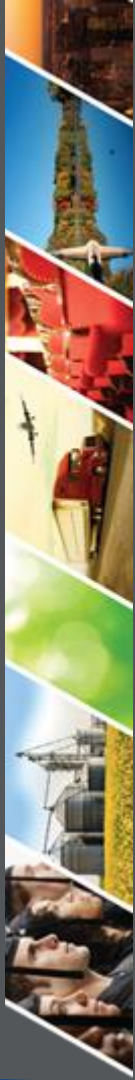
Complete & In Transition

Incomplete

Post Program Active Tracking

Long Term Tracking





[CEO.ILWorks@Illinois.Gov](mailto:CEO.ILWorks@Illinois.Gov)





# Section 5 Title: Transition Services

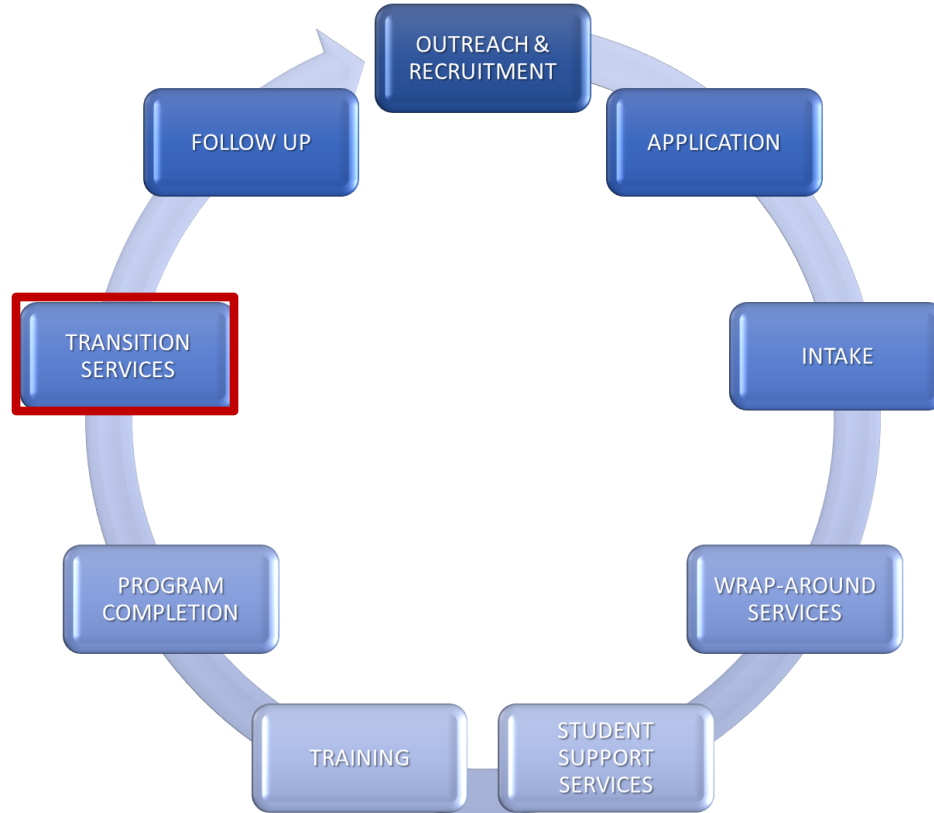


By the end of this section, you will be able to:

- Locate Transition Services on the Pre-Apprentice LifeCycle.
- Describe the role of the TSC and staff.
- Explain the critical importance of cultivating formal and informal relationships and partnerships.
- Leverage career assessment information.
- Update the IWRS reporting system.
- Describe the role and impact of primary and secondary transition goals on the ILW performance-based payment model.



# Pre-Apprentice LifeCycle





# Transition Services



**Transition services** are a series of career readiness activities that serve as the final step for participants before progressing to a RAP and employment.





# Transition Service Coordinator (TSC)





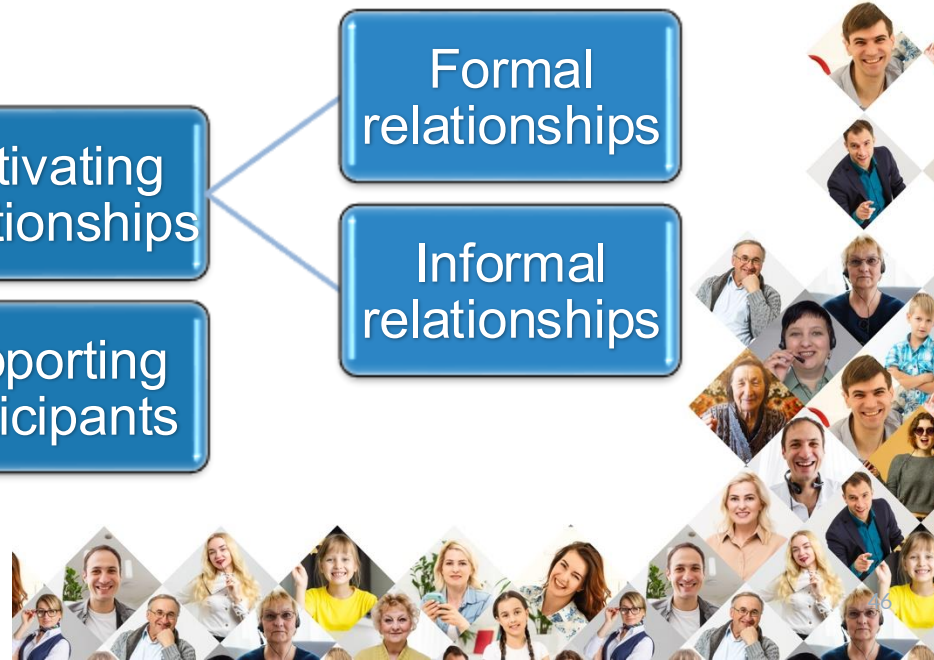
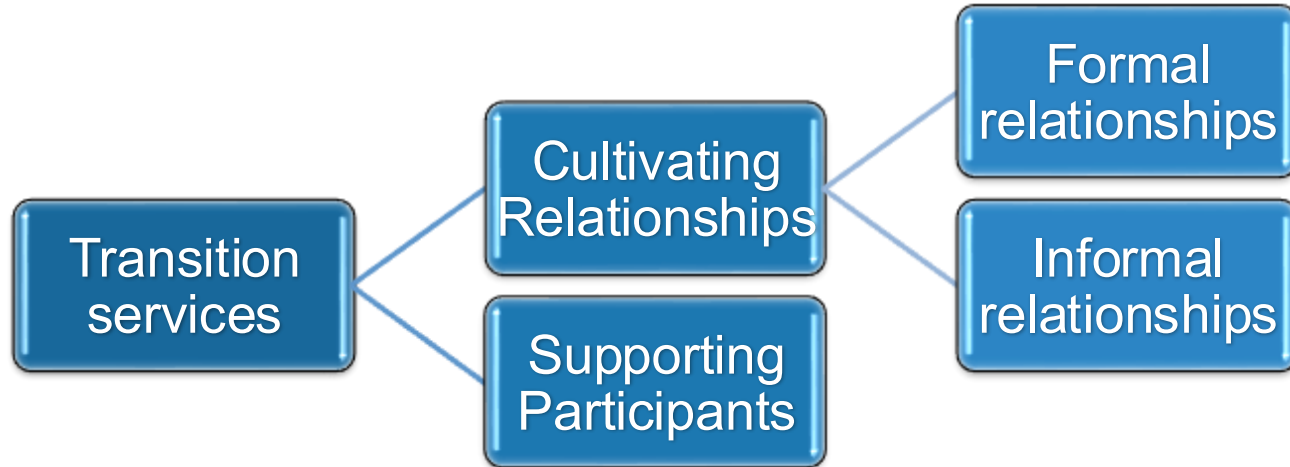


# Transition Staff





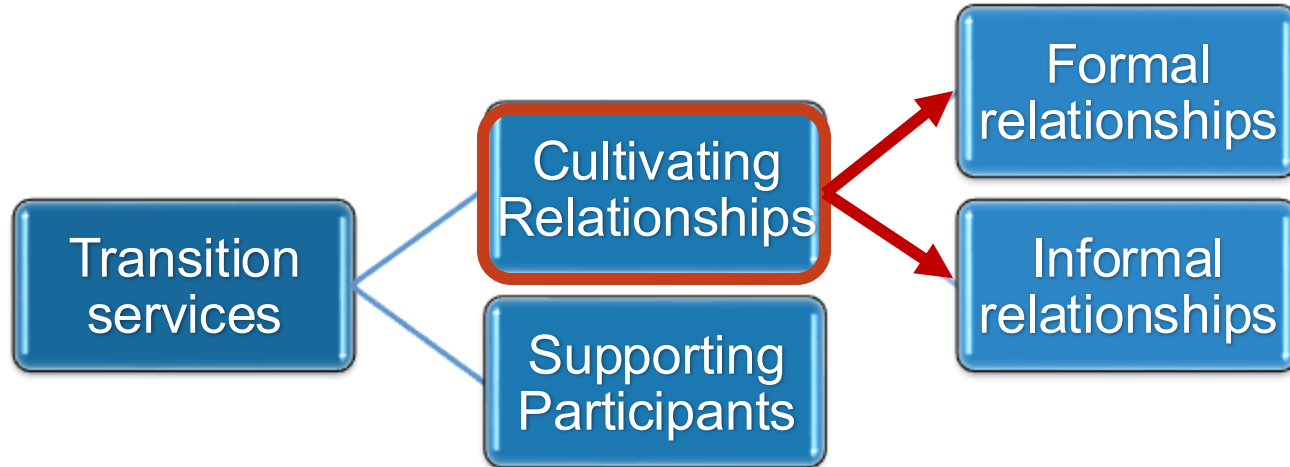
# Two Pathways







# Two Pathways





# Cultivating Relationships

“Make your friends *before* you need them.”



# Question:



*“What type of organizations and institutions should you look to develop a relationship with?”*





# Touches

A **touch** is any communication opportunity that motivates qualified individuals to apply, including;

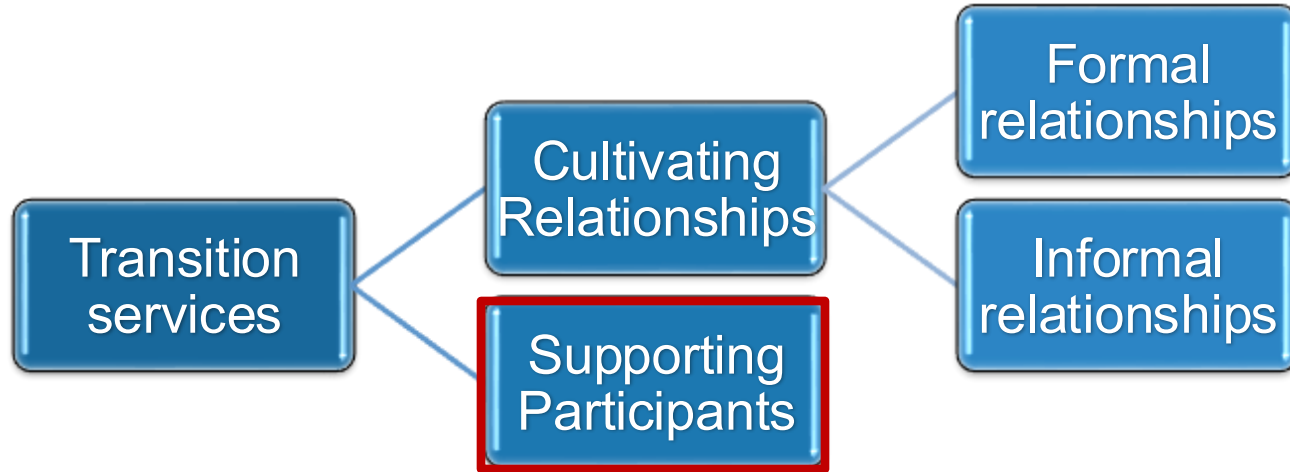
- Face-to-face conversation
- Phone calls
- Social media post
- Presentations
- Webinars
- Branded email
- Newsletters
- Blog post
- Text message
- Letters/Postcard







# Providing Support for Participants





# Preparing Participants for Transitioning



- Involving participants in relevant industry events (e.g., career fairs or trade-related networking events)
- Preparing them for RAP applications by making them aware of testing and other entry requirements.
- Resume building and interview preparation





# Transition Definitions

- **Primary Transition (Preliminary):** Completion of the application process to enroll in a construction-based US DOL Registered Apprenticeship Program of the participants choice.
- **Primary Transition (Final):** Enrollment in a construction-based US DOL Registered Apprenticeship Program.
- **Secondary Transition:** Transitions other than Primary or Alternative Construction Transitions. Examples include securing permanent employment in a sector other than construction, enrolling in a 2-year or 4-year college/university, or enrolling in an advanced training program.
- **Alternative Transition:** When participants do not enter a DOL RAP, but secure permanent employment in construction, in the utilities, or another construction related position.





# Transition Services



**Transition services** assist participants with transitioning to union and non-union RAPs, connect them to employers, and refer them to advanced construction education programs.

Grantees must provide a suite of support services, including but not limited to DOL registered apprenticeship programs, employers, contractors, subcontractors, unions, and advanced construction education programs.

It is important to note, the primary goal of the ILW Pre-Apprenticeship is to successfully transition participants to DOL registered apprenticeship programs.





# Transition Process



- Orientation Career Assessment
- Transition Services Goal
- Transition Plan



# Exhibit 5: Orientation Career Assessment



## Career Assessment – Orientation

### Instructions:

This form will be utilized to create your personalized career plan while you're enrolled in the Illinois Works Pre-apprenticeship program. You will have the opportunity to complete another career assessment near the end of the program.

Date: \_\_\_\_\_

Participant Name: \_\_\_\_\_

### Job Readiness

Do you have an up-to-date resume? ☐ Yes ☐ No

Do you have experience taking part in job interviews? ☐ Yes ☐ No

Will you be readily available to transition to a DOL-registered apprenticeship program immediately after program completion? ☐ Yes ☐ No

If no, when do you plan to transition? (i.e. within 3 months, 6 months, 1 year, more than 1 year or other)

☐ 1-3 months ☐ 3-6 months ☐ 6 months - 1 year ☐ 1 year + ☐ Other: \_\_\_\_\_

What is the **primary** goal for your career? (Select one)

<input type="checkbox"/> DOL-registered apprenticeship - union	Advanced construction training/education (including college)
<input type="checkbox"/> DOL-registered apprenticeship - non-union	Non-construction training/education
<input type="checkbox"/> Construction employment (outside DOL registered apprenticeship)	Start construction business
<input type="checkbox"/> Non-construction Employment	Start non-construction business
<input type="checkbox"/> Non-construction apprenticeship	Other: _____

What is **secondary** goal for your career? (Select one)

<input type="checkbox"/> DOL-registered apprenticeship - union	Advanced construction training/education (including college)
<input type="checkbox"/> DOL-registered apprenticeship - non-union	Non-construction training/education
<input type="checkbox"/> Construction employment (outside DOL registered apprenticeship)	Start construction business
<input type="checkbox"/> Non-construction Employment	Start non-construction business
<input type="checkbox"/> Non-construction apprenticeship	Other: _____

Is there a specific trade or trades that you're interested in?

<input type="checkbox"/> Electrician	<input type="checkbox"/> Operating engineer/operator
<input type="checkbox"/> Welder	<input type="checkbox"/> Cement Mason
<input type="checkbox"/> Boiler	<input type="checkbox"/> Boilermaker
<input type="checkbox"/> Wall finisher	<input type="checkbox"/> Elevator constructor
<input type="checkbox"/> Lead and frost insulator	<input type="checkbox"/> Iron worker
<input type="checkbox"/> Heavy movers, riggers, derrickmen	<input type="checkbox"/> Millwright
<input type="checkbox"/> Sheet metal worker	
<input type="checkbox"/> Tinsmith	
<input type="checkbox"/> Structural iron worker	
<input type="checkbox"/> Welder	
<input type="checkbox"/> Welder	

Have one-year of high school level Algebra 1 or equivalent



**ILLINOIS WORKS**  
Pre-Apprenticeship Program





# Second Career Assessment







# IWRS Transition Plan



## CAREER PLAN

Goal	Related Steps	Category	Earliest Start Date	Latest Planned Due Date	Status
Training Services	<a href="#">Show Next Steps</a>	Career Plan	4/5/2022	4/29/2022	On Track
Wrap-Around Support Services		Support Services			Not Started
Student Support Services		Support Services			Not Started
Transition Support Services	<a href="#">Hide Next Steps</a>	Support Services	4/4/2022	4/29/2022	On Track
	<a href="#">Career Information</a>		4/4/2022	4/29/2022	Started/Open
	<a href="#">Resume Prep</a>		4/11/2022	4/29/2022	Started/Open
	<a href="#">Assistance with completing an apprenticeship program application</a>		4/18/2022	4/22/2022	Planned/Not Started (Scheduled)





# Transition Services



- Providing career information
- Mentoring
- Alumni Networking
- Resume building/writing
- Interview preparation
- Assistance with the apprenticeship application
- Job assistance/Job search assistance
- Support starting a business/small business
- Community college referral
- Referral for additional training
- Referral to an American Job Center





# Transition Plan



- Engaging their referral and partnership network
- Providing necessary resources and information for participants
- Facilitating job readiness sessions





# Transition Deliverables



- Developing/maintaining relationships with transition partners -DOL registered apprenticeship programs, advanced construction programs, community colleges, contractors/construction employers etc.
- Scheduling face-to-face meetings with individual participants to identify primary and secondary goals through the career assessment
- Assisting with or hosting partner involvement for all transition services for participants- resume prep, interview prep etc.)
- Conducting follow-up with alumni



# Expected Outcomes and Deliverables



- At least **85%** of the participants based on the grantee's enrollment goal.
- At least **70%** of the participants based on the enrollment goal must transition to a DOL-registered apprenticeship program.







# Transition Goals



# Case Scenario Activity





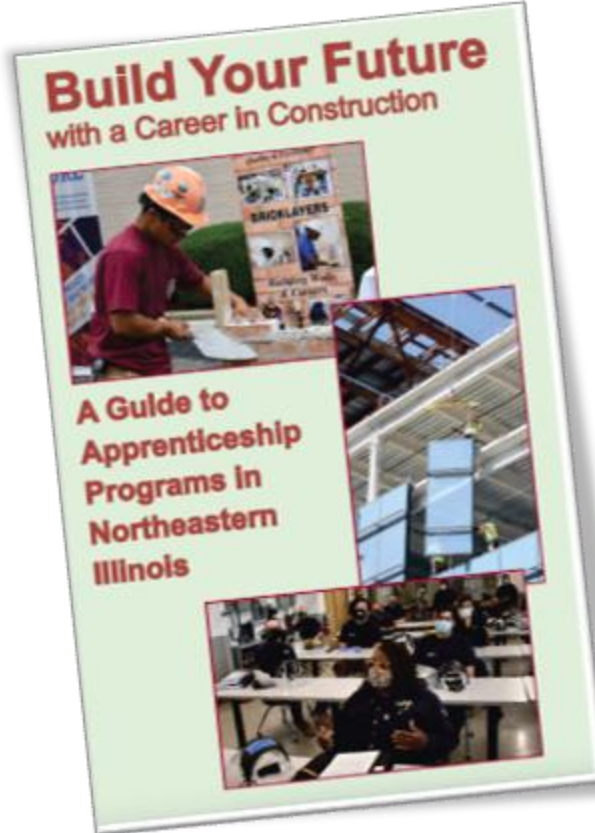
# What Might Impede Your Success as a TSC?



- Not developing relationships
- Not developing relationships early
- Internal challenges
- Not leveraging Career Assessment Information
- Treating partnerships as transactional interactions

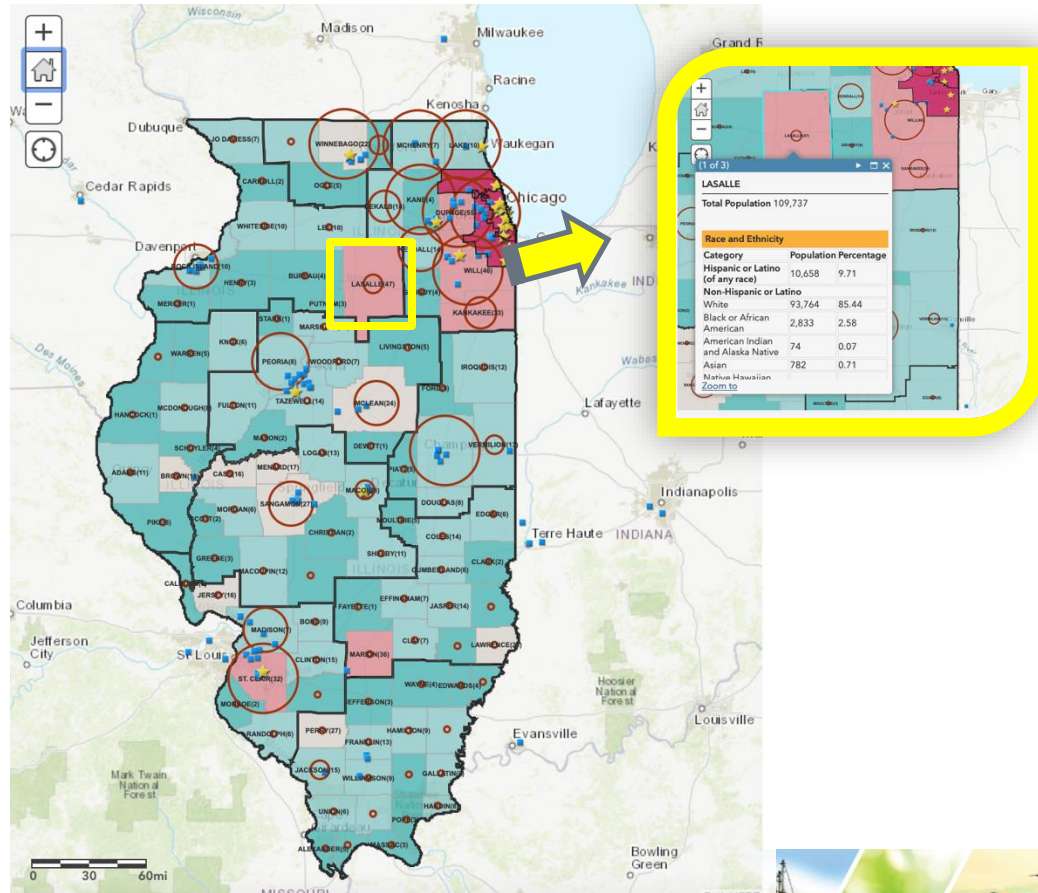


# Northern Illinois Career Guide





# ILW Heat Map







# Funding Benchmarks

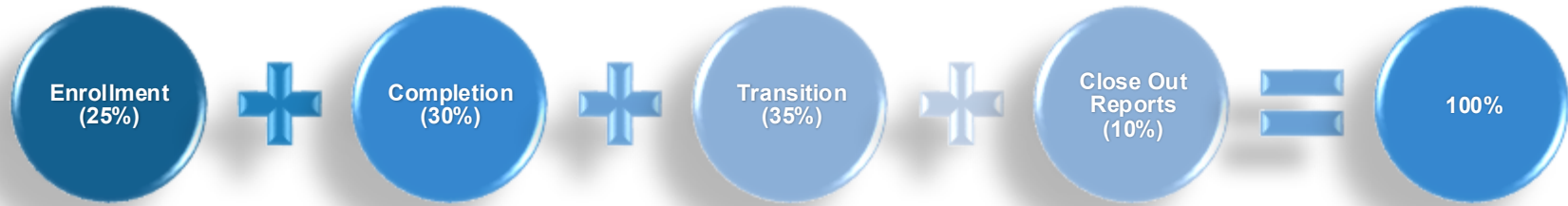


- Enrollment
- Completion
- Transition
- Close out reports





# Funding Formula





# Per Participant Allotment



- Enrollment
- Completion
- Transition
- Close out reports





# Performance-Based Payment Model Examples



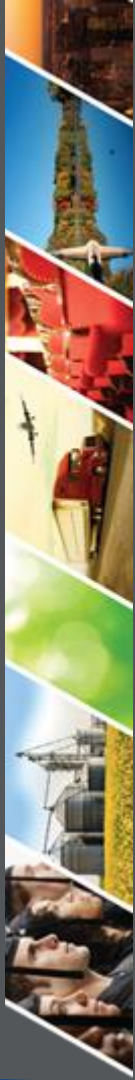
Funding Award		Enrollment Goal		Completion Goal (85% of Enrolled)		Primary Transition Goal (70% of Enrolled)	
\$500,000		50		43		35	
		% of total funding award	Max. Funding based on initial award and goals	Per participant allotment	# of Actual Participants	Actual Funding Paid Out	
	Program Enrollment	25%	\$125,000	\$2,500	52	\$130,000	
	Program Completion	30%	\$150,000	\$3,488.37	44	\$153,488.28	
Transitions	Primary Transition Preliminary (50%)	35%	\$175,000	\$2,500	35	\$87,500.00	
	Primary Transition Final (50%)			\$2,500	35	\$87,500.00	
	Alternative Construction Final (70%)			\$3,500	1	\$3,500	
	Secondary Transition			\$2,500	0	\$0	
	Close-Out Reports	10%	\$50,000	n/a	n/a	\$50,000	
	Total	100%	\$500,000	n/a		\$510,988.28	



# IWRS Performance-based Payment Model







[CEO.ILWorks@Illinois.Gov](mailto:CEO.ILWorks@Illinois.Gov)



**Illinois**  
**Department of Commerce**  
& Economic Opportunity



**ILLINOIS WORKS**

Department of Commerce & Economic Opportunity (DCEO)

# Illinois Works Pre-Apprenticeship Program

Effective Transition Services and Working with DOL Registered Apprenticeships Programs

Meeting Starts In: **10:00**





Illinois  
Department of Commerce  
& Economic Opportunity

# Section 6: DOL-Registered Apprenticeship Programs

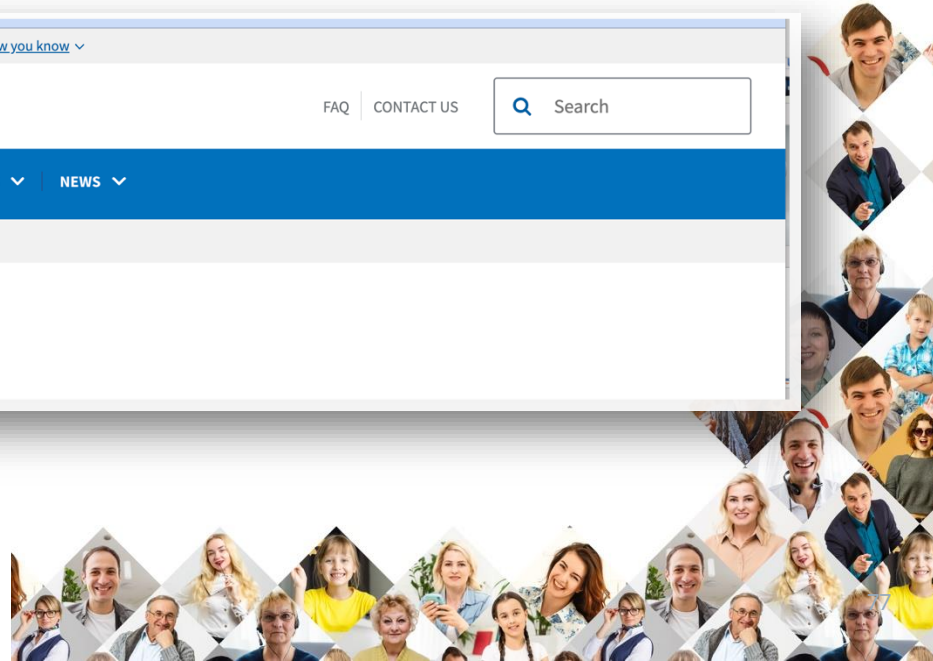
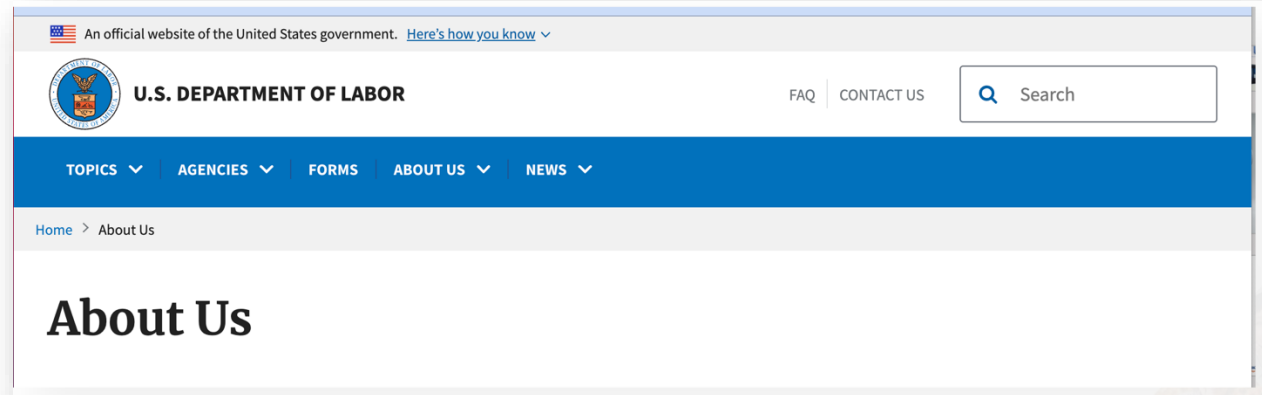


By the end of this section, you will be able to:

- List the components of a DOL Registered Apprenticeship Program.
- Compare union versus non-union DOL-RAP.
- Describe the role of the ILW Bid Credit Program, as it relates to transition services.
- Describe the role of the ILW Career Services team.



# Department of Labor (DOL)





# DOL Registered Apprenticeship Program (RAP)



- 1) Employer Involvement – the apprentice must be employed;
- 2) Structured On-the-Job Learning – with a mentor(s);
- 3) Related Training and Instruction – this can be in a classroom/conference room or online;
- 4) Rewards for Skill Gains – as the apprentice learns more, they are paid more; and
- 5) National Occupational Credential







# Registered Apprenticeship Training Programs





# Apprenticeship Program



- Paid Job
- Work-based Learning
- Classroom Learning
- Mentorship
- Credentials





# DOL-Registered Apprenticeship Program



- Union
- Non-Union





# Union DOL-Registered Apprenticeship Program



- Requirements can vary depending on the program and occupation.
- A program is usually four years of on-the-job training, supplemented by hours of classroom instruction. Costs are generally covered by the employer.







# Non-Union DOL-Registered Apprenticeship Program



- Requirements can vary depending on the program and occupation.
- A program is usually three to four years of on-the-job training, supplemented by classroom instruction. Tuition can range between \$9,000 - \$13,000. All, a portion, or none of the tuition and fees may be covered by the employer.





# Illinois Works ~ Case Scenario





The DCEO Office of Illinois Works, three key programs:



Illinois Works Apprenticeship  
Initiative



Illinois Works Pre-Apprenticeship  
Program

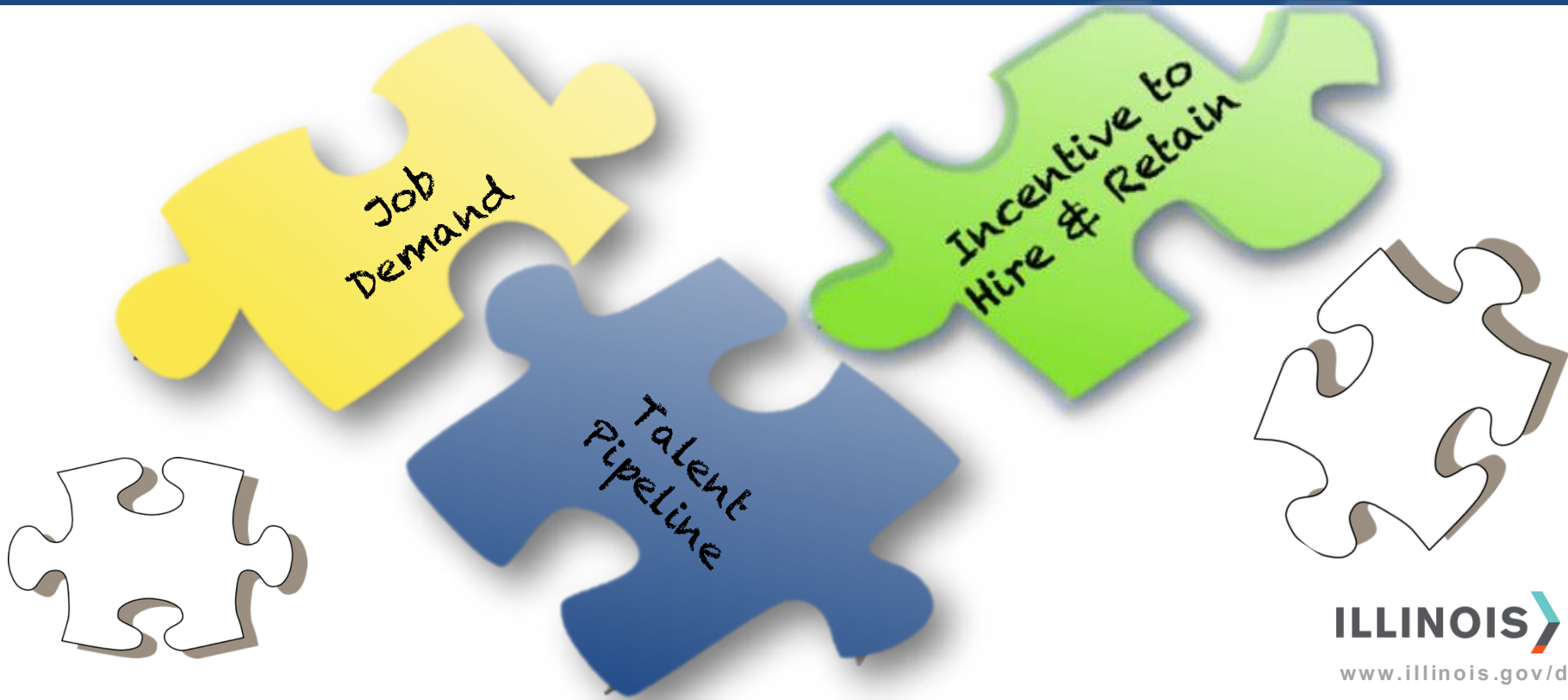


Illinois Works Bid Credit Program





# Unique and Innovative Model






# Illinois Works Bid Credit Program



The **Illinois Works Bid Credit Program** incentivizes contractors to hire and retain a diverse pool of candidates. It allows contractors and subcontractors to earn bid credits by employing apprentices who have completed the Illinois Works Pre-apprenticeship Program. Bid credits can be used toward future bids for public works projects contracted by the State of Illinois or an agency of the state.

# Illinois Works Bid Credit Program

In summary, the program provides:

- 
- **The Illinois Works Bid Credit Program allows contractors and subcontractors** to earn bid credits for use toward future bids for public works projects contracted by the state or an agency of the state.
  - **Bid credits can only be earned** for employing apprentices who have completed the Illinois Works Pre-apprenticeship Program but they can be earned for any project the graduate works.
  - The bid credit earning rate for all prevailing wage construction trades is updated annually by DCEO.
  - Contractors and/or subcontractors can hire as many ILWPP graduates as they want and there is no maximum to the amount of bid credits they can earn.
  - DCEO administers the ILW Bid Credit Bank to track all bid credit transactions.
  - Bid credits can be pooled between multiple contractors and/or subcontractors for a single capital funded projects but there will have a maximum allowable bid credit amount for each project based on the estimated project cost.



# Illinois Works Career Services





# Illinois Works Career Services

Illinois Works recently launched the Career Services Team, designed specifically to:

- Build relationships with DOL RAPs.
- Directly connect employers and graduates through job matching.
- Create and provide customized lists of graduates.
- Provide long-term transition support to graduates.

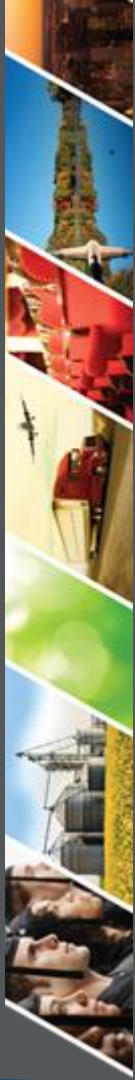
The main goal of Illinois Works is to increase the number of Illinois Works pre-apprentices gaining employment and entry into the DOL RAPs of their choice.



# Connecting to Illinois Works Graduates – Job Matching

- The **Illinois Works Career Service Team** facilitates job matching. This highly effective team works hard to ensure a seamless and efficient process.
- Contractor's, only need to submit a **job order** through the **Illinois Works Employer Form** and specify their employment needs.
- This user-friendly form allows the Illinois Works Career Services Team to send a list of Illinois Works graduates that match their job requirements.
- The job order form is also used by contractors to provide follow-up information about the graduates they might have screened or hired from the list they received.





[CEO.ILWorks@Illinois.Gov](mailto:CEO.ILWorks@Illinois.Gov)



# Section 7: Developing Partnerships



By the end of this section, you will be able to:

- Describe the role of partnerships.
- List potential partners.
- Explain how an MOU formalizes a partnership.





# Partnerships

Partnerships allow you to comprehensively respond to wrap-around services and student support services.





# Partnerships (Cont.)



- Local Workforce Areas
- Local and regional Apprenticeship Navigators
- Intermediaries focused on construction
- Building trades
- Union groups
- Community colleges
- Employers
- Employer associations
- Community-based organizations
- Secondary schools





# Formal Partnerships

**Formal partnerships** are typically formed with other organizations through a **Memorandum of Understanding** or other written agreement.



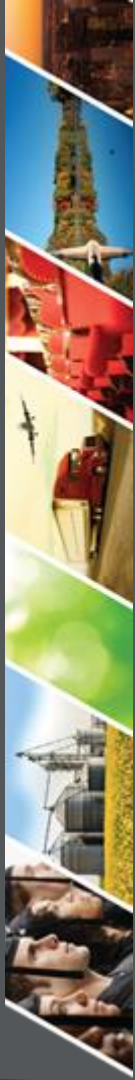




# Informal Partnerships

**Informal partnerships** are less formal relationships such as unstructured referral networks. These can still be strong and valuable relationships.





[CEO.ILWorks@Illinois.Gov](mailto:CEO.ILWorks@Illinois.Gov)





## Section 8: Follow up Services

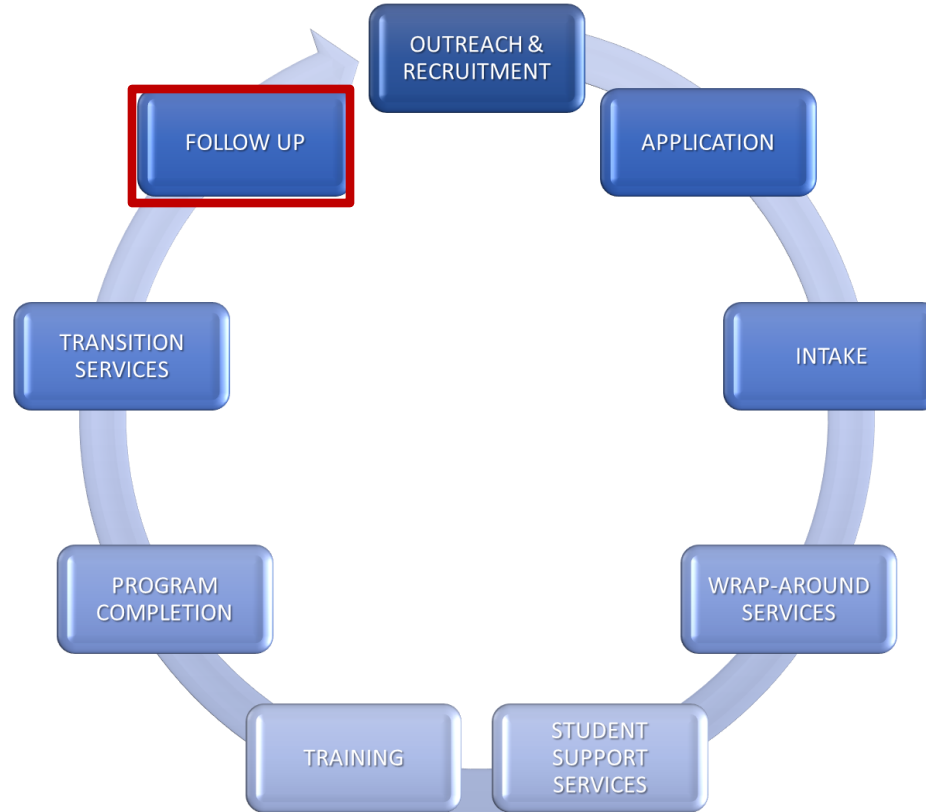


By the end of this section, you will be able to:

- Locate Follow-Up on the Pre-Apprentice LifeCycle.
- List the options for regularly conducting follow-up.
- Utilize the ILW follow-up questions.
- List the ILW follow-up activities and services.
- Leverage career assessment information.
- Update the IWRS reporting system.
- Describe the role of the longitudinal study.



# Pre-Apprentice LifeCycle: Follow Up





# Program Follow-Up



- Surveys
- Focus groups
- Phone
- Text
- Social media
- Email
- Visits



# Question:



*“What types of follow-up activities does your program currently use or are planning to implement?”*





# One-Year Follow Up



A **follow-up** is a contact between transition staff and program alumni on a quarterly basis for one year.

The **first year** is when apprentices may be most vulnerable to dropping out of an apprenticeship program.







# Follow Up Questions



- Pursuing a RAP
- Not pursuing a RAP





# Active Tracking



## ACTIVE TRACKING

[Add Active Tracking](#)

Quarter

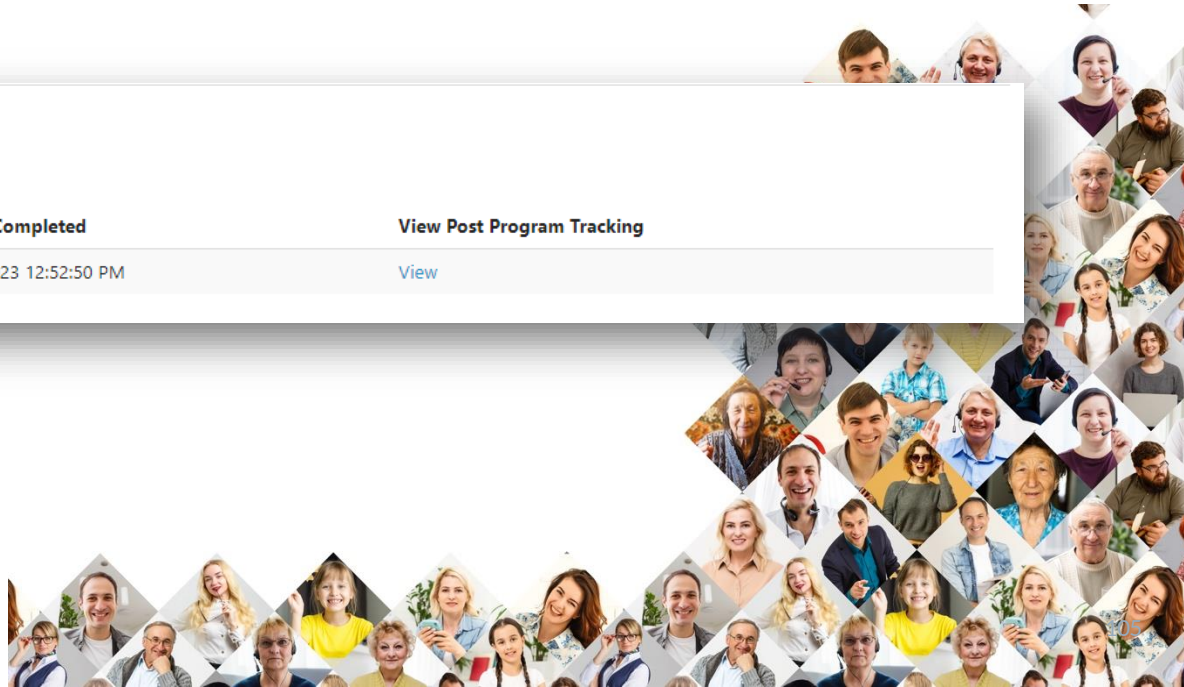
Date Completed

[View Post Program Tracking](#)

1

4/7/2023 12:52:50 PM

[View](#)





# Tracking Questionnaire



### ADD STATUS

Completion Status \*

Post Program Active Tracking

What is your post-program transition plan? \*

Planning to enter DOL Registered Apprenticeship Program

Transition Plan Status? \*

Enrolled in DOL Apprenticeship

Which RAP are you enrolled in?

☒ Carpenter

☐ Painter

☐ Bricklayer

☐ Ceramic Tile Finisher

☐ Glazier

☐ Laborer

☐ Plasterer

☐ Sprinklerfitter

☐ Technical Engineer

☐ Electricians

☐ Plumbers

☐ Pipefitter

☐ Drywall Finisher

☐ Heat & Frost Insulator

☐ Machinery Mover, Rigger, & Erector

☐ Roofer/Waterproofor

☐ Structural Iron Worker

☐ Tuckpointer

☐ Operating Engineer/Operator

☐ Cement Mason

☐ Boilermaker

☐ Elevator Constructor

☐ Iron Worker

☐ Millwright

☐ Sheet Metal Worker

☐ Teamster

☐ Steamfitters

☐ \* Ceramic Tile Layer

☐ \* Operating Engineer - Heavy Equipment Technician

☐ \* Painter/Drywall Finisher

☐ N/A

Notes

Are you Employed? \*

☐ Yes (Construction Only)

☒ No

RAPIDS ID (if available)

123456

Was this employer sponsored? \*

☐ Yes

☒ No

Follow Up Date \*

07/10/2023

Save

Close

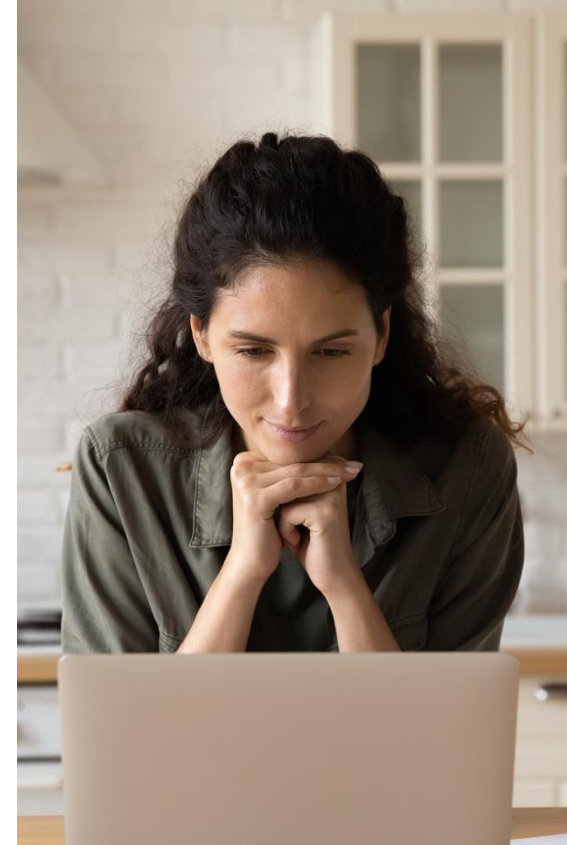




# Follow-Up Services



- Illinois Works' follow-up process is non-traditional and will become a part of a longitudinal study to measure program goals and participant outcomes for up to 10 years.
- These follow-up services are an essential and integral part of the comprehensive, longer-term, goal to simultaneously promote participants' economic independence and economic development in the State of Illinois.



# Case Scenario Activity







# Active Follow-Up Services



- Referral to community resources
- Tracking progress in the apprenticeship program and/or on the job
- Apprenticeship and work-related peer support group
- Assistance with apprenticeship and work-related problems





# Follow-up Dashboard



- Post-Program Active Tracking
- Follow-up

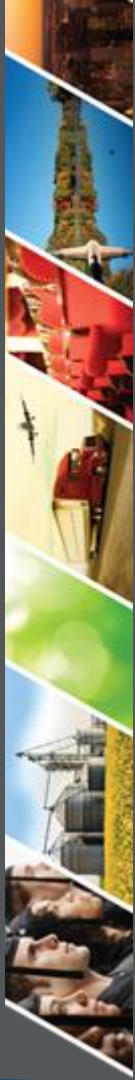




# Longitudinal Study



- Prepared pre-apprentices for entry into the construction and building trades;
- Increased the entry of women, people of color, and veterans into construction and building trades apprenticeships; and
- Increased the likelihood that women, people of color, and veteran apprentices will complete apprenticeships in the construction and building trades.



[CEO.ILWorks@Illinois.Gov](mailto:CEO.ILWorks@Illinois.Gov)

# Updated TA Schedule

## ALL RESOURCES



Access the Illinois Works Reporting System



Professional Development



Full List of Resources



Partner Tool Updates

## Professional Development

Event	Event Type	Audience	Date	Registration/Recording
ILW Tutorial Login and Profile.mp4 (4:11 min.)	Recording	Administrators, Coordinators, and Trainers/Instructors	N/A	<a href="#">Recording</a>
ILW Tutorial How to Navigate the LMS rev.mp4 (11:52 min.)	Recording	Administrators, Coordinators, and Trainers/Instructors	N/A	<a href="#">Recording</a>
2025 ILWPP Administrative Orientation Onboarding & Quarter I Administrators Meeting	In-Person	New Grantees & Renewal Grantees NIU Naperville Conference Center 1120 E Diehl Road Naperville, IL 60563	1/28/2025 - 1/29/2025	N/A
2025 Grantee Manual Updates	Webinar	Renewal Grantees	2/4/2025	<ul style="list-style-type: none"> <li><a href="#">Recording</a></li> <li><a href="#">Presentation Slides</a></li> </ul>
Train-the-Trainers: Knowledge, Tools and Skills for Creating a Respectful Workplace	Webinar	All trainers, presenters, and facilitators	2/5/2025	<ul style="list-style-type: none"> <li><a href="#">Recording</a></li> <li><a href="#">Presentation Slides</a></li> <li><a href="#">RISE Up Training for ILW Training Guide</a></li> </ul>
2025 Grantee Manual: Session I	Webinar	New Grantees	2/6/2025	<ul style="list-style-type: none"> <li><a href="#">Recording</a></li> <li><a href="#">Presentation Slides</a></li> <li><a href="#">MOU Example</a></li> </ul>
2025 IWRS: Session I	Webinar	New Administrators	2/11/2025	<ul style="list-style-type: none"> <li><a href="#">Recording</a></li> <li><a href="#">Presentation Slides</a></li> <li><a href="#">Help Desk Slides</a></li> </ul>
Grantee Manual: Session II	Webinar	New Grantees	2/18/2025	<ul style="list-style-type: none"> <li><a href="#">Recording</a></li> <li><a href="#">Presentation Slides</a></li> </ul>
2025 IWRS: Session II, III, & IV	In Person	New Grantees NIU Rockford Conference Center 8500 E. State St. Rockford, IL 61108	2/20/2025	<ul style="list-style-type: none"> <li><a href="#">Recording</a></li> <li><a href="#">Presentation Slides</a></li> </ul>
Grantee Manual: Session III	Webinar	New Grantees	2/25/2025	<ul style="list-style-type: none"> <li><a href="#">Recording</a></li> <li><a href="#">Presentation Slides</a></li> </ul>
2025 IWRS Updates	Webinar	Renewal Grantees	2/27/2025	<ul style="list-style-type: none"> <li><a href="#">Recording</a></li> <li><a href="#">Presentation Slides</a></li> </ul>





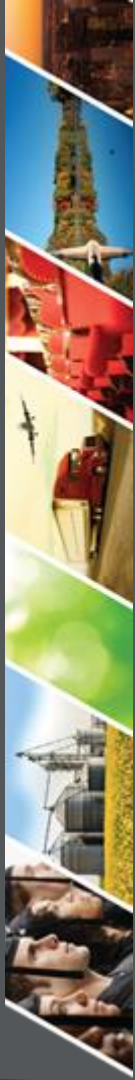
**Illinois**  
**Department of Commerce**  
& Economic Opportunity



Comments, feedback, or questions?

Email us at:

[CEO.ILWorks@Illinois.Gov](mailto:CEO.ILWorks@Illinois.Gov)



[CEO.ILWorks@Illinois.Gov](mailto:CEO.ILWorks@Illinois.Gov)



# Feedback ~ We want to hear from you



# Thank You!



**Illinois**  
**Department of Commerce**  
& Economic Opportunity  
JB Pritzker, Governor

