



Workforce Hubs

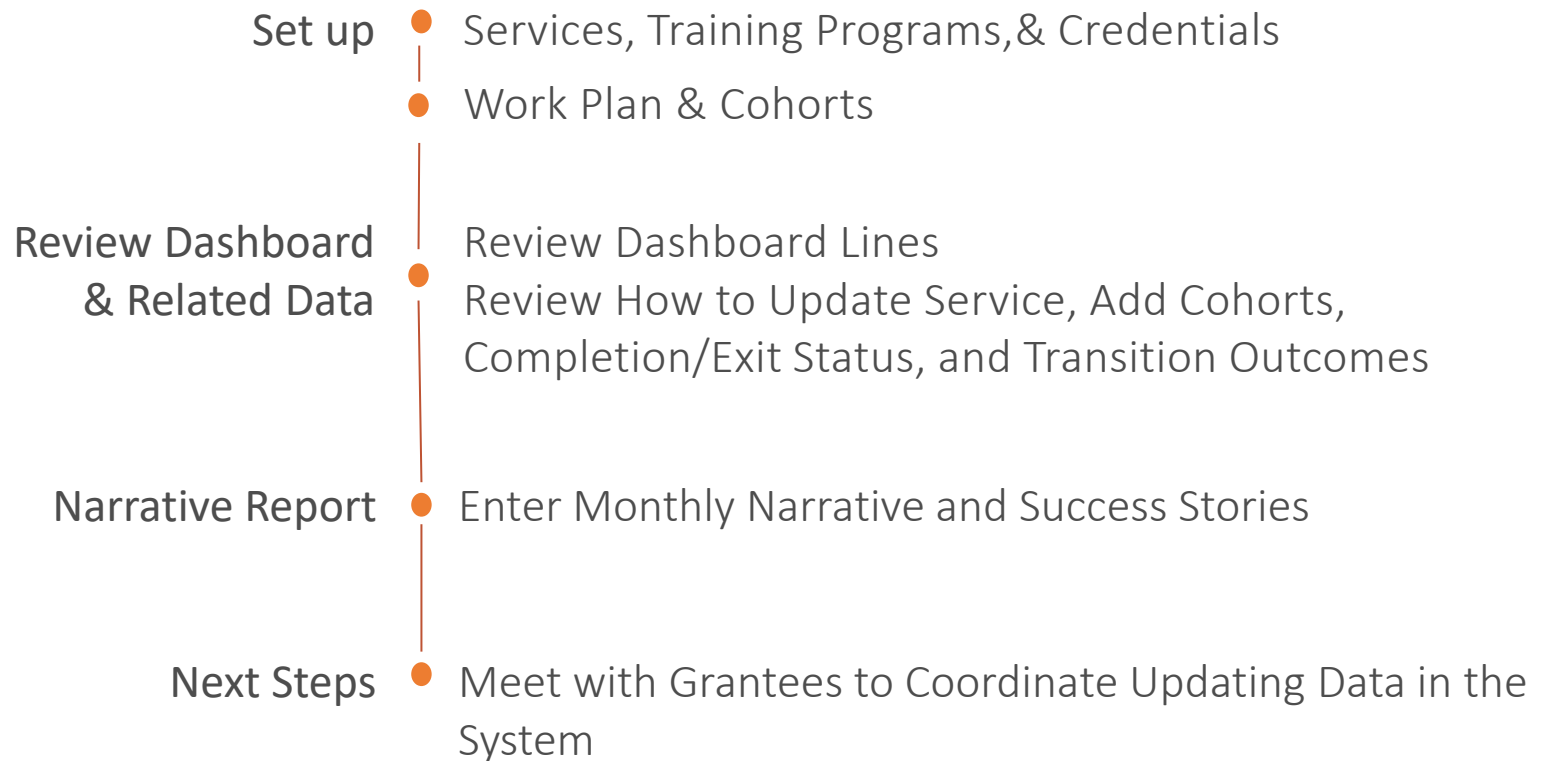
Work Plan and Monthly Report

CEJA Reporting System August 27, 2025

Illinois workNet® is sponsored by the Department of Commerce and Economic Opportunity.

WORKFORCE HUBS REPORTING SYSTEM

WORK PLAN & MONTHLY REPORT



SET UP GRANTEE DETAILS: SERVICES

TEST

DASHBOARDS • GROUPS • HI, MONICA JONES

PROVIDER INFO

Appointments

File Uploads

Grantee Details

Training Programs

Compliance Reports

Project *

CEJA

Provider/Grantee *

Centralia Correctional Center

Select

Print

Grantee Info

Provider/Grantee Name

Centralia Correctional Center

TA Contact Info

iwN Sub Program(s)

Scope Overview

Accepting Applications

Yes

Grantee Address

9330 Shattuc Rd Centralia, IL 62801

Grantee Program Name

Program Start Date

Target Population

LWIA

CASE NOTES(0)

ASSOCIATED GRANTS

10

 entries per page

Number	Start Date	End Date	Grant Amount	Scheduled Participants	Actual Enrollment	Sub-Program(s) /Categories	Action
No Grants Have Been Added							

Showing 0 to 0 of 0 entries

STAFF COMPLETING REQUIRED TRAINING

10

 entries per page

First Name	Middle Name	Last Name	Completed Date	Skill Name	Training Completed
No Staff Have Been Added					

Showing 0 to 0 of 0 entries

TRAINING PROGRAMS

10

 entries per page

Search:

Program Name	Provider Name	Length of Training	Type	Location	Credentials	Credential Institution
Wind Energy Technician	Danville Area Community College	104 weeks	Career Pathway	2000 East Main Street Martin Luther Memorial Way Danville, IL 61832	Earns Wind Test Credential	Danville

Showing 1 to 1 of 1 entry



SERVICES

[Edit Services to Use on Career Plans](#)

50

 entries per page

Search:

Category	Name	Description	Active Status	delete
N/A	Alumni Networking	Alumni Networking Service CEJA:	Yes	✕
N/A	Assistance with completing an apprenticeship program application	Provide assistance with completing a registered apprenticeship application in the construction industry. For program graduates who want to apply for apprenticeship. CEJA:	Yes	✕
N/A	Bridge Training	this is for CEJA mock up for WH and RR	Yes	✕
N/A	Career advancement services	Services that provide individuals with information about additional education or employment opportunities to advance in career and secure better paying jobs. Services may provide labor market and employment information about in-demand industry sectors or occupations available in local area. May include such as career awareness, career counseling, and career exploration services. CEJA:	Yes	✕
N/A	Career Planning (Case Management)	Provision of a client-centered approach in the delivery of services designed: to prepare and coordinate comprehensive employment plans, such as service strategies, for participants to ensure access to necessary workforce investment activities and supportive services, using, where feasible, computer-based technologies; and to provide job, education, and career counseling during program participation and after job placement. Career planners are to provide one-on-one staff assistance and career counseling. These activities are to assess the areas in which participants have the greatest needs and to assist them in determining whether or not their existing skills are in demand in the local economy. CEJA:	Yes	✕
N/A	Career Training: HVAC Installer & Technician	A job-specific training program that Workforce Hubs can elect to provide. Modules will align with the Clean Jobs Curriculum Framework. Completion is based on 80% attendance and 70% post-assessment. CEJA:	Yes	✕
N/A	Career Training: Solar Photovoltaic Training	A job-specific training program that Workforce Hubs can elect to provide. Modules will align with the Clean Jobs Curriculum Framework. Completion is based on 80% attendance and 70% post-assessment. CEJA:	Yes	✕
N/A	Comprehensive & Specialized Career Assessment (3-4 weeks before program completion)	This service is provided to make determinations of participants' skill levels and service needs. It is used to record diagnostic tests and comprehensive and/or specialized assessments, including in-depth interviews and evaluations, of participants barriers to employment, occupational goals, and career pathway, along with the occupational knowledge, skills, and abilities associated with the goal and pathway, and service needs. This service may include interpreting the results of assessment tools as well as in-depth interviewing and evaluation to identify employment barriers and appropriate employment goals. Other assessments may include:	Yes	✕

SET UP TRAINING PROGRAMS TAB: TRAINING PROGRAM

TEST DASHBOARDS - GROUPS HI, MONICA JONES -

PROVIDER INFO

Appointments File Uploads Grantee Details **Training Programs** Compliance Reports

Add Program Information Add Associated Credentials

VIEW INSTRUCTIONS HERE

ADD TRAINING PROGRAM FOR CENTRALIA CORRECTIONAL CENTER

[VIEW AVAILABLE TRAINING PROGRAMS AND PROVIDERS](#)

What type of program do you offer?

- ☐ Registered apprenticeship
- ☐ Pre-apprenticeship
- ☒ Career pathway ⓘ
- ☐ Youth apprenticeship
- ☐ Illinois apprenticeship ⓘ
- ☐ Illinois pre-apprenticeship ⓘ

APPROVED TRAINING PROGRAM SOURCE

- ☐ Private Business Vocational Schools [Search](#)
- ☒ Use a WIOA Approved Training Program [Search](#)
- ☐ Submit training program for approval. This program is not required to be included in the WIOA approved training program search.

PROGRAM INFORMATION

Program Name * Wind Energy Technician

Program Description ⓘ This program prepares individuals to work in the emerging wind power energy industry. Students will complete an industry-derived curriculum as the learn about the electrical power generation industry, safety at the worksite, mechanical devices, as well as hydraulic and electrical systems. Graduates enter the workforce

Grantee Name Centralia Correctional Center

Provider Name * Danville Area Community College

Street Address 1 * 2000 East Main Street

Street Address 2 Martin Luther Memorial Way

Clear Fields

TEST DASHBOARDS - GROUPS HI, MONICA JONES -

CAREER PLAN - EDIT CUSTOMER SERVICE

Progress Intake Career Plan Referral Program Completion/Follow-Up

Status (Default) **Service Provider** Post-Assessments Earned Credentials

Career Plan / Add Activities/Services / Edit Customer Service

EDIT CUSTOMER SERVICE

Profile: Angus Hawkins

Email angushawkins@noemail.com

DOB 1/1/2000

Last 4 SSN N/A

See All

Update Profile

Reset Password

Send Message

Bridge Training

Pick the initial service provider OR add a new one.

- ☐ No Provider
- ☒ Centralia Correctional Center - 9330 Shattuc Rd Centralia IL 62801 [Clear Program Selection](#)
- ☒ Wind Energy Technician - Danville Area Community College - 2000 East Main Street Danville, IL 61832
- ☐ Search WIOA Provider
- ☐ Search Other Provider

Name *

Address *

City *

State * Illinois

ZipCode *

Instructor Select

Add Case Note

Update Customer Service

This Customer Service was updated by Monica Jones on 5/12/2025 at 4:57 PM

SET UP TRAINING PROGRAMS TAB: CREDENTIALS

TEST DASHBOARDS - GROUPS HI, MONICA JONES -

PROVIDER INFO

Appointments File Uploads Grantee Details **Training Programs** Compliance Reports

Add Program Information Add Associated Credentials

VIEW INSTRUCTIONS HERE

ADD TRAINING PROGRAM FOR CENTRALIA CORRECTIONAL CENTER

[VIEW AVAILABLE TRAINING PROGRAMS AND PROVIDERS](#)

What type of program do you offer?

- ☐ Registered apprenticeship
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- ☒ Career pathway
- ☐ Youth apprenticeship
- ☐ Illinois apprenticeship
- ☐ Illinois pre-apprenticeship

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Street Address 1 * 2000 East Main Street

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TEST DASHBOARDS - GROUPS HI, MONICA JONES -

CAREER PLAN - EDIT CUSTOMER SERVICE

Progress Intake **Career Plan** Referral Program Completion/Follow-Up

Status (Default) Service Provider Post-Assessments **Earned Credentials**

Career Plan / Add Activities/Services / Edit Customer Service

EDIT CUSTOMER SERVICE

Profile: Angus Hawkins

Email angushawkins@noemail.com

DOB 1/1/2000

Last 4 SSN N/A

See All

Update Profile

Reset Password

Send Message

Bridge Training

CEJA Credentials

- ☐ OSHA 10-Hour Certification
- ☐ First Aid/CPR Certification
- ☐ NCCER Core Certification
- ☐ TradesFutures MC3 Certification

☒ Credential **Wind Test Credential** associated with grantee's **Wind Energy Technician** training program.

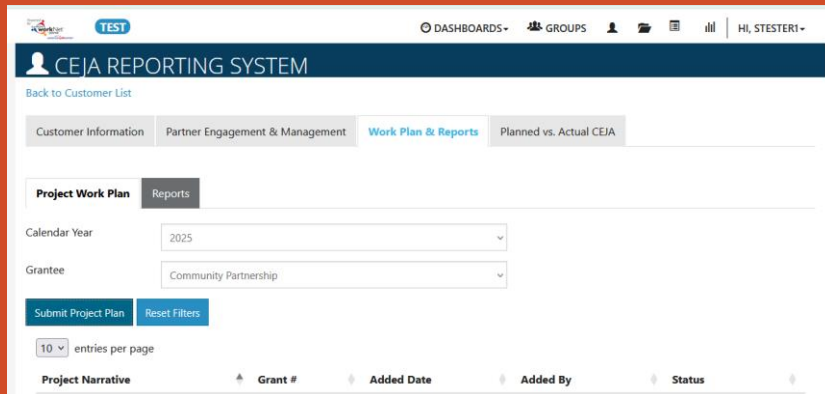
Add Credential Manually

Search:

Name	Type	Source	Institution	Data Source
No data available in table				

Showing 0 to 0 of 0 entries

SET UP WORK PLAN **PROJECT NARRATIVE**



TEST

DASHBOARDS+ GROUPS HI, STESTER1

CEJA REPORTING SYSTEM

[Back to Customer List](#)

Customer Information Partner Engagement & Management **Work Plan & Reports** Planned vs. Actual CEJA

Project Work Plan Reports

Calendar Year: 2025

Grantee: Community Partnership

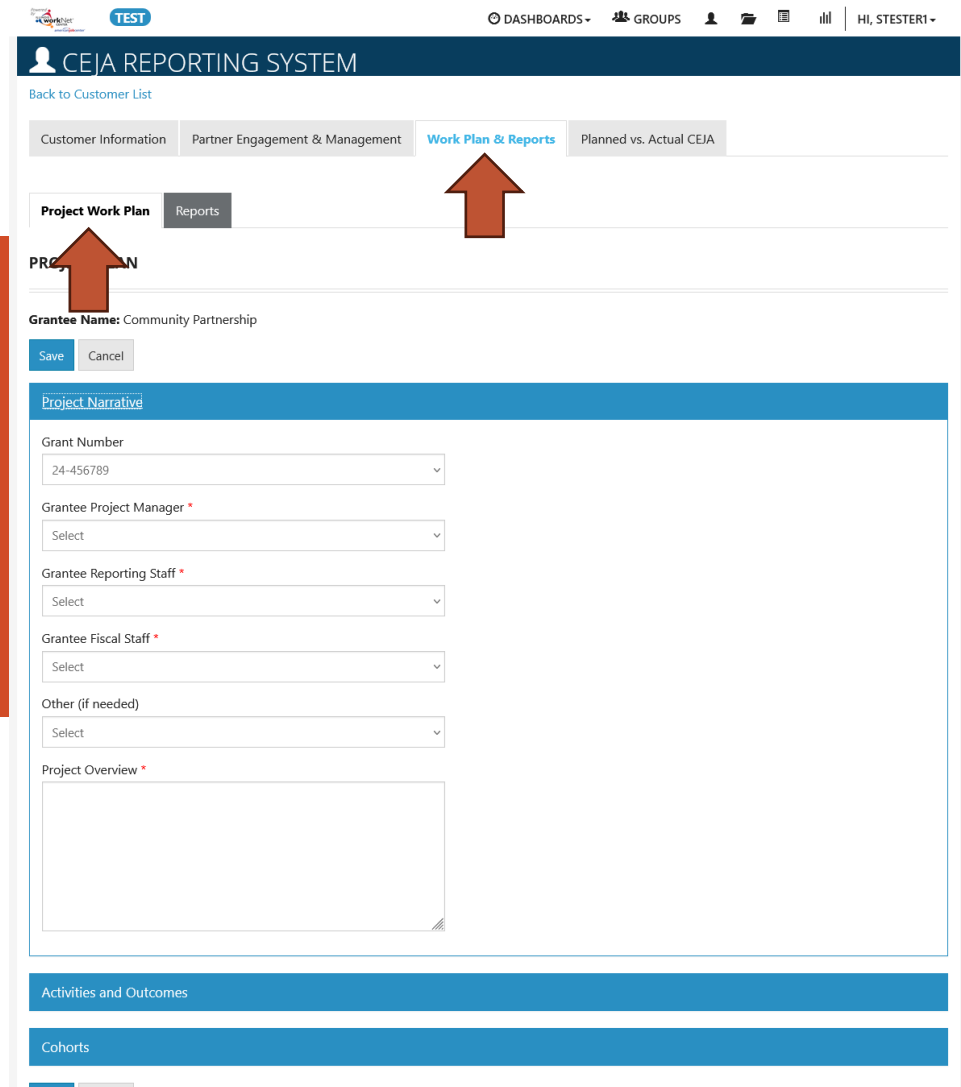
[Submit Project Plan](#) [Reset Filters](#)

10 entries per page

Project Narrative	Grant #	Added Date	Added By	Status
-------------------	---------	------------	----------	--------

Notes:

- Project Overview is the Project Summary (The name will be updated in the system.)
- The grant number is not required.



TEST

DASHBOARDS+ GROUPS HI, STESTER1

CEJA REPORTING SYSTEM

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Customer Information Partner Engagement & Management **Work Plan & Reports** Planned vs. Actual CEJA

Project Work Plan Reports

PROJECT NARRATIVE

Grantee Name: Community Partnership

[Save](#) [Cancel](#)

Project Narrative

Grant Number: 24-456789

Grantee Project Manager *

Grantee Reporting Staff *

Grantee Fiscal Staff *

Other (if needed)

Project Overview *

Activities and Outcomes

Cohorts

SET UP WORK PLAN ACTIVITIES & OUTCOMES

- Year two work plan planned numbers should be cumulative for years one and two.
- Data points that impact the report:
 - Planned numbers populate the Dashboard

Customer Information Partner Engagement & Management **Work Plan & Reports** Planned vs. Actual CEJA

Project Work Plan Reports

PROJECT PLAN

Grant: Highland Council
Created: 2025 - scenario tester3
Approved: Not Approved
Closed: Project Not Closed

Save Cancel

Project Narrative

Activities and Outcomes

Projection Title	# Planned
Service Delivery	
Program Applicants *	10
Enrolled Participants *	10
Bridge Training Completers *	10
Job-Specific Training Completers - Construction and Building Inspectors Training *	2
Job-Specific Training Completers - Energy Auditor Training *	2
Job-Specific Training Completers - HVAC Installer & Technician Training *	2
Job-Specific Training Completers - Hybrid/EV Technical Training *	2
Job-Specific Training Completers - Solar Photovoltaic Training *	2
Job-Specific Training Completers - Weatherization Training *	0
Job-Specific Training Completers - Wind Turbines Construction and Maintenance *	0
Characteristics	
Residents of EITHER an Environmental Justice community OR an R3 community *	8
Residents of BOTH an Environmental Justice community AND an R3 community *	2
Persons with prior involvement with the criminal legal system *	0
Persons with other barriers to employment, such as language barriers or low educational attainment *	0
Foster care system members or graduates *	0
Displaced energy workers *	0
Transition Outcomes	
Primary Outcome: Job placements in clean energy *	0
Clean Energy employers who hired participants *	0
Job retention in clean energy, 12 months *	0
Primary outcome: Advanced training placements in clean energy *	0
Training providers who accepted participants for advanced training *	0
Advanced training retention, 12 months *	0
Primary outcome: RAP Placements *	0
Program sponsors who have accepted participants for RAP placement *	0
RAP Retention 12 months *	0
Secondary Outcome: Job placements outside of clean energy industry *	0
Employers outside the clean energy industry who have hired participants *	0
Job retention outside clean energy industry, 12 months *	0
Outreach & Partnerships	
Outreach events delivered *	0
Attendees of outreach events *	0
Inquiry Contacts *	0
Engagements with clean energy employers or other industry professionals *	0

Cohorts

Save Cancel

SET UP WORK PLAN COHORTS

- Once a work plan is saved, the “Add Cohort” button appears.
- Previous cohorts are visible in the cohort section.
- Enter a name using the following format [Grantee/Subgrantee_Training Location_Cohort#] so that it is easily recognizable for selection on the participant’s intake page
- Data points that impact the report:
 - Cohort Information
 - Bridge
 - Job Specific

TEST

DASHBOARDS -
GROUPS
HI, STESTER3 -

CEJA REPORTING SYSTEM

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Customer Information

Partner Engagement & Management

Work Plan & Reports

Planned vs. Actual CEJA

Project Work Plan

Reports

PROJECT INFORMATION

Grantee Name: Richland Council
Created By: 04/25/2025 - scenario tester3
Approved By: Not Yet Approved
Closed By: Not Yet Closed

Save

Cancel

Project Narrative

Activities and Outcomes

Cohorts

COHORTS

Add Cohort

10 entries per page

Name	Type	Job Specific Training	Start Date	End Date	Provider	Actual # Enrolled
cohort 1 - construction - workforce foundation	Job Specific	Construction and Building Inspectors Training	04/01/2025	06/30/2025	LLCC	4
Cohort - Construction and Building Inspectors Training	Job Specific	Construction and Building Inspectors Training	06/01/2024	06/30/2025	Test	1
Cohort - Energy Auditor Training	Job Specific	Energy Auditor Training	06/01/2024	06/30/2025	Test	1
Cohort - HVAC Installer & Technician Training	Job Specific	HVAC Installer & Technician Training	06/01/2024	06/30/2025	Test	1
Cohort - Hybrid/EV Technical Training	Job Specific	Hybrid/EV Technical Training	06/01/2024	06/30/2025	Test	1
Cohort - Solar Photovoltaic Training	Job Specific	Solar Photovoltaic Training	06/01/2024	06/30/2025	Test	1
Cohort - Weatherization Training	Job Specific	Weatherization Training	06/01/2024	06/30/2025	Test	1
Cohort - Wind Turbines Construction and Maintenance	Job Specific	Wind Turbine Construction and Maintenance Training	06/01/2024	06/30/2025	Test	1
bridge cohort 4	Bridge		03/03/2025	03/31/2025	richland	2
bridge cohort 3	Bridge		01/13/2025	02/28/2025	richland	1

Showing 1 to 10 of 12 entries

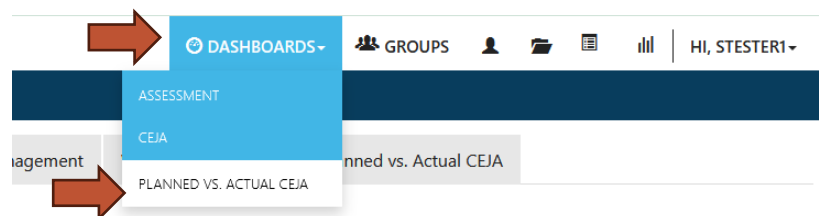
Save

Cancel

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MONTHLY REPORT / PLANNED vs ACTUAL

- Filter by Grantee, Subgrantee, and Timeframe
- Planned numbers are populated by the most recent work plan
- The numbers link to a filter list of results
- Show/Hide links to see additional information related to the reporting line (i.e., related cohorts, credentials, program names, etc.)



Customer Information Partner Engagement & Management Work Plan & Reports **Planned vs. Actual CEJA**

Individuals

Grantee *
Richland Council

Timeframe *
All

Filter Reset Filters

Activities and Outcomes	Last Completed Quarter	# Planned	# Actual
Outreach and Partnerships			
Outreach events delivered ⓘ	0	0	5
Attendees of outreach events ⓘ	0	0	372
Inquiry contacts ⓘ	51	0	182
Engagements with clean energy employers or other industry professionals ⓘ Show the names of apprenticeship or employer partners engaged	1	0	4
Service Delivery			
Workforce Hub Program Applicants(L) ⓘ	14	10	120
Workforce Hub Enrolled Participants(L) ⓘ	7	10	36
Bridge Training Completers ⓘ Show the show credentials/certification received associated with the bridge training Show the number of completers by training program provider	2	10	3
Job-Specific Training Completers - Construction and Building Inspectors Training ⓘ Show the show credentials/certification received associated with the job-specific training Show the number of completers by training program provider	1	2	2
Job-Specific Training Completers - Energy Auditor Training ⓘ Show the show credentials/certification received associated with the job-specific training Show the number of completers by training program provider	0	2	0
Job-Specific Training Completers - HVAC Installer & Technician Training ⓘ Show the show credentials/certification received associated with the job-specific training Show the number of completers by training program provider	1	2	1
Job-Specific Training Completers - Hybrid/EV Technical Training ⓘ Show the show credentials/certification received associated with the job-specific training Show the number of completers by training program provider	1	2	3
Job-Specific Training Completers - Solar Photovoltaic Training ⓘ Show the show credentials/certification received associated with the job-specific training Show the number of completers by training program provider	2	2	3
Job-Specific Training Completers - Weatherization Training ⓘ Show the show credentials/certification received associated with the job-specific training Show the number of completers by training program provider	1	0	2
Job-Specific Training Completers - Wind Turbines Construction and Maintenance ⓘ Show the show credentials/certification received associated with the job-specific training Show the number of completers by training program provider	1	0	2
Characteristics			
Resident of EITHER EJC or R3 community(L) ⓘ	3	8	32
Residents of BOTH an EJC and an R3 community(L) ⓘ	8	2	59
Persons with prior involvement with the criminal legal system(L) ⓘ	11	0	69
Persons with other barriers to employment, such as language barriers or low educational attainment(L) ⓘ	7	0	63
Foster care system members or graduates ⓘ	5	0	30
Displaced energy workers ⓘ	4	0	27
Transition Outcomes			
Primary Outcome: Job placements in clean energy employment(L) ⓘ Show names of clean energy employers who have hired participants	1	0	2
Secondary Outcome: Job placements outside of clean energy industry ⓘ Show names of employers outside of the clean energy industry who have hired participants	0	0	0
Job retention in clean energy, 12 months(L) ⓘ	Unavailable	0	Unavailable
Job retentions outside clean energy industry, 12 months(L) ⓘ	Unavailable	0	Unavailable
Primary Outcome: RAP Placements ⓘ Show Program Sponsors who have accepted participants for RAP Placement	1	0	1
RAP Retention 12 months ⓘ	Unavailable	0	Unavailable
Primary outcome: Advanced training placements in clean energy ⓘ Show names of advanced training providers	1	0	2
Advanced training retention, 12 months ⓘ	0	0	1

REPORT SECTION: OUTREACH & PARTNERSHIPS

Activity & Outcomes	Info bubble DEFINITIONS	Data Source
Outreach and Partnerships		
Outreach events delivered	Outreach events include, but are not limited to, presentations, class visits, career fairs, open houses, or other activities hosted by the grantee or in partnership with another organization to raise awareness of clean energy careers and provide information about participating in Climate Works.	Data from the Partner and Engagement & Management: Outreach tab. Total number of outreach events with an event date on or between the filter dates
Attendees of outreach events	Attendees are the people who attend outreach events.	Data from the Partner and Engagement & Management: Outreach tab. Total number of attendees for all outreach events with an event date on or between the filter dates
Inquiry contacts	Inquiry contacts are those who express an interest in the Program and agree to share their contact information with the Program for recruitment purposes.	Total number of people entered into the system with an add/inquiry date on or between the filter dates.
Engagements with clean energy employers or other industry professionals	Engagements may include but are not limited to activities that engage employers or other industry professionals for a) conducting outreach or recruiting participants for the CEJA Workforce Hubs, b) offering job site training (work-based learning) or other instruction for program participants, or c) helping participants transition into clean energy jobs or apprenticeship programs (job placement, shadowing, coaching, job fair, etc.).	Data from the Partner and Engagement & Management: Engagement tab. Total number of engagements with a date on or between the filter dates.

OUTREACH & PARTNERSHIPS SECTION: PARTNER ENGAGEMENT & MANAGEMENT OUTREACH TAB

- Outreach refers to recruitment.
- Subgrantees use this tab and NOT the engagement tab to enter outreach events
- When entering cold calls, add one outreach event and continue to update the attendee number and add a note.
- Data points that impact the report:
 - Total number of outreach events with an event date on or between the filter dates
 - Total number of attendees for all outreach events with an event date on or between the filter dates

TEST

DASHBOARDS GROUPS HI, STESTER1

CEJA REPORTING SYSTEM

[Back to Customer List](#)

Customer Information Partner Engagement & Management Work Plan & Reports Planned vs. Actual CEJA

Outreach Partner Engagement Contact Notes

Grantee:

[Add Outreach Event](#) [Export](#)

10 entries per page

Outreach Name	Outreach Audience	Outreach Type	Number of Attendees	Event Date	Results
test	Business Engagement	Community Partnership Event/ Meeting	20	12/04/2024	See Notes
test1	Business Engagement	In House Event	15	04/14/2025	See Notes
email to new partner contacts	Business Engagement	Cold Calls (phone, email, mailer)	10	08/12/2025	See Notes
Outreach Event Example 4.30.25	Individual Engagement	In House Event	30	04/30/2025	See Notes

Showing 1 to 4 of 4 entries

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OUTREACH & PARTNERSHIPS SECTION:

PARTNER ENGAGEMENT & MANAGEMENT

PARTNERS TAB

- Data points that impact the report:
 - Partners need to be added to the system to enter engagements.

Customer Information

Partner Engagement & Management

Work Plan & Reports

Planned vs. Actual CEJA

Outreach

Partner

Engagement

Co

Notes

Name *

Program

Select

Grantee

Select

Advanced Search

Search

Add Partner

10 entries per page

Partner Name	Provider or Navigator Name	Type	Number of Employees	Registered Apprenticeship Sponsor	Address
Masey Test	Community Partnership	High School		No	123 Test Way Springfield, IL 62711
YWCA Mclean	Community Partnership	Community Based Organization		No	1201 N Hershey Rd Bloomington, IL 61704
Appreniceship Employer Test	Community Partnership	Apprenticeship		No	1111 s homan ave Chicago, IL 60624

OUTREACH & PARTNERSHIPS SECTION:

PARTNER ENGAGEMENT & MANAGEMENT

ENGAGEMENTS TAB

- Engagements refer to engagements related to working with a partner
- Data points that impact the report:
 - Total number of engagements with a date on or between the filter dates

Customer Information **Partner Engagement & Management** Work Plan & Reports Planned vs. Actual CEJA

Outreach Partner **Engagement** Notes

Name

Program

Grantee

10 entries per page

Provider or Navigator Name	Partner Name	Type	Date
Community Partnership	Masey Test	Student Support Services	09/02/2024
Community Partnership	Masey Test	Other Instruction	03/17/2025
Community Partnership	Masey Test	Jobsite Training (work-based learning)	05/06/2025
Community Partnership	solar partner	Transition Services (job placement/shadowing/coaching, apprenticeship placement, job fair, etc.)	08/13/2025
Zion College	test	Outreach/recruitment support	12/05/2024

REPORT SECTION: SERVICE DELIVERY & CHARACTERISTICS

Characteristics		
Resident of EITHER EJC or R3 community(L)	Any person who resides in an environmental justice community (defined as a community where residents have historically been subject to disproportionate burdens of pollution, including pollution from the energy sector). Any person who resides in an R3 community is defined as an Illinois community that has been harmed by violence, excessive incarceration, and economic disinvestment.	# of applicants/enrolled participants/completed/Exited who were identified as a resident of EITHER an EJC or R3 at the time of application.
Residents of BOTH an EJC and an R3 community(L)	Any person who resides in a community that is BOTH an environmental justice community AND an R3 community.	# of applicants/enrolled/completed/Exited customer who were identified as a resident of BOTH an EJC or R3 at the time of application.
Persons with prior involvement with the criminal legal system(L)	A person who either a) has been subject to any stage of the criminal justice process for committing a status offense or delinquent act or b) requires assistance in overcoming barriers to employment resulting from a record of arrest or conviction.	# of applicants/enrolled/completed/Exited customers who answered yes in either of the following application questions: Have you ever been incarcerated for a felony or misdemeanor? Have you had prior involvement in the criminal legal system?
Persons with other barriers to employment, such as language barriers or low educational attainment(L)	A person with a barrier that is presumed to affect placement in employment, such as a language barrier or low educational attainment. A person with a language barrier is defined as an adult who is an English language learner or who has low literacy skills, meaning a person who computes or solves problems, reads, writes, or speaks at or below the 8th-grade level or is unable to compute or solve problems, read, write, or speak at a level necessary to function on the job. A person with low educational attainment is an adult who does not have a high school diploma or equivalent. Other barriers to employment may	# of applicants/enrolled/completed/Exited customers who answered yes to the following application question: Do you have other barriers to employment?
Foster care system members or graduates	Any person who a) is currently in the foster care system, b) has aged out of the foster care system, c) has attained age 18 and left foster care for kinship guardianship or adoption, or d) is in an out-of-home placement.	# of applicants/enrolled/completed/Exited customers who answered yes to the following application question: Are you a graduate of foster care or currently in foster care?
Displaced energy workers	An energy worker who has lost employment or is anticipated by the Department to lose employment within the next 5 years, due to the reduced operation or closure of a fossil fuel power plant, nuclear power plant, or coal mine.	# of applicants/enrolled/completed/Exited customers who answered yes to the following application question: Are you a displaced energy worker?

Service Delivery		
Workforce Hub Program applicants(L)	Program applicants who have applied to participate in the Workforce Hub Program.	# of participants who have/have had a customer status of Applicant for grantee(s) on/between the filter start/end dates
Workforce Hub Enrolled participants(L)	Enrolled participants are individuals who have applied and been accepted into the Workforce Hub Program, have completed the intake procedures, and attended at least one day of training.	# of participants who have/have had a customer status of Enrolled for grantee(s) on/between the filter start/end dates
Completed Bridge program(L)	Individuals who have completed the Bridge Program, as described in the curriculum plan, by completing all modules (80% attendance, 70% or higher testing requirements), and completing requirements to receive OSHA 10 and First Aid/CPR certifications.	# of participants who have/have had a customer status of complete (or exited) for grantee(s) and a bridge program start date on/between the filter start/end dates
Show credentials/certification received associated with the bridge training		# of participants who have a credential that is associated with the Bridge Training service.
Show the number of completers by training program provider		# of participants who have the listed Bridge cohort added to their intake page.
Graduates: Job-Specific Training - Construction and Building Inspectors Training	Individuals who have completed a job-specific cohort for Construction and building inspectors training.	# of participants who have/have had a status of complete for grantee(s) and have a job-specific cohort, that matches the occupation training in this line, with a start date on/between the filter start/end dates
Show credentials/certification received associated with the job-specific training		# of participants who have a credential that is associated with the Job-Specific Training: Construction & Building Inspectors service.
Show the number of completers by training program provider		# of participants who have the listed Job-specific: Construction and Building Inspectors Training cohort added to their intake page.
Graduates: Job-Specific Training - Energy Auditor Training	Individuals who have completed a job-specific cohort for Construction and building inspectors training.	# of participants who have/have had a status of complete for grantee(s) and have a job-specific cohort, that matches the occupation training in this line, with a start date on/between the filter start/end dates
Show credentials/certification received associated with the job-specific training		# of participants who have a credential that is associated with the Job-Specific Training: Energy Auditor Training service.
Show the number of completers by training program provider		# of participants who have the listed Job-specific: Energy Auditor Training cohort added to their intake page.
Graduates: Job-Specific Training - HVAC Installer & Technician Training	Individuals who have completed a job-specific cohort for Construction and building inspectors training.	# of participants who have/have had a status of complete for grantee(s) and have a job-specific cohort, that matches the occupation training in this line, with a start date on/between the filter start/end dates
Show credentials/certification received associated with the job-specific training		# of participants who have a credential that is associated with the Job-Specific Training: HVAC Installer & Technician service.
Show the number of completers by training program provider		# of participants who have the listed Job-specific: HVAC Installer & Technician Training cohort added to their intake page.
Graduates: Job-Specific Training - Hybrid/EV Technical Training	Individuals who have completed a job-specific cohort for Construction and building inspectors training.	# of participants who have/have had a status of complete for grantee(s) and have a job-specific cohort, that matches the occupation training in this line, with a start date on/between the filter start/end dates
Show credentials/certification received associated with the job-specific training		# of participants who have a credential that is associated with the Job-Specific Training: Hybrid/EV Technical Training service.
Show the number of completers by training program provider		# of participants who have the listed Job-specific: Hybrid/EV Technical Training cohort added to their intake page.
Graduates: Job-Specific Training - Solar Photovoltaic Training	Individuals who have completed a job-specific cohort for Construction and building inspectors training.	# of participants who have/have had a status of complete for grantee(s) and have a job-specific cohort, that matches the occupation training in this line, with a start date on/between the filter start/end dates
Show credentials/certification received associated with the job-specific training		# of participants who have a credential that is associated with the Job-Specific Training: Solar Photovoltaic Training service.
Show the number of completers by training program provider		# of participants who have the listed Job-specific: Solar Photovoltaic Training cohort added to their intake page.
Graduates: Job-Specific Training - Weatherization	Individuals who have completed a job-specific cohort for Construction and building inspectors training.	# of participants who have/have had a status of complete for grantee(s) and have a job-specific cohort,

SERVICE DELIVERY SECTION: INTAKE TAB

Data points that impact the report:

- Inquiry/Prescreening
 - Total number of people entered in the system with an add/inquiry date on or between the filter dates
- Application information
 - # of participants who have/have had a status of Applicant for grantee(s) on/between the filter start/end dates
- Customer status
 - # of participants who have/have had a status of Enrolled for grantee(s) on/between the filter start/end dates
 - # of participants who have/have had a status of complete or exited for grantee(s) with the status date on/between the filter start/end dates
- Cohort: List of cohorts associated with the number of customers who have completed the Workforce Hub Program. The link provides a list of customers who are in the cohort.
 - Bridge
 - Job Specific

TEST DASHBOARDS GROUPS HI, STESTER1

CEJA REPORTING SYSTEM INTAKE

[Back to Customer List](#)

Progress **Intake** Career Plan Referral Program Completion/Follow-Up

INTAKE CASE NOTES(9)

Profile: Issac Bernard

Email
issacbernard@noemail.com

DOB 1/1/2000

Last 4 SSN N/A

[See All](#)

Update Profile

[Reset Password](#)

[Send Message](#)

Participant Summary Tools

[Assessments](#)

[Case Notes](#)

[Credentials](#)

[Program History](#)

[Training/Services](#)

[Uploads](#)

[Worksites](#)

Instructions/Resources

[Completing Applications](#)

[Completing Intake](#)

[Service Needs Assessment](#)

[Case Notes Tool](#)

[Uploading Files](#)

- Complete Application**

[Prescreening Information](#)

[View Application Completed on 3/6/2025](#)

Completed and signed 3/3/2025

☐ Requires Funds for Completing Intake
- Career Assessment**

[Add Career Assessment](#)

10 entries per page

Assessment

[Career Assessment Completed on 04/01/2025](#) ✖

« < 1 > »
- Complete screening for Service Needs Assessment**

[Services Needs Assessment](#)

10 entries per page

Assessment **Last Updated**

[Service Needs Assessment Completed on 07/30/2025](#) 07/30/2025

[Service Needs Assessment Completed on 03/19/2025](#) 03/19/2025

« < 1 > »

[View a Program Assessment Summary for steps 1, 2, and 3.](#)
- Customer Status: Complete**

☐ Transfer customer to a different navigator/grantee

Note: If the customer is enrolled, please close their services and update their Training Completion Status to "Withdrawal" on the Program Completion/Follow-Up tab.

[Upload Signed Agreement](#)

Signed Agreements:

[Add Case Note](#)

[Add Cohort](#)

cohort 4 - ICC - Solar-Pre-Apprenticeship 04/01/2025-04/11/2025 icc [Edit](#) ✖
- Use Customer's Training & Services/Career Plan to:**
 - Use Customer's Career Plan to:**
 - Discuss initial application responses saved in the career plan and add a summary to the plan.
 - Discuss goals based on the customer's current situation and where they want to be. Add goals to the plan.
 - Discuss steps/services that can help them reach their goals. Add the steps/services and related information to the plan.
 - Make sure the customer agrees to the plan. If not, make adjustments as they agree on based with the

CHARACTERISTICS SECTION: INTAKE TAB

Data points that impact the report:

- Application information
 - # of applicants/enrolled participants/completed/Exited who were identified as a resident of an EJC and/or R3 at the time of application
 - # of applicants/enrolled/completed/Exited customers who were identified as a resident of BOTH an EJC or R3 at the time of application
 - # of applicants/enrolled/completed/Exited customers who answered yes in either of the following application questions: Have you ever been incarcerated for a felony or misdemeanor? Have you had prior involvement in the criminal legal system?
 - # of applicants/enrolled/completed/Exited customers who answered yes to the following application question: Do you have other barriers to employment?
 - # of applicants/enrolled/completed/Exited customers who answered yes to the following application question: Are you a graduate of foster care or currently in foster care?
 - # of applicants/enrolled/completed/Exited customers who answered yes to the following application question: Are you a displaced energy worker?

TEST

DASHBOARDSGROUPSHI, STESTER1

CEJA REPORTING SYSTEM INTAKE

Back to Customer List

ProgressIntakeCareer PlanReferralProgram Completion/Follow-Up

INTAKECASE NOTES(9)

Profile: Issac Bernard

Email
issacbernard@noemail.com

DOB 1/1/2000

Last 4 SSN N/A

See All

Update Profile

Reset Password

Send Message

Participant Summary Tools

Assessments

Case Notes

Credentials

Program History

Training/Services

Uploads

Worksites

Instructions/Resources

Completing Applications

Completing Intake

Service Needs Assessment

Case Notes Tool

Uploading Files

1. Complete Application

Prescreening Information

View Application Completed on 3/6/2025

Completed and signed 3/3/2025

☐ Requires Funds for Completing Intake

2. Career Assessment

Add Career Assessment

10 entries per page

Assessment

Career Assessment Completed on 04/01/2025

1

3. Complete screening for Service Needs Assessment

Services Needs Assessment

10 entries per page

Assessment

Service Needs Assessment Completed on 07/30/2025

07/30/2025

Service Needs Assessment Completed on 03/19/2025

03/19/2025

1

View a Program Assessment Summary for steps 1, 2, and 3.

4. Customer Status: Complete

☐ Transfer customer to a different navigator/grantee

Note: If the customer is enrolled, please close their services and update their Training Completion Status to "Withdrawal" on the Program Completion/Follow-Up tab.

Upload Signed Agreement

Signed Agreements:

Add Case Note

Add Cohort

cohort 4 - ICC - Solar-Pre-Apprenticeship 04/01/2025-04/11/2025 icc Edit

5. Use Customer's Training & Services/Career Plan to:

1. Use Customer's Career Plan to:

1. Discuss initial application responses saved in the career plan and add a summary to the plan.

2. Discuss goals based on the customer's current situation and where they want to be. Add goals to the plan.

3. Discuss steps/services that can help them reach their goals. Add the steps/services and related information to the plan.

4. Make sure the customer agrees to the plan. If not, make adjustments as they are on board with the

SERVICE DELIVERY SECTION:

CAREER PLAN TAB

- Each person should have Bridge Service & Related Credentials entered into the Career Plan.
- If a person participated in Job Specific training, then enter a Job-Specific Training Service & Related Credentials entered into the Career Plan.

TEST

DASHBOARDS
GROUPS
HI, STESTER1

CAREER PLAN OVERVIEW - CEJA

[Back to Customer List](#)

Progress
Intake
Career Plan
Referral
Program Completion/Follow-Up

Plan Overview
1. Review Assessment
2. Set Goals
3. Add Steps/Services
Update Log

PLAN OVERVIEW

CASE NOTES (7)

Profile: Dillon Capote
Email: dilloncapote@noemail.com
DOB: 1/1/2000
Last 4 SSN: N/A
See All
Update Profile
Reset Password
Send Message

View/Print EP Form

Latest Customer Goals/Plan Agreement: (Status: **Unknown**)

Select plan status

Save Status (Send Request)

☐ I have provided the customer with features and how to access their career plan.

ASSESSMENTS
Career Cluster Inventory: Not Complete
Employment 101 - Pre: Not Complete
Employment 101 - Post: Not Complete
Employment 101: Not Started

DESIRED CAREER PATH
Career Pathway Choice: None
Occupation 1: None
Occupation 2: None
Wage Goal (Per Hour): None
See More

ACCOMPLISHMENTS
Earned Credentials: 0
Completed Goals: 0
Completed Services: 2

Participant Summary Tools
Assessments
Case Notes
Credentials
Program History
Training/Services

GOAL
Related Steps
Category
Earliest Start Date
Latest Planned Due Date
Status

Complete Training	Hide Next Steps	Career Plan	8/18/2025	8/31/2025	On Track
	Pre-apprenticeship Training		8/18/2025	8/31/2025	Successful Completion
	Follow-up Services		8/18/2025	8/31/2025	Successful Completion

SERVICE DELIVERY SECTION: COMPLETION/FOLLOW-UP TAB

CEJA REPORTING SYSTEM FOLLOW-UP

[Back to Customer List](#)

Progress Intake Career Plan Referral **Program Completion/Follow-Up**

FOLLOW-UP CASE NOTES(9)

Profile: Issac Bernard

Email
issacbernard@noemail.com

DOB 1/1/2000

Last 4 SSN N/A

[See All](#)

Update Profile

[Reset Password](#)

[Send Message](#)

Participant Summary Tools

[Add Training Completion Status](#)

Training Completion Status: Complete - 7/23/2025

[Add Program Completion Status](#)

Program Completion Status: Not Exited Follow Up Date: 5/16/2025

[Add Transition Outcomes](#)

No Transition Outcome entered yet.

[Follow-Up Case Notes](#)

[Earned Credentials](#)

[Success Stories](#)

- Data points that impact the report:
 - # of participants who have/have had a status of complete or exited for grantee(s) with the status date on/between the filter start/end dates

REPORT SECTION: **TRANSITION OUTCOMES**

Transition Outcomes		
Primary Outcome: Job placements in clean energy employment (L)	A program graduate who is hired on a full-time or part-time basis in a clean energy job, defined as a job in the solar energy, wind energy, energy efficiency, energy storage, solar thermal, green hydrogen, geothermal, electric vehicle industries, other renewable energy industries, and industries achieving emission reductions. Includes related industries that manufacture, develop, build, maintain, or provide ancillary services to renewable energy resources or energy efficiency products or services. It also includes administrative, sales, and other support	Participants who have a Job Placement transition outcome AND answered "yes" to "Is this in the clean energy industry".
Show the names of clean energy employers who have hired participants		List of employer names from the job placement transition outcomes.
Secondary Outcome: Job placements outside of the clean energy industry	A program graduate who is hired on a full or part-time basis in a job outside the clean energy industry.	Participants who have a job placement transition outcome AND answered "yes" to "Is this in the clean energy industry".
Show the names of clean energy employers outside of the clean energy industry who have hired participants		List of employer names from the job placement transition outcomes.
Job retention in clean energy, 12 months(L)	A program graduate who is still employed 12 months after the hire date.	Populate with "Not Available"
Job retentions outside the clean energy industry, 12 months(L)	A program graduate who is still employed 12 months after the hire date.	Populate with "Not Available"
Primary Outcome: RAP placements	A program graduate who has been accepted and placed into a US Department of Labor Registered Apprenticeship Program in the construction and building trades.	Participants who have an apprenticeship transition outcome Apprenticeship status Placed, AND answered "yes" to "Is this in the clean energy industry" AND answered "yes" to "Is this a DOL registered apprenticeship program" question.
Show Program Sponsors who have accepted participants for RAP Placement		List of apprenticeship program sponsor names from the apprenticeship transition outcomes
RAP retention 12 months:	A program graduate who is still enrolled in the apprenticeship program 12 months after the start date and is working toward journey person status.	Populate with "Not Available"
Primary Outcome: Advanced training placements in clean energy	A program graduate who enrolls in an advanced training program in clean energy. May include community college, trade school, University, on-the-job training, or other.	Participants who have an Other Training transition outcome AND answered "yes" to "Is this in the clean energy industry".
Show the names of advanced training providers		List of program provider names from the other training transition outcomes.
Advanced Training retention, 12 months	A program graduate still enrolled in an advanced training program in clean energy after 12 months.	Participants who have an Other Training transition outcome AND answered "yes" to "Is this in the clean energy industry" AND have a status of "confirmed 12-

TRANSITION OUTCOMES BUTTON: JOB PLACEMENTS

CEJA REPORTING SYSTEM FOLLOW-UP

[Back to Customer List](#)

Progress Intake Career Plan Referral **Program Completion/Follow-Up**

FOLLOW-UP CASE NOTES(9)

Profile: Issac Bernard

Email
issacbernard@noemail.com

DOB 1/1/2000

Last 4 SSN N/A

[See All](#)

[Update Profile](#)

Add Training Completion Status

Training Completion Status: Complete - 7/23/2025

Add Program Completion Status

Program Completion Status: Not Exited Follow Up Date: 5/16/2025

Add Transition Outcomes

ADD TRANSITION OUTCOMES

Outcome

Job Placement

Is this job in Clean Energy or Construction/Building Trades? *



☒ Yes ☐ No/Unsure

Is this job a temporary or transition job? *



☐ Yes ☒ No/Unsure

Do They Receive Fringe Benefits? *



☐ Yes ☒ No/Unsure

Employer Information

Name *

SB Construction Company

Address 1 *

123 Street

Address 2

- Data points that impact the report:
 - # of participants who have a Job Placement transition outcome AND answered “yes” to Is this in the construction/building trades question.
 - # of participants who have a Job Placement transition outcome AND answered “no” to Is this in the construction/building trades question.
 - List of employer names from the job placement transition outcomes.

TRANSITION OUTCOMES BUTTON: APPRENTICESHIP

CEJA REPORTING SYSTEM FOLLOW-UP

[Back to Customer List](#)

Progress Intake Career Plan Referral **Program Completion/Follow-Up**

FOLLOW-UP CASE NOTES(9)

Profile: Issac Bernard

Email: issacbernard@noemail.com

DOB: 1/1/2000

Last 4 SSN: N/A

[See All](#)

[Update Profile](#)

[Add Training Completion Status](#)

[Add Program Completion Status](#)

[Add Transition Outcomes](#)

Training Completion Status: Complete - 7/23/2025

Program Completion Status: Not Exited Follow Up - 5/16/2025

ADD TRANSITION OUTCOMES

Outcome: Apprenticeship

Apprenticeship Status: Applied

Is this Apprenticeship in Clean Energy or Construction/Building Trades? ☒ Yes ☐ No/Unsure

Is the apprenticeship Union or Non-Union? ☐ Union ☒ Non-Union

Is this a DOL Registered Apprenticeship program? ☒ Yes ☐ No

RAPIDS ID: 123456

RAPIDS ID is unknown: ☐

Apprenticeship Program: Construction

[Save](#) [Close](#)

- Data points that impact the report:
 - # of participants who have an apprenticeship transition outcome Apprenticeship status = applied/denied/placed/waitlisted AND answered “yes” to “Is this a apprenticeship in construction/building trades” question AND answered “yes” to “Is this a DOL registered apprenticeship program” question.
 - List of apprenticeship program names from the apprenticeship transition outcomes.

TRANSITION OUTCOMES BUTTON: OTHER TRAINING

The screenshot displays the 'CEJA REPORTING SYSTEM FOLLOW-UP' interface. At the top, a navigation bar includes a user icon and the text 'CEJA REPORTING SYSTEM FOLLOW-UP'. Below this, a 'Back to Customer List' link is visible. A series of tabs (Progress, Intake, Career Plan, Referral, Program Completion/Follow-Up) are shown, with the last tab being active. A red arrow points from the 'Add Transition Outcomes' button in the main content area to the 'ADD TRANSITION OUTCOMES' modal. The modal is titled 'ADD TRANSITION OUTCOMES' and contains the following fields:

- Outcome:** A dropdown menu with 'Other Training' selected.
- Is this training in Clean Energy or Construction/Building Trades? ***: Radio buttons for 'Yes' (selected) and 'No/Unsure'.
- Type of Training ***: A dropdown menu with 'Community College' selected.
- Training Program Information:**
 - Program Name ***: Text input with 'Solar Training Program'.
 - Provider Name ***: Text input with 'Lincoln Land Community College'.
 - Program Address 1**: Text input (empty).
 - Program Address 2**: Text input (empty).
 - City ***: Text input with 'Springfield'.
 - State ***: Dropdown menu with 'Illinois' selected.
 - Zip Code ***: Text input with '62704'.
- Status ***: Dropdown menu with 'Enrolled' selected.
- Status Date ***: Text input with '08/04/2025'.

At the bottom of the modal, there is a link 'Add Another Status' and two buttons: 'Save' and 'Close'.

Profile: Issac Bernard

Email
issacbernard@noemail.com

DOB 1/1/2000

Last 4 SSN N/A

[See All](#)

[Update Profile](#)

Add Training Completion Status

Add Program Completion Status

Add Transition Outcomes

Training Completion Status: Complete - 7

Program Completion Status: Not Exited F 5/16/2025

- Data points that impact the report:
 - # of participants who have an Other Training transition outcome AND answered “yes” to Is this a in the construction/building trades question.
 - List of program provider names from other training transition outcomes.

NARRATIVE REPORT:

[Back to Customer List](#)

Customer Information

Partner Engagement & Management

Work Plan & Reports

Planned vs. Actual CEJA

Project Work Plan

Reports

Plan

Climate Works Report

Purpose: Climate Works grantees utilize this report to access and review data submitted to fulfill annual reporting requirements. Regularly reviewing this data ensures the accuracy of the information entered into the system. Users can filter totals and demographic data by date and the following categories:

- Enrollment
- Training Completion
- Apprenticeship Placement

Workforce Hubs Report

Purpose: Workforce Hubs grantees utilize this report to access and review data submitted to fulfill annual reporting requirements. Regularly reviewing this data ensures the accuracy of the information entered into the system. Users can filter totals and demographic data by date and the following categories:

- Enrollment
- Training Completion
- Apprenticeship Placement

Navigator Report

Purpose: Navigators utilize this report to access and review data submitted to fulfill annual reporting requirements. Regularly reviewing this data ensures the accuracy of the information entered into the system. Users can filter totals and demographic data by date and the following categories:

- Enrollment
- Training Completion
- Apprenticeship Placement

Customer Service Report

Purpose: The Customer Service Report provides a list of services provided to customers. The list includes service status options that link to a list of customers with that status. The filtered list can be used to update service information for multiple customers on one screen.

Run the customer services report to:


- View/Export the complete or filtered list of services associated with customers that include the status of each service.
- Update services at a group level by accessing a filtered list of customers who have a specific service.

Narrative Report

Purpose: CEJA grantees use the Narrative Report to submit the narrative that includes:

- Summary of Grant Progress
- Activities
- Barriers and Technical Assistance Needs
- Accomplishments and Success Stories
- Expected Accomplishments for Next Quarter

NARRATIVE REPORT:

 CEJA REPORTING SYSTEM

[Back to Customer List](#)

Customer Information

Partner Engagement & Management

Work Plan & Reports

Planned vs. Actual CEJA

Provider

Community Partnership

Search

Add Report

10

 entries per page

Calendar Year	Quarter	Narrative	
2024	Quarter Oct 1 - Dec 31	sfgsfd	View
2025	Quarter Jan 1 - Mar 31	gfd	View
2025	Quarter Jan 1 - Mar 31	ddd	View
2025	Quarter Jan 1 - Mar 31	ggffsd	View
2025	Quarter Apr 1 - Jun 30	this is text is for may.....	View

Showing 1 to 5 of 5 entries

<<

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1

>

>>

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ADD MONTHLY & QUARTERLY UPDATE

Provide a narrative update regarding the activity that occurred over the last quarter. Include a summary of information from all applicable categories. All information from the narrative must be entered into the text boxes below.

Calendar Year

2024

Quarter

Quarter Oct 1 - Dec 31

Month

December

SECTION ONE: SUMMARY OF GRANT PROGRESS

Provide a short executive summary (1-3 paragraphs) of planned vs. actual progress during the reporting period. Include information that details services from outreach to retention in employment.

[Show October](#)
[Show November](#)
December

SECTION TWO: ACTIVITIES

Report on specific activities during the reporting period, including completion dates and key deliverables, as outlined in the approved Work Plan timeline. Describe any changes to the Work Plan timeline, staffing, or activity delivery, including the reason for the change(s).

[Show October](#)
[Show November](#)
December

SECTION THREE: BARRIERS AND TECHNICAL ASSISTANCE NEEDS

Summarize any challenges or concerns the project encountered during the reporting period that may have affected or slowed grant progress of the Work Plan timeline and how the project intends to resolve them. Describe any technical assistance needed from the grantor to address the issue(s).

[Show October](#)
[Show November](#)
December

SECTION FOUR: ACCOMPLISHMENTS AND SUCCESS STORIES

Highlight any significant accomplishments and/or participant level "success stories." Participants should give express permission if providing a participant success story. In documenting success stories, include (1) background, problem, or issue prior to project involvement, (2) services provided by the project, and (3) results or outcomes of involvement in project including evidence of success.

[Submit Participant Success Story in the Illinois workNet Success Stories app.](#)
[Show October](#)
[Show November](#)
December

SECTION FIVE: EXPECTED ACCOMPLISHMENTS FOR THE NEXT MONTH/QUARTER

Describe the priorities that will be addressed in the next reporting period along with all anticipated accomplishments.

[Show October](#)
[Show November](#)
December

SECTION SIX: ADDITIONAL INFORMATION

Provide other grant-specific information considered to be important yet not captured in other sections of the report.

[Show October](#)
[Show November](#)
December

Close

Save

Print

NARRATIVE REPORT: SUCCESS STORIES

SECTION FOUR: ACCOMPLISHMENTS AND SUCCESS STORIES

Highlight any significant accomplishments and/or participant level "success stories." Participants should give express permission if providing a participant success story. In documenting success stories, include (1) background, problem, or issue prior to project involvement, (2) services provided by the project, and (3) results or outcomes of involvement in project including evidence of success.

Submit Participant Success Story in the Illinois workNet Success Stories app.

Show October

Show November

December

SECTION FIVE: EXPECTED ACCOMPLISHMENTS FOR THE NEXT MONTH/QUARTER

CEJA REPORTING SYSTEM FOLLOW-UP

[Back to Customer List](#)

Progress

Intake

Career Plan

Referral

Program Completion/Follow-Up

FOLLOW-UP

CASE NOTES(9)

Profile: Issac Bernard

Email
issacbernard@noemail.com

DOB 1/1/2000

Last 4 SSN N/A

See All

Update Profile

Reset Password

Send Message

Participant Summary Tools

Assessments

Case Notes

Credentials

Program History

Add Training Completion Status

Add Program Completion Status

Add Transition Outcomes

Training Completion Status: Complete - 7/23/2025

Program Completion Status: Not Exited Follow Up Date: 5/16/2025

No Transition Outcome entered yet.

Follow-Up Case Notes

Earned Credentials

Success Stories

Add Success Story

Title	Program Type	Service Provider	Career Pathway	Date Created	Status
-------	--------------	------------------	----------------	--------------	--------



THANKS FOR PARTICIPATING!

Next Step –

We will provide a sign-up sheet so grantees can set up a time to work with the team. The purpose of the session is to review data in the system, identify areas to update, provide instruction/demonstrations for making updates, and identify next steps to update the information.

The Illinois workNet Center System, an American Job Center, is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment by calling TTY (800) 526-0844 or 711. This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. For more information please refer to the footer at the bottom of www.illinoisworknet.com.