

Stipend Payment Form Example

Organization: ABC Organization

Student Name: Jane Doe

Stipend Pay Period: 1/9/2024 - 1/20/2024

Stipend Rate: \$13 per instructional hour

Post-Assessment Adjustment: \$15 subtracted from Attendance Stipend Amount

Instruction Date	Instructional Hours Attended	Attendance Stipend Amount	Post-Assessment (Pass/Fail)	Post-Assessment Adjustment	Stipend Payment
1/9/2024	5	\$65	n/a	\$0	\$65
1/11/2024	5	\$65	n/a	\$0	\$65
1/13/2024	5	\$65	Pass	\$0	\$65
1/16/2024	3	\$39	n/a	\$0	\$39
1/18/2024	4	\$52	n/a	\$0	\$52
1/20/2024	5	\$65	Fail	(\$15)	\$50
				Total	\$336

Jane could have earned \$390 during this stipend pay period if she had attended the total 30 hours of instruction and passed both post-assessments.

However, because she missed hours on 1/16 and 1/18, she was not paid the total amount for attendance. Then, on 1/20, she failed her post-assessment, which reduced her stipend payment by \$15.

If Jane makes up the three (3) hours she missed on 1/16 and 1/18, ABC Organization will add the stipend associated with those hours to her final payment. Making up all three hours would result in an additional \$39 on her final stipend payment.

She will be expected to make up the post-assessment; however, even if she passes, she cannot earn back the \$15 post-assessment adjustment.