

OSO Payment Provisions

OSO Payment Provisions

The WIOA Interagency TA Team is in continued conversations with DOL Region V about potential solutions that do not add administrative burden or unnecessary financial transactions to demonstrate the exchange of funds between the LWIB and the OSO.

In the meantime ...

Governor's Guidelines for OSO Payment Provisions

Supplemental Guidance and Templates:

1. MOU Section 10 – one section with new required content
2. MOU Budget Spreadsheet – new rows in the existing tabs
3. MOU Budget Spreadsheet – new tab specific to OSO cost sharing
4. Invoicing Process for OSO shared costs – sample invoice provided

Separate but parallel to the Supplemental Guidance, MOU commitments would align with the OSO Agreement. A sample template will be provided.

New Content Required for MOU Section 10 “Procurement of One-Stop Operator”

New for PY 2021

1. Payment terms and frequency
2. Total cost of the OSO
3. Which partners are contributing to the OSO costs
4. Method of contribution

10. PROCUREMENT OF ONE-STOP OPERATOR (Governor’s Guidelines, Section 1, Item 8(J)) (§ 678.600-635)

[NOTE: Ensure that the following content agrees with and aligns to the budget spreadsheet and notes.]

- Name the procured one-stop operator and identify the agreed upon one-stop operator model used for each one-stop center in the local area. The operator may be a single entity (public, private, or nonprofit) or a consortium of entities (if the consortium of entities is composed of one-stop partners, it must include a minimum of three of the one-stop partners).
 - Describe the functions and scope of work of the one-stop operator as defined in the Request for Proposal or as planned for the competitive procurement process.
- New for PY 2021:**
- Describe the payment provisions, including the term, frequency and method of payment for one-stop operator services.
 - For each shared cost center, state the total cost of the one-stop operator and the required partners which are contributing to that cost per partner.
 - For each shared cost center, explain the method of contribution(s) (e.g. cash, non-cash, in-kind) each required partner is contributing to the cost of the one-stop operator will utilize to exchange funds between the local board (e.g. cash, non-cash, in-kind). Example: A consortium partner contributes the required one-stop operator payment via a non-cash contribution(s) in the amount of the market value for specific services under the One-Stop Operator Agreement, which have a fair market value to credit their amount owed.
 - Assure that the one-stop operator will not perform any of the proscribed functions (§ 678.620(b)) to avoid a conflict of interest.

By clicking on the boxes below, required partners in the local area affirm that the one-stop operator will not perform the following proscribed functions:

- convene system stakeholders to assist in the development of the local plan
- prepare and submit local plans (as required under sec. 107 of WIOA)
- be responsible for oversight of itself
- manage or significantly participate in the competitive selection process for one-stop operators
- select or terminate one-stop operators, career services, and youth providers
- negotiate local performance accountability measures
- develop and submit budget for activities of the Local WDB in the local area.

Multiple Ways to Document the OSO Payment Provisions

- MOU budget spreadsheet showing annual contributions to OSO
 - New rows in the Shared Cost Category
 - New Tabs, B.2 and D.2
- Invoice dedicated to a partner's contributions toward shared costs of the OSO services



Supplemental Guidance for Revised Budget Spreadsheet

New rows reflect partners' contribution methods toward the shared cost of the one-stop operator services.

Total Annual Budget One-Stop Operator Contribution Methods

61	Balance	\$	-
62			
63	Shared Cost Category		
64			
	Part 2: SHARED DELIVERY SYSTEM COSTS		
	Total Shared Delivery System Costs that are center-specific		
	(This section will automatically populate center-specific delivery system costs identified in each Shared Cost Center tab)		
65		Total Annual Budget	
66	Methodology Used - FTE Staffing		
67	If Other Methodology Used Define & Uncheck FTE box		
68	Total	\$	5,000
69	One-Stop Center Reception	\$	5,000
70	Resource Room Materials and Staffing	\$	-
71	List Allowable Cost Item Agreed To	\$	-
72	U - Customize Other Allowable Shared Local System Cost	\$	-
73	V - Customize Other Allowable Shared Local System Cost	\$	-
74	W - Customize Other Allowable Shared Local System Cost	\$	-
75	One-Stop Operator Costs Summed Across Centers		
76			
77	One-Stop Operator (if costs allocated among all partners for each center, with the correlating contribution backed out in Rows 84 or 85, as applicable)	\$	31,400
78	OR		
79	One-Stop Operator (if costs allocated among only some partners for each center, with the correlating contribution backed out in Row 87)	\$	-
80			
81	Total, Shared One Stop Delivery System Costs All Centers	\$	36,400
82	Delivery System Costs per FTE	\$	3,551
83			
84	Less Cash Contribution (Sum of All Center-Specific Contributions)	\$	5,000
85	Less Non-Cash Contribution (Sum of All Center-Specific Contributions)	\$	-
86	Less Non-Cash Staffing (Sum of All Center-Specific Contributions)	\$	-
87			
88	One-Stop Operator Contributions		
89	Less Cash Contribution - (Sum of All Center-Specific Contributions)	\$	30,634
90	Less Non-Cash Contribution - (Sum of All Center-Specific Contributions)	\$	-
91	Less Non-Cash Staffing Contribution - (Sum of All Center-Specific Contributions)	\$	766
92	Sub-Total - One-Stop Operator Contributions	\$	31,400
93			
94	Less Third-Party In-Kind Contributions (Sum of All Center-Specific Contributions)	\$	-
95	Total (Sum of All Center-Specific Contributions)	\$	67,800
96	Balance	\$	(31,400)
97			

Tab B of the One-Stop Operating Budget Spreadsheet sums the total amount per line item agreed upon by partners to share for a specific program year. The blue section identifies the shared delivery system costs across all American Job Centers.

Rows 88-92 are new. See the blue box. These new rows sum contribution methods toward the shared OSO costs.

Where does that information pull from? The new tab, which is called D.2.

MOU Budget Spreadsheet for PY 2021 Tab D.2

			Commerce				IDES				ICCB		DHS			Aging		DOC									
			Title II - Adult, DJW, Youth	TAA	CSBG	Title III - Wagner-Peyser	Title III - MSW	Veterans Services	UI Comp Programs	TRA	Title II - Adult Education	Career & Tech Ed- Perkins	Title IV - Vocational Rehab	TANF - DHS	SCSEP	Second Chance	HUD	Title IC - Job Corp	Title ID - National Farm-workers	Title ID - Youthbuild	Other 1						
2	One-Stop Operator Costs & Payments																										
3		Total Costs Full Contract Period	\$ 7,805	\$ 488	\$ 488	\$ 5,854	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ -	\$ -	\$ -	\$ -	\$ -		
4	Personnel	\$ 60,000	\$ 20,000	\$ 2,341	\$ 146	\$ 146	\$ 1,756	\$ 146	\$ 146	\$ 146	\$ 146	\$ 146	\$ 146	\$ 146	\$ 146	\$ 146	\$ 146	\$ 146	\$ 146	\$ 146	\$ -	\$ -	\$ -	\$ -	\$ -		
5	Fringe Benefits	18,000	6,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
6	Travel	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
7	Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
8	Supplies	300	100	39	2	2	29	2	2	2	2	2	2	2	2	2	2	2	2	2	-	-	-	-	-		
9	Contractual Services & Subaw	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
10	Consultant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
11	Occupancy	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
12	Telecommunications	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
13	Training and Education	9,000	3,000	1,171	73	73	878	73	73	73	73	73	73	73	73	73	73	73	73	73	-	-	-	-	-		
14	Direct Administrative Costs	600	200	78	5	5	59	5	5	5	5	5	5	5	5	5	5	5	5	5	-	-	-	-	-		
15	Miscellaneous Costs	300	100	39	2	2	29	2	2	2	2	2	2	2	2	2	2	2	2	2	-	-	-	-	-		
16	Total Direct	\$ 88,200	\$ 29,400	\$ 11,473	\$ 717	\$ 717	\$ 8,605	\$ 717	\$ 717	\$ 717	\$ 717	\$ 717	\$ 717	\$ 717	\$ 717	\$ 717	\$ 717	\$ 717	\$ 717	\$ 717	\$ -	\$ -	\$ -	\$ -	\$ -		
17	Indirect Costs	6,000	2,000	778	49	49	585	49	49	49	49	49	49	49	49	49	49	49	49	49	-	-	-	-	-		
18	TOTAL	\$ 94,200	\$ 31,400	\$ 12,252	\$ 766	\$ 766	\$ 9,190	\$ 766	\$ 766	\$ 766	\$ 766	\$ 766	\$ 766	\$ 766	\$ 766	\$ 766	\$ 766	\$ 766	\$ 766	\$ 766	\$ -	\$ -	\$ -	\$ -	\$ -		
20	OSO Contract Start		07/01/19																								
21	OSO Contract End		06/30/22																								
23	Total FTEs		10.25																								
24	Partner FTEs			4.00	0.25	0.25	3.00	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25		
25	Partner % of Total FTEs			33%	2%	2%	33%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%		
26	(Mo			all partners share OSO																							
27																											
28																											
29																											

A new tab (D.2) is specific annual costs of one-stop operator services, by line item, by partner.

Start / End date of the OSO Agreement

Total OSO cost in the full term of OSO Agreement

Annual OSO cost specific to this program year

Tab D2 shows the full amount of the OSO contract by line item, as well as the amount owed by each partner for that program year. This data feeds into Tab D, summing the one-stop operator costs and contribution methods by required program partner.

- Step 1. Use Tab D.2 to determine the amount owed by participating partners.
- Step 2. Use Tab D to indicate the amount owed and method of contribution for participating partners.

Reminder - Amounts from each center's Tab D.2 must be manually added to each center's Tab D in Rows 89 -91 to indicate the manner in which the partner is making their contribution; i.e., cash, non-cash or in-kind staffing.

Tab D.2 is set up to spread the annual OSO cost across ALL partners using the FTEs methodology.

If your area does not share costs across all partners, then you may manually enter the cost.

If you have multiple centers...

- * Tabs D.2 for each center automatically roll up into Tab B.2
- * B.2 shows the full amount of the OSO contract by line item, as well as the amount owed by each partner for that program year.

- * Amounts from each center's Tab D.2 must be manually added to each center's Tab D.
- * Once in Tab D, the data automatically feeds into Tab B, summing the one-stop operator costs and contribution methods by required program partner across all centers.

Looking more closely:

- The budget line items should align with the One-Stop Operator Agreement.
- Column C reflects the total cost of the one-stop operator services covering the full term of the One-Stop Operator Agreement.
- Column E shows the total cost for this budget year.
- Columns F through AB break down the annual cost per partner for this program year, alone.

The OSO Agreement = term of the agreement

The MOU budget = annual breakout of costs / contributions

Tab D.2 – Option 1: When ALL partners share OSO costs

	B	C	E	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC			
1																															
2	One-Stop Operator Costs & Payments																														
3	Commerce										IDES					ICCB			DHS		Aging		DOC		Title ID - National Farmworkers				Total Direct		
4	Total Costs	Full Contract Period	Costs MOU Budget Year	Title II - Adult/D/W/Youth	TAA	CSBG	Title III - Wagner-Prevser	Title III - MSW	Veterans Services	UI Comp Programs	TBA	Title II - Adult Education	Career & Tech Ed Perkins	Title IV - Vocational Rehab	TANF - DHS	SCSEP	Second Chance	HRID	Title IC - Job Corp	Title ID - YouthBuild	Other 1	Other 2	Other 3	Other 4					Total Direct		
4	Personnel	\$ 60,000	\$ 20,000	\$ 7,805	\$ 488	\$ 488	\$ 5,854	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ 976	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
5	Fringe Benefits	18,000	6,000	2,341	146	146	1,756	146	146	146	146	146	146	146	293	146	146	146	146	146	-	-	-	-	-	-	-	-	-	-	\$ 6,000
6	Travel	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
7	Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
8	Supplies	300	100	39	2	2	29	2	2	2	2	2	2	2	5	2	2	2	2	2	-	-	-	-	-	-	-	-	-	-	\$ 100
9	Contractual Services & Subawards	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
10	Consultant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
11	Occupancy	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
12	Telecommunications	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
13	Training and Education	9,000	3,000	1,171	73	73	878	73	73	73	73	73	73	146	73	73	73	73	73	73	-	-	-	-	-	-	-	-	-	-	\$ 3,000
14	Direct Administrative Costs	600	200	78	5	5	59	5	5	5	5	5	5	10	5	5	5	5	5	5	-	-	-	-	-	-	-	-	-	-	\$ 200
15	Miscellaneous Costs	300	100	39	2	2	29	2	2	2	2	2	2	2	2	2	2	2	2	2	-	-	-	-	-	-	-	-	-	-	\$ 100
16	Total Direct	\$ 88,200	\$ 29,400	\$ 11,473	\$ 717	\$ 717	\$ 8,605	\$ 717	\$ 717	\$ 717	\$ 717	\$ 717	\$ 717	\$ 1,434	\$ 717	\$ 717	\$ 717	\$ 717	\$ 717	\$ 717	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,399
17	Indirect Costs	6,000	2,000	778	49	49	585	49	49	49	49	49	49	98	49	49	49	49	49	49	-	-	-	-	-	-	-	-	-	-	\$ 1,998
18	TOTAL	\$ 94,200	\$ 31,400	\$ 12,252	\$ 766	\$ 766	\$ 9,190	\$ 766	\$ 766	\$ 766	\$ 766	\$ 766	\$ 766	\$ 1,532	\$ 766	\$ 766	\$ 766	\$ 766	\$ 766	\$ 766	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,400
19	OSO Contract Start		07/01/19																												
20	OSO Contract End		06/30/22																												
23	Total FTEs		10.25																												
24	Partner FTEs		4.00	0.25	0.25	3.00	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	-	-	-	-	-	-	-	-	-	10.25	
25	Partner % of Total FTEs		39%	2%	2%	29%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	
26	(Manually adjust Row 25 values as needed if not all partners share OSO Cost)																														

- Cell E23 – enter the total FTEs
- Row 24 FTEs are automatically carried in from Tab D
- Row 25 calculates the percentage owed
- Column AC checks the calculated totals – Green = OK
- If rounding error occurs, simply adjust a line items to bring the total into alignment

Step 1. Use Tab D.2 to determine the amount owed by participating partners.

If your area does not share costs across all partners...

- manually change the percentages in Row 25 and the sheet will calculate the amount owed by each participating partner.



Tab D.2 – Option 2: When selected partners share OSO Costs

1	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	
2	One-Stop Operator Costs & Payments																											
3	Total Costs	Full Contract Period	Costs MOU Budget Year	Title II - Adult, D/W, Youth	TAA	CSBG	Title III - Wagner-Peyser	Title III - MSPW	Veterans Services	UI Comp Programs	TRA	Title II - Adult Education	Career & Tech Ed - Perkins	Title IV - Vocational Rehab	TANF - DHS	SCSEP	Second Chance	Aging	DOC	IL/D	Title IC - Job Corp	Title ID - National Farm-workers	Title ID - YouthBuild	Other 1	Other 2	Other 3	Other 4	Total Check
4	Personnel	\$ 60,000	\$ 20,000	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
5	Fringe Benefits	18,000	6,000	1,500	-	-	1,500	-	-	-	-	1,500	-	1,500	-	-	-	-	-	-	-	-	-	-	-	-	-	26,000
6	Travel	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
7	Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
8	Supplies	300	100	25	-	-	25	-	-	-	-	25	-	25	-	-	-	-	-	-	-	-	-	-	-	-	-	500
9	Contractual Services & Subawards	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
10	Consultant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
11	Occupancy	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
12	Telecommunications	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
13	Training and Education	9,000	3,000	750	-	-	750	-	-	-	-	750	-	750	-	-	-	-	-	-	-	-	-	-	-	-	-	13,000
14	Direct Administrative Costs	600	200	50	-	-	50	-	-	-	-	50	-	50	-	-	-	-	-	-	-	-	-	-	-	-	1,000	
15	Miscellaneous Costs	300	100	25	-	-	25	-	-	-	-	25	-	25	-	-	-	-	-	-	-	-	-	-	-	-	600	
16	Total Direct	\$ 88,200	\$ 29,400	\$ 7,350	\$ -	\$ -	\$ 7,350	\$ -	\$ -	\$ -	\$ -	\$ 7,350	\$ -	\$ 7,350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 128,400
17	Indirect Costs	6,000	2,000	500	-	-	500	-	-	-	-	500	-	500	-	-	-	-	-	-	-	-	-	-	-	-	-	9,000
18	TOTAL	\$ 94,200	\$ 31,400	\$ 7,850	\$ -	\$ -	\$ 7,850	\$ -	\$ -	\$ -	\$ -	\$ 7,850	\$ -	\$ 7,850	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 137,400
19	OSO Contract Start		07/01/19																									
20	OSO Contract End		06/30/22																									
23	Total FTEs		10.25																									
24	Partner FTEs			4.00	0.25	0.25	3.00	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	10.25
25	Partner % of Total FTEs			25%	0%	0%	25%	0%	0%	0%	0%	25%	0%	25%	0%	25%	0%	25%	0%	25%	0%	25%	0%	25%	0%	25%	0%	100%
26	(Manually adjust Row 25 values as needed if not all partners share OSO Cost)																											

- Row 25 – manually enter the percent covered by each participating partner
- This percentage is automatically applied to cells G4:AB18
- Column AC checks the calculated totals – Green = OK
- If rounding error occurs, simply adjust a line items to bring the total into alignment

If your area does not share costs across all partners...

- manually change the percentages in Row 25, and the sheet will calculate the amount owed by each participating partner in Rows 4-18



Sample Invoice

Required partners should establish an invoicing process to document the value of the OSO services provided by the one-stop operator, whether a consortium or single entity.

From: (Consortium Partner)	Invoice #
Address:	
Phone Number:	
To: (LWIB)	
Attention: (LWIB Fiscal Agent)	
Address:	
Phone Number:	
For one-stop operator services delivered during the period of _____ under the Scope of Work outlined in the One-Stop Operator Agreement dated (MM/DD/YYYY) and according to the MOU one-stop operating budget for Program Year 2021 effective July 1, 2020.	
Budget Line Items	Agreed-upon Value
Personnel	\$13,333.00
Fringe Benefits	\$3,100.00
Travel	\$0.00
Equipment	\$0.00
Supplies	\$100.00
Contractual Services & Subawards	\$0.00
Consultant	\$0.00
Occupancy	\$0.00
Telecommunications	\$0.00
Training and Education	\$1,667.00
Direct Administrative Costs	\$200.00
Miscellaneous Costs	\$100.00
Total Direct	\$18,500.00
Indirect Costs	\$1,500.00
	Total Value of Services
	\$20,000.00
Consortium Partner Cash Contribution	\$0.00
Consortium Partner Non-Cash Contribution	\$20,000.00
Total Amount due to One-Stop Operator	\$20,000.00
Less Contributions by Consortium Partner	(\$20,000.00)
	Total Amount Due
	\$0
Please make all checks payable to _____ Total due within 30 days.	
Invoice detail on file with the One-Stop Operator.	

FAQ About the OSO Payment Provisions

Q: When do the One-stop Operator payment provisions take effect?

A: The MOUs that took effect on July 1, 2020 must be amended annually to append the agreed-upon budget for that program year. As part of that MOU amendment process, new content in the MOU Template Section 10 would be required to update in the PY 2021 submittal to verify the total cost of the OSO and the contributions of required partners toward those shared costs.

Also, the annual one-stop operating budget spreadsheet (a.k.a., MOU budget spreadsheet) must be amended for PY 2021 to incorporate the new rows for one-stop operator costs and contributions and the new tab specific to the annual budget for sharing one-stop operator costs.

11

Another question we received from the October 16 WIOA Wednesday Webinar is on this slide.

FAQ About the OSO Payment Provisions

Q: Do we have to amend our PY 2020 (current) MOUs and one-stop operating budgets to reflect the one-stop operator payment provisions?

A: No. The one-stop operating budget spreadsheet must be amended and agreed upon for the PY 2021 budget, which will be submitted by June 30, 2021.

Another question we received from the October 16 WIOA Wednesday Webinar is on this slide.

Q: What if we do not include OSO costs in the MOU?

A: The U.S. Department of Labor made it clear that regardless of whether the one-stop operating model is a consortium of required partners or a single entity, the payment provisions must be made clear. Therefore, the PY 2021 MOU and one-stop operating budget spreadsheet must identify the full cost of the one-stop operator and indicate whether that cost is shared among any required partners in the local area.

Another question we received from the October 16 WIOA Wednesday Webinar is on this slide.

FAQ About the OSO Payment Provisions

Q: We are still working on revisions to our MOU for Program Year 2020. When will the new forms be available to utilize for next program year?

A: All forms are available for download on the WIOA Implementation Portal on the “Documents & Updates” page:
<https://www.illinoisworknet.com/WIOA/Resources/Pages/Public-Documents.aspx>

Another question we received from the October 16 WIOA Wednesday Webinar is on this slide.

Documents Available for Download

WIOA Implementation Documents & Updates

<https://www.illinoisworknet.com/WIOA/Resources/Pages/Public-Documents.aspx>

- Supplemental Guidance for PY 2021 MOU negotiations
- MOU Template – Revised for PY 2021
- One-Stop Operating Budget Spreadsheet – Revised for PY 2021
- Sample Invoice for One-Stop Operator Services



Link to One-Stop MOUs



Submit questions to
WIOA Frequently
Asked Questions
(FAQ)

<https://www.illinoisworknet.com/WIOA/Resources/Pages/Advisory-Group-FAQ.aspx>