

**(Goal 15) Appendix J  
Next Steps Action Planning Tool**

SMART<sup>1</sup> Policy Goal Being Addressed: **Goal 15, Board expectations drive one-stop evaluations** \_\_\_\_\_

<b>Strategies</b> What specific tactics will we use to address the goal?	<b>Key Players</b> Who is responsible? Who else should be involved?	<b>Expected Outcomes</b> What will be the result of these strategies?	<b>Timeline</b> What is the due date of each expected outcome?	<b>Questions and Assistance Needed</b>
<p>The LWIB and partner staff are aware of service integration principles and compliance for service integration is being completed. An action plan for continuous improvement has been discussed. Activities for this goal will be developed by the WIB.</p> <ul style="list-style-type: none"> <li>• Evaluation Plan for the Quincy Partners Goals and Activities</li> <li>• Evaluation Plan for the Galesburg Partners Goals and Activities</li> <li>• Evaluation Plan for the Macomb Partners Goals and Activities</li> <li>• Evaluation Plan for the Quincy Business Services Team Goals and Activities</li> <li>• Reports presented to the Executive Committee and WIB</li> </ul>	<p>The WIB will be responsible for these activities.</p>	<ol style="list-style-type: none"> <li>1) Priority goals will be achieved</li> <li>2) Evaluation plans for all partners' goals and activities will be developed.</li> </ol>	<ol style="list-style-type: none"> <li>1) June 30, 2020</li> </ol>	

<sup>1</sup> SMART goals are Specific, Measureable, Attainable, Realistic, and Timely.

--	--	--	--	--