***Project Timeline***

List the major project activities in the first column. In the second column, indicate the timeliness for completion of the activities. Timeliness may be specified by the month of the project (e.g., such as month 1, month 2, etc.) or by specific dates. In the third column, indicate the staff by name and title responsible for performing the activities, and indicate the organizational affiliation of each staff person listed. The fourth column must describe the deliverable associated with the project activity.

| Activity | Timeline | Responsible Staff/Entity | Deliverable |
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***Project Goals***

By using the Performance Goals template below, indicate each of your training programs planned goals. Include: enrolled in training, completed training, enrolled in post-secondary education, placed in unsubsidized employment, retained 6 months, and experienced wage/benefit increase (as applicable).

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|  | | **Performance Goals** | | | | | | |
| Category | Training Program | Enrolled | Completed | Enrolled in  Postsecondary Ed. | Employed | Retained | Wage/Benefit  Increase |  |
| 2 | Dental Hygienist | 10 | 8 |  | 7 | 6 |  |  |
| 1 | Advancement in Manufacturing as a Machinists | 20 | 19 |  |  | 18 | 17 |  |
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| Category | Training Program | Enrolled | Completed | Enrolled in  Postsecondary Ed. | Employed | Retained | Wage/Benefit  Increase |
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