



Illinois
Department of Commerce
& Economic Opportunity

Department of Commerce & Economic Opportunity (DCEO)

Illinois Works Jobs Program

Illinois Works Bidder's Conference





Course Overview



Illinois Works was created as a result of Governor Pritzker's historic \$45 billion capital plan and his commitment to expanding equity in the Illinois' construction workforce. This exciting new initiative will create opportunities for Illinois businesses, communities, and families.

During this course you will be provided with information, resources, and support to help you successfully respond to the Illinois Works NOFO and create a strong program proposal.



Course Objectives

By the end of this training, you will be able to:

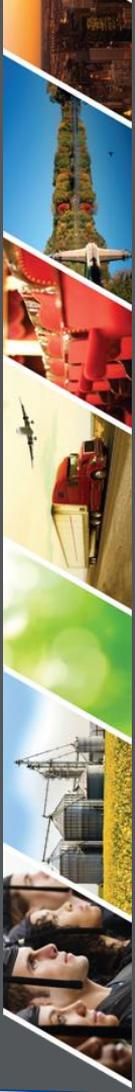
- Articulate the mission of DCEO.
- Describe the relationship between DCEO and Illinois Works.
- Describe the three key programs implemented as a result of the Illinois Works Job Program Act.
- Describe the role of GATA in the NOFO process.
- Access information available from the Illinois Works Pre-Apprenticeship NOFO 2022 website.
- Successfully complete the materials necessary to complete the Illinois Works Pre-Apprenticeship NOFO application.
- Access Illinois Works Pre-Apprenticeship NOFO resources.





This Session is Being Recorded





CEO.ILWorks@Illinois.Gov



Section 2: Welcome & Introduction

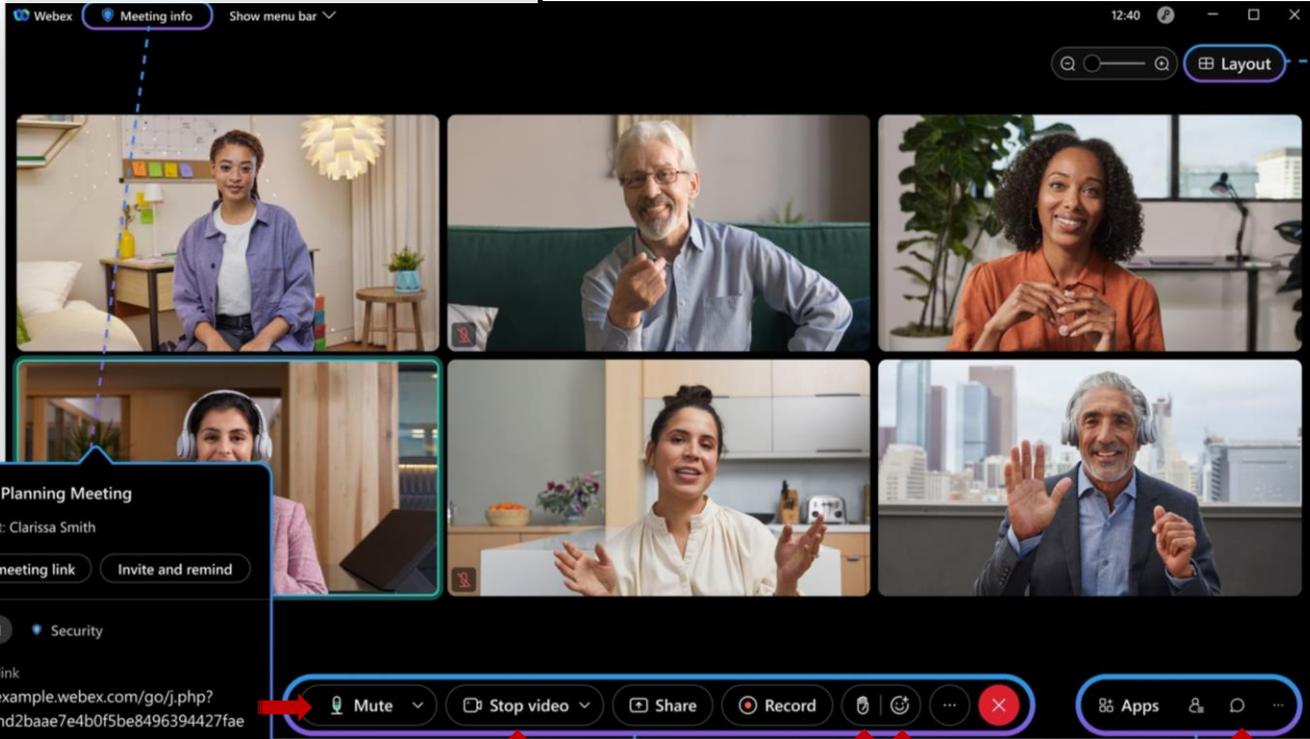
By the end of this section, you will be able to:

- Use the Webex features and functions to fully participate in the training.
- Identify what you hope to learn from this training.





Webex Tutorial



- Mute/Unmute
- Stop/Start Video
- Raise Hand
- Emojis
- Chat
- Groups



Illinois
Department of Commerce
& Economic Opportunity



Comments, feedback, or questions?

Email us at:

CEO.IllinoisWorks@Illinois.Gov



Illinois
Department of Commerce
& Economic Opportunity

- Your Name
- Organization/Agency
- Role



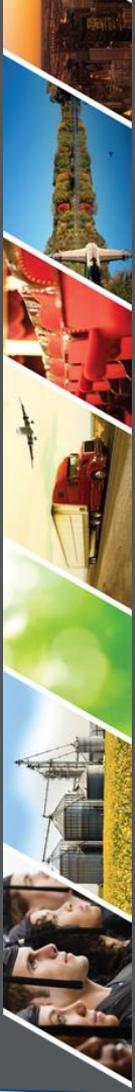
ILLINOIS 



Question:

“What do you hope to learn?”





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Section 3: Illinois Works Overview



By the end of this section, you will be able to:

- Describe the role of Governor Pritzker's historic \$45 billion capital plan in the creation of Illinois Works.
- Explain the role of the Illinois General Assembly regarding the Illinois Works Jobs Program Act.
- Describe the unique characteristics of the Illinois works innovative workforce development model.
- Articulate the mission of DCEO.



Section 3: Illinois Works Overview

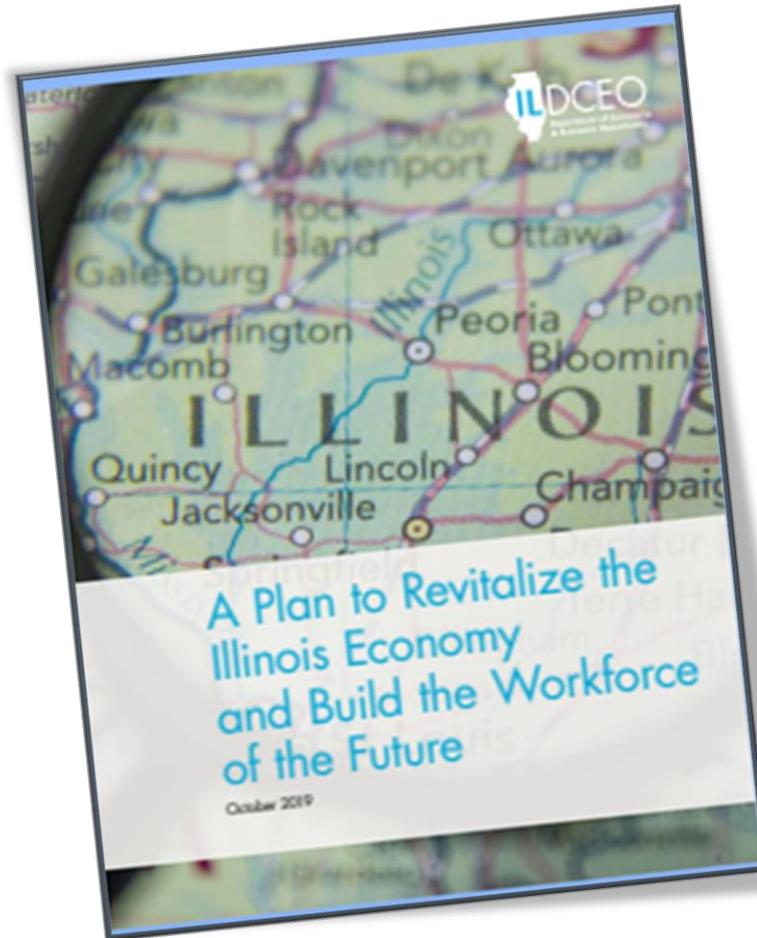


By the end of this section, you will be able to:

- Describe the relationship between DCEO and Illinois Works.
- Identify the relevant data that is evidence of the need for Illinois Works.
- Summarize the role of each of the Illinois Works three key programs.
- Explain the current status of each of the three programs.



Illinois
Department of Commerce
& Economic Opportunity





Illinois Works ~ Unique and Innovative Model





**Department of
Commerce &
Economic Opportunity**



**The Office of Illinois
Works**



Illinois Works Jobs Program



The **Illinois Works Jobs Program Act** is a statewide initiative to ensure that all Illinois residents have access to state capital projects and careers including, in the construction industry and building trades.

The **goal** is to provide contracting and employment opportunities to historically underrepresented populations in the construction industry.

This effort specifically targets **women, people of color, and veterans.**





Illinois Department of Commerce & Economic Opportunity ~ Website




Illinois Department of Commerce & Economic Opportunity

[COVID-19 Resources](#) ▾ [Assistance for Businesses](#) ▾ [Assistance for Individuals](#) ▾ [Assistance for Communities](#) ▾ [About Us](#) ▾

[DCEO](#) ▸ [About DCEO](#)

About Us



Our mission is to support and maintain a climate that enables a strong economy for our customers - taxpayers, businesses, workers and communities - by keeping, attracting and growing businesses, maintaining a skilled workforce, and enhancing communities so that the climate here is one in which businesses, small and large, and workers, can succeed to the greatest extent possible.

The Illinois Department of Commerce delivers impactful and efficient programs and services through the following offices:

- [Broadband Development](#)
- [Business Development](#)
- [Community Assistance](#)
- [Community Development](#)
- [Employment & Training](#)
- [Entrepreneurship, Innovation & Technology](#)
- [Film](#)
- [Illinois Works](#)
- [Minority Economic Empowerment](#)
- [Regional Economic Development](#)
- [Tourism](#)
- [Trade & Investment](#)
- [Urban Assistance](#)

Contact our [offices](#)

- ### ABOUT US
- [Contact Us](#)
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 - [Equal Opportunity](#)
 - [FOIA Requests](#)
 - [Grant Opportunities](#)
 - [Grants and Accountability](#)
 - [Illinois Corporate Accountability](#)
 - [Legislation and Reporting](#)
 - [Events and Public Notices](#)
 - [Job Postings](#)



The DCEO Office of Illinois Works, with the support and partnerships of communities, building trades, and the construction industry, will deliver three key programs:



Illinois Works Apprenticeship
Initiative



Illinois Works Pre-Apprenticeship
Program



Illinois Works Bid Credit Program



Illinois Works Program Goals:

- Provide a career pathway for residents in disadvantaged communities.
- Provide eligible apprentices with the skills for lifelong job security.
- Promote construction as a viable job industry for women and minority communities.
- Provide the construction industry with a consistent skilled workforce for generations to come.
- Create new partnerships between state agencies and community organizations.





Illinois Works Jobs Program

12%



- An expansion of apprenticeship opportunities will help boost employment and wages for more Illinois residents. It will also yield significant benefits for our economy at large since the construction sector is projected to grow 12% in the next ten years.
- Investments in job training in the construction industry result in significant long-term economic impact totaling \$1.2 billion.
- For every dollar invested in construction job training, Illinois obtains \$11 in social and economic returns.

Illinois Department of Labor & RAPIDS (2019 - 2021)

Population	U.S. Population	Illinois Population	2019 Construction/ Trade Apprentices	2020 Construction/ Trade Apprentices	2021 Construction/ Trade Apprentices
Women	50.8%	50.9%	4%	4%	5%
African American	13.4%	14.6%	9%	9%	9%
Hispanic/Latino	18.5%	17.5%	18%	19%	17%
American Indian/Native Alaskan	1.3%	0.6%	1%	1%	1%
Veterans	7%	5.7%	7%	5.9%	7.1%





The DCEO Office of Illinois Works, three key programs:



Illinois Works Apprenticeship Initiative



Illinois Works Pre-Apprenticeship Program



Illinois Works Bid Credit Program





Illinois Works Apprenticeship Initiative





Apprenticeship Initiative





Apprenticeship Initiative



- Presently overseeing the program implementation of **over 1,000 Projects worth over \$4.2 Billion.**
- We launched a new system to assist with the transition from manual **quarterly** reporting to a **real time** reporting system that utilizes **Smartsheets technology.**





The DCEO Office of Illinois Works, three key programs:



Illinois Works Apprenticeship
Initiative



Illinois Works Pre-Apprenticeship
Program



Illinois Works Bid Credit Program





Illinois Works Pre-Apprenticeship Program





Illinois Works Pre-Apprenticeship Program

In summary, the program provides:

- **Preference to underrepresented populations** that have historically encountered barriers to entry or advancement in public works trades, including minorities, women and veterans.
- **Free Tuition and a stipend to** participants who attend the program.
- **A comprehensive array of supportive services** delivered to help address systemic barriers which prevent underrepresented populations from entering the construction industry.
- **Generous funding at an average of \$10,000 per participant. We received a \$25 million appropriation** for Phase 1 and 2 of program.



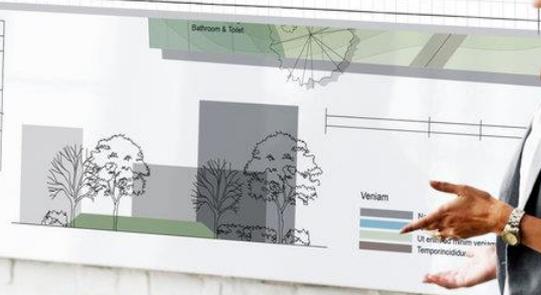


Illinois
 Department of Commerce
 & Economic Opportunity



CONSTRUCTION

Product specification	Extrusion
Concrete	
Grass	
Wooden Floor	
Acrylic Floor	



ILLINOIS WORKS
 Pre-Apprenticeship Program



Illinois
Department of Commerce
& Economic Opportunity

- Announcement of grantees in January of 2022
- 23 Grantees
- 24 grants
- Average award of \$417,000
- \$9.6 million investment
- Serving 1,030 Illinois Residents



CONSTRUCTION

Product specification	Estimation
Concrete	(diagram)
Grass	(diagram)
Wooden Floor	(diagram)
Acrylic Floor	HNTB



Illinois Works Pre-Apprenticeship Enrollment

Population	U.S. Population	Illinois Population	Construction/ Trade Apprentices	ILW Enrollment As of July 1, 2022
Women	50.8%	50.9%	<u>4%</u>	21.8%
African American	13.4%	14.6%	<u>9%</u>	69.5%
Hispanic/Latino	18.5%	17.5%	18%	16.3%
American Indian/Native Alaskan	1.3%	0.6%	1%	.5%
Veterans	7%	5.7%	7%	1.1%

Illinois Department of Labor (2019)





The DCEO Office of Illinois Works, three key programs:



Illinois Works Apprenticeship
Initiative



Illinois Works Pre-Apprenticeship
Program

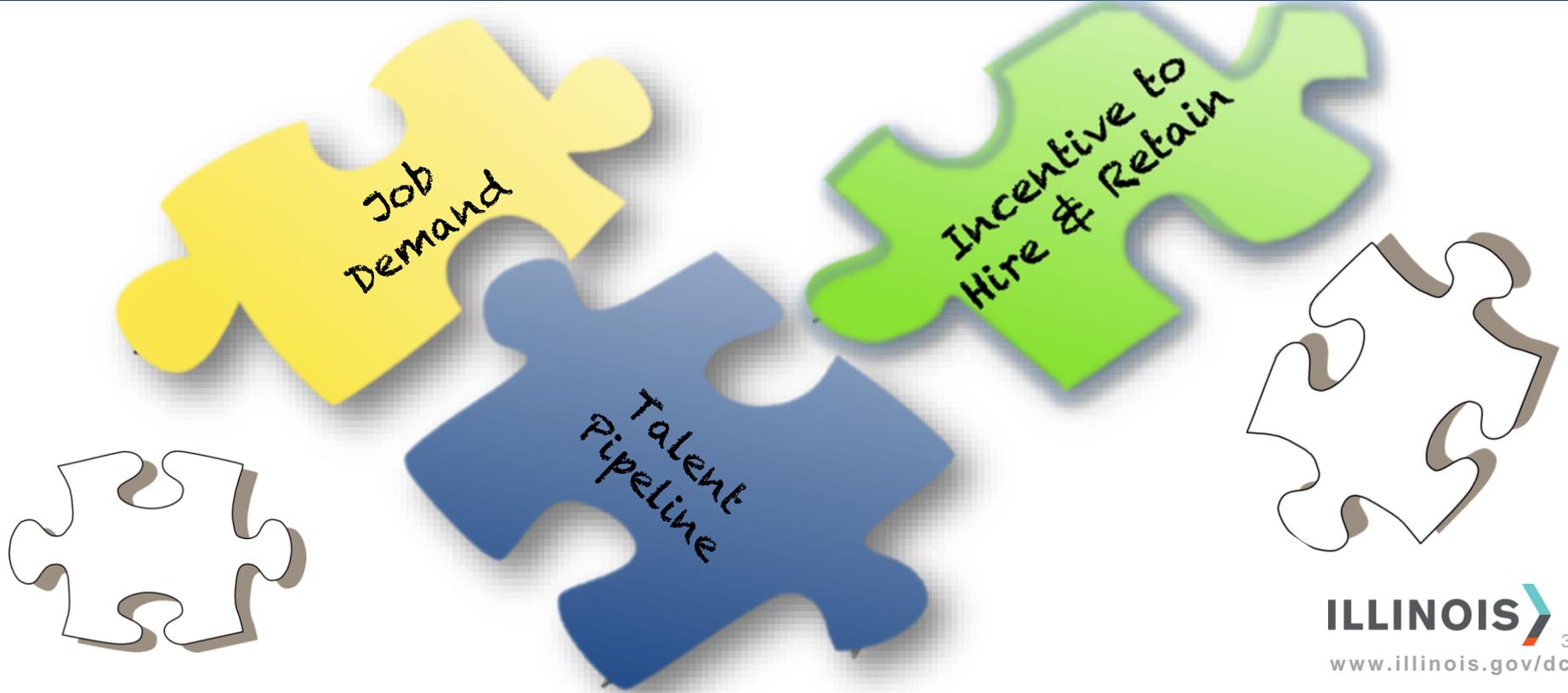


Illinois Works Bid Credit Program





Unique and Innovative Model





Illinois Works Bid Credit Program

In summary, the program provides:

- The **Illinois Works Bid Credit Program** allows contractors and subcontractors to earn bid credits for use toward future bids.
- **Bid credits can only be earned** for employing apprentices who have completed the Illinois Works Pre-apprenticeship Program on public works projects contracted by state agencies.
- **DCEO will determine the bid credit** earning rate by rule. The rate will be published and may include maximum bid credits allowed per contractor, per subcontractor, per apprentice, per bid, or per year.
- The **Illinois Works Bid Credit Bank** will be established and administered by DCEO. DCEO is developing a mechanism for tracking the bid credits.





Bid Credit Program





Bid Credit Tracking System



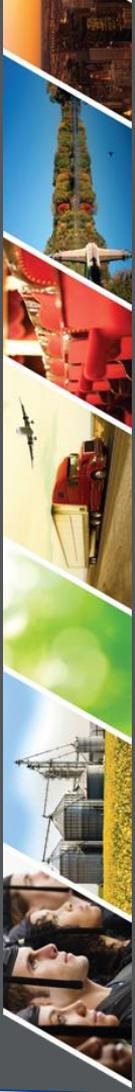


Illinois Works Information Sessions

Information Sessions



Date	Time	Topic	Registration
8/25/2022	10:00 am- 1:00 pm	Webinar - Introduction to Illinois Works and Its Programs	<ul style="list-style-type: none"> • Presentation • Recording
8/30/2022	10:00 am - 1:00 pm	Webinar - Bidder's Conference	Register
9/1/2022	10:00 am - 11:00 am	Webinar - GATA Training	Register
9/8/2022	10:00 am - 11:30 am	Webinar - Developing Partnerships	Register



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Section 4: GATA Eligibility



By the end of this section, you will be able to:

- Describe the role of GATA in the NOFO process.
- Access the GATA Pre-qualification website.
- Revisit/Listen to the GATA Pre-qualification recorded session.



Illinois
Dept
& Eco
 JB Pritzker

FOR IMMEDIATE RELEASE
 August 18, 2022

DCEO Contact:
 DCEO.media@illinois.gov

**Gov. Pritzker Announces \$15
 Pre-Apprenticeship**

Following a successful inaugural program launch, the program will expand geographic reach to

SPRINGFIELD – Governor JB Pritzker and the Illinois Department of Commerce & Economic Opportunity (DCEO) today opened the application for the Pre-Apprenticeship Program funding. The \$15 million program will expand the talent pipeline, and boost diversity in the construction industry.

Approximately \$8 million in funding will target in diverse groups not represented in current program funding, including the Opportunity (NOFO), and approximately \$7 million will target current grantees who have excelled at key benchmarks.

"In Illinois, our greatest asset is our people—and supporting upward mobility for underrepresented groups is a top priority. This round of the Illinois Works Pre-Apprenticeship Program will build on the success of the first round of the program to ensure that Illinois has the workforce it needs for the future. We will provide wraparound support that sets them up for success."

The Illinois Works Pre-Apprenticeship Program will provide access to apprenticeship programs, which are a pathway to gain admission to apprenticeship programs, which are in high demand in the construction trades. During the first program year, the program will provide funding to 22 organizations, servicing approximately 100 apprentices. Programming for the first year is still in progress but will show encouraging representation among key target groups.

	Black
Illinois Works Pre-Apprenticeship Enrollment	70 percent
Percentage of Apprentices in Illinois	9 percent

"It is important for people of color, women, and other underrepresented groups to have good paying jobs and other economic opportunities. The program does just that. It's exciting to see the program look forward to more of the same when the geographic diversity and further increasing representation in the program. The \$8 million made available through the program will target in diverse groups not represented in current program funding, including the Opportunity (NOFO), and approximately \$7 million will target current grantees who have met key program benchmarks."

"A career in the building trades comes with so many opportunities to excel while helping to build our state. I am proud to support the Illinois Works Pre-Apprenticeship Program and create more opportunities for people in the building trades."

"Under Governor Pritzker's leadership, Illinois Works Pre-Apprenticeship Program is a pathway to a good paying career," said DCEO Director Sylvia Williams. "The program will build on the great work already underway and expand to more regions of Illinois, meeting more underrepresented groups' needs to succeed."

Through the Pre-Apprenticeship Program, DCEO will provide prescreening and provide pre-apprenticeship skills training, and manage the program graduates' transition into the apprenticeship program in construction and building trades. Training programs supported by the grant funds will be completed by the end of the first program year.

"The Illinois Works Pre-Apprenticeship Program is a commitment to diversifying the construction industry and creating economic development," said Jackie Gomez, Executive Director of the program. "The program will show encouraging representation among key target groups."

Chicago, Aurora and Elgin, to successfully increase the number of individuals entering the growing and thriving construction and skilled trades."

"We are not going to diversify the workforce on our state's capital projects with just one change in law. This is a sustained effort that is going to need buy in from many different partners," said Rep. Will Davis (D-Homewood). "This second round of funding will be vital to continuing our progress and eventually closing the gap, so every community has access to good-paying jobs."

Participants of the program attend tuition-free and receive a stipend and other supportive, barrier reduction services to help enter the construction industry. Upon completion of the program, pre-apprentices receive industry aligned certifications which will prepare and qualify them to continue to a registered apprenticeship program in one of the trades.

Eligible applicants include non-profit, community-based organizations, such as industry associations, chambers of commerce, local workforce areas, community colleges, technical schools, and school districts. Grant awards will range from \$200,000 to \$550,000 per year.

Signed into law in 2019, the Illinois Works Jobs Program Act is designed to promote diversity, inclusion, and use of apprentices in state-funded capital projects. The Act created three major programs: the Illinois Works Pre-Apprenticeship Program; the Illinois Works Apprenticeship Initiative, and the Illinois Works Bid Credit Program. Together these three programs aim to create a talent pipeline of skilled workers and diverse candidates to fill new job opportunities created by the Act.

The deadline to apply for the Illinois Works Pre-Apprenticeship Program NOFO is the 27th of September of 2022 at 5:00 pm. Additionally, DCEO will be hosting a series of informational webinars. Additional information and registration links can be found here: [WTOA Illinois Works Pre-Apprenticeship NOFO 2022 \(illinoisworknet.com\)](https://www.illinoisworknet.com)

Introduction to Illinois Works and Its Programs

Date: August 25, 2022
Time: 10:00 a.m.-1:00 p.m.

Bidder's Conference
Date: August 30, 2022
Time: 10:00 a.m.-1:00 p.m.

Registration and Application System Training (GATA)
Date: September 1, 2022
Time: 10:00 a.m.-11:00 a.m.

Developing Partnerships
Date: September 8, 2022
Time: 10:00 a.m.-11:30 a.m.



Release of NOFO PDF





Release of NOFO PDF



File Transfer

Download Share File

File name	Location	Size	Status
Project intake...	/Users/giasuggs/Desktop/Illinois...	1.13MB	Shared
Update_Modi...	/Users/giasuggs/Desktop/Illinois...	1.44MB	Shared

Unmute Start video Share Record





NOFO Goal



The **goal** of the Illinois Works Pre-apprenticeship Program is to provide grants to community-based organizations (including an accredited public college or university) or coalitions throughout the State that will recruit, prescreen, and provide pre- apprenticeship skills training.

Successful grantees will be expected to provide pathways and manage the transition from the pre-apprenticeship program to a DOL-registered apprenticeship program (the Primary Goal) in construction and the building trades.



Dual Goal





Current Grantees Condition



The Illinois Works Pre-Apprenticeship Program funds 23 programs located throughout the State of Illinois. The 2022 NOFO is focused on awarding grants in geographic areas where pre-apprenticeship programs do not exist.

Those economic regions include:

- Central (Region 1)
- East Central (Region 2)
- North Central (Region 3)
- Northwest (Region 6)
- Southeast (Region 7)
- Southwest (Region 9)





Application Criteria



- Experienced and New Providers
- Existing Illinois Works Grantees





GATA Pre-qualification ~ Website



Announcements

- **NOFO EMAIL NOTICES:** Subscribe to a weekly mailing list to receive an email that announces all new Notice of Funding Opportunities, or NOFOs, published the previous calendar week. To subscribe:
 1. Send an email To: subscribe-omb-gata-grants@lists.illinois.gov
 2. Leave the Subject and the Body of the message blank
 3. Questions regarding NOFO email notices can be directed to OMB.GATA@illinois.gov
- NOTE: Due to high demand, SAM.gov is experiencing processing delays validating entity legal business names and addresses. Help tickets at SAM.gov are handled on a first in first out basis. They advise against reporting the same incident multiple times.
- Per M-21-20, entities can apply for funding without an active SAM.gov registration. However, a state agency cannot award a grant to an entity without an active SAM.gov account.
- [COVID Resources](#)

Grant Accountability and Transparency Act

The **Grant Accountability and Transparency Act (GATA)**, 30 ILCS 708/1 et seq., is landmark legislation that will increase accountability and transparency in the use of grant funds while reducing the administrative burden on both State agencies and grantees through adoption of the federal grant guidance and regulations codified at 2 CFR Part 200 (Uniform Requirements). Pursuant to the Act, the **Grant Accountability and Transparency Unit (GATU)** has been established in the Governor's Office of Management and Budget. GATU is charged with implementation of the Act in coordination with State grant-making agencies and grantees. The following links provide a direct connection to:

[Illinois Compiled Statutes](#) that established GATA

[Illinois Administrative Rules](#) for GATA

[Uniform Requirements in 2 CFR 200](#) in 2 CFR 200

Please see our annual reports for more information:

[Annual Report 2021](#)

[Previous years](#)





GATA - Processing Timeframe





GATA – NOFO Applicants



- Complete the prequalification process
- Current GATA standing must be good
- GATA Profile must be maintained
- Must ensure their GATA Portal is cleared





Grantee Resource - Webpages




Illinois Department of Commerce & Economic Opportunity

Select Language

Powered by Translate

COVID-19 Resources Assistance for Businesses Assistance for Individuals Assistance for Communities About Us

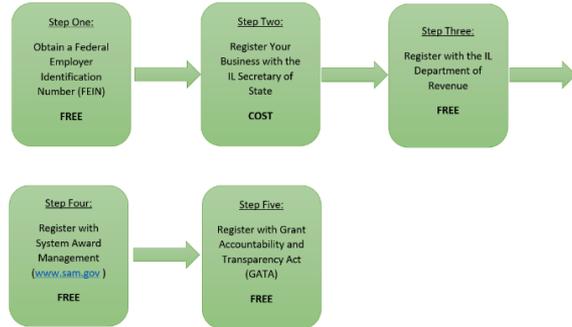
DCEO About DCEO Grant Opportunities

Grantee Resources

Summary of Grants

What is a grant? A grant is a way the government funds your ideas and projects to provide public services and stimulate the economy. Grants support critical recovery initiatives, innovative research, and many other programs for the public good.

All organizations must be pre-qualified to receive a grant from the State of Illinois. The following graphic illustrates the pre-qualification steps to complete. Visit grants.illinois.gov/portal to create an account for your organization and complete the pre-qualification steps.



More information on the pre-qualification can be found on the [State Grantee Portal New User Guide](#).

Once pre-qualification steps are completed, you can visit the [Apply for Funding](#) page to learn about current grant opportunities at DCEO.

How to be a Successful Grantee

DCEO would like you to be a successful grantee by implementing an effective program. Grant requirements may seem complex, but each grantee has their own assigned grant manager to answer questions and more information on managing your grant is below.

The Department administers a wide range of economic and workforce development programs, services and initiatives designed to create and retain high quality jobs and build strong communities. The Department leads the Illinois economic development process in partnership with businesses, local governments, workers and families.

To ensure that your organization achieves your grant program's goals and you stay in compliance with the grant terms, please be sure to review the entire grant agreement. State of Illinois grant programs follow guidance from the [federal government](#), specifically 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Specific rules about grant requirements can be found in [44 IL Admin 7000](#).

- GRANT OPPORTUNITIES
 - Grantee Resources
 - Setting Up Your Grant
 - How to Receive Your Money
 - Ongoing Compliance
- APPLY FOR FUNDING
- ADDITIONAL RESOURCES
 - Uniform Grant Agreement
 - Merit-Based Application Review Appeals Process
 - Capital Grants Information
- RECENT

Welcome! I am the small business virtual assistant. Please click here to get started.



Illinois Works Informational Sessions

Information Sessions



Date	Time	Topic	Registration
8/25/2022	10:00 am- 1:00 pm	Webinar - Introduction to Illinois Works and Its Programs	Register
8/30/2022	10:00 am - 1:00 pm	Webinar - Bidder's Conference	Register
9/1/2022	10:00 am - 11:00 am	Webinar - GATA Training	Register
9/8/2022	10:00 am - 11:30 am	Webinar - Developing Partnerships	Register



Illinois Works Informational Sessions



months.

Informational Sessions

Content	Date	Time	Registration/Recording Link
GATA Pre-Qualification	August 12	10:00 am - 11:00 am	<ul style="list-style-type: none"> • Presentation • Recording

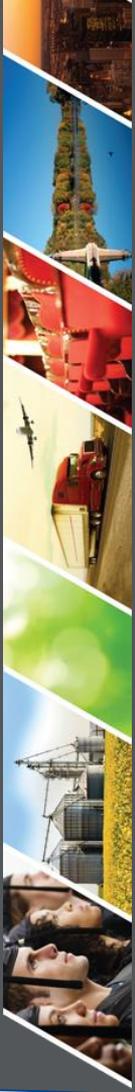


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Section 5: Illinois Works Website



By the end of this section, you will be able to:

- Access information about the DCEO Notice of Funding Opportunity (NOFO).
- Describe the available features on the Illinois Works Pre-Apprenticeship NOFO 2022 website.
- Download the Illinois Works Pre-Apprenticeship Program NOFO Materials.



Illinois Works Pre-Apprenticeship NOFO 2022 ~ Website



MENU



Login



Sign Up



Search



Español



Partners



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ILLINOIS WORKS PRE-APPRENTICESHIP NOFO 2022

There is currently a bug affecting users running a newer version of Microsoft's Edge Browser. This bug forces users to log into Illinois workNet when they click on a link to view any Office document file (Word, Excel, PowerPoint, etc.). Until this issue has been resolved by Microsoft, affected users can download the file via an alternate browser (Chrome, Firefox, Safari, etc.) or do the following to download via Edge.

1. Right click on the file.
2. Click "Save link as"
3. Download the file to your computer.

This will allow you to view the file without logging into Illinois workNet.





Illinois Works Pre-Apprenticeship NOFO 2022 ~ Website

Background

This Notice of Funding Opportunity (NOFO) sets forth the requirements for funding pre-apprenticeship programs as specified by the Illinois Works Jobs Program Act ("Illinois Works Act"), 30 ILCS 559/20-1. It is in the public policy interest of the State of Illinois (the "State") to ensure that all Illinois residents have access to State capital projects and careers in the construction industry and building trades, including those who have been historically underrepresented in those trades. To ensure that those interests are met, the General Assembly created the Illinois Works Pre-apprenticeship Program, the Illinois Works Apprenticeship Initiative, and the Illinois Bid Credit Program.

The goal of the Illinois Works Act is to ensure that all Illinois residents have access to State capital projects and careers in the construction industry and building trades, as well as provide contracting and employment opportunities to historically underrepresented populations in the construction industry and the trades. The Illinois Works Pre-apprenticeship NOFO and program is a critical component in the success of the Act, by increasing the number of



Program Design

The Illinois Works Pre-apprenticeship grants will be awarded to community-based organizations that demonstrate a plan to implement a pre-apprenticeship program rooted in national best practices and program design elements and meet Illinois Works program requirements and standards.

The Illinois Works Pre-apprenticeship Program is a semi-structured program that provides grantees with flexibility in critical areas such as recruitment, instruction, transition, delivery of support services, partnership development, and more. Projects that are funded under the Illinois Works Pre-apprenticeship Program must include sixteen program elements and are encouraged to incorporate national best practices. All program requirements are outlined in the NOFO and in the [Illinois Works Pre-Apprenticeship Program 2022 Grantee Manual](#).

FAQs



Frequently Asked Questions (FAQs)

forthcoming

As defined by the Illinois Works Program Act a "community-based organization" is a nonprofit

NOFO Materials





Illinois Works Pre-Apprenticeship NOFO 2022 ~ Website

Funding Information

This grant program is utilizing state funding appropriated by the Illinois General Assembly under the Illinois Works Act. It is anticipated that the Department will award up to \$8 million for this NOFO and that each individual grant should range between \$200,000 to \$550,000, the number of cohorts the program proposes to deliver for one year. The Department grant requests for less or more of the above-mentioned range when adequate technical and reasonable outcomes are presented. Allowable costs must be necessary, reasonable and allocable based on the activity or activities contained in the scope of work.

Anticipated Number of Grants: 10-15

Funding Range: \$200,000 to \$550,000

Anticipated Total Award: up to \$8 million

Anticipated Grant Start Date: January 1, 2023

Submission Details

Applicants must submit a project narrative that answers the questions for the Pre-Apprenticeship Program grant as outlined in the NOFO. The project narrative must include enough information for the Department to understand the scope of the project. For detailed information at your opportunity and instruction on how to submit an application, see the full NOFO, as well as documents, linked under **NOFO Materials**.

Award Timeline

Applications are due by September 27, 2022 at 5:00 pm. The Department anticipates Notices of State Award (NOSA) 11 to 15 weeks after the application period is closed.

Resources

NOFO References

- [360-Degree Focus on Equity](#)
- [Executive Order #3: Action Agenda for Workforce Development and Job Creation](#)
- [Illinois Career Pathways Dictionary](#)
- [Illinois Department of Labor, 2021 State Construction Minority and Female Building Trades Annual Report](#)
- [Illinois Essential Employability Skills Framework](#)
- [Illinois Works Pre-apprenticeship Program](#)

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Illinois Works Pre-Apprenticeship NOFO 2022 ~ Website



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Illinois Works Pre-Apprenticeship NOFO 2022 ~ Website

Funding Information



Resources



This grant program is utilizing state funding appropriated by the Illinois General Assembly under the Illinois Works Act. It is anticipated that the Department will award up to \$8 million for this NOFO and that each individual grant should range between \$200,000 to \$550,000, the number of cohorts the program proposes to deliver for one year. The Department grant requests for less or more of the above-mentioned range when adequate technical and reasonable outcomes are presented. Allowable costs must be necessary, reasonable and allocable based on the activity or activities contained in the scope of work.

Anticipated Number of Grants: 10-15

Funding Range: \$200,000 to \$550,000

Anticipated Total Award: up to \$8 million

Anticipated Grant Start Date: January 1, 2023

Submission Details

Applicants must submit a project narrative that answers the questions for the Pre-Apprenticeship Program grant as outlined in the NOFO. The project narrative must include enough information for the Department to understand the scope of the project. For detailed information about the opportunity and instruction on how to submit an application, see the full NOFO, as well as documents, linked under **NOFO Materials**.

Award Timeline

Applications are due by September 27, 2022 at 5:00 pm. The Department anticipates Notices of State Award (NOSA) 11 to 15 weeks after the application period is closed.

NOFO References

- [360-Degree Focus on Equity](#)
- [Executive Order #3: Action Agenda for Workforce Development and Job Creation](#)
- [Illinois Career Pathways Dictionary](#)
- [Illinois Department of Labor, 2021 State Construction Minority and Female Building Trades Annual Report](#)
- [Illinois Essential Employability Skills Framework](#)
- [Illinois Works Pre-apprenticeship Program 2022 Grantee Manual](#)
- [Illinois Workforce Innovation Board, Apprenticeship Illinois Committee Quarterly Report June 2021](#)
- [The Essentials of a High-Quality Pre-apprenticeship Program, Jobs for the Future, 2019](#)
- [United States Department of Labor, Training and Employment Notice 13-12](#)
- [United States Department of Labor, Discover Apprenticeship: Earn While You Earn Today](#)
- [U.S. Dept of Labor, Registered Apprenticeship Partners Information Database System \(RAPIDS\)](#)

Resources for Competitive Applications

- [Apprenticeship Illinois](#)
- [Grant Accountability and Transparency Act](#)

Resources on National Best Practices for Pre-Apprenticeship and Apprenticeship Programs

- [2020 Construction Apprenticeship Guidebook \(Seattle\)](#)
- [Broadening the Apprenticeship Pipeline \(National Skills Coalition\)](#)
- [Construction Pre-Apprenticeship Programs \(Aspen Institute\)](#)
- [Construction Pre-Apprenticeship Programs: Results from a National Survey \(Aspen Institute\)](#)
- [Illinois Tollway Construction Works Brochure](#)
- [Illinois Tollway Construction Works Online Application Portal](#)
- [Illinois Tollway Construction Works Website](#)
- [Key Capacities of Construction Pre-Apprenticeship Programs \(Aspen Institute\)](#)
- [Pre-Apprenticeships: Building Strong Apprentices \(Workforce GPS\)](#)
- [Seattle PACT Pre-Apprenticeship Construction Training](#)
- [YOUTHBUILD Construction Plus Framework](#)

Resources on National Best Practices for Equity Pre-Apprenticeship and Apprenticeship Programs

- [The Roadmap for Racial Equity \(National Skills Coalition\)](#)
- [Racial Equity Readiness Assessment for Workforce Development \(Race Forward\)](#)
- [Principles for a High-Quality Pre-](#)



Illinois Works Informational Sessions

Information Sessions



Date	Time	Topic	Registration
8/25/2022	10:00 am- 1:00 pm	Webinar - Introduction to Illinois Works and Its Programs	Register
8/30/2022	10:00 am - 1:00 pm	Webinar - Bidder's Conference	Register
9/1/2022	10:00 am - 11:00 am	Webinar - GATA Training	Register
9/8/2022	10:00 am - 11:30 am	Webinar - Developing Partnerships	Register



Illinois Works Pre-Apprenticeship NOFO 2022 Application ~ Website

Program Design

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2. knowledge of the construction and building trades;
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4. a plan to provide the following:

FAQs



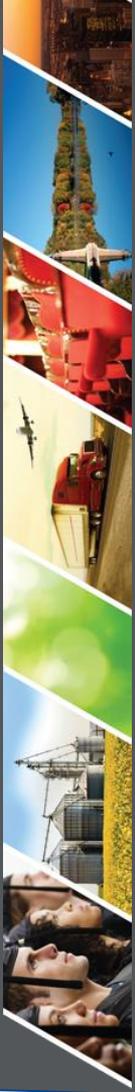
Frequently Asked Questions (FAQs)

forthcoming

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CEO.ILWorks@Illinois.Gov



Section 6: NOFO



By the end of this section, you will be able to:

- Access the NOFO materials available on the Illinois Works Pre-Apprenticeship NOFO 2021 website, including the required attachments (I-IV).
- Describe the NOFO eight distinct content sections (A-H).
- Incorporate each of the required program elements into their application.
- List the required materials to submit an application.
- Submit the application by the due date and time.
- Articulate the evaluation criteria.
- Access references and resources.



Illinois Works Pre-Apprenticeship NOFO 2022 Application ~ Website



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FAQs



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NOFO – Eight Sections



Agency-specific Content for the Notice of Funding Opportunity
Illinois Works Pre-apprenticeship Program
 NOFO ID: 2614-2348

A. Program Description

This Notice of Funding Opportunity (NOFO) sets forth the requirements for funding pre-apprenticeship programs as specified by the Illinois Works Jobs Program Act ("Illinois Works Act"), 30 ILCS 559/20-1. It is in the public policy interest of the State of Illinois (the "State") to ensure that all Illinois residents have access to State capital projects and careers in the construction industry and building trades, including those who have been historically underrepresented in those trades. To ensure that those interests are met, the General Assembly created the Illinois Works Pre-apprenticeship Program, the Illinois Works Apprenticeship Initiative, and the Illinois Bid Credit Program. More information about these programs can be found at <https://www2.illinois.gov/dceo/illinoisWorks/Pages/default.aspx>

The Illinois Department of Commerce and Economic Opportunity (the "Department") is issuing this NOFO to expand the Illinois Works Pre-apprenticeship Program. The Illinois Works Pre-apprenticeship Program is administered by the Department's Office of Illinois Works.

Presently the Illinois Works Pre-apprenticeship Program funds 23 programs located throughout the State of Illinois serving approximately 1,000 residents. This NOFO is focused on awarding grants in geographic areas where the Office of Illinois Works does not presently have pre-apprenticeship programs and to increase the representation of underrepresented groups that presently are not served or are underserved by existing programs including Asians, and Veterans, Central (Region 3), Northwest (Region 6), Southeast (Region 7), Southwest (Region 9). To see the geographic boundaries of these Economic Development Regions go to: <https://www2.illinois.gov/dceo/SmallBizAssistance/RegionSpecificAssistance/Documents/2022ILECBEVRegionMap.pdf>

The goal of the Illinois Works Pre-apprenticeship Program is to provide grants to community-based organizations (including an accredited public college or university) or coalitions throughout the State that will recruit, prescreen, and provide pre-apprenticeship skills training. Successful grantees will also be expected to provide pathways and manage the transition from the pre-apprenticeship program to a full apprenticeship program in construction and the building trades.

The Illinois Works Apprenticeship Initiative opens the doors of opportunity into the construction industry and the building trades by requiring that state funded capital projects estimated to cost \$500,000 or more meet a 10% apprentice goal. Namely, 10% of the actual or estimated hours performed on the project need to be performed by United States Department of Labor registered apprentices. The Illinois Works Bid Credit Program enables contractors or subcontractors to earn bid credits for employing and retaining apprentices who have completed the Illinois Works Pre-apprenticeship Program. These bid credits can be used towards bids on public works projects contracted by the State or any agency of the State.

Important Definitions (Other relevant definitions can be found in the NOFO's Appendix)

- A. Program Description
- B. Funding Information
- C. Eligibility Information
- D. Application and Submission Information
- E. Application Review Information
- F. Award Administration Information
- G. State Awarding Agency Contact(s)
- H. Other Information, if applicable





Illinois Works Pre-Apprenticeship NOFO 2022 Application ~ Website

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NOFO - Uniform Application



Illinois Department of Commerce & Economic Opportunity
Uniform Application for State Financial Assistance

Agency Complete

1. Type of Submission:

Pre-Application
 Application
 Changed/Corrected Application

2. Type of Application:

New
 Continuation (i.e. Multiple Year Grant)
 Revision (Modification to Initial Application)

3. Date/Time Received By State (Completed by State Agency Upon Receipt of Application)

4. Name of Awarding Agency **Department of Commerce & Economic Opportunity**

5. Catalog of State Financial Assistance (CSFA) Number

6. CSFA Title
Federal Assistance Listing Not Applicable (N/A)

7. Assistance Listing Number #1

8. Assistance Listing Program Title #1

9. Assistance Listing Number #2

10. Assistance Listing Program Title #2

217.782.7500 Springfield | 312.814.7179

Additional Assistance Listing Number, if required

Additional Assistance Listing Program Title, if required

Funding Opportunity Information

11. Funding Opportunity Number

12. Funding Opportunity Title

Competition Identification Not Applicable

13. Competition Identification Number

14. Competition Identification Title

Applicant Information

15. Legal Name

16. Common Name (DBA)

17. Employer/Taxpayer Identification Number (EIN, TIN)

18. Organizational DUNS Number (optional)

19. SAMS Unique Entity Identifier (UEI)

20. Business Address
City
State
County
Zip + 4

Applicant's Information

21. Department Name

22. Division Name

217.782.7500 Springfield | 312.814.7179

Applicant's Name and Contact Information for Office Matters Involving This Application

23. First Name

24. Last Name

25. Suffix

26. Title

27. Organizational Affiliation

28. Telephone Number

29. Fax Number

30. Email Address

Applicant's Name and Contact Information for Office Matters Involving This Application

31. First Name

32. Last Name

33. Suffix

34. Title

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36. Telephone Number

37. Fax Number

38. Email Address

Areas Affected

39. Areas Affected by the Project (cities, counties, state-wide)

40. Legislative and Congressional Districts of Applicant

41. Legislative and Congressional Districts of Program/Project

217.782.7500 Springfield | 312.814.7179

Applicant's Program/Project

42. Descriptive Title of Program/Project

43. Proposed Program/Project Term

Start Date: _____
End Date: _____

44. Estimated Funding (include all that apply)
Amount Requested from the State Applicant
Contribution (e.g. in kind, matching)
Local Contribution
Other Sources of Contribution
Program Income
Total Program/Project Amount (calculated)

Applicant Certification:
By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(* The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.)

I agree

Authorized Representative

45. First Name

46. Last Name

47. Suffix

48. Title

49. Telephone Number

50. Fax Number

51. Email Address

52. Signature of Authorized Representative

53. Date Signed

217.782.7500 Springfield | 312.814.7179 Chicago | www.illinois.gov/dceo

Save as PDF



Illinois Works Pre-Apprenticeship NOFO 2022 Application ~ Website

Program Design

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NOFO – Conflict of Interest Disclosure



Conflict of Interest Disclosure

Award applicants and recipients of awards from the State of Illinois (collectively referred to herein as "Grantee") must disclose in writing to the awarding State agency any actual or potential conflict of interest that could affect the State award for which the Grantee has applied or has received. See 30 ILCS 708/35; 44 Ill. Admin Code § 7000.40(b)(3); 2 CFR § 200.112. A conflict of interest exists if an organization(s) for a purpose that is, or gives the appearance of, being motivated by a desire for a personal gain, financial or nonfinancial, whether direct or indirect, for themselves or others, particularly those with whom they have a family business or other close associations. In addition, the following conflict of interest standards apply to governmental and non-governmental entities.

Definitions:

Governmental Entity. If the Grantee is a governmental entity, no officer or employee of the Grantee, member of its governing body or any other public official of the locality in which the award objectives will be carried out shall participate in any decision relating to a State award which affects his/her personal interest, or which affects any corporation, partnership or association in which he/she is directly or indirectly interested, or which affects the personal interest of a spouse or immediate family member, or has any financial interest, direct or indirect, in the work to be performed under the State award.

Non-governmental Entity. If the Grantee is a non-governmental entity, no officer or employee of the Grantee shall participate in any decision relating to a State award which affects his/her personal interest, or which affects any corporation, partnership or association in which he/she is directly or indirectly interested, or which affects the personal interest of a spouse or immediate family member, or has any financial interest, direct or indirect, in the work to be performed under the State award.

The Grantee shall also establish safeguards, evidenced by policies, rules and/or bylaws, to prohibit employees or officers of Grantee from engaging in actions, which create or which appear to create a conflict of interest as described herein.

The Grantee has a continuing duty to immediately notify the Department of Commerce and Economic Opportunity (the "Department") in writing of any actual or potential conflict of interest, as well as any actions that create or which appear to create a conflict of interest.

Are there any current potential conflict(s) of interest, or any actions that create or which appear to create a conflict of interest, related to the State award for which your organization has applied?

No Yes

If there are any current potential conflict(s) of interest, or any actions that create or which appear to create a conflict of interest, related to the State award for which your organization has applied, please describe them all here:

If the Grantee provided information above regarding a current potential conflict of interest or any actions that create or appear to create a conflict of interest, the Grantee must immediately provide documentation to the applicable Department grant manager to support that the potential conflict of interest was appropriately handled by the Grantee's organization. If at any later time, the Grantee becomes aware of any actual or potential conflict of interest, the Grantee must notify the Department's grant manager immediately, and provide the same type of supporting documentation that describes how the conflict situation was or is being resolved.

Supporting documentation should include, but is not limited to, the following: the organization's bylaws; a list of board members; board meeting minutes; procedures to safeguard against the appearance of personal gain by the organization's officers, directors, agents, and family members; procedures detailing the proper internal controls in place; timesheets documenting time spent on the award; and bid documents supporting the selection of the contractor involved in the conflict, if applicable.

By signing this document, below, as the duly authorized representative of Grantee, I hereby certify that:

- All of the statements in this Conflict of Interest Disclosure form are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001).
- If I become aware of any situation that conflicts with any of the representations herein, or that might indicate a potential conflict of interest or create the appearance of a conflict of interest, I or another representative from my organization will immediately notify the Department's grant manager for this award.
- I have read and I understand the requirements for the Conflict of Interest Disclosure set forth herein, and I acknowledge that my organization is bound by these requirements.

Grantee Organization (Company Name): _____

Signature of Authorized Representative _____ Date _____

Printed Title (Authorized Signator Title): _____

Printed Name (Authorized Signator Name): _____ CSFA Number _____





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Award applicants and recipients of awards from the State of Illinois (collectively referred to herein as "Grantee") must disclose, in a timely manner and in writing to the State awarding agency, all violations of State or federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the award. See 30 ILCS 708/40; 44 Ill. Admin. Code § 7000.40(b)(4); 2 CFR § 200.113. Failure to make the required disclosures may result in remedial action.

Are there any violations of State or federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the awarding of a grant to your organization? No Yes

If there are any violations of State or federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the awarding of a grant to your organization, please describe them all here:

Grantee has a continuing duty to disclose to the Department of Commerce and Economic Opportunity (the "Department") all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this grant award.

By signing this document, below, as the duly authorized representative of the Grantee, I hereby certify that:

- All of the statements in this Mandatory Disclosure form are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001).
- There is no action, suit or proceeding at law or in equity pending, nor to the best of Grantee's knowledge, threatened, against or affecting the Grantee, before any court or before any governmental or administrative agency, which will have a material adverse effect on the performance required by the grant award.
- Grantee is not currently operating under or subject to any cease and desist order, or subject to any informal or formal regulatory action, and, to the best of the Grantee's knowledge, it is not currently the subject of any investigation by any state or federal regulatory, law enforcement or legal authority.
- If Grantee becomes the subject of an action, suit or proceeding at law or in equity that would have a material adverse effect on the performance required by an award, or an investigation by any state or federal regulatory, law enforcement or legal authority, Grantee shall promptly notify the Department in writing.

Grantee Organization (Company Name) _____

Signature of Authorized Representative _____ Date _____

Printed Name (Authorized Signator Name) _____

Printed Title (Authorized Signator Title) _____ CSFA Number _____





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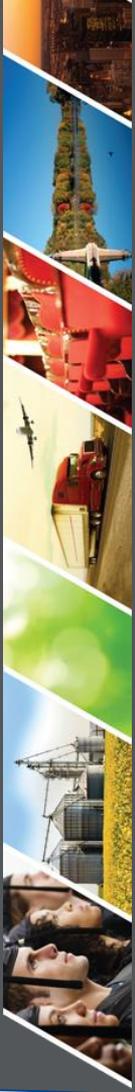
1. the ability to effectively serve diverse and underrepresented populations, including by providing employment services to such populations;
2. knowledge of the construction and building trades;
3. the ability to recruit, prescreen, and provide pre-apprenticeship training to prepare workers for employment in the construction and building trades; and
4. a plan to provide the following:
 - a. preparatory classes;

FAQs

NOFO Materials

- Illinois Works Pre-Apprenticeship NOFO
- Uniform Application
- Budget Template
- Conflict of Interest Disclosure
- Mandatory Disclosure
- Attachment I - Proposed Work Plan
- Attachment II - Participant Demographics and Outcome Summary
- Attachment III - Sample Curriculum and Proposed Curriculum
- Attachment IV - Staffing Plan





CEO.ILWorks@Illinois.Gov



NOFO – Illinois Works Pre-Apprenticeship NOFO

Program Design

The Illinois Works Pre-apprenticeship grants will be awarded to community-based organizations that demonstrate a plan to implement a pre-apprenticeship program rooted in national best practices and program design elements and meet Illinois Works program requirements and standards.

The Illinois Works Pre-apprenticeship Program is a semi-structured program that provides grantees with flexibility in critical areas such as recruitment, instruction, transition, delivery of support services, partnership development, and more. Projects that are funded under the Illinois Works Pre-apprenticeship Program must include sixteen program elements and are encouraged to incorporate national best practices. All program requirements are outlined in the NOFO and in the [Illinois Works Pre-Apprenticeship Program 2022 Grantee Manual](#).

As defined by the Illinois Works Program Act a "community-based organization" is a nonprofit organization, including an accredited public college or university. To qualify as a "community-based organization", the organization must demonstrate the following:

1. the ability to effectively serve diverse and underrepresented populations, including by providing employment services to such populations;
2. knowledge of the construction and building trades;
3. the ability to recruit, prescreen, and provide pre-apprenticeship training to prepare workers for employment in the construction and building trades; and
4. a plan to provide the following:
 - a. preparatory classes;

FAQs

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2022 NOFO – Eight Sections



**State of Illinois Uniform Notice of Funding Opportunity (NOFO)
 Summary Information**

Awarding Agency Name	Commerce And Econ Opp
Agency Contact	Norman Ruano (Norman.Ruano@illinois.gov)
Announcement Type	Initial
Type of Assistance Instrument	Grant
Funding Opportunity Number	2
Funding Opportunity Title	Illinois Works Pre-apprenticeship Program
CSFA Number	420-30-2614
CSFA Popular Name	Illinois Works Pre-apprenticeship Program
Anticipated Number of Awards	15
Estimated Total Program Funding	\$8,000,000
Award Range	\$200000 - \$550000
Source of Funding	State
Cost Sharing or Matching Requirements	No
Indirect Costs Allowed	Yes
Restrictions on Indirect Costs	No
Posted Date	08/18/2022
Application Date Range	08/18/2022 - 09/27/2022 : 5:00pm
Grant Application Link	Please select the entire address below and paste it into the browser... https://www2.illinois.gov/ices/about/DCEO/GrantOpportunities/Pages/2614-2348.aspx
Technical Assistance Session	Offered : Yes Mandatory : No Date : 08/23/2022 : 10am Registration link : https://www.illinoisworknet.com/illinoisworknet/workspreapprenticeshipnofo2022

- A. Program Description
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- D. Application and Submission Information
- E. Application Review Information
- F. Award Administration Information
- G. State Awarding Agency Contact(s)
- H. Other Information, if applicable

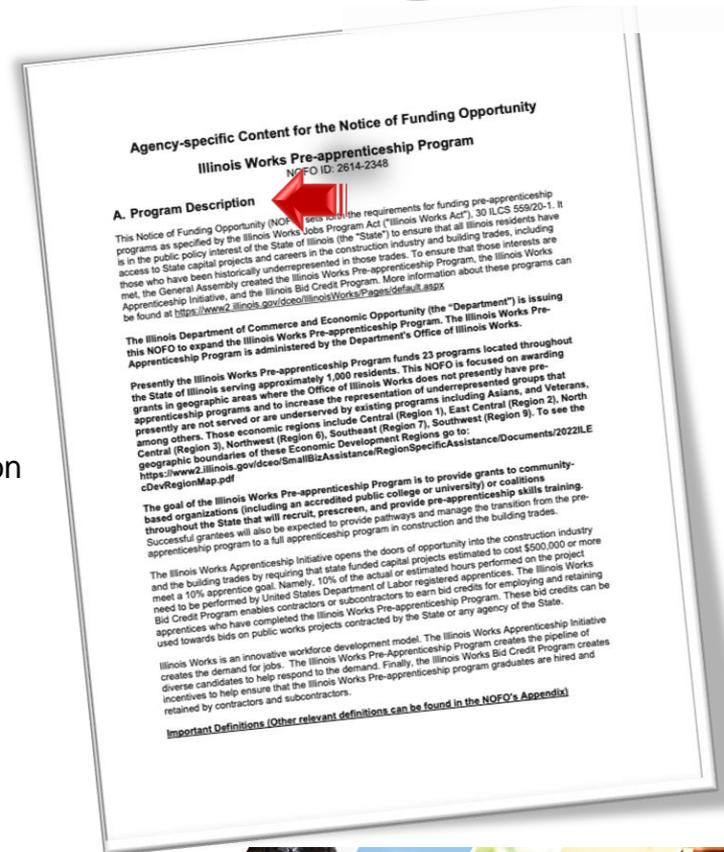




2022 NOFO – Eight Sections



- A. Program Description
- B. Funding Information
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Agency-specific Content for the Notice of Funding Opportunity
Illinois Works Pre-apprenticeship Program
 NOFO ID: 2614-2348

A. Program Description

This Notice of Funding Opportunity (NOFO) sets forth the requirements for funding pre-apprenticeship programs as specified by the Illinois Works Jobs Program Act ("Illinois Works Act"), 30 ILCS 559/20-1. It is in the public policy interest of the State of Illinois (the "State") to ensure that all Illinois residents have access to State capital projects and careers in the construction industry and building trades, including those who have been historically underrepresented in those trades. To ensure that those interests are met, the General Assembly created the Illinois Works Pre-apprenticeship Program, the Illinois Works Apprenticeship Initiative, and the Illinois Bid Credit Program. More information about these programs can be found at <https://www2.illinois.gov/dceo/illinoisworks/Pages/default.aspx>

The Illinois Department of Commerce and Economic Opportunity (the "Department") is issuing this NOFO to expand the Illinois Works Pre-apprenticeship Program. The Illinois Works Pre-apprenticeship Program is administered by the Department's Office of Illinois Works.

Presently the Illinois Works Pre-apprenticeship Program funds 23 programs located throughout the State of Illinois serving approximately 1,000 residents. This NOFO is focused on awarding grants in geographic areas where the Office of Illinois Works does not presently have pre-apprenticeship programs and to increase the representation of underrepresented groups that are currently not served or are underserved by existing programs including Asians, and Veterans, among others. These economic regions include Central (Region 1), East Central (Region 2), North Central (Region 3), Northwest (Region 6), Southeast (Region 7), Southwest (Region 8). To see the geographic boundaries of these Economic Development Regions go to: <https://www2.illinois.gov/dceo/SmallBizAssistance/RegionSpecificAssistance/Documents/2022ILEDevRegionMap.pdf>

The goal of the Illinois Works Pre-apprenticeship Program is to provide grants to community-based organizations (including an accredited public college or university) or coalitions throughout the State that will recruit, prescreen, and provide pre-apprenticeship skills training. Successful grantees will also be expected to provide pathways and manage the transition from the pre-apprenticeship program to a full apprenticeship program in construction and the building trades.

The Illinois Works Apprenticeship Initiative opens the doors of opportunity into the construction industry and the building trades by requiring that state funded capital projects estimated to cost \$500,000 or more meet a 10% apprentice goal. Namely, 10% of the actual or estimated hours performed on the project need to be performed by United States Department of Labor registered apprentices. The Illinois Works Bid Credit Program enables contractors or subcontractors to earn bid credits for employing and retaining apprentices who have completed the Illinois Works Pre-apprenticeship Program. These bid credits can be used towards bids on public works projects contracted by the State or any agency of the State.

Illinois Works is an innovative workforce development model. The Illinois Works Apprenticeship Initiative creates the demand for jobs. The Illinois Works Pre-Apprenticeship Program creates the pipeline of diverse candidates to help respond to the demand. Finally, the Illinois Works Bid Credit Program creates incentives to help ensure that the Illinois Works Pre-apprenticeship program graduates are hired and retained by contractors and subcontractors.

Important Definitions (Other relevant definitions can be found in the NOFO's Appendix)



NOFO Goal



The **goal** of the Illinois Works Pre-apprenticeship Program is to provide grants to community-based organizations (including an accredited public college or university) or coalitions throughout the State that will recruit, prescreen, and provide pre- apprenticeship skills training. Successful grantees will be expected to provide pathways and manage the transition from the pre-apprenticeship program to a full apprenticeship program in construction and the building trades.

The Illinois Works Pre-Apprenticeship Program funds programs throughout the State of Illinois. This **NOFO** is **focused** on awarding grants in geographic areas where the Office of Illinois Works does not presently have pre-apprenticeship programs and to increase the representation of underrepresented groups that presently are not served or are underserved by existing programs.



Target Regions



Those economic regions include:

- Central (Region 1)
- East Central (Region 2)
- North Central (Region 3)
- Northwest (Region 6)
- Southeast (Region 7)
- Southwest (Region 9)

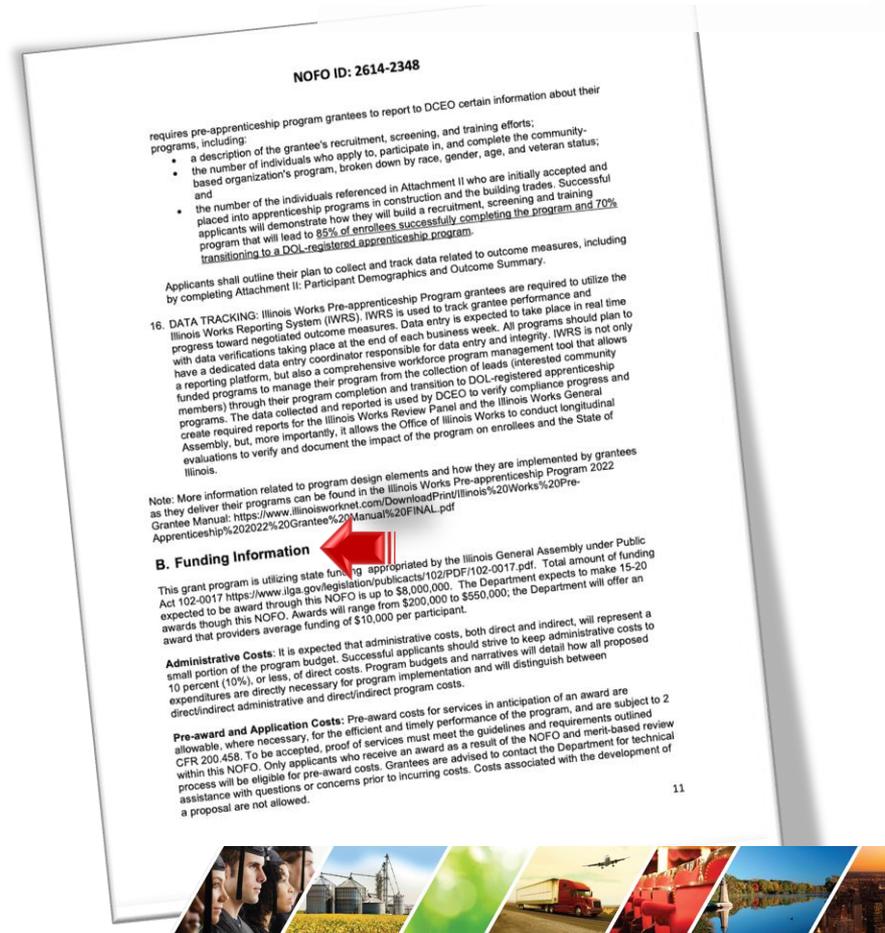




2022 NOFO – Eight Sections



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Current NOFO Opportunity



The Department expects to **award \$8,000,000 for grants** under this NOFO. Each individual grant should range between \$200,000 to \$550,000, depending on the number of cohorts the program projects to deliver in a one-year period and the specific needs of their target population.

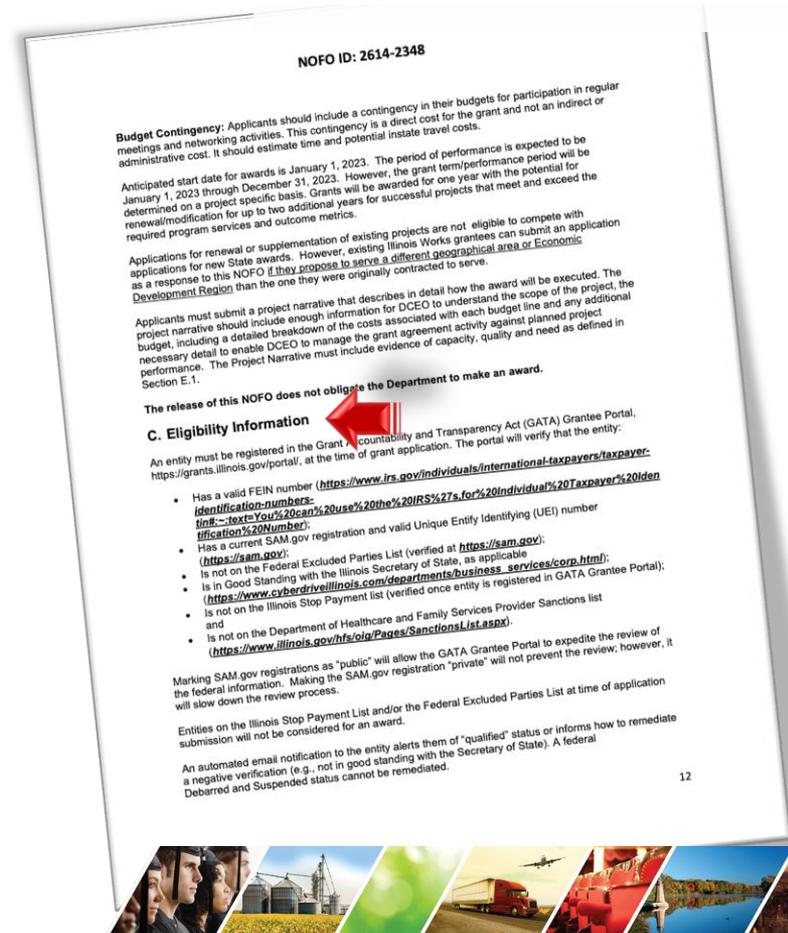




2022 NOFO – Eight Sections



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Application Criteria



- Experienced and New Providers
- Existing Illinois Works Grantees





Application Criteria



In addition, you will find the following;

- Eligible Applicants
- Cost Sharing or Matching
- Indirect Cost Rate
- Other, if applicable

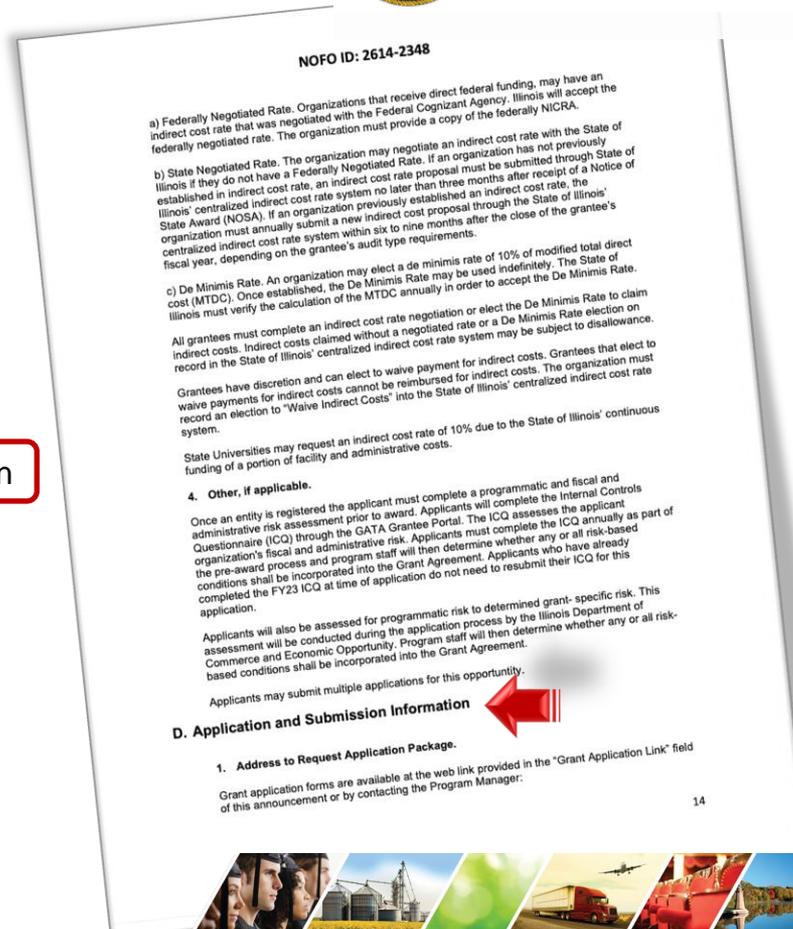




2022 NOFO – Eight Sections



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NOFO ID: 2614-2348

- a) Federally Negotiated Rate. Organizations that receive direct federal funding, may have an indirect cost rate that was negotiated with the Federal Cognizant Agency. Illinois will accept the federally negotiated rate. The organization must provide a copy of the federally NICRA.
- b) State Negotiated Rate. The organization may negotiate an indirect cost rate with the State of Illinois if they do not have a Federally Negotiated Rate. If an organization has not previously established an indirect cost rate, an indirect cost rate proposal must be submitted through the State of Illinois' centralized indirect cost rate system no later than three months after receipt of a Notice of State Award (NOSA). If an organization previously established an indirect cost rate, the organization must annually submit a new indirect cost proposal through the State of Illinois' centralized indirect cost rate system within six to nine months after the close of the grantee's fiscal year, depending on the grantee's audit type requirements.
- c) De Minimis Rate. An organization may elect a de minimis rate of 10% of modified total direct cost (MTDC). Once established, the De Minimis Rate may be used indefinitely. The State of Illinois must verify the calculation of the MTDC annually in order to accept the De Minimis Rate.

All grantees must complete an indirect cost rate negotiation or elect the De Minimis Rate election on indirect costs. Indirect costs claimed without a negotiated rate or a De Minimis Rate election on indirect costs. Grantees have discretion and can elect to waive payment for indirect costs. Grantees that elect to waive payments for indirect costs cannot be reimbursed for indirect costs. The organization must record an election to "Waive Indirect Costs" into the State of Illinois' centralized indirect cost rate system.

State Universities may request an indirect cost rate of 10% due to the State of Illinois' continuous funding of a portion of facility and administrative costs.

4. Other, if applicable.

Once an entity is registered the applicant must complete a programmatic and fiscal and administrative risk assessment prior to award. Applicants will complete the Internal Controls Questionnaire (ICQ) through the GATA Grantee Portal. The ICQ assesses the applicant organization's fiscal and administrative risk. Applicants must complete the ICQ annually as part of the pre-award process and program staff will then determine whether any or all risk-based conditions shall be incorporated into the Grant Agreement. Applicants who have already completed the FY23 ICQ at time of application do not need to resubmit their ICQ for this application.

Applicants will also be assessed for programmatic risk to determined grant- specific risk. This assessment will be conducted during the application process by the Illinois Department of Commerce and Economic Opportunity. Program staff will then determine whether any or all risk-based conditions shall be incorporated into the Grant Agreement.

Applicants may submit multiple applications for this opportunity.

D. Application and Submission Information

- 1. **Address to Request Application Package.**
- Grant application forms are available at the web link provided in the "Grant Application Link" field of this announcement or by contacting the Program Manager:





NOI

E. Application Review Information



1. Criteria.

Applicants must demonstrate that they meet the requirements under this NOFO as described throughout. The following criteria will be used as part of the merit review of applications:

Applicant Capacity (25%)

- The applicant's capacity to successfully complete the project tasks within the grant period;
- The related experience of the applicant, contracts and/or partners on similar projects;
- The applicant's experience in working with, and ability to recruit from the identified underrepresented populations;
- The applicant's previous performance in administering similar grants and projects;
- The qualifications of the applicant's staff and instructors to be assigned to the project;
- The applications of the applicant must feature at least 5 Works participants are preferred, but not required. Cohorts must feature at least 5 participants and not exceed 25 participants. Experienced programs or programs that have the capacity to deliver more than one cohort are welcome to propose a larger number of cohorts for the year not to exceed three (3) cohorts.

Documentation of Need (25%)

- The project's identified underrepresented population(s), targeted community and regional focus;
- The project's target trades and occupation(s); and
- The expected impact on the identified population and community.
- The project's ability to expand apprenticeship enrollment in un- and under-developed areas of the state.

Project Quality and Integration (30%)

- The types of training and the method of delivery that will be implemented;
- The number of participants, employers partnered with, DOL-registered apprenticeship programs partnered with, the participant recruitment plan, and the services provided to underrepresented populations;
- The quality of the training providers, partners, and training outcomes (industry recognized skills, certifications);
- Coordination with key partners and strength of the partnership agreements / MOUs;
- How the project will result or aid in the permanent employment of participants;
- The overall feasibility and quality of the work plan; The quality of the project outcomes evaluation plan;
- The quality of plans to address equity in program design, recruitment, supports and completion and how it relates to increasing the number of underserved populations enrolling in and successfully completing apprenticeships.
- The project's ability to expand apprenticeships for underrepresented populations including the quality of the participant recruitment activities

Cost Effectiveness/Return on Investments (20%)

- The proposed project costs in relationship to planned outcomes including cost per participant;
- The reasonableness of the costs in relation to the proposed activities;

2022 NOFO – Eight Sections

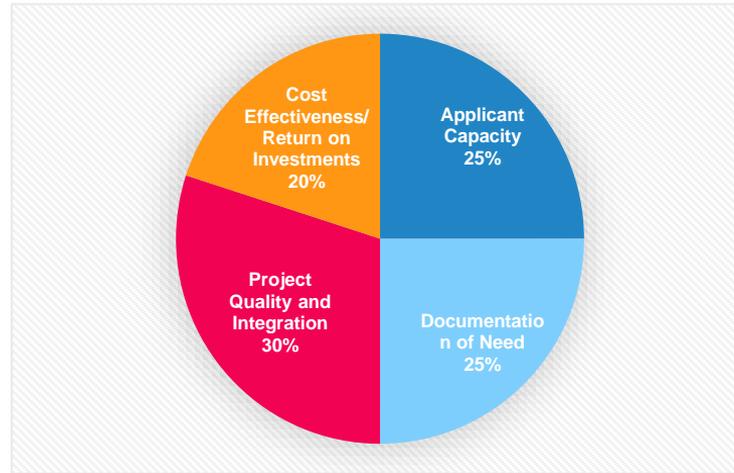


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Expected Outcomes and Deliverables



The Department will designate an Evaluation Committee to grade each application received for this funding opportunity. Grants will be awarded, and funding levels will be determined per application based on its alignment with the requirements of this NOFO.





2022 NOFO – Eight Sections



- A. Program Description
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NOF

- o The proposed costs of training and development activities to ensure instruction;
- o The applicant's commitment to secure leveraged/matching funds.

2. Review and Selection Process.

Applications will be graded using the Merit Review Process and scored on the criteria specified in Section E.1. All applications will be sorted by unserved or underserved region and/or demographic group. Highest scoring applications per region and/or demographic group identified as un- or under-served will be prioritized. If there are remaining grant funds available, all applications (other than those already identified as the highest scoring in un- and under-served areas and demographic groups) will be scored from highest to lowest scores and applications with highest scores will be offered awards until fundings runs out. The Department will designate an Evaluation Committee to grade each application received for this funding opportunity. The final score of each Committee member will be calculated and an average of all scores will be the applicant score. Grants will be awarded, and funding levels will be determined per application based on its alignment with the requirements of this NOFO and as explained above. The purpose of negotiations will be to arrive at acceptable grant terms, including budgetary and scope-of-work provisions, at which time the final decision to make a grant award will be made.

This NOFO is focused on awarding grants in geographic areas and Economic Development Regions where the Office of Illinois Works does not presently have pre-apprenticeship programs and to increase the representation of underrepresented groups that presently are not served or are underserved by existing Illinois Works programs. Those economic regions include Central (Region 1), East Central (Region 2), North Central (Region 3), Northwest (Region 6), Southeast (Region 7), Southwest (Region 9). The Department's Illinois Works Office, at its sole discretion, reserves the right to award based on geographic necessity based on where State funded capital projects are projected to take place, where Illinois Works presently does not have pre-apprenticeship programs, and based on ensuring that underserved populations including Asians and Veterans, among others, significantly increase their representation in the ranks of construction trades apprentices.

The Merit Based Review process is subject to appeal. However, competitive grant appeals are limited to the evaluation process. Evaluation scores may not be protested. Only the evaluation process is subject to appeal. The appeal must be submitted in writing to the Department within 14 calendar days after the date that the grant award notice has been published. The written appeal shall include the name and address of the appealing party, the identification of the grant and a statement of reasons for the appeal. To file an appeal, applicants must submit the appeal in writing and in accordance with the Merit-Based Application Review Appeals Process listed on the Grant Opportunities page of the DCEO website: <https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/Pages/MeritAppReview.aspx>.

3. Anticipated Announcement and State Award Dates, if applicable.

The Department anticipates sending Notices of State Award (NOSA) 11 to 15 weeks after the application period is closed. If this anticipated timeline changes DCEO will notify all applicants of the new timeline.

The Department reserves the right to issue a reduced award, or not to issue any award.

F. Award Administration Information





IWRS



Grantees are required to report real-time program activities using the Illinois Works Reporting System (IWRS).

IWRS is a database designed for the ILW Pre-apprenticeship Program and tracks all programmatic and participant information.





2022 NOFO – Eight Sections



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NOFO ID: 2614-2348

Audit
Grantees shall be subject to Illinois' statewide Audit Report Review requirements. Terms of the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules set forth under the Grant Accountability and Transparency Act shall apply (See 30 ILCS 708/65(c)).

Illinois Works Specific Reporting
Grantees will be required to submit regular reports to document the progress of the project as part of the grant requirements. In addition to the PPR and PFR outlined above, grantees will be required to report real-time program activities and outcomes using the Illinois Works Reporting System (IWRIS). Programs will enter data into IWRIS daily with data verification taking place each week. Data will be reviewed on a monthly basis by the Office of Illinois Works who will issue a Monthly Compliance Report with a monthly rating which will assess the grantee's progress toward meeting their program's goals. Metrics that are reported in IWRIS are the basis for the performance payment model and reimbursement used by the Office of Illinois Works and outlined under the Payment Schedule portion of this NOFO.

The Office of Illinois Works requires the Periodic Financial Report (PFR), outline above, to be submitted with expenses on a monthly basis.

G. State Awarding Agency Contact(s)

Dr. Norman Ruano, Deputy Director of Illinois Works
Illinois Department of Commerce & Economic Opportunity
555 W. Monroe, 12th Floor
Chicago, IL 60661
Tele: 312-497-1008
Email: Norman.Ruano@illinois.gov

H. Other Information, if applicable

The Illinois Department of Commerce & Economic Opportunity Illinois Works Office reserves the right to request additional information from applicants to evaluate applications. The Department's Illinois Works Office, at its sole discretion, reserves the right to reject all applications; to reject individual applications for failure to meet any requirement; to award in part or total; and to waive minor defects and non-compliance. The DCEO Grant Managers may contact the applicants to request information on a quick turnaround (generally 48 hours) to resolve technical questions including: technical or administrative clarifications; missing or incomplete components; and technical transmission errors.

Submission of an application confers no right to an award or to a subsequent grant agreement. The Illinois Department of Commerce and Economic Opportunity is not obligated to award any grants under this program, to pay any costs incurred by the applicant in the preparation and submission of an application or pay any grant-related costs incurred prior to the grant's beginning date.

Freedom of Information Act/Confidential Information: Applications are subject to disclosure in response to requests received under provisions of the Freedom of Information Act (5 ILCS 140/1 et seq.) information that could reasonably be considered to be proprietary, privileged, or confidential commercial or financial information should be identified as such in the application. The Department of Commerce will maintain the confidentiality of that information only to the extent permitted by law.

NOFO Technical Assistance: DCEO will provide Technical Assistance (TA) throughout the application process, in the form of webinars, regional meetings, and FAQ. More information will be posted at:





2022 NOFO – Eight Sections



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Other Information

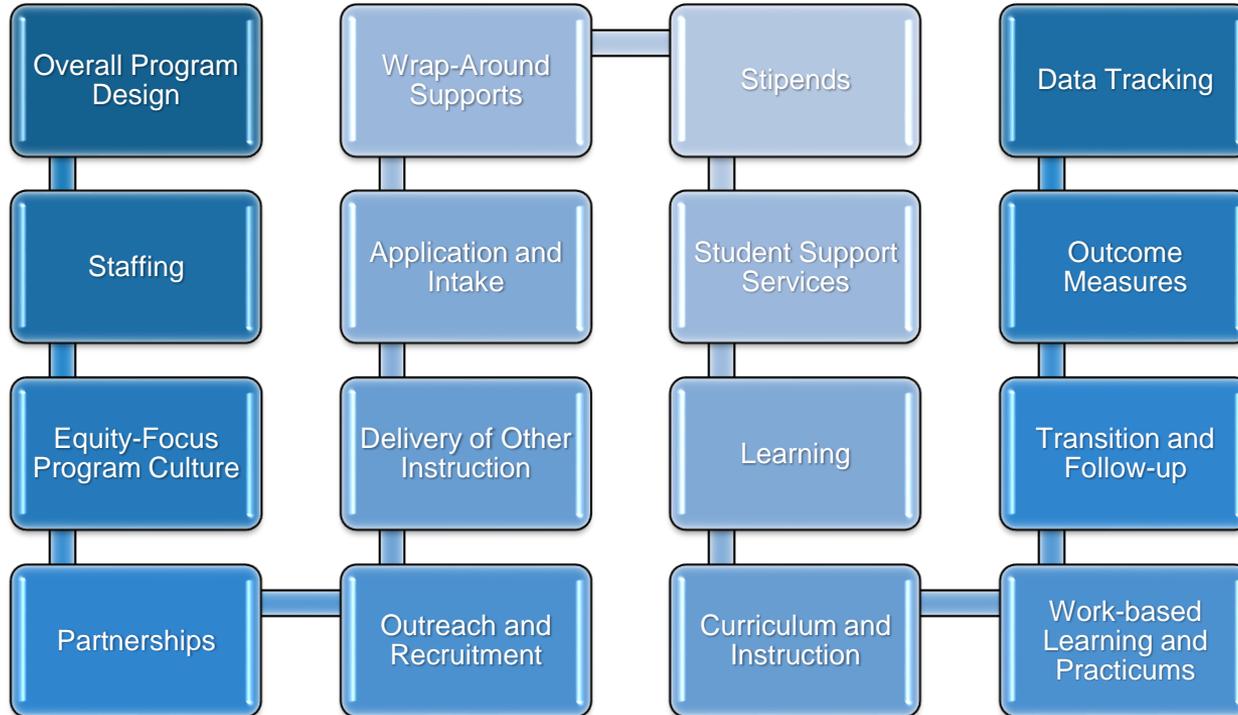


- Freedom of Information Act/Confidential Information
- NOFO Technical Assistance
- Payment Schedule
- Performance-Based Payment Model
- Renewals and Grant Modifications
- Technical Assistance and Professional Development



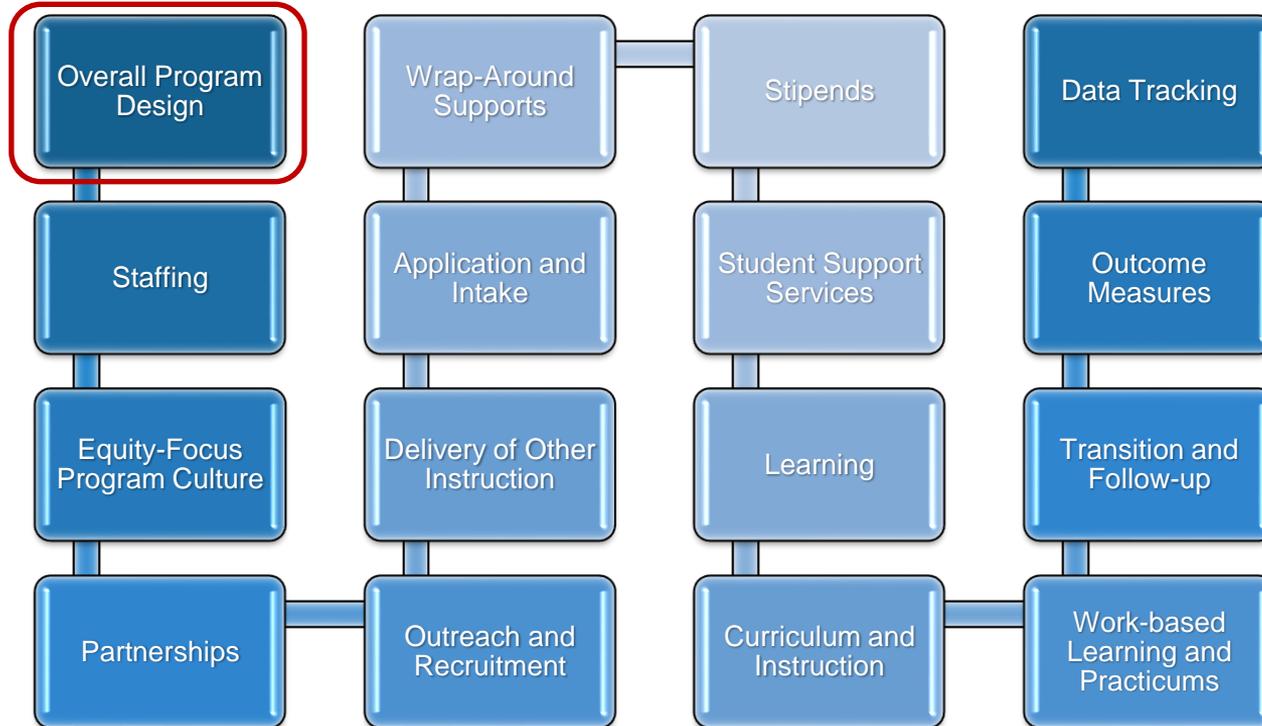


2022 NOFO – Program Requirements





NOFO – Program Requirements





NOFO – Overall Program Design

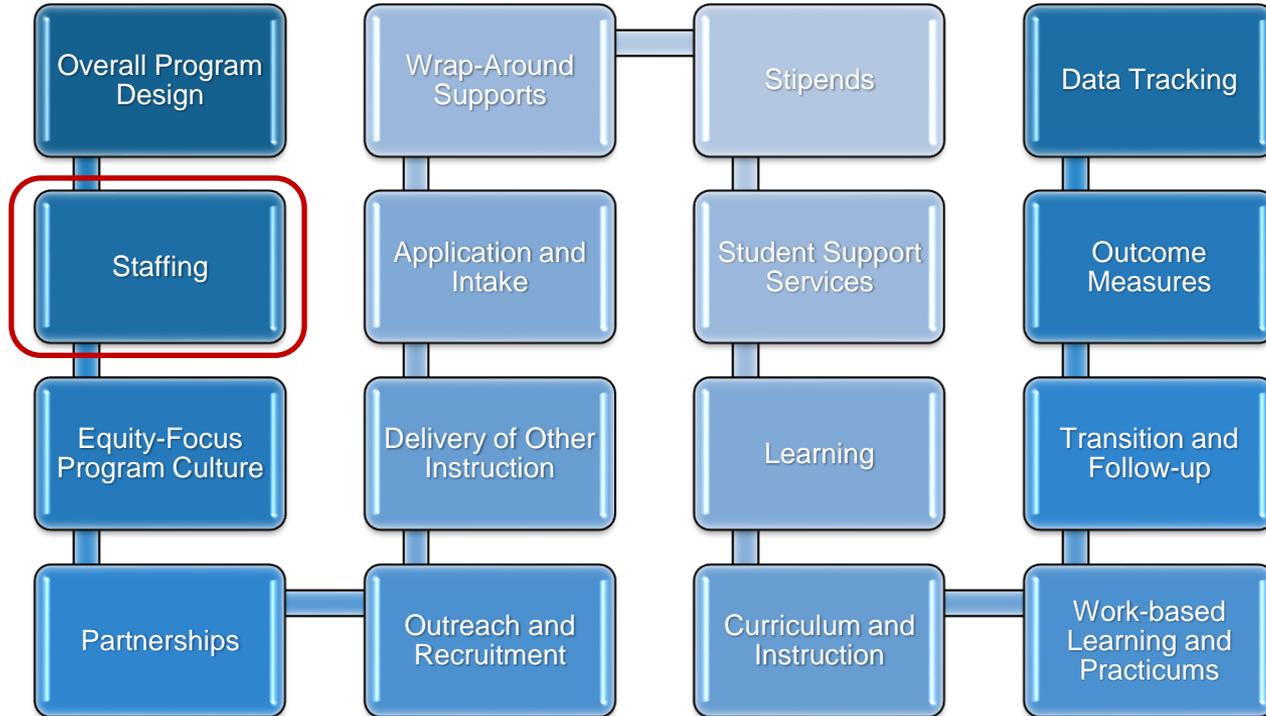


You *must* detail how you will design, develop, and implement high-quality pre-apprenticeship programs that significantly increase apprenticeship opportunities for underrepresented populations (women, people of color, and veterans).





NOFO – Program Requirements





Staffing



- Program administration
- Outreach and recruitment
- Intake
- Wrap-around services (non-academic needs)
- Student support services (academic needs)
- Instruction
- Transition and Follow-up
- Data entry





Staffing

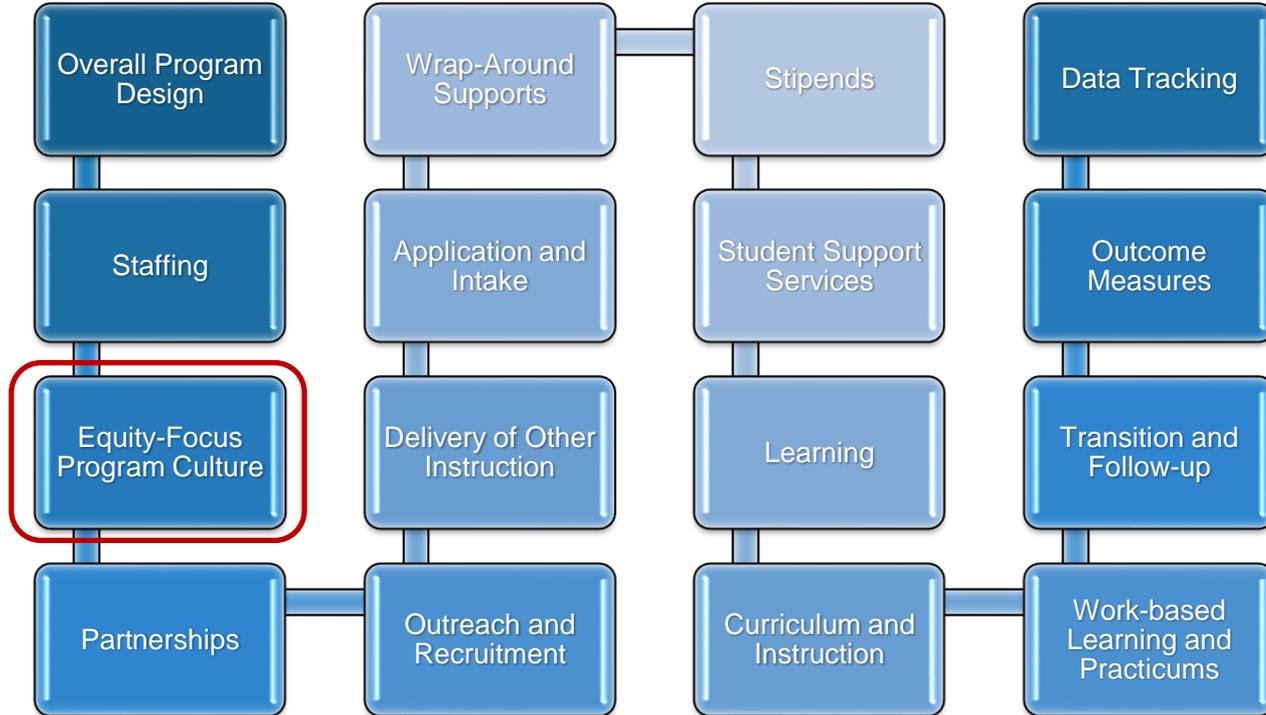


- Attachment IV: Staffing Plan
- Staff resumes
- Instructor credentials
- Partnership agreements
- MOUs





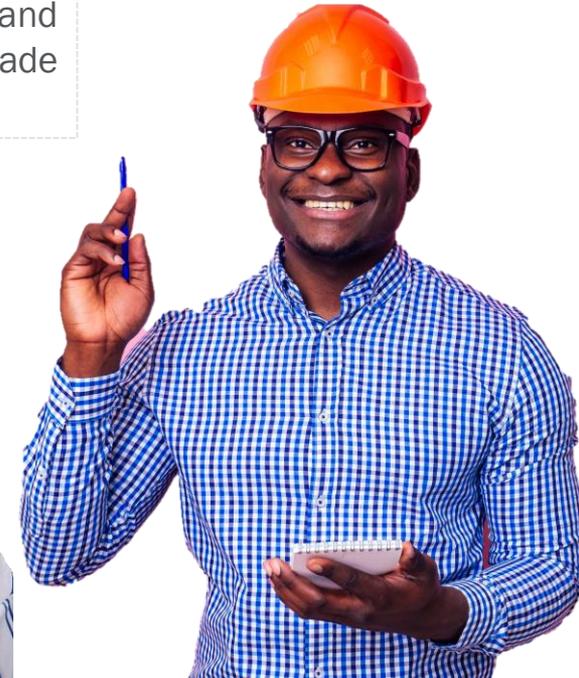
NOFO – Program Requirements





NOFO – Equity-Focus

You *must* be able to articulate your understanding of how race, ethnicity, and gender impacts access to and experience within the construction and building trade apprenticeships programs.



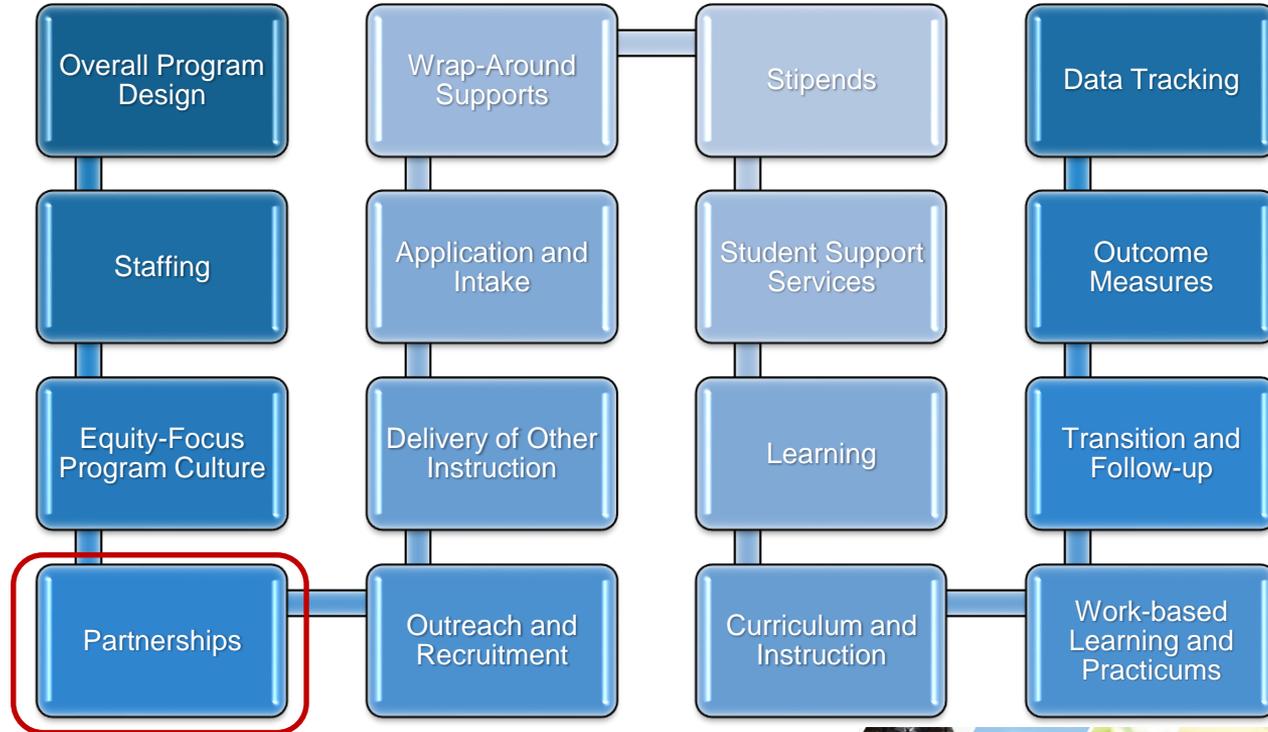


ILW DIBE and Core Values





NOFO – Program Requirements





NOFO – Partnerships



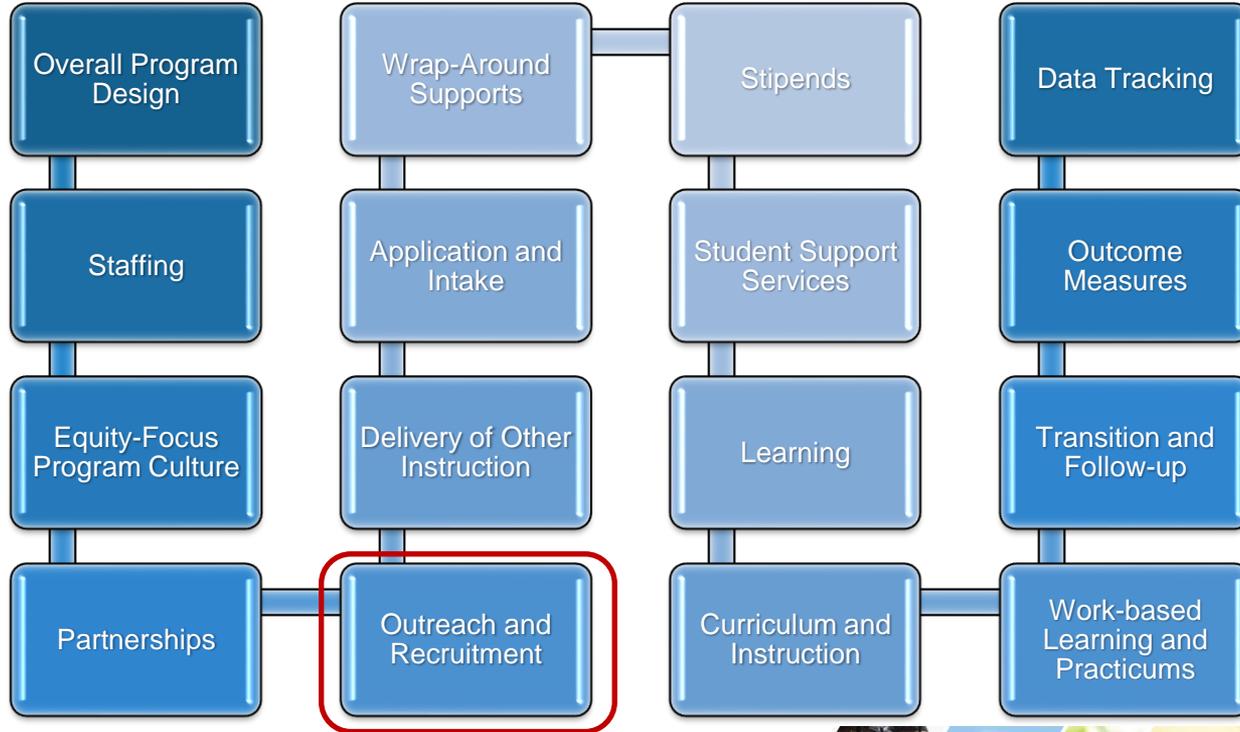
Your program *must* coordinate with:

- Local Workforce Areas
- Local and Regional Apprenticeship Navigators
- Construction and building trades
- Union groups
- Community colleges
- Employers
- Employer associations
- Community-based organizations
- Secondary schools





NOFO – Program Requirements





NOFO – Outreach and Recruitment

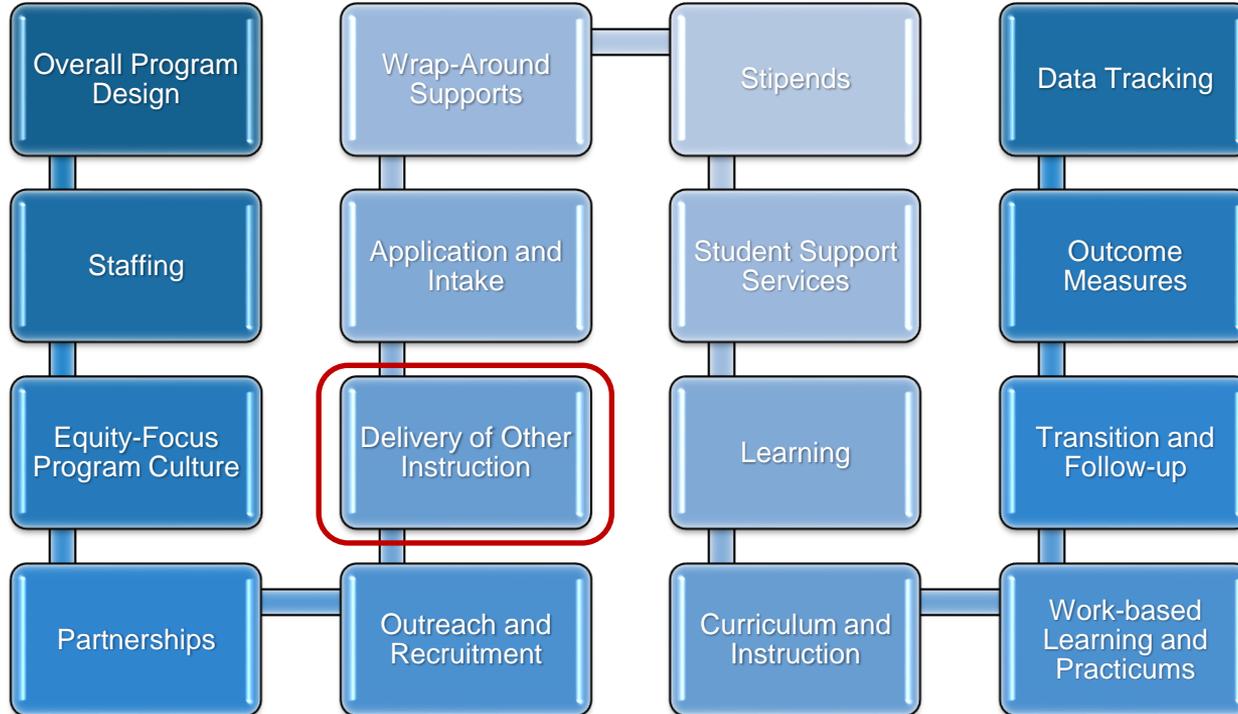
Your program *must* outline proactive recruiting, outreach and support strategies that significantly increase the number of underrepresented populations that enroll in and successfully complete your pre-apprenticeships program.

Your strategy *must* acknowledge race and gender disparities in regional construction and building trades occupations.





NOFO – Program Requirements



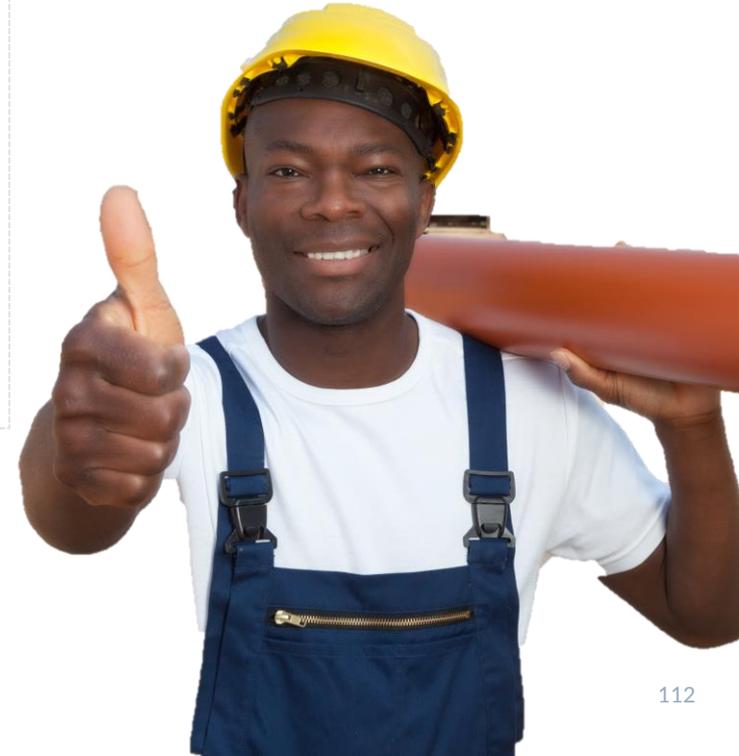


Delivery of Other Instructions



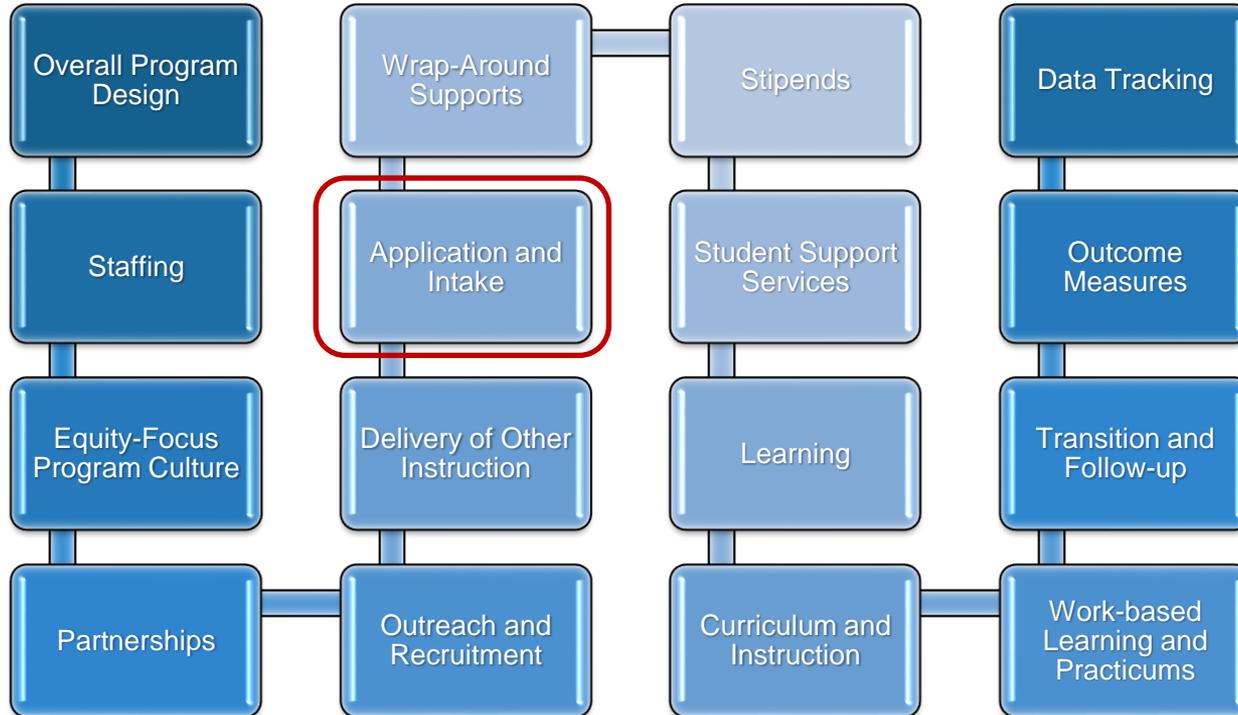
Your program *must* provide plans to refer students who do not have the minimum program requirements to educational services in their respective communities including free literacy, GED, ESL classes, among others.

Your plans *must* include how applicants' barriers to program entrance and success will be assessed. Your plan should include strategies for removing barriers for underrepresented groups.





NOFO – Program Requirements





Application and Intake



Successful applicants will outline a process to review candidates' eligibility for your pre-apprenticeship program including a/an;

- Pre-screening assessment
- Application
- Interview
- Participants enrollment
- Wrap-around service
- Support services





Application and Intake



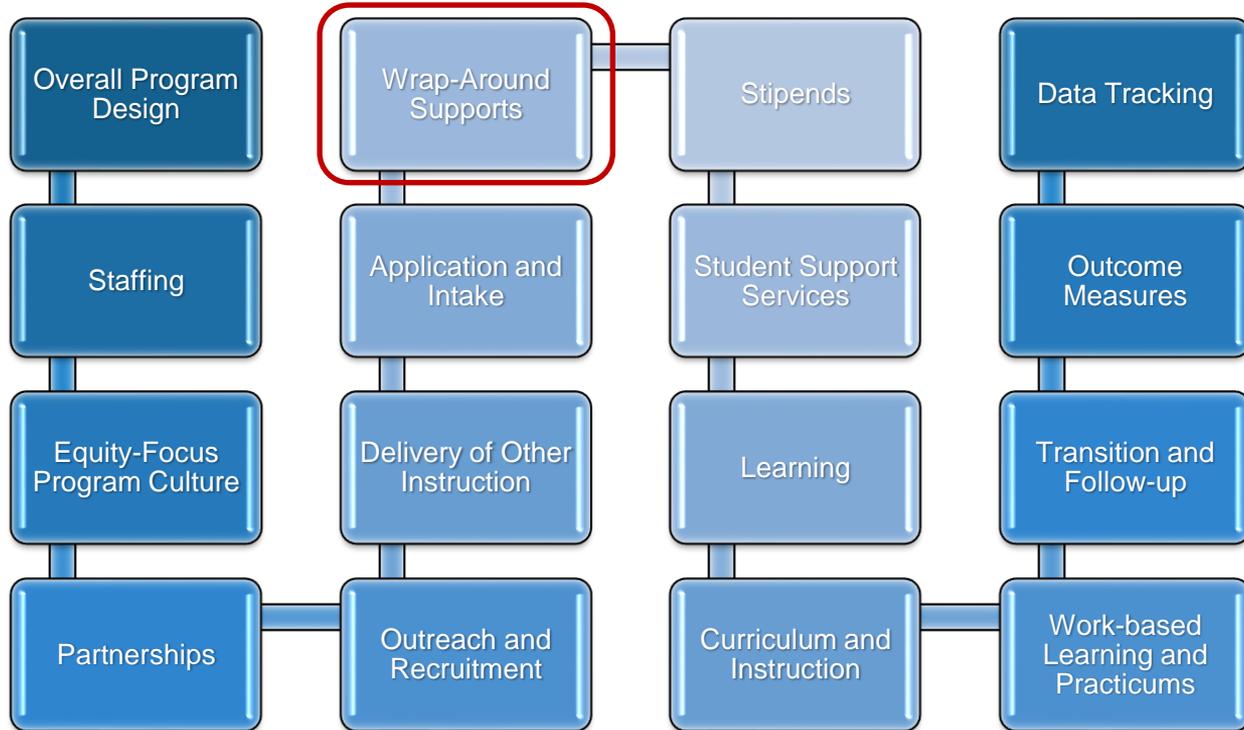
Eligible criteria includes the following;

- Participants must be at least 18 years of age (*unless attending an Illinois Works approved school-based pre-apprenticeship program*)
- Must have a high school diploma or GED
- Must be an Illinois resident
- Candidates must be interested in pursuing a career in construction or the building trades





NOFO – Program Requirements





Wrap-Around Supports



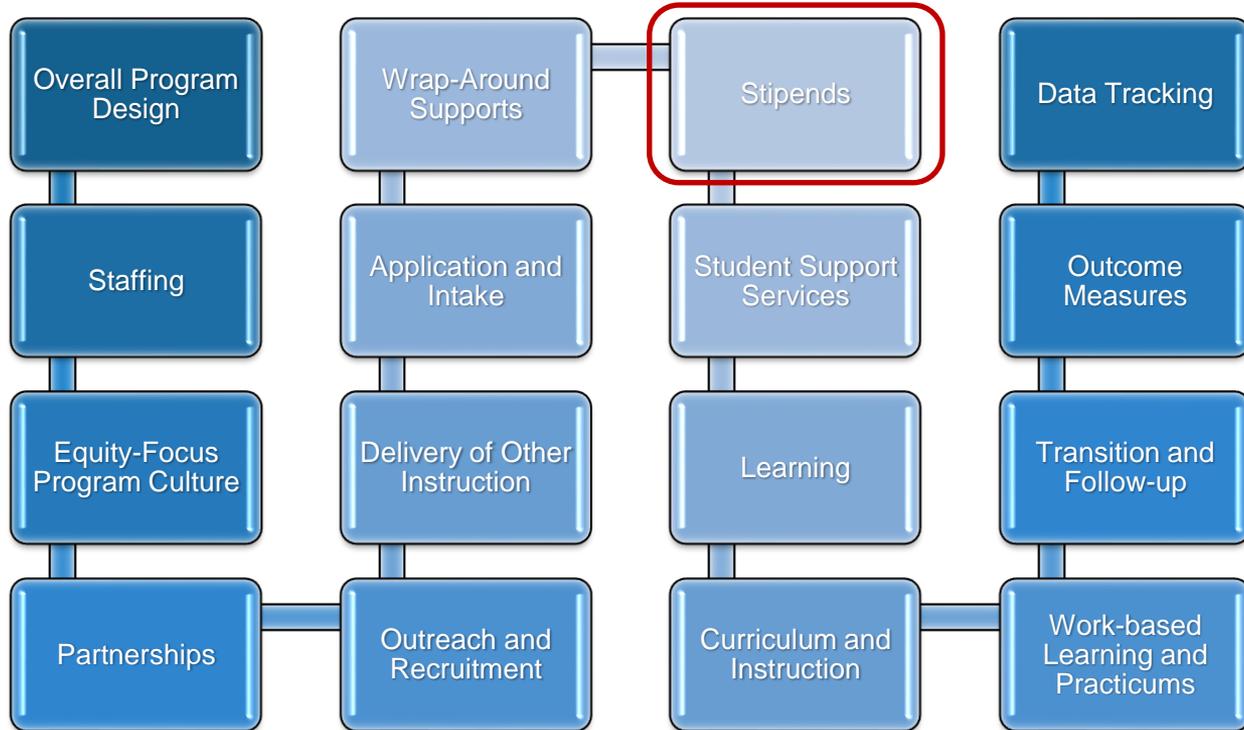
Wrap-around support may include, but not be limited to;

- Mentorship
- Financial literacy
- Alumni networking
- Referrals for housing
- Mental health services
- Childcare
- Transportation
- Driver's education fees
- Car repairs
- Emergency bill payment
- Other costs that create an obstacle for participants





NOFO – Program Requirements





NOFO – Stipends

Your program must provide stipends to pre-apprentice participants.

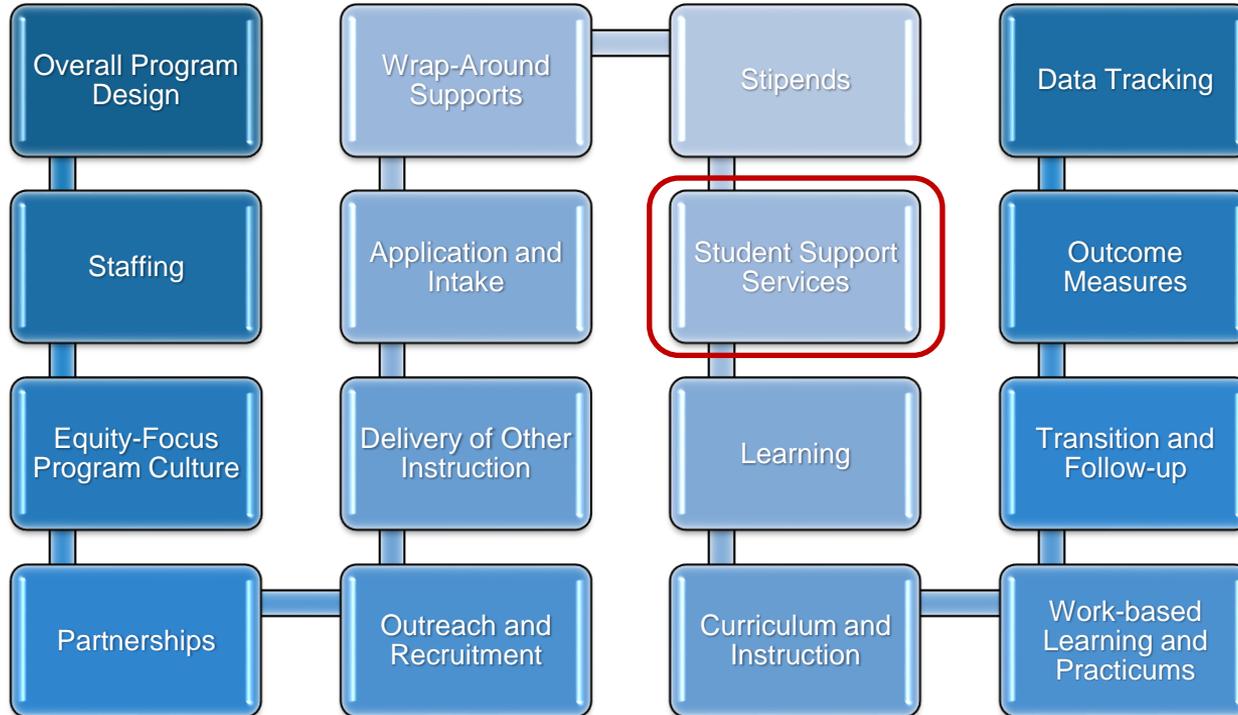


STIPEND





NOFO – Program Requirements





Student Supports Services



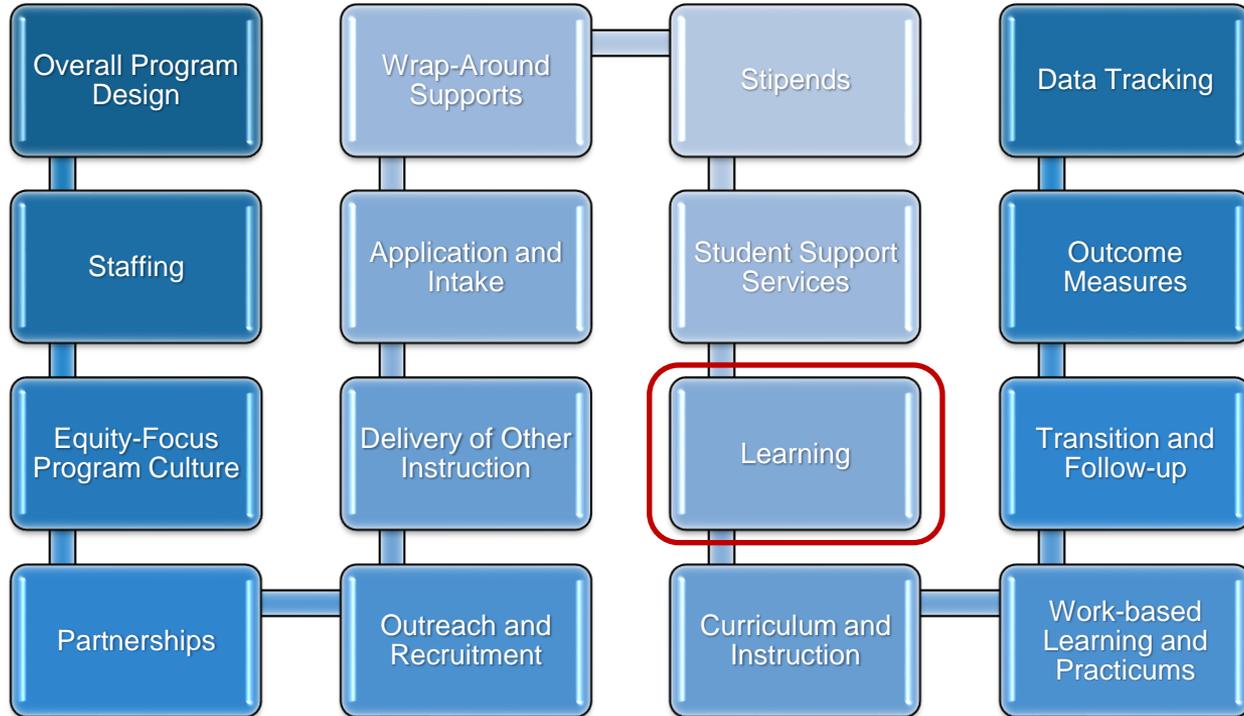
Student support services may include, but not be limited to;

- Tutoring services
- Retesting
- Make-up sessions
- Other educational enrichments





NOFO – Program Requirements





NOFO – Learning

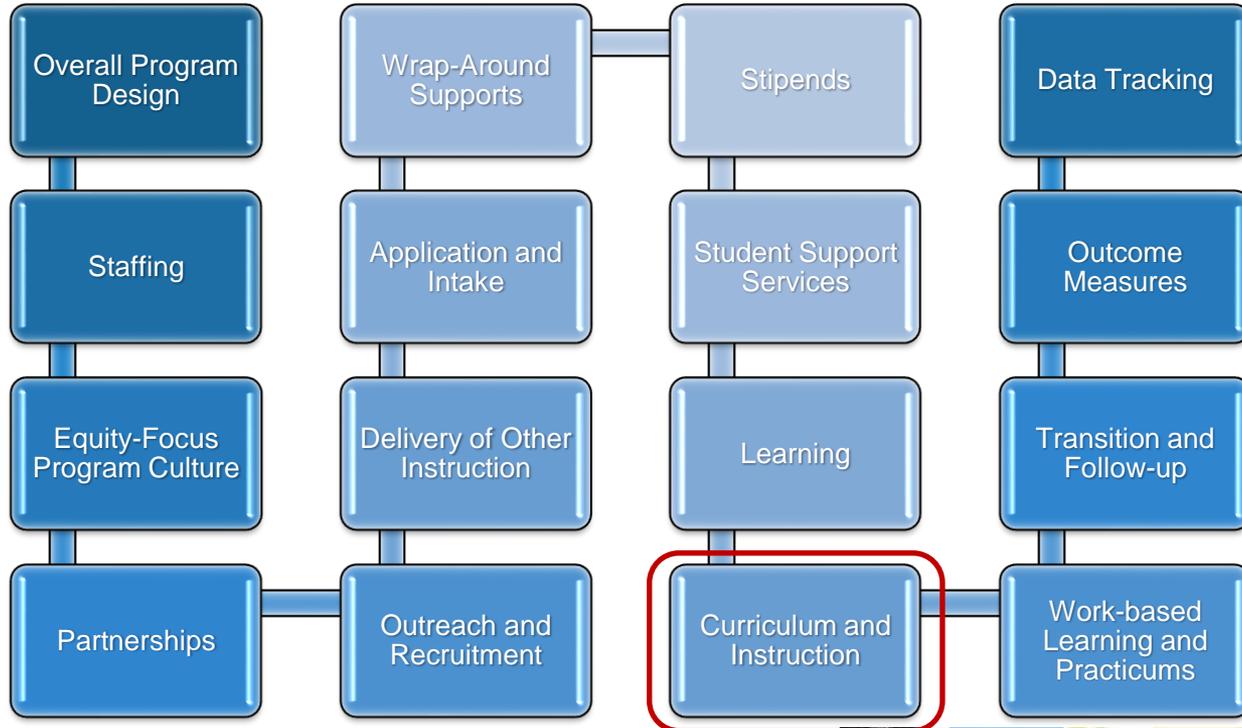


Applicants *must* explain how they will coordinate education and learning, necessary support and retention services, and coaching from other partner institutions.





NOFO – Program Requirements





NOFO – Curriculum and Instructions

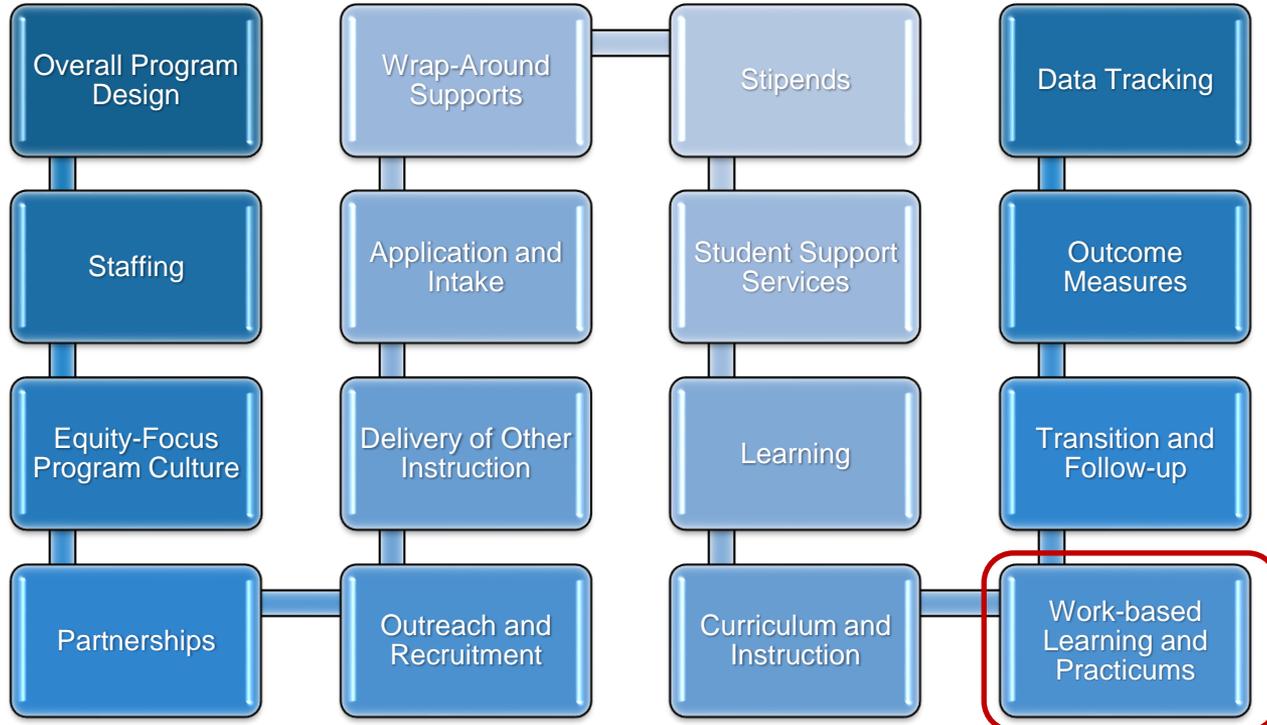
Submitted curricula must provide at least 150 hours of instruction, and should not exceed 300 hours of instruction, unless approved by ILW.

Applicants must submit a proposed curriculum outline including hours, instruction modules offered, length of the training, and the logistical plan for delivery (see Attachment III- Sample Curriculum and Proposed Curriculum).





NOFO – Program Requirements





Work-based Learning and Practicums



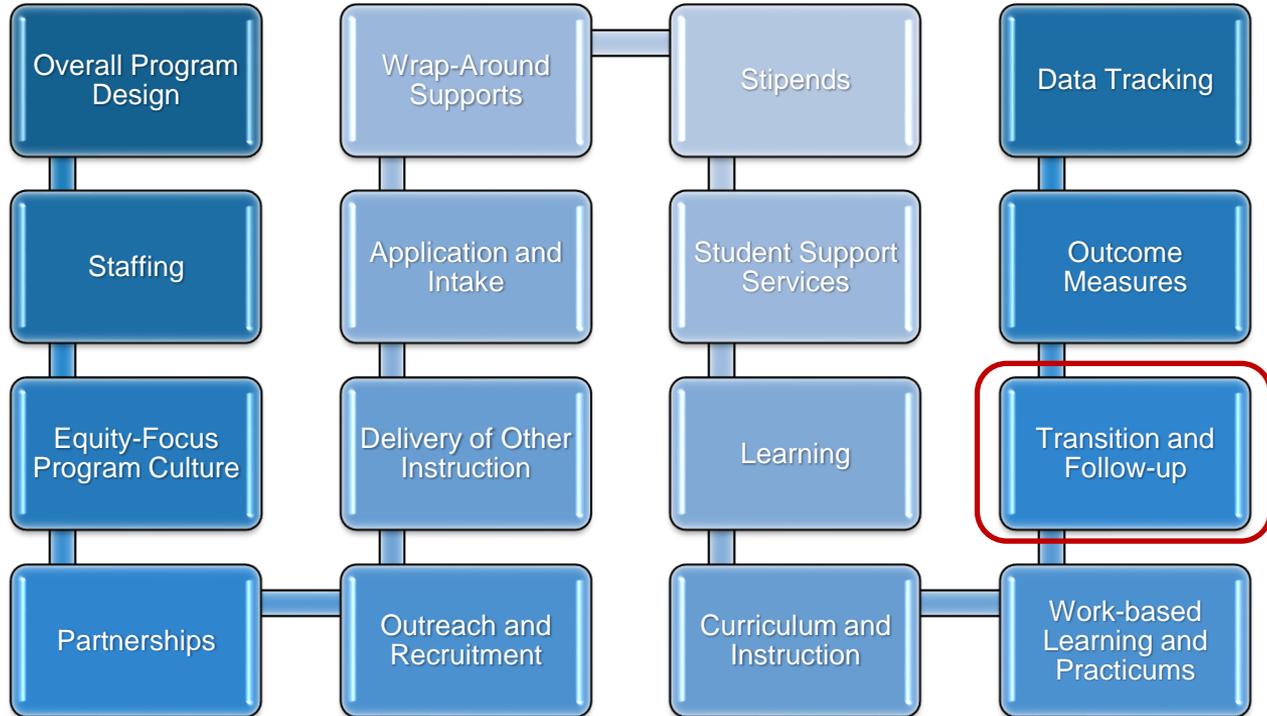
Your program *must* include opportunities for pre-apprentices to do construction work at job sites while taking instruction or immediately after completing instruction (see Attachment III- Sample Curriculum and Proposed Curriculum).

Your program should outline existing or planned partnerships for work-based learning and practicum worksites. Successful applicants will provide a **minimum of 10 hours** of work-based learning.





NOFO – Program Requirements





Transition and Follow-up



Your program *must* provide plans on how it will assist participants in transitioning to DOL-registered apprenticeship programs including connecting them to employers and unions.

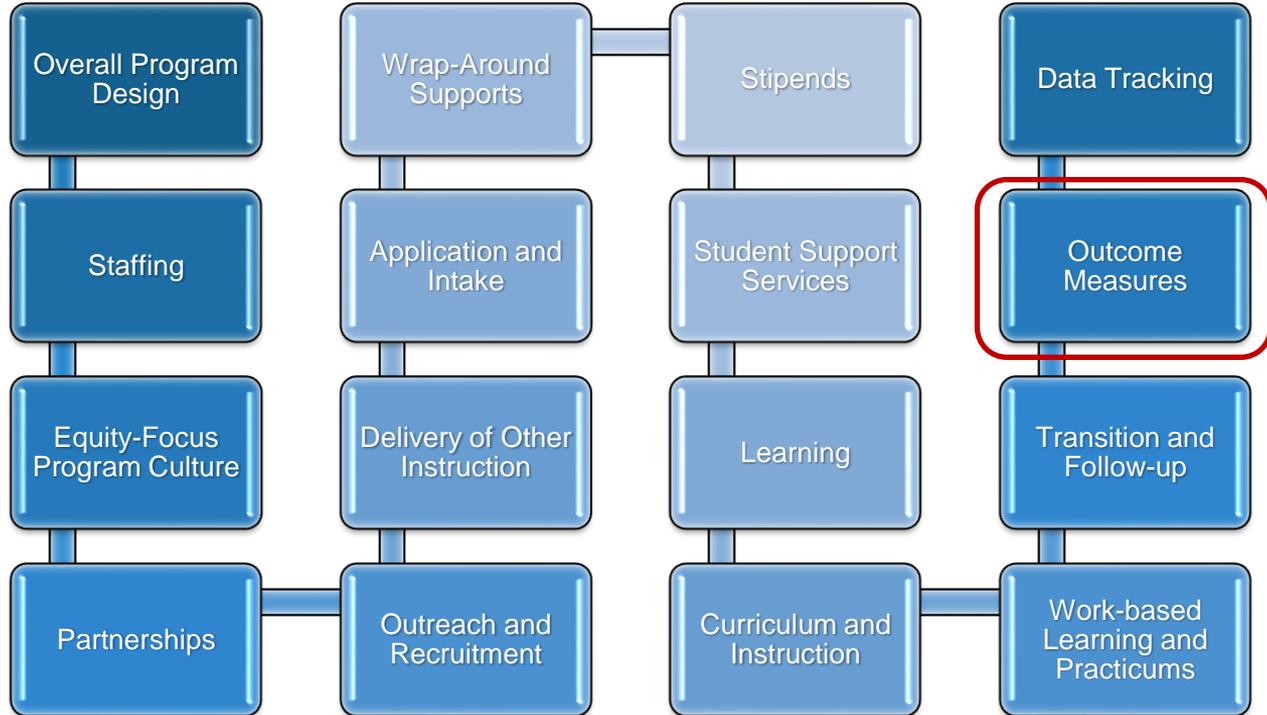
Include plans for referring participants that do not enroll into apprenticeship programs into advanced construction education and training programs, or other employment.

Applicants should outline how they will follow-up with participants on at least a quarterly basis for a period of one (1) year.





NOFO – Program Requirements





NOFO – Outcome Measures

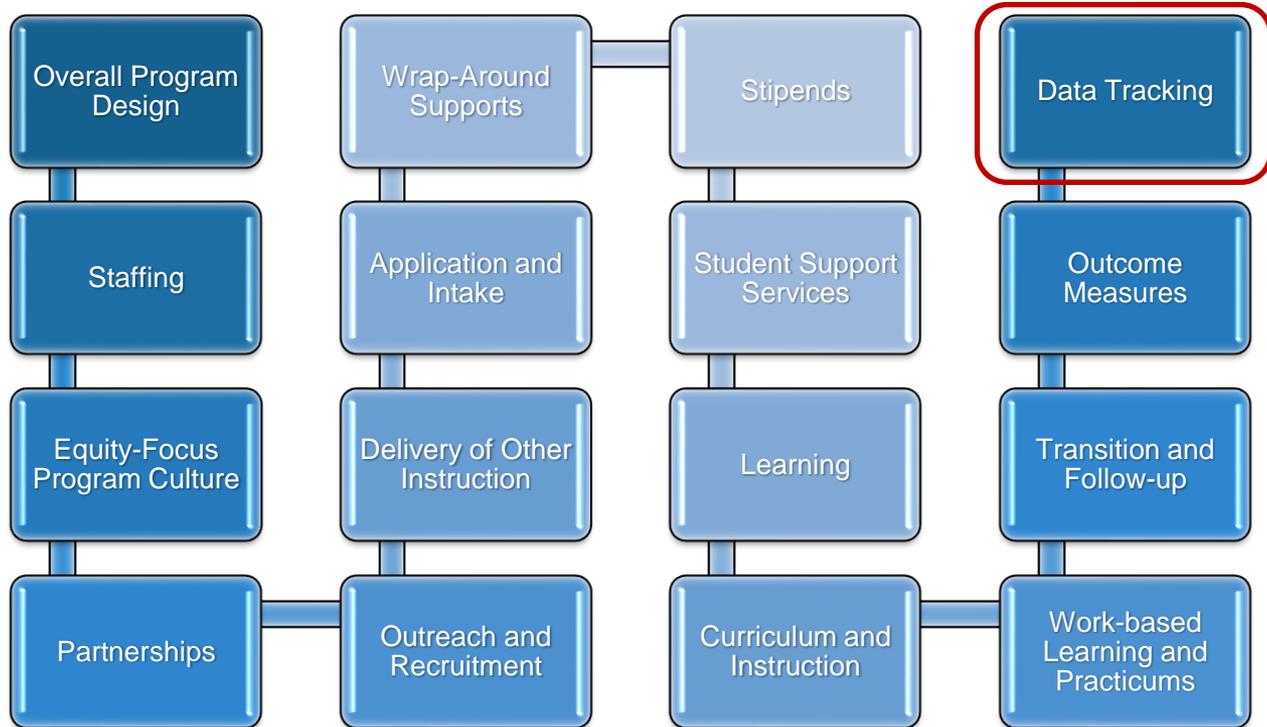


Illinois Works Job Program Act requires pre-apprenticeship program grantees to report certain information about their programs; including the number of individuals who apply to, participate in, and complete the community-based organization's program, broken down by race, gender, age, and veteran status.





NOFO – Program Requirements





NOFO – Data Tracking



Your program will be **required** to utilize the Illinois Works Reporting System (IWRS), a platform and workforce program management tool used to track grantee performance and progress toward negotiated outcome measures.

Data entry is expected to take place in **real time**. All programs should plan to have a dedicated data entry coordinator responsible for data entry and integrity.





2022 Grantee Manual



Illinois
Department of Commerce
& Economic Opportunity

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Department of Commerce & Economic Opportunity (DCEO)

2022 Grantee Operations Manual

Illinois Works
Pre-Apprenticeship Program

January, 2022



Table of Contents

- Section 1: Introduction to Illinois Works** 4
 - Department of Commerce & Economic Opportunity
 - Overview of Illinois Works
 - Leveraged Resources
 - Additional Information, Links, and Documents
- Section 4: Outreach and Recruitment**
 - Commitment Agreement
 - Illinois Works Pre-apprenticeship Curriculum Requirements
 - Additional Certification and Training Considerations
- Section 11: Records and Reports**
 - Recordkeeping vs. Reporting
 - Participant Records and Files
 - Participant File Organization and Maintenance
 - Other Illinois Works Reporting
 - Grant Accountability and Transparency Act (GATA) Requirements
 - GATA Standardized Reports
 - Grant Reporting System (GRS)
 - The Appropriate Use of Funds
 - Allowable Costs
 - Budget Modifications
 - Procurement Policy
 - Additional Information, Links, and Documents
- Section 12: Using Data for Program Management and Improvement**
 - Illinois Works' Continuous Program Improvement Model
 - Program Performance and Measure Outcomes
 - Benchmark Performance Outcomes Against Program Goals
 - Brainstorming Strategies for Improvement
 - Implement New Strategies/Program Improvement Plan
 - Performance-Based Payment Model
 - Program Evaluation
 - Longitudinal Study
 - Role of Grantee
 - Additional Information, Links, and Documents
- Section 13: Programmatic Monitoring**
 - Program Monitoring
 - Compliance Review
 - Progressive Corrective Action
 - Additional Information, Links, and Documents
- Section 14: Audit Requirements**
 - Audit Requirements
 - Audit Types
 - Audit Reporting Documentation
 - Audit Submission
 - Additional Information, Links, and Documents

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Attachments



- ATTACHMENT I – PROPOSED WORK PLAN
- ATTACHMENT II – PARTICIPANT DEMOGRAPHICS AND OUTCOME SUMMARY
- ATTACHMENT III – SAMPLE CURRICULUM AND PROPOSED CURRICULUM
- ATTACHMENT IV – STAFFING PLAN





NOFO – ATTACHMENT I – PROPOSED WORK PLAN



ATTACHMENT I: PROPOSED WORK PLAN

Table A: Total Outcome Metrics

Total Number of Cohorts	Total Number of Individuals Recruited (all cohorts)	Total Individuals Enrolled (all cohorts)
Total Individuals Completed (all cohorts)	Total Individuals Transitioned – Primary Outcome (all cohorts)	Total Individuals Transitioned – Secondary Outcome (all cohorts)

*Participant numbers in Table A should align with those in Attachment I: Participant Demographic & Outcome Summary

- Recruited:** An individual who is interested in the program and has provided their contact information to be contacted for enrollment.
- Enrolled Participant:** An individual who completes a pre-screen, application, and standardized interview and is offered to attend the program, accepts the offer, and attends training.
- Completed Participant:** An individual who begins instruction and successfully completes all required modules and assessments to obtain industry-recognized certifications and credentials.
- Primary Outcome – Transitioned Participant:** A graduate of an Illinois Works Pre-apprenticeship training program OR who has applied and has been accepted to a DOL registered apprenticeship program OR who has applied and has been placed on a waiting list for a DOL registered apprenticeship program.
- Secondary Outcome – Transitioned Participant:** A graduate of an Illinois Works Pre-apprenticeship training program who chooses not to apply for a DOL registered apprenticeship program and instead is actively participating in an alternate outcome (i.e. registered in a college program or other education/training program, accepted a position with employer, etc.)

Table B: Instruction Information

Total Curricula Hours	Length of Training Program (weeks)
Curriculum Offered (NABTU, NCCEP, Other nationally recognized curricula)	Certifications offered (minimum of NABTU/NCCEP/Other, OSHA-10, First Aid/CPFR)

*Total curricula hours and information should align with information provided on Attachment III: Proposed Curriculum

Per Cohort Instructions
 Complete the following tables based on information per cohort. *Per cohort outcome numbers should sum to the numbers in Table A.*

- Recruitment begins with the first planned outreach activity for each cohort and ends the day before the first day of instruction.
- Enrollment begins no later than four weeks before program instruction begins. Enrollment of participants should take place before instruction begins.
- Program Dates are the first and last day of instruction. This should match the number of program weeks listed in Table B.
- Participant Transition begins immediately after the end date of the program and generally lasts for 2-3 months after the program. All transition dates must be within the grant year (1/1/2023 - 12/31/2023)

Cohort 1			
Individuals Recruited:	Individuals Enrolled	Individuals Completed	
Individuals Transitioned – Primary Outcome	Individuals Transitioned – Secondary Outcome		
Outcome Metric	Start Date	End Date	
Recruitment			
Enrollment			
Program Dates			
Participant Transition			
Cohort 2			
Individuals Recruited:	Individuals Enrolled	Individuals Completed	
Individuals Transitioned – Primary Outcome	Individuals Transitioned – Secondary Outcome		
Outcome Metric	Start Date	End Date	
Recruitment			
Enrollment			
Program Dates			
Participant Transition			
Cohort 3			
Individuals Recruited:	Individuals Enrolled	Individuals Completed	
Individuals Transitioned – Primary Outcome	Individuals Transitioned – Secondary Outcome		
Outcome Metric	Start Date	End Date	
Recruitment			
Enrollment			
Program Dates			
Participant Transition			





NOFO – ATTACHMENT II – PARTICIPANT DEMOGRAPHICS & OUTCOME SUMMARY



ATTACHMENT II – PARTICIPANT DEMOGRAPHICS & OUTCOME SUMMARY
 Ensure recruitment, enrollment, program completion, primary, and secondary transition numbers match
 Attachment I: Proposed Work Plan document.

		Total Program Goal	Goal Per Cohort
Participant Recruitment & Enrollment	Total Individuals Recruited		
	Total Individuals Enrolled in the Program		
Demographics of Enrolled Participants <i>Each category (gender, race/ethnicity, age, veteran status) should sum to the total number of individuals enrolled in the program</i>	Gender		
	Female		
	Male		
	Gender Non-conforming or Genderqueer/Non-Binary		
	Race/Ethnicity		
	White, non-Hispanic		
	Black, non-Hispanic		
	Hispanic/Latino		
	Asian		
	American Indian/Alaskan Native		
	Native Hawaiian/Pacific Islander		
	Two or More Races		
	Age		
16-17			
18-24			
25-24			
55+			
Veteran Status			
Yes			
No			
Support Service			
Wrap-around Services (non-academic support)			
Student Support Services (academic support)			
Transition Services			
Training Service/Instruction			
Employability Skills			
Classroom training			
Work-based learning (worksite)			

		Goal	Cohort
Primary Transition Goal/Outcome	<i>At least 85% of total individuals who enroll are expected to complete the program and receive required credentials</i>		
	Participants who complete the pre-apprenticeship program Participants who complete the program and receive required credentials (OSHA-10, First Aid/CFR, NCCER, or NABTU) (85% of total individuals enrolled)	Total Program Goal	Goal Per Cohort
Secondary Transition Goal/Outcome	<i>At least 70% of total individuals enrolled in a RAP</i>		
	Participants who enroll in a Registered Apprenticeship Program (RAP) Participants who enroll in a RAP through employer sponsorship Participants who enroll in a RAP through open enrollment Participants expected to complete a RAP and graduate to journey person status	Total Program Goal	Goal Per Cohort
30% or less of total individuals enrolled are expected to achieve a secondary goal/outcome	Participants who do not enroll in a Registered Apprenticeship Program (RAP)		
	Participant(s) who complete the pre-apprenticeship program and open a small business Participant(s) who complete the pre-apprenticeship program and are hired by a construction employer Participant(s) who complete the pre-apprenticeship program and seek non-construction employment	Total Program Goal	Goal Per Cohort
	Participant(s) who complete the pre-apprenticeship program and continue onto an advanced construction training program instead of a RAP Participant(s) who complete the pre-apprenticeship program and continue onto a non-construction training program or education	Total Program Goal	Goal Per Cohort





NOFO – ATTACHMENT IV – STAFFING PLAN



ATTACHMENT IV: STAFFING PLAN

As part of the Illinois Works Pre-apprenticeship Program, the Office of I... successful applicants will provide staff in eight key areas including program recruitment, intake, wrap-around services (non-academic needs), student needs), instruction, transition, and data entry. These areas can be staffed by employees of the organization, contractors, sub-contractors, or partner organizations. Definitions of the responsibilities categorized into specific roles.

Resumes, partnership agreements, or MOUs should be attached to this plan for all contractors, and sub-contractors listed in Table A below.

Role definitions:

Please note successful applicants are not required to have these specific responsibilities within each role must be assigned.

Program Administrator - Responsible for program compliance and ensure all reporting is done, oversees program operations, and ensures performance of other program roles.

Outreach and Recruitment Coordinator (ORC) - Secures a constant flow of applicants, conducts pre-screen assessments, ensures program applications are complete and standardized interviews.

Wrap-around Service Coordinator (WSC) - Responsible for non-academic wrap-around services during Intake. This role will complete wrap-around services, and work with the Academic Support Specialist to offer additional support academically, if needed. The WSC will also source from outside the organization other needed support services and refer participants to those services, if needed.

Instructor - Each organization is required to have qualified and dedicated instructors. This does not mean the instructors have to be employees, only that program. Instructors should provide classroom, hands-on, and workplace training. Instructors should provide classroom, hands-on, and workplace training.

Student Support Services Coordinator (SSSC) - Responsible for the administrative implementation of Student Support Services, participant monitoring attendance and academic performance, hosting make-up sessions, and coordinating tutoring services for participants.

Transition Services Coordinator (TSC) - Responsible for ensuring the completion and individualized career plans are created in coordination with the creation of resumes, and the delivery of career services such as mock interviews, resume writing, and job search strategies. The TSC also works on completing apprenticeship programs, and other partners to ensure the DOL-registered apprenticeship graduates. The TSC also conducts the required post-transition of program graduates. The TSC also conducts the required post-transition of program graduates.

Data Entry Coordinator (DEC) - Programs can determine how their program data is entered and reported in the Illinois Works Reporting System (IWRS). This may be completed by a DEC or it may be part of the other roles in the program. The DEC is responsible for ensuring timely reporting of program data in IWRS including entering participant information, programmatic and service data, outcome metrics, and verifying data accuracy, among others.

Table A: Staff Capacity

Staff Role	Name of staff member(s), partner(s), contractor(s), sub-contractor(s)	Is this role filled by an existing staff member/partnership?
Program Administrator		
Outreach and Recruitment Coordinator (ORC)		
Wrap-around Service Coordinator (WSC)		
Student Support Services Coordinator (SSSC)		
Instructor		
Student Support Services Coordinator (SSSC)		
Transition Services Coordinator (TSC)		
Data Entry Coordinator (DEC)		

*Please note that many of these roles have access to participant's private information. When determining how to cover the responsibilities outlined above, applicants should consider how to ensure participant information is protected.





Funding Information



NOFO

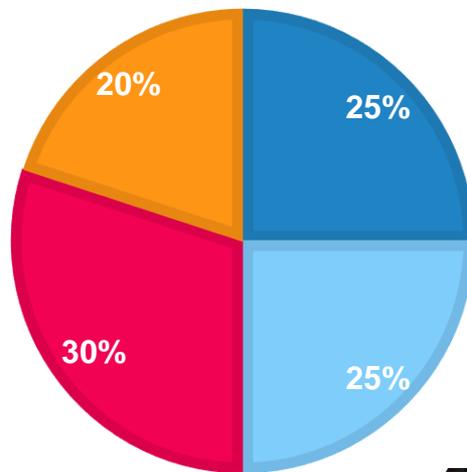
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NOFO – Evaluation Criteria

- Applicant Capacity
- Documentation of Need
- Project Quality and Integration
- Cost Effectiveness/Return on Investments





NOFO – Resources

Resources

NOFO References →



- 360-Degree Focus on Equity
- Executive Order #3: Action Agenda for Workforce Development and Job Creation
- Illinois Career Pathways Dictionary
- Illinois Department of Labor, 2021 State Construction Minority and Female Building Trades Annual Report
- Illinois Essential Employability Skills Framework
- Illinois Works Pre-apprenticeship Program 2022 Grantee Manual
- Illinois Workforce Innovation Board, Apprenticeship Illinois Committee Quarterly Report June 2021
- The Essentials of a High-Quality Pre-apprenticeship Program, Jobs for the Future, 2019
- United States Department of Labor, Training and Employment Notice 13-12
- United States Department of Labor, Discover Apprenticeship: Earn While You Earn Today
- U.S. Dept of Labor, Registered Apprenticeship Partners Information Database System (RAPIDS)

- Apprenticeship Illinois
- Grant Accountability and Transparency Act
- Illinois Career Pathways Dictionary
- Illinois Works Pre-apprenticeship Program 2022 Grantee Manual
- Regional and Local Workforce Plans
- State of Illinois WIOA ePolicy Portal
- State of Illinois WIOA Unified State Plan
- U.S. Chamber of Commerce Foundation [Talent Pipeline Management Initiative](#)
- U.S. Department of Labor, Office of Employment and Training, Office of Apprenticeship
- WIOA Regional/Local Plans by Economic Development Region
- Workforce Innovation and Opportunity Act of 2014

Resources on National Best Practices for Pre-Apprenticeship and Apprenticeship Programs →

- 2020 Construction Apprenticeship Guidebook (Seattle)
- Broadening the Apprenticeship Pipeline (National Skills Coalition)
- Construction Pre-Apprenticeship Programs (Aspen Institute)
- Construction Pre-Apprenticeship Programs: Results from a National Survey (Aspen Institute)
- Illinois Tollway Construction Works Brochure
- Illinois Tollway Construction Works Online Application Portal
- Illinois Tollway Construction Works Website
- Key Capacities of Construction Pre-Apprenticeship Programs (Aspen Institute)
- Pre-Apprenticeships: Building Strong Apprentices (Workforce GPS)
- Seattle PACT Pre-Apprenticeship Construction Training
- YOUTHBUILD Construction Plus Framework

Resources on National Best Practices for Equity Pre-Apprenticeship and Apprenticeship Programs →

- The Roadmap for Racial Equity (National Skills Coalition)
- [Racial Equity Readiness Assessment for Workforce Development \(Race Forward\)](#)
- Principles for a High-Quality Pre-Apprenticeship: A Model to Advance Equity (Center for Law and Social Policy CLASP)
- Collaborative Solutions for Increasing Diversity of Apprenticeship Participants (Workforce GPS)
- Closing the Divide: Making Illinois a Leader in Equitable Apprenticeships (Young Invincibles)
- Growing Equity and Diversity Through Apprenticeship: Business Perspectives (JFF Center for Apprenticeship and Work-based Learning)
- Principles for Equity in Apprenticeship (Center on Wisconsin Strategy)
- Flowchart of Equitable Apprenticeship Models (Young Invincibles and Chicago Jobs Council)



2022 NOFO ~ Resources



NOFO ID: 2614-2348

APPENDIX – REFERENCES & RESOURCES

Acronyms used in this NOFO

- AR: Alternative Reality
- CBO: Community-based organization
- DCEO: Department of Commerce and Economic Opportunity
- DOL: Department of Labor
- DUNS: Data Universal Number System
- FEIN: Federal Employer Identification Number
- GATA: Grant Accountability and Transparency Act
- ICQ: Internal Controls Questionnaire
- IWIB: Illinois Works Reporting System
- IWRS: Illinois Works Reporting System
- JFF: Jobs for the Future
- MOU: Memorandum of Understanding
- MTDC: Modified Total Direct Costs
- NABTU: North America's Building Trades Union
- NCCER: National Center for Construction Education and Research
- NICRA: Negotiated Indirect Cost Rate Agreement
- NOFO: Notice of Funding Opportunity
- NOSA: Notice of State Award
- OSHA: Occupational Safety & Health Administration
- PFR: Periodic Financial Report
- PPR: Periodic Programmatic Report
- RAP: Registered Apprenticeship Program
- SAM: System for Award Management
- UEI: Unique Entity Identifier
- VR: Virtual Reality
- WIOA: Workforce Innovation and Opportunity Act

Definitions from Illinois Works Program Act

"Apprentice" means a participant in an apprenticeship program approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training.

"Apprenticeship program" means an apprenticeship and training program approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training.

"Bid credit" means a virtual dollar for a contractor or subcontractor to use toward future bids for public works contracts.

"Contractor" means a person, corporation, partnership, limited liability company, or joint venture entering into a contract with the State or any State agency to construct a public work.

"Department" means the Illinois Department of Commerce and Economic Opportunity.

"Labor hours" means the total hours for workers who are receiving an hourly wage and who are directly employed for the public works project. "Labor hours" includes hours performed by workers employed by the contractor and subcontractors on the public works project. "Labor hours" does not include hours worked by the forepersons, superintendents, owners, and workers who are not subject to prevailing wage requirements.

"Minorities" means minority persons as defined in the Business Enterprise for Minorities, Women, and Persons with Disabilities Act.





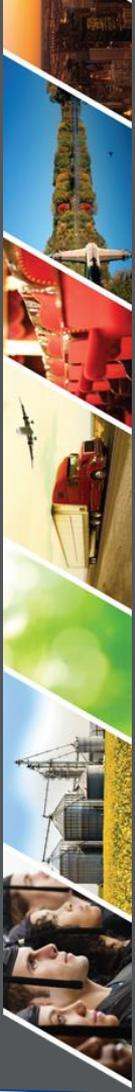
Illinois Works Informational Sessions

Information Sessions



Date	Time	Topic	Registration
8/25/2022	10:00 am- 1:00 pm	Webinar - Introduction to Illinois Works and Its Programs	<ul style="list-style-type: none">• Presentation• Recording
8/30/2022	10:00 am - 1:00 pm	Webinar - Bidder's Conference	Register
9/1/2022	10:00 am - 11:00 am	Webinar - GATA Training	Register
9/8/2022	10:00 am - 11:30 am	Webinar - Developing Partnerships	Register

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Thank You!



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