

IWDS User Roles and Rights

Role: ATIM Career Planner

Rights

Allow Career Planner Assignment
Associate with ATIM
ATIM Career Planner
Change My Staff Information
Create Customer Swipe Card
Exit Application
Maintain Application
Maintain Case Notes
Maintain Customer
Staff Login
View Application
View Contact
View Customer
View Entity
View Location

Role: Career Planner Supervisor

Rights

Allow Career Planner Assignment
Assign Career Planner
Associate with TAA
Associate with WIOA
Certify WIOA 1Y
Certify WIOA 1Y 5% Window Title
Change My Staff Information
Create Customer Swipe Card
Delete Application
Delete Application Information
Delete Application Service
Exit Application

IWDS User Roles and Rights

Maintain 28 Day Review
Maintain 28 Day Review Admin
Maintain Application
Maintain Application Service
Maintain Case Notes
Maintain Contact Date
Maintain Customer
Maintain TAA Status
Maintain Title Certification
Remove Title Certification
Select Local Services Via Card
Staff Login
View Application
View Confidential Case Note
View Contact
View Customer
View Location
View Performance Goals
View Performance Outcome Details within LWA
View Performance Outcome Summary
View Performance Predictions within LWA
View Staff
View Staff Reports
WIOA Career Planner

Role: Case Management View Only

Rights

Change My Staff Information
Create Customer Swipe Card
Staff Login
View Application
View Customer
View Staff Reports
View TAA Status Comments

Role: Data Lag Reports

Rights

Change My Staff Information
Data Lag
Staff Login
View Staff Reports

IWDS User Roles and Rights

Role: Entity Maintenance

Rights

Change My Staff Information
Grant Provider Roles
Maintain Contact
Maintain Entity
Maintain Location
Maintain Relationship
Maintain Training Program
Reset Contact Password
Staff Login
View Contact
View Entity
View Location
View Relationship
View Staff Reports
View Training Program

Role: Entity Maintenance (Assign Training Function Included)

Rights

Assign Training Business Function to Location
Change My Staff Information
Grant Provider Roles
Maintain Contact
Maintain Entity
Maintain Location
Maintain Relationship
Maintain Training Program
Reset Contact Password
Staff Login
View Contact
View Entity
View Location
View Relationship
View Staff Reports
View Training Program

Role: Generate Swipe Card

Rights

Generate Swipe Card
Maintain Customer

IWDS User Roles and Rights

Staff Login

Role: Grants Reports

Rights

Change My Staff Information

Grants Report Group

Staff Login

View Staff Reports

Role: Human Service Provider – Training Provider ID role

Rights

Change My Staff Information

Maintain Contact

Maintain Location

Staff Login

View Contact

View Location

View Message

View Staff Reports

Role: ITA Training Provider – Training Provider ID role

Rights

Change My Staff Information

Maintain Contact

Maintain Location

Maintain Training Program

Staff Login

View Contact

View Location

View Message

View Staff Reports

View Training Program

Role: Local Customization View Only

Rights

Change My Staff Information

Staff Login

View Local Customization

View Staff Reports

IWDS User Roles and Rights

Role: Local System Administrator

Rights

Allow Career Planner Assignment
Assign Career Planner
Assign Generate Swipe Card
Assign Training Business Function to Location
Associate Employer Contact and Staff Users
Associate with TAA
Associate with WIOA
Can Delete Case Notes
Certify WIOA 1Y
Certify WIOA 1Y 5% Window Title
Change My Staff Information
Create Customer Swipe Card
Create Local System Administrator
Delete Application
Delete Application Information
Delete Application Service
Delete Grant
Draft/Pending Grant
Exit Application
Grant Entity Maintenance (Assign Training Function Included) Role
Grant LWA Local Customization
Grant Provider Roles
Grant WIOA CIS Only Roles
Maintain 28 Day Review
Maintain 28 Day Review Admin
Maintain Application
Maintain Application Date after Certification
Maintain Application Service
Maintain Case Notes
Maintain Confidential Case Note
Maintain Contact
Maintain Contact Date
Maintain Customer
Maintain DETS Event
Maintain DETS Event After Closed
Maintain Entity
Maintain Grant For 1G
Maintain Grant For 1N/1S/1E/1EC
Maintain Grant For Formula/1Y
Maintain Grant For TAA
Maintain Grant Status

IWDS User Roles and Rights

Maintain Location
Maintain Relationship
Maintain Staff in LWA
Maintain TAA Application Information after Certification
Maintain TAA Status
Maintain Title Certification
Maintain Training Program
Modify After Approval
Remove Title Certification
Reset Contact Password

Save Performance Predictions within LWA
Select Local Services Via Card
Staff Login
Transfer Grants
View Application
View Confidential Case Note
View Contact
View Customer
View DETS Event
View Entity
View Grant
View Location
View My DETS Event
View My Grants
View Performance Goals
View Performance Outcome Details within LWA
View Performance Outcome Summary
View Performance Predictions within LWA
View Relationship
View Staff
View Staff Reports
View Training Program
WIOA Career Planner

Role: LWA Grant Planner

Rights

Change My Staff Information
Delete Grant
Draft/Pending Grant
Maintain Grant For 1G
Maintain Grant For 1N/1S/1E/1EC
Maintain Grant For Formula/1Y
Maintain Grant For TAA

IWDS User Roles and Rights

Maintain Grant Status

Staff Login

Transfer Grants

View Grant

View My Grants

View Staff Reports

Role: LWA Grants View Only

Rights

Change My Staff Information

Staff Login

View Grant

View My Grants

View Staff Reports

Role: LWA Load External Data

Rights

Change My Staff Information

Load External Data

Staff Login

View Staff Reports

Role: LWA Local Customization Maintenance

Rights

Change My Staff Information

Maintain Local Customization

Staff Login

View Local Customization

View Staff Reports

Role: LWA Relationship Manager

Rights

Change My Staff Information

Maintain Relationship

Staff Login

View Location

View Relationship

IWDS User Roles and Rights

View Staff Reports

Role: LWA Staff

Rights

Change My Staff Information

Maintain DETS Event

Staff Login

View Contact

View DETS Event

View Location

View My DETS Event

View Staff Reports

Role: Non-Youth Certification

Rights

Change My Staff Information

Maintain Application

Maintain Title Certification

Staff Login

View Application

View Customer

View Staff Reports

Role: Obligation Approval

Rights

Change My Staff Information

Maintain Application

Maintain Application Service

Staff Login

View Application

View Customer

View Staff Reports

Role: OTH Career Planner

Rights

Allow Career Planner Assignment

Associate with OTH

Change My Staff Information

Exit Application

IWDS User Roles and Rights

- Maintain Application
- Maintain Case Notes
- Maintain Customer
- Staff Login
- View Application
- View Contact
- View Customer
- View Entity
- View Location
- View Staff Reports

Role: Participant Period Reports

Rights

- Change My Staff Information
- Participant Periods
- Staff Login
- View Staff Reports

Role: Participant Reports

Rights

- Change My Staff Information
- Participant
- Staff Login
- View Staff Reports

Role: Performance Management Reports

Rights

- Change My Staff Information
- Performance Mgt
- Staff Login
- View Staff Reports

Role: Performance Management View Only

Rights

- Change My Staff Information
- Save Performance Predictions within LWA
- Staff Login
- View Performance Goals
- View Performance Outcome Details within LWA
- View Performance Outcome Summary
- View Performance Predictions within LWA
- View Staff Reports

IWDS User Roles and Rights

Role: Provider Information View Only

Rights

Change My Staff Information
Staff Login
View Contact
View Entity
View Location
View Relationship
View Staff Reports
View Training Program

Role: Provider Management Reports

Rights

Change My Staff Information
Provider Management
Staff Login
View Staff Reports

Role: Referral Tracking Reports

Rights

Change My Staff Information
Referral
Staff Login
View Staff Reports

Role: Security Reports

Rights

Change My Staff Information
Security
Staff Login
View Staff Reports

Role: Self Service Local Services

Rights

Select Local Services Via Card
Staff Login

Role: Summary Reports

Rights

IWDS User Roles and Rights

Change My Staff Information
Staff Login
Summary
View Staff Reports

Role: TAA Career Planner

Rights

Allow Career Planner Assignment
Associate with TAA
Change My Staff Information
Create Customer Swipe Card
Exit Application
Maintain 28 Day Review
Maintain Application
Maintain Application Service
Maintain Case Notes
Maintain Customer
Maintain TAA Services Entered after Exit
Maintain TAA Status
Select Local Services Via Card
Staff Login
View Application
View Contact
View Customer
View Entity
View Location
View Staff Reports

Role: TAA Monitoring Reports

Rights

Change My Staff Information
Staff Login
TAA Monitoring
View Staff Reports

Role: TAA Training Costs

Rights

Associate with TAA
Maintain TAA Training Costs

Role: Upload and View LWA Documents

Rights

IWDS User Roles and Rights

Associate with TAA

Upload and View LWA Docuware

Role: View Only LWA Documents

Rights

View Only LWA Docuware

Role: WIOA 5% Youth Certification

Rights

Associate with WIOA

Certify WIOA 1Y 5% Window Title

Change My Staff Information

Maintain Application

Maintain Title Certification

Staff Login

View Application

View Customer

View Staff Reports

Role: WIOA Career Planner

Rights

Allow Career Planner Assignment

Associate with WIOA

Change My Staff Information

Create Customer Swipe Card

Exit Application

Maintain Application

Maintain Application Service

Maintain Case Notes

Maintain Customer

Select Local Services Via Card

Staff Login

View Application

View Contact

View Customer

View Entity

View Location

View Performance Goals

View Performance Outcome Details within LWA

View Performance Outcome Summary

View Performance Predictions within LWA

View Staff Reports

IWDS User Roles and Rights

WIOA Career Planner

Role: WIOA Youth Certification (Not 5%)

Rights

Associate with WIOA

Certify WIOA 1Y

Change My Staff Information

Maintain Application

Maintain Title Certification

Staff Login

View Application

View Customer

View Staff Reports