

GUIDANCE FOR LWIAS TO IMPLEMENT PY 2020 MOUs WITHOUT IDES SIGNATURES

To: Required Partners under WIOA
From: Illinois' WIOA Interagency Technical Assistance (TA) Team
Subject: Reminders on the June 30, 2020 submittal of final MOUs and budgets for PY 2020
Date: June 25, 2020

Agreed-upon and executed Memoranda of Understanding (MOUs) and one-stop operating budgets for Program Year (PY) 2020 are due on June 30, 2020. Following are a few reminders and some additional guidance about submitting final PY 2020 MOUs and one-stop operating budgets with signatures.

1. While MOUs are effective for up to three years, the one-stop operating budget must be negotiated annually and constitutes an amendment to the MOU each year after the original MOU.
2. The following items from the [Governor's Guidelines – Revision 4](#) are required to be submitted by June 30, 2020:
 - a. Appendix J – PY 2020 MOU Final – LWIA ___
 - b. Appendix K – PY 2020 MOU One-stop Operating Budget Final – LWIA ___
3. The Interagency TA Team is aware that the Illinois Department of Employment Security (IDES) is currently conducting final legal and fiscal reviews of PY 2020 MOUs and one-stop operating budgets. The TA Team requests that each Local Workforce Innovation Area (LWIA) submit its final MOU and one-stop operating budget with all other signatures and a note that IDES' signature is pending but that agreement is expected.
4. Submit all documents to the following:
 - a. Michael Baker
Manager – Strategic Planning & Innovation
Office of Employment & Training
Illinois Department of Commerce and Economic Opportunity
wioaplans-mous@illinoisworknet.com
O: 217-558-6423
5. **Please continue to submit any questions through the Frequently Asked Questions (FAQ) page of the WIOA Implementation site at the following link:**

<https://www.illinoisworknet.com/WIOA/Resources/Pages/Advisory-Group-FAQ.aspx>

Or contact Mitch Parrish at KEB at mitchp@kebcpa.com and copy wioaplan@illinoisworknet.com.