

WIOA Dislocated Worker Eligibility

June 9th, 2025



Moderator

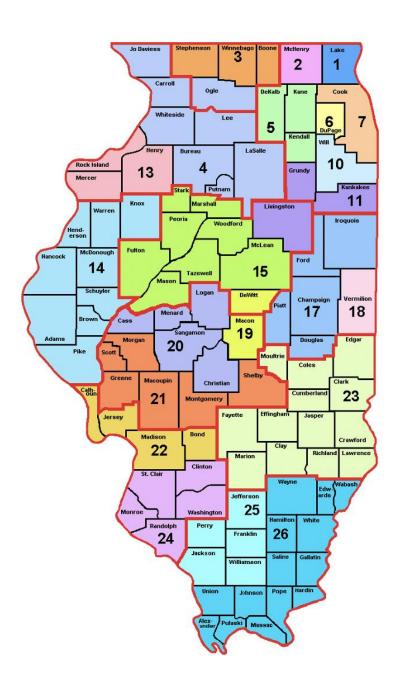


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Where is Your Local Area?





Which partner do you best represent?







Presenters



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Workforce Innovation and Opportunity Act (WIOA)

❖ What does WIOA do?

- Federally funded program through the Department of Labor (DOL) that helps people get back to work through job search assistance, training and other services.
- > Also assists employers to find and train people for employment.
- > There are "Universal" services offered that are available to everyone.
- > Participants must meet eligibility requirements to receive certain services.
- > 3 main programs offered



WIOA Programs

Adults

- 18 years or older
- Priority to veterans
- Priority to low income
- Priority to basic skills deficient

Dislocated Workers

- No age limitations
- There are six different Dislocated Worker Criteria
- Must understand not only Federal & State Dislocated Worker guidance but also <u>must</u> understand your own Local Dislocated Worker Policy guidance

Youth

- Age 16-24
- Low-income requirements
- Separate criteria for In-School and Out-of-School Eligibility
- Barriers to employment (disability, involvement with the criminal justice system, dropout, basic skills deficient, foster care, aged out of foster care, homeless, etc.)



Fun Facts about WIOA

- Illinois receives funds from DOL through the Illinois Department of Commerce & Economic Opportunity (DCEO).
- The state is broken up into 22 different Local Workforce Innovation Areas (LWIA).
- Each LWIA receives their share of WIOA title I formula funds for the three different WIOA titles.





Poll Question about DW Experience

Familiarity working with WIOA Dislocated Worker Eligibility:

- A. I have been working with Dislocated Worker Eligibility less than a year.
- B. I have been working with Dislocated Worker Eligibility between a year and three years.
- C. I have been working with Dislocated Worker Eligibility more than three years.
- D. I have not worked with Dislocated Worker Eligibility in the past, but with new responsibilities I will be now.
- E. I do/have not worked with Dislocated Worker Eligibility in the past, but I would like to get more familiar with eligibility for this title.



Objective

- The primary objective of this presentation is to inform the audience about the intricate details around current Federal and State Guidance for Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Eligibility.
- The secondary objective of this presentation is to stress the importance of serving qualified Dislocated Worker clients under the appropriate title to ensure we are accurately recording WIOA clients.



WIOA Policy 5.3 - Dislocated Worker Eligibility

This updated/new policy was issued on May 12, 2023



May 12, 2023

WIOA POLICY 5.3 DISLOCATED WORKERS ELIGIBILITY

I. POLICY:

A "dislocated worker" customer of the Workforce Innovation and Opportunity Act (WIOA) must meet general eligibility requirements and at least one (1) of the following dislocated worker eligibility requirements:



WIOA Dislocated Worker Eligibility

WIOA Title 1 Authority

- Workforce Innovation and Opportunity Act of 2014
- Training and Employment Guidance Letter (TEGL)19-16 -Guidance on Services Provided through Adult and Dislocated Worker under WIOA - dated March 2nd, 2017
- WIOA ePolicy Chapter 5.1 General Eligibility
- WIOA ePolicy Chapter 5.1.1 Selective Service updated August 2021
- WIOA ePolicy Chapter 5.3 Dislocated Worker Eligibility updated May 12th, 2023



Local Policy

- Besides the guidance in Federal and State Policies, each Local Workforce Innovation Area (LWIA) has the latitude to establish additional Local Policy Guidance.
 - Examples include but are not limited to: Local Policy defining self-sufficiency for a Dislocated Worker; Local Policy determining occupations or industries that are significant to the LWIA as defined by LWIB.
- If you are not familiar with your own LWIA's local guidance, it is essential you get that information from your supervisor/manager and become familiar with the details.



Poll Question about Local Policy

Poll question regarding your Local Workforce Innovation Areas' (LWIA) tailored Dislocated Worker (DW) Policy:

- A. I am **very familiar** with the details in my LWIA's DW Eligibility Policy, and I reference our local DW Policy often.
- B. I **know** my LWIA has a local DW Eligibility Policy, and I **periodically** reference our Local DW Policy.
- C. I know my LWIA has a Local DW Eligibility Policy, however, in my current duties I have not worked with that policy yet.
- D. I am **not familiar** with my LWIA's local DW Eligibility Policy.
- E. I do not work for a LWIA (staff from IDES, DCEO, IDHS, etc.) so I would not have a LWIA Dislocated Worker Eligibility Policy.



WIOA General Eligibility

DCEO ePolicy - WIOA General Eligibility Policy 5.1

- All clients must be authorized to work in the U.S. before they meet WIOA General Eligibility.
- All clients born male, who have turned age 18 and were born on or after January 1st, 1960 must be compliant with Selective Service before they meet WIOA General eligibility.



Dislocated Worker Eligibility

WIOA ePolicy Chapter 5.3 Dislocated Worker Eligibility:

- Unlikely to Return to Previous Industry or Occupation
- Plant Closure or Substantial Layoff
- UI Profilee
- No Longer Self-Employed
- Displaced Homemaker
- Spouse of a member of the Armed Forces on active duty



Dislocated Worker Eligibility Checklist

As part of the Dislocated Worker Eligibility Policy, under Attachment "C", a Dislocated Worker Eligibility checklist was added. This checklist breaks down in a truncated wording the six (6) different Dislocated Worker eligibility criteria.

	Dislocated Worker Eligibility Criteria									
	Documentation in the file must support that the participant is eligible as a Dislocated Worker									
	Category	Criteria								
1.	Individual or Small Group Layoff	П	An individual who was terminated, laid off, or has received a notice of termination or layoff and is unlikely to return to the previous industry or occupation;							
		A N D	 a) <u>UI Benefits</u> - Is eligible for or has exhausted a monetary benefit by the state unemployment insurance administering agency. OR b) <u>Tenure</u> - Is not eligible for unemployment compensation due to insufficient earnings but can show an attachment to the workforce of at least 30 days or the employer was not covered under state compensation law. 							
		A N D	 a) The occupation is low growth or a declining industry. OR b) Individual requires additional documented assistance (see the Dislocated Workers Eligibility policy for examples). 							
2.	Facility Closure or Substantial Layoff	п п	 a) An individual who was terminated, laid off, or received a notice of layoff from employment at a plant, facility, or enterprise as a result of a permanent closure or substantial layoff, including any layoff associated with a declared national or local disasters or emergencies. OR b) Is employed at a facility at which the employer has made a general announcement that the facility will close within one-hundred eighty (180) days. • Impacted workers are eligible for basic career services only unless within 							
3.	Profiled to Exhaust Unemployment Insurance Benefits		one-hundred eighty (180) days of planned facility closure. Unemployment Insurance (UI) claimant whose documented UI profilee date is within the past calendar year of the WIOA application date.							
4.	No Longer Self- Employed	П	 a) Was self-employed (including employment as a farmer, <u>rancher</u> or fisherman), but is unemployed as a result of general economic conditions in the community in which the individual resides or because of natural disasters. <u>OR</u> b) Self-employed and going out of business or family member of, or worker for a formerly self-employed individual (at least one (1) year full-time work), including independent contractors. 							



IWDS vs Career Connect

Some important details to understand, in Illinois, currently we have WIOA Career Planners that utilize two (2) different Management Information Systems (MIS) to record the WIOA applications.

- LWIA 7 and all contract WIOA Service providers in the Chicago-Cook County area utilize Career Connect for recording their WIOA application.
- All other LWIA's within Illinois and all other contracted WIOA Service providers utilize Illinois Workforce Development System for their WIOA application.



Poll - Which System

Please identify which Management Information System (MIS) you use when working with WIOA clients; either Illinois Workforce Development System (IWDS) or Career Connect or for some individuals who might use both?

- A. I use IWDS as my MIS when working with clients.
- B. I use Career Connect as my MIS when working with clients.
- C. I use both Career Connect and IWDS (National Able Network, monitors, etc.)
- D. I currently do not use either IWDS or Career Connect.



Training has been tailored for current IWDS Users

- Today's training has been tailored for those who use IWDS as their MIS, for those who use Career Connect (LWIA 7) there was a similar WIOA Dislocated Worker Eligibility training that had been tailored for Career Connect conducted on 6-3-2025.
- The link to the recording of this 6-3-2025 training session can be found at: LINK: DCEO Dislocated Worker Eligibility Webinar (6/3/2025) Chicago Cook Workforce Partnership



Dislocated Worker Eligibility

Regardless if you utilize IWDS or Career Connect, there are some key terms that must be understood related to Dislocated Worker Eligibility:

- Under Employed
- Self-Sustaining Employment
- Intervening Employment



Under-Employed

- You will notice that the term Under-Employed is included as part of various WIOA Dislocated Worker Eligibility criteria.
- Under WIOA, Under-Employed is defined as an individual who
 is working part-time but desires full-time employment, or who
 is working in employment not commensurate with the
 individual's demonstrated level of educational attainment.



Under-Employed

TEGL 19-16 - Guidance on Services Provided through Adult and Dislocated Worker Programs also states, if an individual is working full-time, but is on public assistance (Food Stamps, Cash Welfare, Medical Card, etc.,) then they should also be considered under-employed.



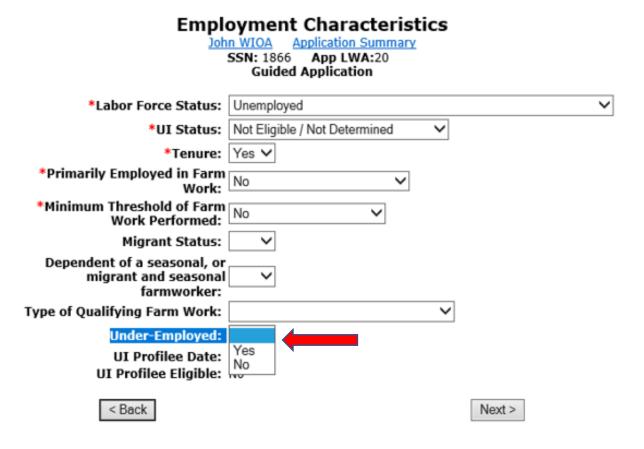
Under-Employed

- TEGL 19-16 provided additional criteria for Underemployed:
 - Individuals who meet WIOA Low Income criteria but are working fulltime are considered under-employed.
 - Individuals who are employed, but whose current job's earnings are not sufficient compared to their previous job's earnings from their previous employment.
- Similar, LWIA's local policy on self-sufficiency criteria for a Dislocated Worker (DW) Client can be based on the individual finding employment equal to or greater than a percentage of a client's dislocation lay-off wage.



Under-Employed within IWDS

Within the Dislocated Worker application within IWDS, on the "Employment Characteristics" screen, is the question of "Under-Employed"; the response should be answered with a "Yes" if the client meets the criteria of "Under-Employed".





Self-Sustaining Employment

- Self-Sustaining Employment is a job, that meets a LWIA's definition for self-sufficiency.
- Under the Dislocated Worker title, as mentioned earlier in this
 presentation, each LWIA has the latitude to define self-sufficient
 employment based on a percentage of a dislocation wage.



Example Self-Sufficiency Criteria

LWIA 7 - Economic Self-sufficiency Level Policy, states for a Dislocated Worker, the criteria is "for a client to obtain comparable to or higher wages than from the previous employment."



Intervening Employment

Using the example on the previous slide, for any Dislocated Worker client that would be from LWIA 7, where the selfsufficiency criteria for a Dislocated Worker for a client to obtain comparable to or higher wages than from the previous employment; if a client would have been making \$60,000 per year at dislocation, if that individual was hired into a job making less than \$60,000 of their Dislocation Wage, then that new employment would be considered "intervening employment".



Identifying your Local Guidance

- If you currently work as a Career Planner with the Dislocated Worker population, and if you <u>do not</u> currently know your own LWIA's local guidance/policy on self-sufficiency for a Dislocated Worker, I highly encourage you to speak with your supervisor to get this information on what is the locally defined self-sufficiency criteria for a Dislocated Worker?
- Without that information, it makes it extremely difficult for you as the Career Planner to know what the overall goal is in relation to assisting your Dislocated Worker clients in obtaining full-time, selfsustaining employment.



Taking those things into Consideration

- To tie everything together on these topics; if a client had "intervening employment", they would also be considered "under-unemployed".
- The client could still have consideration for eligibility under the Dislocated Worker program using the original Dislocation Job, while working at the "intervening employment" due to being "under-employed".
- Lastly on this topic, a client would be working in "intervening employment" at any job until they obtain "self-sustaining employment".



Dislocated Worker Eligibility

- Now that we have those terms covered, let us get into the specifics of WIOA Dislocated Worker eligibility.
- As mentioned earlier, an individual could meet WIOA Dislocated Worker eligibility under six different categories, and each category has different eligibility criteria with significantly different documentation requirements.



Dislocated Worker Eligibility

Under the new Dislocated Worker Policy Chapter 5 Section 3, there are six (6) different ways an individual could meet WIOA Dislocated Worker eligibility and each criteria is significantly different:

- 1. Unlikely to Return to Previous Industry or Occupation
- 2. Plant Closure or Substantial Layoff
- 3. UI Profilee
- 4. No Longer Self-Employed
- 5. Displaced Homemaker
- 6. Spouse of a member of the Armed Forces on active duty



Before We Get Into Eligibility

- There is something that is very important that everyone who is working the WIOA Adult and Dislocated Worker must understand, that at many LWIA's across the State, we have an issue going on where there are significantly less Dislocated Worker's being served as compared to those being served under the Adult title.
- There are concerns that there are potentially qualified Dislocated Worker clients, who are being served under the Adult title, because it is simpler to serve an individual under the Adult title as compared to the Dislocated Worker eligibility.
- The spreadsheet on the next slide was recently put together by the Ray Al-Amin, Statistical Analyst with the Performance Management Unit.

Spreadsheet created from IPATS
Dashboard as of 6-9-2025

LWIA	Total Active	Adult Count -	%Adult_	DW Count	%DW_
State-wide	10,980	4,755	43%	2,743	25%
LWIA 1	373	120	32%	163	44%
LWIA 2	138	54	39%	48	35%
LWIA 3	737	370	50%	156	21%
LWIA 4	268	90	34%	44	16%
LWIA 5	582	237	41%	135	23%
LWIA 6	347	142	41%	131	38%
LWIA 7	5,890	2,509	43%	1,565	27%
LWIA 10	331	157	47%	65	20%
LWIA 11	229	149	65%	35	15%
LWIA 13	133	55	41%	35	26%
LWIA 14	80	27	34%	17	21%
LWIA 15	267	118	44%	13	5%
LWIA 17	161	59	37%	24	15%
LWIA 18	177	45	25%	91	51%
LWIA 19	173	87	50%	39	23%
LWIA 20	203	99	49%	55	27%
LWIA 21	73	25	34%	17	23%
LWIA 22	85	39	46%	7	8%
LWIA 23	192	97	51%	43	22%
LWIA 24	192	94	49%	4	2%
LWIA 25	226	78	35%	48	21%
LWIA 26	116	103	89%	5	4%



Dislocated Worker vs Adult Trends since PY20 to Date

The data below was generated from the Title I Participant Dashboard (Microsoft Power BI) on 6/09/2025 for the State of Illinois:

Program Years PY20 through PY23

```
PY20 - 7-1-20 thru 6-30-21 - Adult - New Reg 3,527- Adult Exited - 3,846 compared to DW New Reg 2,926, DW Exited - 2,926
PY21 - 7-1-21 thru 6-30-22 - Adult - New Reg 4,165- Adult Exited - 3,908 compared to DW New Reg 2,454, DW Exited - 3,834
PY22 - 7-1-22 thru 6-30-23 - Adult - New Reg 4,793- Adult Exited - 4,338 compared to DW New Reg 2,584, DW Exited - 3,250
PY23 - 7-1-23 thru 6-30-24 - Adult - New Reg 4,077- Adult Exited - 4,394 compared to DW New Reg 2,627, DW Exited - 2,334
```

General upward trend in the number of Adults served, while the number of Dislocated Workers served has generally declined over the same period.



Dislocated Worker Eligibility

- Out of the six different ways an individual could be determined eligible under Dislocated Worker criteria, by far, the most complex criteria is under "Unlikely to Return to Previous Industry or Occupation" - We will just call this "Unlikely to Return".
- "Unlikely to Return" has layered eligibility criteria, meaning there are several factors that will determine if an individual meets this criteria. The next several slides will cover this very layered criteria.



Unlikely To Return

First as listed in <u>WIOA ePolicy Chapter 5.3 Dislocated Worker</u> <u>Eligibility - paragraph I.1.a.1)</u> - The individual: 1) Has been terminated or laid off or has received notice of employment termination or layoff; this would include an individual who has separated from or has an impending separation from the Armed Forces; and



Unlikely To Return

This individual that has been terminated, laid off or has received notice of employment termination or layoff; must as listed in <u>WIOA ePolicy Chapter 5.3 Dislocated Worker Eligibility - paragraph I.1.a.2).a)</u>:

- Is eligible for or has exhausted entitlement to unemployment compensation as documented in one of the following ways; Unemployment Insurance Benefits:
 - The classification of persons as eligible for unemployment compensation is limited to those who have been determined eligible to receive a monetary benefit by the state unemployment insurance administering agency, or who have been determined by the state unemployment administering agency to have exhausted their benefits; OR



Unlikely To Return

In laymen's terms, to meet this portion of the criteria under "Unlikely to Return", an individual who had worked at a job where the employer had paid into Unemployment Insurance (UI) on behalf of the client, the client must be eligible to draw a monetary UI benefit or has exhausted the UI benefit.



Unemployment Insurance (UI)

• Traditional UI payments are received when an individual loses their job, where the employer of record had been paying into the UI system on behalf of the individual.

• When an individual applies for UI, if the employer does not dispute the UI claim, the individual is able to draw the UI benefit while looking for new employment.



Unemployment Insurance (UI)

Regardless if an individual receives or has received traditional UI benefits or are eligible to receive a monetary benefit but are not currently drawing, or have exhausted either traditional UI, the individual will then meet the criteria tied to <u>UI</u> under the eligibility for "Unlikely to Return" criteria.



Additional Feedback on UI

Additionally, regardless if the individual was fired, quit, or laidoff; if determined eligible to draw a monetary UI benefit or has exhausted their monetary UI benefit, the criteria tied to being terminated or laid off is met, and the criteria tied to UI would be met.



PUA Ended in September 2021

- In September 2021, Pandemic Unemployment Assistance (PUA) ended and there were questions related to how a client who was on PUA when the program ended should be recorded in their WIOA application regarding UI Status?
- Based on communication with our Policy Unit, after coordination with Illinois Department of Employment Security (IDES), based on UI Law, if an individual was drawing PUA when the program ended, (even if that individual still had a balance remaining when the PUA program ended,) the individual should be considered to have "Exhausted" their UI benefits.

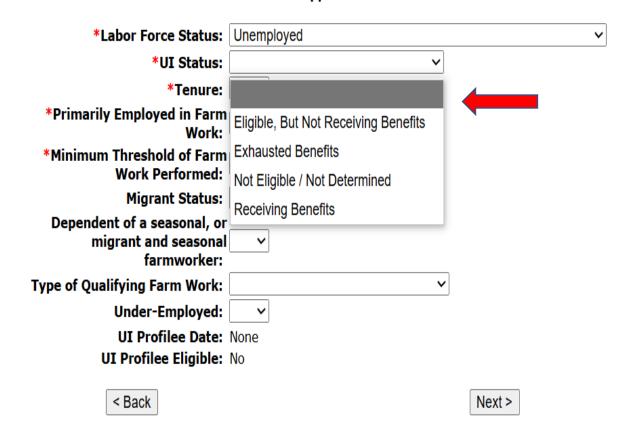


Dislocated Worker Eligibility

To meet this first criteria under "Unlikely to Return", or those who use IWDS, regardless if the prospective WIOA client has exhausted UI, or is receiving benefits, or if the client has any response to the UI Status question other than "Not Eligible/Not Determined" they will have met the first eligibility criteria of eligible for or exhausted UI:

Employment Characteristics

John WIOA Application Summary SSN: 1866 App LWA:20 Guided Application





Unlikely to Return

- To recap, the initial eligibility for "Unlikely to Return to Previous Industry or Occupation" requires the client to be eligible to draw a monetary UI benefit or exhausted UI as was covered in the previous slides.
- In addition, there is an alterative to UI for individuals who worked for an employer who had not paid into UI on their behalf; this is known as "Tenure".
- The details around "Tenure" will be covered on the next several slides.



Unlikely to Return

This individual that has been terminated or laid off or has received notice of employment termination or layoff; and as listed <u>WIOA ePolicy Chapter</u> <u>5.3 Dislocated Worker Eligibility - paragraphs I.1.a.2.b)</u>

• Tenure = has been employed for a duration sufficient to demonstrate attachment to the workforce (meaning the individual must have at least thirty (30) days of employment in the industry or occupation from which he/she was dislocated), but is not eligible for unemployment compensation due to insufficient earnings or having performed services for an employer that were not covered under a state unemployment compensation law;

NOTE: In the previous WIOA Dislocated Worker Eligibility Policy, the time to meet the "Tenure" criteria had been six (6) months in the industry or occupation, and that time frame has now been shrunken down to thirty (30) days in the 1-27-23 policy.



Tenure Alternative to UI

• "Tenure" is for an individual who worked at a job (or in the industry) for at least <u>30</u> days, where the employer <u>did not</u> pay into the UI system on behalf of the employee.

• OR "Tenure" is for an individual who worked at a Job (or in the industry) for at least 30 days and had insufficient wages to draw a monetary UI benefit.



Tenure - What does this mean?

- However, if someone worked at a job that did not pay into UI, and if they worked at least 30 days at the occupation and/or industry, they would meet the criteria of "Tenure".
- As mentioned, there is criteria tied to an individual who was attached to a job for at least 30 days but has insufficient earnings to draw a UI benefit could also meet "Tenure".
 - Best example of this is when an employee might have been on workers comp (attached to the job), but if that individual was laid off, they might have insufficient wages recorded from their employment to draw a UI benefit.



Tenure - Military Separation

Often people who separate from the armed forces after their enlistment (discharged from active duty) are not eligible for UI - if that is the case with someone you are working with, Illinois Department of Employment Security has given guidance that those are people who would meet "Tenure" if they had served at least 30 days in the armed forces and are not eligible for UI.



Employment Characteristics Screen

For the "example" client on the adjacent screen, the individual met "Tenure" as he was medically separated from the Air Force and with his Veterans benefits, he was not eligible for UI benefit.

Application Summary SSN: 1866 App LWA:20 **Guided Application** *Labor Force Status: Unemployed *UI Status: Not Eligible / Not Determined *Tenure: *Primarily Employed in Farm Work: *Minimum Threshold of Farm Work Performed: Migrant Status: Dependent of a seasonal, or migrant and seasonal farmworker: Type of Qualifying Farm Work: Under-Employed: UI Profilee Date: None **UI Profilee Eligible:** No < Back Next >

Employment Characteristics



Example of "Tenure" Jobs

- Some example of jobs not covered under the state unemployment compensation law:
 - Church or religious organization
 - Railroad
 - Insurance agent
 - Agricultural labor
 - Domestic Service
 - Family Business
- Many of these jobs did receive PUA benefit during COVID. But from my knowledge the PUA ended in September 2021.



- It is **very important** to understand that under the criteria of "Unlikely to Return", if an individual is laid off (or fired, quit, etc.) from a job where the employer <u>had paid</u> into the UI system on behalf of the individual, and the individual is/has been <u>denied UI benefits</u>, the individual <u>cannot be</u> <u>determined eligible</u> under the Dislocated Worker criteria of "Unlikely to Return".
- There is no exception to the above paragraph.



- So now if a client has met the first part of the Unlikely to Return criteria of being eligible for or exhausted UI (either traditional UI or PUA) or they met the alternative to UI called "Tenure"; next layer is:
- WIOA ePolicy Chapter 5.3 Dislocated Worker Eligibility paragraphs I.1.a.3.)a)i):
 - This individual has been laid off or terminated from a low growth industry, defined by a North American Industrial Classification System (NAICS) code category with less than the statewide average growth rate; and/or



- Or, if the client was not from a declining industry, they could also be determined "Unlikely to Return" if the dislocation job was from a "Low Growth Occupation". Below is the wording from Policy:
- WIOA ePolicy Chapter 5.3 Dislocated Worker Eligibility paragraph I.1.a.3.)a)ii)
 - This individual has been laid off or terminated from a low growth occupation, defined as any O*Net Codes category with an average annual employment growth rate of less than the statewide average growth rate for all occupations;



Dislocation Job

- The declining industry and/or the low growth occupation would be recorded on the clients "Dislocation Job" in IWDS.
- Below is an example for a client whose "Dislocation Job" was from both a "Declining Industry" and from a "Low Growth Occupation". Only <u>one</u> would be required to have a "Y", but this just demonstrates a client that met both criteria.

*NAICS Code:	311813	Search	
Description:	Frozen Cakes, Pies, and	Other Pastri	ies Manufacturing
Declining:	Υ 🛑		_
*O*Net(SOC):	513011	Search	
Description:	Bakers		
Low Growth?:	γ 🛑		



In instances where a client's dislocation job was not from a declining industry, nor was the dislocation job from a low growth occupation; if the Career Planner can justify in their assessment on why an individual is unable to obtain employment in their previous industry or occupation, then it would be appropriate to check "Yes" to the question of "Require Additional Assistance". Must understand the details to this criteria as explained on next slides.



See the criteria outlined in <u>WIOA ePolicy Chapter 5.3 Dislocated Worker</u> <u>Eligibility - paragraph I.1.a.3)b)</u> - "Require Additional Assistance" can be used to support the remaining criteria of "Unlikely to Return"

- Really should only be concerned with "Require Additional Assistance" if the dislocation job is not from a low growth occupation and/or a declining industry;
- The individual requires additional assistance. After an assessment of education, skills and work experience has been determined by the Title IB entity to "Require Additional Assistance" to qualify for any available openings in the industry or occupation from which the person was laid off, or to obtain employment in another occupation. Such determination must be documented in the person's case file.



Requires Additional Assistance

Examples of requiring additional assistance laid out in Dislocated Worker Policy under section I.1.a.3)b)i) - include, but are not limited to, the following:

- (a) An individual who meets the long-term unemployed criteria (unemployed for twenty-seven (27) or more consecutive weeks);
- (b) The individual is a separating or separated member of the U.S. Armed Forces;
- (c) The individual has a history of involvement at any stage with the criminal justice system (justice-touched individual);
- (d) The individual is likely to enter a new job that is different structurally or organizationally than their previous job;
- (e) The individual is likely to enter a new job with lower seniority compared to their previous position;
- (f) The individual has a gap in employment that decreases their chances of returning to the same level of occupation or type of job, including justice-touched individuals;
- (g) There are limited employment opportunities in the occupation or industry within the local area;
- (h) There is an excess number of workers with similar skill sets and experience in the local area;
- (i) The individual has out-of-date or inadequate skills;
- (j) The individual has adequate skills, but lacks a credential required by most employers;
- (k) The individual has a barrier to employment such as a disability, medical condition, or legal issues that could prevent a return to employment in the same industry or occupation; or
- (I) An unsuccessful job search suggests the individual is unlikely to regain employment in their previous occupation or industry.



Requires Additional Assistance

The eligibility criteria is captured on the Dislocated Worker Characteristics screen. The question "Require Additional Assistance" can only be justified in the assessment by the grantee staff explaining why the individual "Requires additional assistance" to regain full-time, selfsustaining employment.

Dislocated Worker Characteristics

John WIOA Application Summary
SSN: 1866 App LWA:20
Guided Application

*Spouse of Active Duty Service Member:

a. Employment loss due to relocation:
b. Unemployed, underemployed and is experiencing difficulty in obtaining or upgrading employment:



- It is important to understand this alterative criteria under "Unlikely to Return" is related to the questions of "Required additional assistance to regain employment," would **only be needed** if the client's dislocation job is not from a declining industry or low growth occupation.
- Most dislocation jobs are from either a declining industry or low growth occupation or both.



To recap, for any client to meet dislocated worker eligibility criteria for "Unlikely to Return" they must first be eligible to draw a monetary UI benefit or exhausted UI <u>or</u> meet the alternative to UI called "Tenure". Then the individual must also meet one or more of the following:

- Dislocation job must be from a declining industry or a low growth occupation.
- The client "Requires Additional Assistance", which must be justified in the case note as to why the client was laid off from a job that was not from a declining industry or a low growth occupation.
- The updated Dislocated Worker Policy Chapter 5 Section 3., lists many great examples that have been added.



This wraps up the dislocated worker eligibility criteria for "Unlikely to Return to Previous Industry or Occupation".

• If you understand the in's and out's of "Unlikely to Return" eligibility, the rest of WIOA Dislocated Worker Eligibility should be easy.



WOA WIOA Dislocated Worker Eligibility

Plant Closure or Substantial Lay-off criteria outlined in <u>WIOA</u> <u>ePolicy Chapter 5.3 Dislocated Worker Eligibility paragraphs I.2.a.1)2)3).</u>



Plant Closure or Substantial Layoff

An individual must have been terminated or laid off, or has received notice of termination or layoff from employment due to a permanent closure of, or a substantial layoff at a plant, facility or enterprise; OR



Guidance on Substantial Lay-off

- One of the most exciting updates in the DCEO OET Policy Chapter 5 Section 3 Dislocated Worker Eligibility that was issued on May 12th, 2023, is around the broadening of what can be considered a "Substantial Lay-off"!
- I myself, feel this updated guidance is a true game changer and can assist in instances where in the past, someone might not have been eligible as a Dislocated Worker, but if an individual meets this updated guidance, it will make them eligible as a Dislocated Worker under "Substantial Layoff".



Substantial Layoff Guidance

- Under WIOA ePolicy Chapter 5.3 Dislocated Worker Eligibility Policy, for additional guidance about "Substantial Layoff" under paragraphs I.2.a.1)a)i)ii)iii) states:
- Substantial layoff includes, but is not limited to, the following:
 - i) Any layoffs resulting from Federal, State, or local disasters or emergencies (e.g., flood, tornado, fire, COVID, etc.);
 - ii)Documented State or Local Rapid Response layoff in the Illinois Employment Business System (IEBS); or
 - iii)Layoffs from sectors and occupations that are substantial or significant to the regional or local workforce or economy as identified by the local workforce innovation board (LWIB).



A What Does Bullet "iii" Really Mean?

In the updated Dislocated Worker Policy, as shown on the previous slide under bullet "iii", what does, "Layoffs from sectors and occupations that are substantial or significant to the regional or local workforce or economy as identified by the local workforce innovation board (LWIB)." mean?



Feedback from Regional Managers

Response: Substantial sectors and occupations should come from the Local and Regional Plan documents. If the occupation/sector is not listed in the local plan, but there are other extenuating factors that the board believes will impact the local economy, they can determine as circumstances warrant, to include those layoffs as significant to the local economy. The circumstances should be defined in the local policy along with a statement from the LWIB as supporting documentation for eligibility purposes.



Substantial Layoff Guidance (cont.)

- Often there are questions about, what is a "Substantial Layoff"?
 - As discussed, the Dislocated Worker Policy provided some updated guidance that broadened criteria around "substantial layoff".
 - In addition, a "substantial layoff" could be tied to 50% of employees but could be broadened depending on the situation.
 - As an example, if a company was running three shifts, but closed an entire shift, that might only equal 1/3 of employees but could easily be justified as a "Substantial Layoff".
 - Or, say a company has a small sales force of six sales staff, and they layoff three of the sales staff, that would be half of the sales force and could be considered a "substantial layoff".
 - If you have questions about whether a client meets criteria as a "Substantial Layoff", reach out to your supervisor or OET Rapid Response team.



Plant Closure or Substantial Layoff

Within IWDS, the logic for determining if a client meets the criteria as a Dislocated Worker under Plant Closure or Substantial Layoff - is based on the dislocation job from the "Edit Job" screen:

- Specifically determined based on how the "Lay-off Reason" is populated.
- If either "Plant Closure" or "Substantial Layoff" is the "Lay-off Reason", IWDS logic will make the client eligible as a Dislocated Worker under Plant Closure or Substantial Layoff.



Plant Closure

Add Job

John WIOA Application Summary
SSN: 1866 App LWA:20

Save Cancel						
IEBS ID	20230915001	Search				
TAA Petition:				Ve	erify 7	TAA Petition Number
*Employer Name:	Wayne Enterpris	es				Search
*Employment Status:	Laid Off			~		
*Start Date:	12/01/2019			End Da	ate:	12/01/2024
Job Title:	Research Specialist					
Street Address:	620 E Adams St					
City:	Springfield					
State:	Illinois	~	Zi	p Code:	6270	01
Contact Name:						
Contact Phone:				Extens	sion:	
Wages:	\$6000.00	Per:	M	onth 🗸		
*Hours Per Week:	45					
Job Duties:						
* Primary Occupation:	Yes V Disloc	ation:	Yes	×		
Self Employed:	∨ Family	/ Memb	er/	Farmhan	nd:	~
Layoff Reason:	Plant Closure			•	<u> </u>	



Substantial Layoff

Add Job

John WIOA Application Summary
SSN: 1866 App LWA:20

Save Cancel				
IEBS ID	20230915001 Search			
TAA Petition:	- <u>Verify TAA Petition Number</u>			
*Employer Name:	Wayne Enterprises Search			
*Employment Status:	Laid Off ~			
*Start Date:	12/01/2019 End Date: 12/01/2024			
Job Title:	Research Specialist			
Street Address:	620 E Adams St			
City:	Springfield			
State:	Illinois Zip Code: 62701			
Contact Name:				
Contact Phone:	Extension:			
Wages:	\$6000.00 Per: Month ~			
*Hours Per Week:	45			
Job Duties:				
* Primary Occupation:	Yes V Dislocation: Yes V			
Self Employed:				
Layoff Reason:	Substantial Layoff ~			



Plant Closure or Substantial Layoff

- An individual must have been terminated or laid off, or has received notice of termination or layoff from employment due to a permanent closure of, or a substantial layoff at a plant, facility or enterprise; OR
- Is employed at a facility in which the employer has a made a general announcement that the facility will close within 180 days;



Plant Closure or Substantial Layoff

Something to understand about Plant Closure/Substantial Layoff, there is no additional criteria tied to UI status or "Tenure" criteria; nor is there any criteria tied to if the dislocation job is from a declining industry or low growth occupation; or if the individual requires additional assistance to regain employment.



OA Plant Closure or Substantial Layoff

By far, one of the easiest ways to qualify your clients is under the Dislocated Worker criteria of Plant Closure or Substantial Layoff and should be used any time the client meets the criteria.



WIOA Dislocated Worker Eligibility

- Profiled to Exhaust Unemployment Insurance Benefits criteria outlined in WIOA ePolicy Chapter 5.3 Dislocated Worker Eligibility paragraphs I.3.a.1)2)3).
- This is the <u>newest</u> Dislocated Worker eligibility criteria that has been added and is also known as "UI Profilee".
- In this presentation, we are going to go much deeper in explaining details about the newest Dislocated Worker "UI Profilee" criteria.



UI Profilee

- The Dislocated Worker Eligibility Policy guidance around UI Profilee states:
- The individual is profiled and referred Unemployment Insurance (UI) claimant whose UI profile date is within the past calendar year of the WIOA application date;
 - The state has determined as allowed per 680.130(b)(3) of the WIOA legislation, that UI profiles are eligible dislocated worker with the definition of dislocated worker at WIOA Section 3(15).
 - In such instances, no further documentation will be needed to establish the "Unlikely to Return to a Previous Industry or Occupation" criteria of WIOA section 3(15)(A)(iii).
 - As a result, acceptance of UI Profiling data to prove eligibility for meeting the requirements of 3)15) is the only standard. General eligibility will still apply.



UI Profilee in IWDS

Within IWDS, when an individual puts in their WIOA application; on the "Employment Characteristics" screen of the electronic application in IWDS, (towards the bottom of the screen), IF the individual had been profiled by IDES, those details will appear as demonstrated in the adjacent screen print:

Application Summary App LWA:20 App Date: 03/21/2025 *Labor Force Status: Unemployed *UI Status: Exhausted Benefits *Tenure: No ~ *Primarily Employed in Farm Work: *Minimum Threshold of Farm No **Work Performed:** Migrant Status: Dependent of a seasonal, or migrant and seasonal farmworker: Type of Qualifying Farm Work: **Under-Employed:** UI Profilee Date must be within the past calendar year of the application date to be eligible as a Dislocated Worker under UI Profilee UI Profilee Date: 08/11/2024 **UI Profilee Eligible:** Yes Save Cancel

Employment Characteristics



UI Profilee in IWDS

- As previously stated, the individual must have been profiled within one year of the date of their WIOA application and then the UI Profilee eligibility certification would need to be completed within one year of the profile date.
- Some other details include, a dislocation job is not required to be populated for a client who is having their Dislocated Worker eligibility determined due to being a "UI Profilee".
- The next few slides demonstrate the details when a UI Profilee client is certified.



WOA After WIOA Application is Completed

For any individual that gets profiled by IDES within one year of their WIOA application date; if the individual would meet the General WIOA Eligibility criteria of Authorized to Work in the U.S. and the requirements around Selective Service, when their eligibility determination is completed in IWDS, the individual would meet "Dislocated Worker Career Services - UI Profilee":

Eligibility Determination

Arlo J. WIOA Application Summary

SSN: 1665 App LWA:20 App Date:03/21/2025

		Certify	Title / Program	Eligibility Date	Certification Date
Documentation	Criteria		1D - 1N - 1S - 1E - 1DC - 1EC - Dislocated Worker Career Services - UI Profilee	03/21/2025	

Show All Subgroups



Criteria vs Documentation

- Criteria explains the details on "why" the individual had met the eligibility.
- Where the documentation will allow the specific documentation that will be used to support the different eligibility elements.

Eligibility Determination

Arlo J. WIOA Application Summary

SSN: 1665 **App LWA:**20 **App Date:**03/21/2025

	ertify	Title / Program	Eligibility Date	Certification Date
Documentation Criteria		1D - 1N - 1S - 1E - 1DC - 1EC - Dislocated Worker Career Services - UI Profilee	03/21/2025	

Show All Subgroups



Criteria

When you click on "Criteria", IWDS provides on the far right a "Y" for Yes or a "N" for No on if someone meet the various criteria elements; then if click on the item, the system then gives additional details about that specific item:

Criteria
Documentation and Subcriteria

(Authorized to Work in the U S

AND Y

Compliant With Selective Service

AND Y

UI Profilee

) Y



UI Profilee Criteria Details

In the example, clicked on "UI Profilee" and then in the screen print on the bottom demonstrates what that criteria means.



Return

Explain Eligibility

UI Profilee

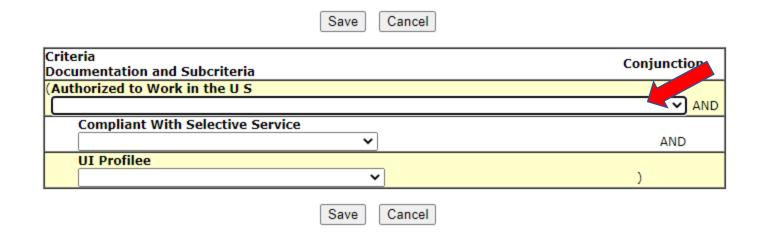
Under the Workforce Innovation and Opportunity Act (WIOA) Final Rule at 680.130(b)(3), the Governor may further define the lUnlikely to Return to a Previous Industry or Occupationm criterion. The state has determined that acceptance of profiled and referred Unemployment Insurance (UI) claimants whose UI profilee date is within the past calendar year of the WIOA application date as eligible dislocated workers is consistent with the definition of dislocated worker at WIOA Section 3(15). In such instances, no further documentation will be needed to establish the lUnlikely to Return to a Previous Industry or Occupationm criterion of WIOA section 3(15)(A)(iii). As a result, acceptance of UI profiling data to prove eligibility for meeting the requirements of 3(15) is the only standard. General eligibility requirements will still apply.

Return



UI Profilee Documentation

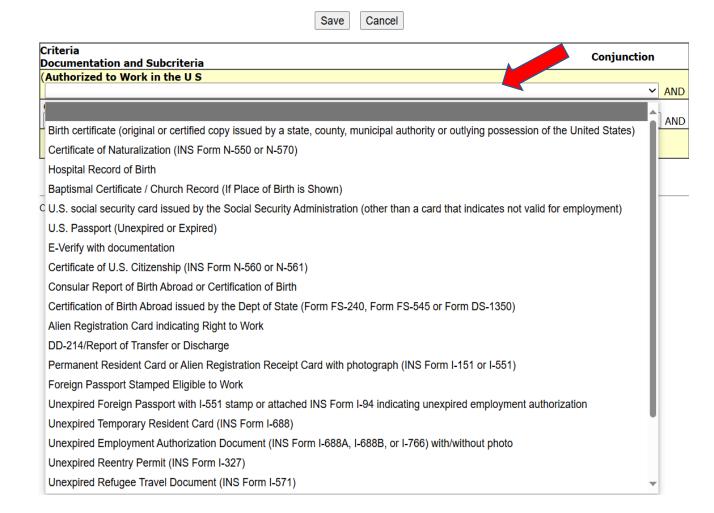
Examine the specific documentation that could be used to support the different eligibility elements by clicking on the drop down:





Each of the criteria must have one of the acceptable documentation choices populated and that document selected would be expected to be retained in the hard copy file.

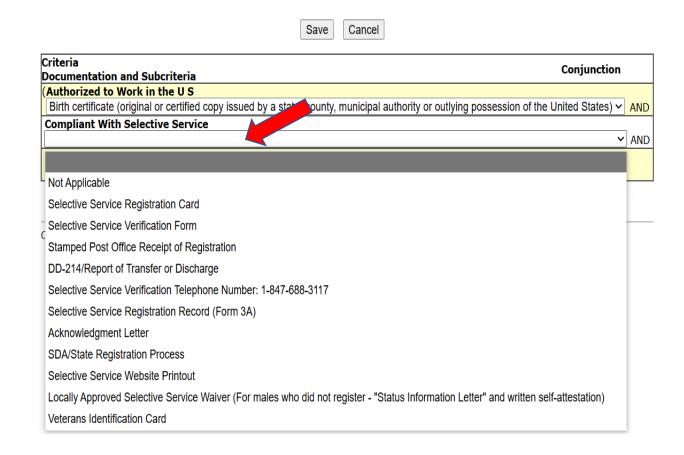
Documentation





Selective Service Documentation

In this instance, the client was born female, so the appropriate response to Compliant with Selective Service would be "Not Applicable".





UI Profilee Documentation

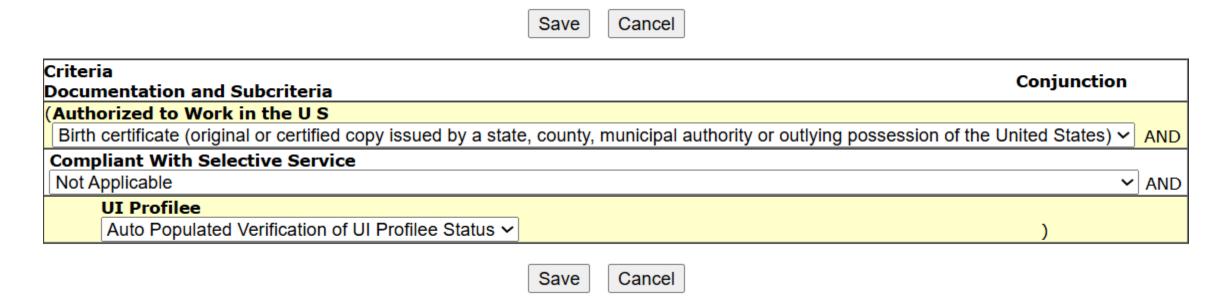
Then for the documentation to support UI Profilee status; since the information has been auto populated on the Employment Characteristics screen, the most logical document to select would be "Auto Populated Verification of UI Profilee Status".





Completed Documentation Screen

Below is an example of a completed documentation screen for a client that had been born female, who was a UI Profilee within one year of the WIOA application date.





Certification of Eligibility

After the documentation has been populated then check the "Certify" box next to the word "Criteria" and then hit the "Certify" button near the bottom:

Eligibility Determination

Arlo J. WIOA Application Summary

SSN: 1665 **App LWA:**20 **App Date:**03/21/2025

	Certify	Title / Program	Eligibility Date	Certification Date
Documentation Criteria		O - 1N - 1S - 1E - 1DC - 1EC - Dislocated Worker Career Services - UI Profilee	03/21/2025	

Show All Subgroups

Application Date: 03/21/2025

Printable Application





Certification Screen

The next screen is the "Certification" screen, must change the response in the middle from "No" to "Yes", and then populate the certification date.

Certification

Arlo J. WIOA Application Summary

SSN: 1665 App LWA:20 App Date: 03/21/2025

Title / Program(s): 1D - 1N - 1S - 1E - 1DC - 1EC - Dislocated Worker

Career Services - UI Profilee

I have reviewed the eligibility criteria for this Title or Program, along with any required documents, and certify that the above named customer is eligible.



Date: 3/21/2025

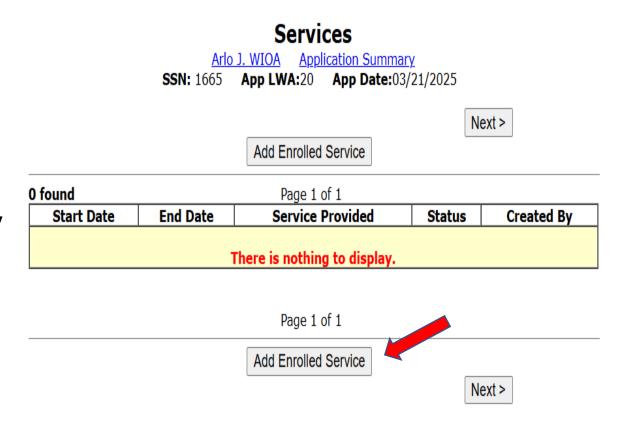
Next >

< Back



Certified and Ready for Enrollment

This client has now been certified under Dislocated Worker Career Services - UI Profilee and is ready to be enrolled in services under any 1D, 1E, 1N, 1S, 1DC, 1EC grant:





Criteria in Career Connect

- For those from LWIA 7 who utilize Career Connect for your WIOA application, currently Career Connect does not capture the stand-alone Dislocated Worker criteria of "UI Profilee";
- However, all the individuals that have been profiled by Illinois Department of Employment Security (IDES) in the LWIA 7 boundaries, should meet WIOA Dislocated Worker Eligibility criteria under Unlikely to Return to Previous Industry or Occupation - which is captured under Category 1 within Career Connect.



- In the IWDS Reporting Menu, under the "Participant" reports, there is a "UI Profilee" report that could be ran by LWIA and by specific date ranges.
- Keep in mind, any individual who has been profiled by IDES within one year of their WIOA application date would be eligible as a Dislocated Worker under UI Profilee.
- However, in instances where an individual has already obtained full-time, self-sustaining employment; WIOA Dislocated Worker services would not be appropriate nor the best use of your Dislocated Worker funds.



- To run a "UI Profilee Report" the staff member must have been given reports rights and roles by the local systems administrator.
- If you have those report rights, you will see from the "Staff Menu", a section called "Reporting".

Staff Menu

Case Management

- My Applications
- My Registrants
- My Exiters
- My Customers
- Search Applications
- Search Customers
- Add Local Services By Card

Performance Management

- View Your LWA Goals
- View State Goals
- Search Goals
- Outcomes-Preliminary(PostQtrWages not complete)
- Outcomes-YTD Mgrs(PostQtrWages firm)
- Outcomes-Final(PYs reported to DOL)

Entity Information

- Search Entity
- Search Locations
- Search Contacts

My Information

· Change My Password

Reporting

Reporting Menu





Reporting Menu

Printable Application

- On the reporting menu, under "Participant" reports is the "UI Profilee" report.
- Simply click on "UI Profilee".

Summary

- · Program/Activity Summary WIOA
- Entity Summary (Types & Functions)
- Core A/Local Services Summary
- Provider Referral Summary
- Summary Provider Registration
- ITA Training Provider Funding
- · Quarterly Trend Report
- Summary Training Services Review
- · Program Activity Summary 1G
- Target Population Summary 1G
- Local Service By Cust Characteristics
- Target Pop Summary by Prov/Loc WIOA
- Target Population Summary WIOA
- <u>Target Population Summary TAA</u>
- Target Pop Summary by Prov/Loc TAA
- Target Pop Statewide Summary WIOA
- Target Pop Statewide Summary TAA
- Caseload Summary
- Target Pop Summry-WIOA by Funding Stream
- Target Pop-Prov/Loc-WIOA-Funding Stream
- <u>Target Pop Statewide-WIOA-Funding Stream</u>

Participant

- · Training and Service Review
- ITA Funded Training
- Participant by Provider
- Participant History
- Participant by Customer Status
- · Participant by Career Planner
- Out of State Employment
- Wage Analysis
- UI Profilee
- Participants by Grant (with services)
- · Participants by Grant (svcs not listed)
- Non-Priority 1A Adult Report
- Participant History by DETS ID
- · Customers with Days Since Last Case Note
- · Registrants Nearing 120 Day Exit Limit
- Local Service New Hires
- CSSI Exception Rpt-Svcs w/o Proj.
- Participants With No Career Planner
- Participants Assign Inactive Career Plnr
- · Participants Assoc With Inactive Center
- Exiters Enrolled in Follow-Up Srvcs



- Then populate the various criteria for the UI Profilee you wish to run by your own LWIA, and the start and end date.
- There is data lag, meaning if the end date is populated today, the last time individuals might have been profiled could have been up to one-month ago.

Reporting Criteria

LWIA:

Start Date:

*End Date:

Report Format:

PDF

V

Description: PURPOSE: List individuals who were UI profiled in the user-specified time period. POTENTIAL USES: 1) Can be used as a recruitment tool; 2) Can be used to document the fact that an individual is in fact a UI profilee. DETAILS ABOUT REPORT INFORMATION: The data in this report is not updated real-time, it uses a data source created in a batch job that runs the 6th of each month. Any updates made after the batch job has run will not be reflected until it runs again.

View Report	Cance	Ī
view Report	Cance	_



In this example report, I am working in the "Training" platform of IWDS and there are not many UI Profilee mock clients in the "Training" platform of IWDS.

Reporting Criteria

UI Profilee

LWIA:		
20 - Land of Lincoln Workforce	Alliance	~
Start Date:		
8/1/2024		
*End Date:		
5/14/2025		
Report Format:		
PDF ~		

Description: PURPOSE: List individuals who were UI profiled in the user-specified time period. POTENTIAL USES: 1) Can be used as a recruitment tool; 2) Can be used to document the fact that an individual is in fact a UI profilee. DETAILS ABOUT REPORT INFORMATION: The data in this report is not updated real-time, it uses a data source created in a batch job that runs the 6th of each month. Any updates made after the batch job has run will not be reflected until it runs again.

View Report Cancel



Example UI Profilee Report

In "Training" platform there are only a few "mock" client records of individuals that have been a UI Profilee; and those mock records did not have an e-mail address associated with their record in the "Training" platform of IWDS.

UI Profilee

Report Date: 05/14/2025
Report Time: 2:20:03PM
Report Num: CISUI001

Period: 08/01/2024 to 05/14/2025

LWIA: 20 - Land of Lincoln Workforce Alliance

Customer NameAddressCityST.ZipPhoneProfiled DateEmail AddressAPI07, Arlo J6185 Fox RdVirginiaIL62691(217)626-133708/11/2024

Total for LWIA 20:



UI Profilee Report Details

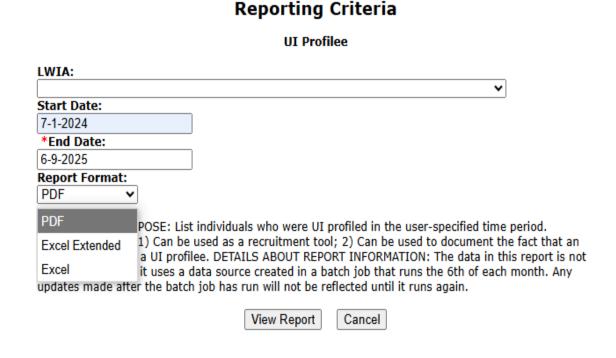
As mentioned in the previous slide which was an "example" report out of the "Training" platform of IWDS:

- Your own LWIA's "UI Profilee Report" out of "Production" IWDS should have individuals profiled and should include the phone number and the e-mail address the client had provided to IDES.
- Once you run your report, it is an excellent resource to use to develop an outreach program to make those individuals aware of the Dislocated Worker program.
 - The UI Profilee Report could be run as a "pdf" or an "excel" or "excel extended".



Current UI Profilee Reports

- From the "real" production IWDS; I ran the UI Profilee Report for each LWIA using the date range of 7-1-24 thru 6-9-2025;
- From data lag, the last date most LWIA's had individuals profiled were on 5/26/2025.





Total Numeric Results of UI Profilee Reports from date range of 7-1-24 through 6-9-25 by LWIA

LWIA 1 - 663

LWIA 2 - 603

LWIA 3 - 1,078

LWIA 4 - 1,313

LWIA 5 - 1,162

LWIA 6 - 535

LWIA 7 - 8,035

LWIA 10 - 1,272

LWIA 11 - 703

LWIA 13 - 863

LWIA 14 - 519

LWIA 15 - 1,674

LWIA 17 - 785

LWIA 18 - 335

LWIA 19 - 808

LWIA 20 - 599

LWIA 21 - 346

LWIA 22 - 325

LWIA 23 - 753

LWIA 24 - 768

LWIA 25 - 527

LWIA 26 - 325

TOTAL UI Profilee's State-wide -23,940



UI Profilee Report Details

- It is recommended your LWIA's UI Profilee report be ran approximately once a month on or around the 10th, day of the month there will be data lag on when individuals appear on the report as compared to when they had been a UI Profilee.
- Typically, the clients that will appear on the UI Profilee report are approximately two weeks to one month from the date of being profiled as compared to the end date of the report.
 - Example, if you run a report with the end date of 6/9/2025 in June 2025, the last clients that had been profiled might be 5/26/2025 or earlier and not up to 6/9/2025 due to the afore mentioned data lag.



UI Profilee Eligibility

As mentioned previously, this new standalone Dislocated Worker criteria of UI Profilee, is a subset of the criteria of Unlikely to Return to Previous Industry or Occupation.

However, for an individual who has been a UI Profilee within one year of their WIOA application, the Career Planner <u>are not</u> required to record a Dislocation job, and the eligibility documentation used to support the client was profiled, is the "auto populated" information that is populated on the clients "Employment Characteristics" screen of their IWDS electronic record.



Criteria in Career Connect

- As mentioned previously, for those from LWIA 7 who utilize Career Connect for your WIOA application, currently Career Connect does not capture the stand-alone Dislocated Worker criteria of "UI Profilee";
- However, all the individuals that appear on the UI Profilee report for LWIA 7, should meet WIOA Dislocated Worker Eligibility criteria under Unlikely to Return to Previous Industry or Occupation - which is captured under Category 1 within Career Connect.



Criteria for Formerly Self-Employed is outlined in <u>WIOA ePolicy</u> Chapter 5.3 Dislocated Worker Eligibility paragraphs <u>I.4.a.1)2).</u>

- Must be the individual's primary job.
- Formerly self-employed but no longer employed requires something showing the business closed or is closing due to:
 - General economic conditions
 - Flood or other natural disasters
 - Going out of business and has evidence of conditions to support business failure



- Within IWDS on the "Edit Job" screen the dislocation job must have "Yes" to the "Self-Employed" question.
- Then layoff reason must be either "General Economic Conditions" or "Flood or Other Natural Disaster".

Add Job

John WIOA Application Summary
SSN: 1866 App LWA:20

	Save Cancel	
IEBS ID	Search	
TAA Petition:	- [Verify TAA Petition Number
*Employer Name:	Walker Furniture	Search
*Employment Status:	Laid Off	~
*Start Date:	12/01/2019	End Date:
Start Date:	3/1/2025	
Job Title:	Owner	
Street Address:		
City:	Springfield	
State:	Illinois × Z	Zip Code:
Contact Name:		
Contact Phone:		Extension:
Wages:	3800 Per: [Month ∨
*Hours Per Week:	60	
Job Duties:		
* Primary Occupation:	Yes V Dislocation: Yes	es 🗸
Self Employed:		
Layoff Reason:	General Economic Condition	ons



Add Job

John WIOA Application Summary
SSN: 1866 App LWA:20

	Save	el			
IEBS ID	Search				
TAA Petition:		-		Verify T	AA Petition Number
*Employer Name:	Walker Furniture				Search
*Employment Status:	Laid Off		~		
*Start Date:	12/01/2019		En	d Date:	
Start Date:	3/1/2025				
Job Title:	Owner				
Street Address:					
City:	Springfield				
State:	Illinois	~	Zip Cod	le:	
Contact Name:					
Contact Phone:			Ext	tension:	
Wages:	3800	Per:	Month >	•	
*Hours Per Week:	60				
Job Duties:					
* Primary Occupation:	Yes V Disloca	ation:	Yes 🗸		
Self Employed:			er/Farm	hand:	~
	Flood or Other N				



John WIOA

* Primary Occupation: Yes ~

Self Employed: Yes ∨

OR for business that has not closed yet, "In Process of Going out of Business" - IWDS logic will determine the client as eligible under Dislocated Worker - Formerly Self-Employed, now Unemployed.

App LWA:20 **SSN:** 1866 Save Cancel IEBS ID Search TAA Petition: Verify TAA Petition Number *Employer Name: Walker Furniture Search *Employment Status: Still Employed, Layoff Pending > 12/01/2019 End Date: *Start Date: Job Title: Owner Street Address: City: Springfield State: Illinois Zip Code: Contact Name: Extension: Contact Phone: Wages: 3800 Per: Month ∨ *Hours Per Week: 60 Job Duties:

Dislocation: Yes ✓

Layoff Reason: In Process of Going out of Business >

Family Member/Farmhand:

Application Summary

Add Job



No Longer Self-Employed

• Eligibility for this title could also be met if the individual worked as a Farm, Ranch or Fish Hatchery where the business closed due to general economic conditions in the area or a natural disaster.

• This is documented within IWDS on the "Edit Job" screen, if the dislocation job has "Yes" to the "Self-Employed" question and "Yes" to the "Family Member/Farm Hand".



No Longer Self-Employed

Add Job

	VIOA <u>Applicati</u> N: 1866 App	on Sumn LWA:20	<u>nary</u>			
	Save	cel				
IEBS ID	Search					
TAA Petition:		_		Verify TA	A Petition Nur	<u>mber</u>
*Employer Name:	Jones Family Farm				Search	
*Employment Status:	Still Employed, I					
*Start Date:	12/01/2019		En	d Date:		
Job Title:	Owner					
Street Address:						
City:	Springfield			,		
State:	Illinois	~	Zip Co	de:		
Contact Name:]		
Contact Phone:			Ex	tension:		
Wages:	3800	Per:	Month	~		
*Hours Per Week:	60					
Job Duties:						
* Primary Occupation:	Yes v Dieloc	ation:	Yes 🗸			
Self Employed:		y Membe		hand: Ye	s 🗸	
Layoff Peason:						



Criteria for Displaced Homemaker is addressed in WIOA ePolicy Chapter 5.3 Dislocated Worker Eligibility paragraphs I.5.a.b.



- ▶ For an individual to meet the eligibility criteria under "Dislocated Worker Displaced Homemaker" they must have been providing unpaid services to family members and who:
 - ▶ Has been dependent on the income of another family member but is no longer supported by that income; and
 - Is unemployed or under employed and experiencing difficulty in obtaining or upgrading employment.



The eligibility criteria is captured on the Dislocated Worker Characteristics screen. The question "Displaced Homemaker" - if populated with a "Yes", the internal logic within IWDS will make the client eligible under displaced homemaker criteria.

Dislocated Worker Characteristics

John WIOA Application Summary
SSN: 1866 App LWA:20
Guided Application

Requires additional assistance:	~	
*Displaced Homemaker:	Yes ▽	
*Spouse of Active Duty Service Member:	~	
 a. Employment loss due to relocation: 	~	
. Unemployed, underemployed and is experiencing	~	
difficulty in obtaining or upgrading employment:		



Displaced Homemaker Examples

Possible "Displaced Homemaker" eligibility criteria:

- Unemployed or under-employed spouse who get's divorced/separated and cannot afford to get a divorce from primary earner in the family.
- Unemployed or under-employed whose spouse was the primary earner and passed away.
- Unemployed or under-employed spouse where the primary earner in the family loses their job.



For the documentation to support the claim of "Displaced Homemaker" - it depends on which criteria of the eligibility the client meets as a "Displaced Homemaker":

 Typically, you will need the client's work history showing either unemployed or under-employed, and then based on the scenario either you need a court order, death certificate, self-attestation for marital status for those who cannot afford a divorce, or layoff letter of spouse.



Criteria for Spouse of a member of the Armed Forces on Active Duty is addressed in WIOA ePolicy Chapter 5.3 Dislocated Worker Eligibility paragraphs I.6.a.1).2)



For an individual to meet the eligibility criteria under "Dislocated Worker - Spouse of Active-Duty Service Member" they must meet one of the following criteria:

- Has experienced a loss of employment as a direct result of relocation to accommodate a permanent change in duty station; OR,
- Is unemployed or underemployed and experiencing difficulty in obtaining or upgrading employment.



If the response to the questions of "Spouse of Active-Duty Service Member" is "No" - no other action needs taken as questions a. and b. are only available for eligibility for those that answer "Yes" to the "Spouse of Active-Duty Service Member".

Dislocated Worker Characteristics

SSN: 1866 App LWA:20
Guided Application

Requires additional assistance:
*Displaced Homemaker:

*Spouse of Active Duty Service Member:

a. Employment loss due to relocation:

b. Unemployed, underemployed and is experiencing difficulty in obtaining or upgrading employment:



Within IWDS - logic is based on the "Dislocated Worker Characteristics" screen, if the question of "Spouse of Active- Duty Service Member" is populated with a "Yes", then the client must have a "Yes" to one of the other questions for the client to meet criteria of "Spouse of Active-Duty Service Member:

Dislocated Worker Characteristics

John WIOA Application Summary
SSN: 1866 App LWA:20
Guided Application

*Spouse of Active Duty Service Member: Yes Yes

a. Employment loss due to relocation: Yes Unemployed, underemployed and is experiencing difficulty in obtaining or upgrading employment:



To qualify as a Dislocated Worker - Spouse of Active-Duty Service member, then the spouse either lost their job due to relocation from a transfer or duty station; or if the spouse is unemployed, underemployed and experiencing difficulty in obtaining or upgrading employment.



At a minimum, the documentation would include the military identification card showing spouse of an activity duty service member, then if lost employment due to spouse being transferred, the transfer orders along with the client's work history. If eligibility was based on the spouse being unemployed, underemployed and experiencing difficulty in obtaining or upgrading employment you would need the client's military identification card showing spouse of an active-duty service member and the client's work history supporting unemployed or under employed.



Dislocated Worker Eligibility

- This concludes the various ways an individual could meet WIOA Dislocated Worker Eligibility criteria.
- There are six different ways an individual could meet WIOA Dislocated Worker eligibility and each criteria is significantly different.



WOA Overview of Dislocated Worker Eligibility

WIOA ePolicy Chapter 5.3 Dislocated Worker Eligibility

- Unlikely to Return to Previous Industry or Occupation
- Plant Closure or Substantial Layoff
- UI Profilee
- No Longer Self-Employed
- Displaced Homemaker
- Spouse of a member of the Armed Forces on active duty



Most Impactful Changes

Within the updated WIOA Dislocated Worker Eligibility Policy Chapter 5 Section 3 that was released on May 12th, 2023, there are two (2) changes that should hopefully have significant impact in assisting in identifying and as well as finding new WIOA Dislocated Worker clients include, but are not limited to:

- The updated/broadening of what could be considered a "Substantial Layoff";
- The stand-alone WIOA Dislocated Worker Eligibility for those individuals who have been profiled within one year of the date they apply for WIOA, are basically automatically qualified (if they are not currently working full-time with self-sustaining employment).



Concludes this PowerPoint

- This concludes the presentation on WIOA Dislocated Worker Eligibility.
- If you have questions related to this presentation, feel free to contact James.potts@Illinois.gov (until 7-31-2025) or Ray Al-Amin at ramon.al-amin@illinois.gov