







SMART FINANCIAL GRANTS MANAGEMENT 2015

Organization of Training Modules (1 of 7)

CONTENT AREA	SMART THEME
1. Uniform Guidance	
Introduction, Application, and Pre-Award Requirements	Transparency
Administrative Requirements	Risk Mitigation
Cost Principles	Accountability

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Organization of Training Modules (2 of 7)

CONTENT AREA	SMART THEME
2. Controls and Compliance	
Internal Controls: Establishing an Effective Control Environment	Risk Mitigation
Budget Controls for Program Effectiveness	Risk Mitigation
Cash Management	Risk Mitigation

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Organization of Training Modules (3 of 7)

CONTENT AREA	SMART THEME
3. Allocating Costs	
Cost Allocation 101	Accountability
Cost Allocation Methods	Accountability
Personnel Compensation, Labor Distribution, and Payroll Reports	Accountability

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Organization of Training Modules (4 of 7)

CONTENT AREA	SMART THEME
4. Procurement	
Procurement under the New Requirements	Transparency
Capital Assets, Equipment, Intangible Property, and Supplies	Accountability
Facilities and Leases	Transparency

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Organization of Training Modules (5 of 7)

CONTENT AREA	SMART THEME
5. Financial Information and Reporting	
Accrued Expenditures and Obligations	Accountability
Financial Reporting	Transparency
Program Income and User Fees	Monitoring

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Organization of Training Modules (6 of 7)

CONTENT AREA	SMART THEME
6. Oversight	
Subrecipient Management and Oversight	Monitoring
Audits: Reports and Resolution	Monitoring
Complaints, Grievances, and Incident Reports	Monitoring

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Organization of Training Modules (7 of 7)

CONTENT AREA	SMART THEME
7. Discretionary Grantees	
Discretionary Grant Overview	Transparency
Match and Leveraged Resources	Accountability

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Miscellaneous

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What Is Provided (1 of 2)

- Thumb drive**
 - Training modules, handouts, and exercises
- Evaluation form**
- Quick Start Action Planner checklist**
 - Next steps for your organization

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What Is Provided (2 of 2)

What is provided to you during the training includes:

- What is match and when it is required.
- Standards for determining how to value match (intermediate).
- Distinguishing between cash and in-kind match.
- Relationship between match and increased retention.

Knowledge checks

- At the beginning and end of each training module
- Pre and post-assessment of your knowledge of the subject
- Helps measure impact of the training

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Rules of Engagement

-  **Please be on time**
 - Each session will start exactly on time
-  **Participate actively in discussions and exercises**
 - Ask questions and share observations
-  **Stay till the end**
 - We have saved the best for last!
-  **Complete your evaluations**
 - For each session and overall
-  **Complete the QSAPs for each session**
 - Identifies next steps for your organization

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Audience Participation

-  This training will only be as successful as you make it.
-  We will present the information at an intermediate level.
-  It is up to you to ask questions at any time if you are unsure of anything we present.
-  A two-way exchange of information is essential for participants to fully grasp the materials being presented.



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Logistics

About this facility

- Bathrooms
- Lunch opportunities
- Breakout room location (if applicable)
- Other logistics

Introduction of presenters



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Online Source for Information

<http://www.etasmarttraining.org/>
<http://www.eta-reporting.workforce3one.org>
www.doleta.gov/grants/



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“Knowledge always desires increase; it is like fire, which must first be kindled by some external agent, but which will afterwards propagate itself.”

-Dr. Samuel Johnson

Thank You!
