

JTED NOFO Technical Assistance Session: Capacity and Need



Illinois
Department of Commerce
& Economic Opportunity

Today's Presenters...

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Why are We Here?

- ✓ To **learn** about the JTED NOFO
- ✓ To **increase** your **understanding** of capacity and need for your area.
- ✓ To **engage and ask questions** to be prepared for the next grant opportunity.
- ✓ To increase your chances of writing a **successful proposal**.



Illinois Department of Commerce and Economic Opportunity

The mission of the Illinois Department of Commerce and Economic Opportunity (DCEO) is to create equitable economic opportunities across the State of Illinois. By attracting and supporting major job creators, investing in communities, strengthening Illinois' world-class workforce, fostering innovation, and ushering in the new clean energy economy, DCEO works to fortify Illinois' reputation as a global economic powerhouse while ensuring Illinois is the best state to live, work and do business.



Illinois
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& Economic Opportunity

Agenda



Introduction



Primary goals



Examining
Capacity and
Need



Resources



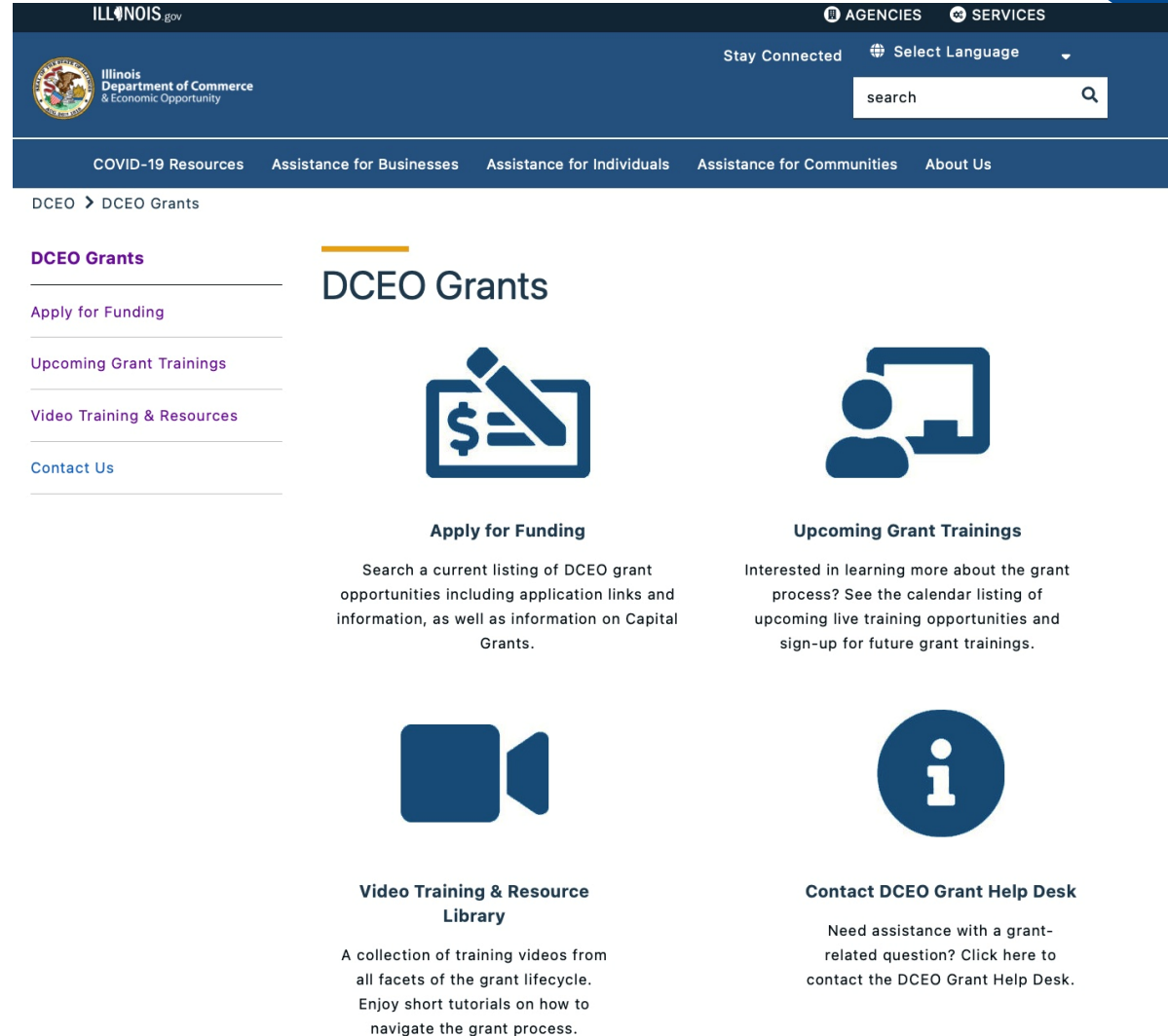
Welcome and Introductions

- ❖ Name
- ❖ Organization
- ❖ What you want to learn today.
- ❖ Favorite Holiday Food



DCEO Grant Help

The Illinois Department of Commerce and Economic Opportunity has created a website that is a quick guide for DCEO grants, [linked here](#).



The screenshot shows the website's header with the Illinois state logo and the text "ILLINOIS.gov" and "AGENCIES SERVICES". Below the header is a navigation bar with links for "COVID-19 Resources", "Assistance for Businesses", "Assistance for Individuals", "Assistance for Communities", and "About Us". A search bar is also present. The main content area is titled "DCEO Grants" and features a sidebar with links: "DCEO Grants", "Apply for Funding", "Upcoming Grant Trainings", "Video Training & Resources", and "Contact Us". The main content is organized into four columns, each with an icon and a title: "Apply for Funding" (with a dollar sign and pencil icon), "Upcoming Grant Trainings" (with a person and screen icon), "Video Training & Resource Library" (with a video camera icon), and "Contact DCEO Grant Help Desk" (with an information icon). Each column contains a brief description of the service.

DCEO Grants

Apply for Funding
Search a current listing of DCEO grant opportunities including application links and information, as well as information on Capital Grants.

Upcoming Grant Trainings
Interested in learning more about the grant process? See the calendar listing of upcoming live training opportunities and sign-up for future grant trainings.

Video Training & Resource Library
A collection of training videos from all facets of the grant lifecycle. Enjoy short tutorials on how to navigate the grant process.

Contact DCEO Grant Help Desk
Need assistance with a grant-related question? Click here to contact the DCEO Grant Help Desk.

Staff Capacity

Jam Board



Review and Allocate Accordingly

As you begin planning, review your staff's time allocation.

- Where are there gaps, and where can tasks be consolidated?
- If you want to add a new project/program, does your staff have the capacity?
- If you need additional staff, which roles will help with your capacity?
- What expertise does your current staff have?



Consider Partnerships

Many organizations cannot do it all on their own. Review your current organizational partnerships, networks, and cohorts.

- What programs, roles, or services could be expanded by partnering with another organization?
- What programs, roles, or services could your organization provide for another?



Expand or Regroup

If your staff has capacity, think about the following questions:

- Do you already have a program in mind?
 - Can any program be adapted?
 - Can any programs be expanded?
- Is there work you want to do that could be possible with additional resources?
- Could partnering with one or more organizations make a new program more feasible?

If your staff are at or over capacity, it may not be an excellent time to expand. Look into capacity grants or other resource-building funds.



Items to Consider

- Are these funds in your “wheelhouse,” or are they completely different in intent and scope from your other funds?
- Can any funds be used for administrative costs?
- Are any of your funds able to be braided?
- What will happen when any of your funding streams end?
- Staff capacity and financial sustainability are linked; what happens to a staff person’s job when funding ends?



Consider Partnerships

Review your current organizational partnerships, networks, and cohorts.

- Identify Partnerships that will help with financial sustainability.
- Are there services that could be provided by a partnering organization to diversify financial strain to any one organization?



Expand or Regroup

- Does your organization have revenue reliability? Does your organization have the ability to earn or raise a certain level of income with a fair amount of certainty?
- Does your organization have the ability to raise unrestricted funds?
- What is your organization's ability to manage debt?

If your organization is relying on one grant for the entirety of a program's services and staff salaries, your organization may want to explore programming that can be sustainable. Funders do not want "one-and-done" programming for the community, participants, or staff.



Identifying the Need

Identifying a Need:

- Does your area have a need or problem?
- Does your target population have a need or a problem?
- Does your area have workforce needs?
- Why is this a need or problem?
- What will happen if the need or problem is not addressed?
- How do you know this information?

Examine the Data:

- Data can come in many forms. For example:
 - Census or other government data
 - Community meetings
 - Stakeholder interviews
 - Surveys
 - Original analyses of existing datasets
 - Reports your organization or others have published
 - Polling
 - Case studies
 - Policy details and analysis
 - Requests for services your organization receives

Questions To Consider Before Starting Any Workforce Grant Application

Who?

- Who will you serve?
- How many individuals will you serve?
- Who is your training provider?
- Who are your business partners?

What?

- What is your target industry?
- What credentials will be earned?
- What type of work-based learning will be used?
- What occupations will the training lead to?

How Much?

- How much will training cost?
- How much will the program cost per participant?
- How much funding will be used for supportive services and/barrier reduction services?

NOTE:

Refer to the NOFO to make sure your population served meets program criteria.

Program Priorities

DCEO has identified priorities, including services targeted to immigrants and refugees, justice-involved individuals, and rural residents. Participant eligibility and strategies to serve the identified priorities are outlined below.



Targeted Populations

Unemployed, under-employed, or under-represented individuals, including youth with one or more barriers to employment.

Resources for Special Populations

[Evidence Based Super Strategies for Special Populations Students](#)

[Identifying Special Populations Video Series](#)

[Introduction to Universal Design for Learning](#)

[Trauma Informed Professional Development](#)

[Understanding DEIA Video Series](#)

Postsecondary Special Populations Super Strategies

- ✓ Individuals with Disabilities
- ✓ Economically Disadvantaged
- ✓ Nontraditional Fields
- ✓ Single Parents and Single Pregnant Women
- ✓ Out-of-Workforce
- ✓ English Learners
- ✓ Homeless Youth
- ✓ Foster Care Involved Youth
- ✓ Military Connected Youth



Initiatives that support immigrants, migrant, and refugee populations to access "good jobs."



WIOA Title II:
Adult Education and Family
Literacy and IELCE

Dr. Kathy Olesen-Tracey,
Senior Director for Adult
Education and Literacy

Britt Garton Pisto
Director for Integrated English
Language and Civics Education

Purpose of AEFLA and IELCE



AEFLA:

to provide adult education and literacy activities in order to assist adults to become literate and obtain the knowledge and skills necessary for employment and economic self-sufficiency

IELCE:

to assist English Language Learners learn English, develop Civics Competencies, and understand the world of work.

Bridge and ICAPS

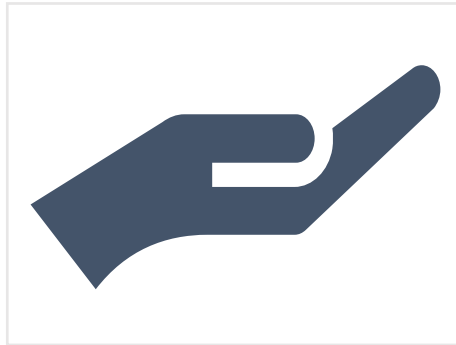


Bridge programs are designed to support adult learners access contextualized instruction and introductions to careers.

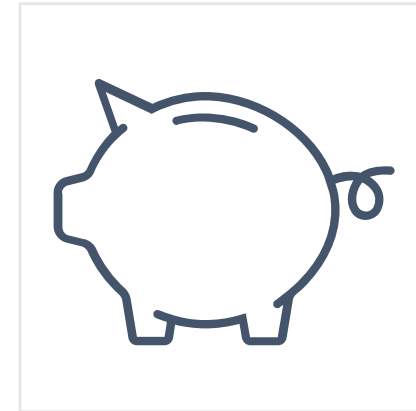


ICAPS are supported instruction designed to aid a learner complete their High School Diploma while obtaining an industry recognized credential.

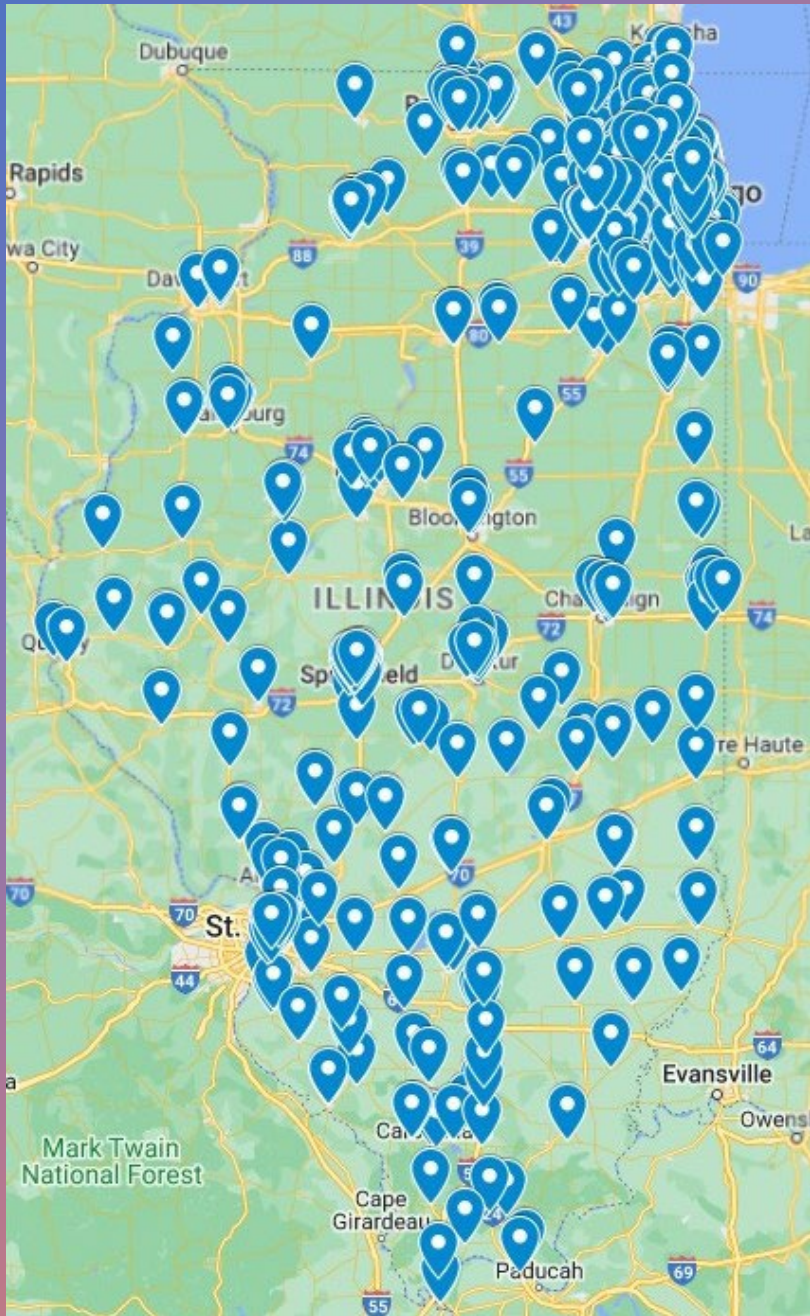
Allowable Supports



Supports include career exploration, potential technology lending libraries, contextualized instruction,



Allowable supports include childcare, transportation, tuition (Ability to Benefit), and loaner supplies



70 diverse funded programs across the state.

- Community Colleges,
- Community Based Organizations,
- Local Education Agencies, and
- Re-entry programs.

Providing classes at over 600 sites in Illinois.

IELCE

- * Welcome to Illinois Group

- * Temporary Protected Status Workshops

- * ESL Expansion Services Grant for Currently funded AEL Programs

Welcome to Illinois



This group developed after the initial buses began arriving to Chicago from the Texas border in August 2022.

The group was formed by a consortium of about 20 Community Based Organizations in the Chicago area.

Welcome to Illinois

<https://welcometoil.org/>



Website with resources for providers and New Arrivals:

https://drive.google.com/drive/u/0/folders/1O-BRhU_tlOOyYDXe-wsQnxbxG5EgHrH

Current number of individuals arrived =
25,800 as of 12/14/23

To see the daily updates of New Arrivals:

<https://www.chicago.gov/city/en/sites/texas-new-arrivals/home/Dashboard.html>

Temporary Protected Status



What is TPS?

TPS is a status designated by the US Department of Homeland Security (DHS) that people from certain countries can apply for if their countries are affected by war, natural disasters, or other conditions that make it dangerous to return. TPS temporarily protects people from being deported to their countries of origin during a specific period of time, usually 18 months. People with TPS can also apply for Employment Authorization Documents (EADs) (work permits) that will allow them to work legally during this time period.

What is an Asylee?

Someone who is escaping their country due to war, natural disaster, religious persecution, or other conditions that make it dangerous to return.

Workshops:
Metcalfe
Building every
day this week
for up to 300
TPS & EAD
applicants.

ESL Expansion of ESL Services Grant



Currently funded Title II programs are eligible to apply for the Expansion of ESL Services for Adult Education Providers in the Chicagoland Area working with Asylees, Refugees, and Migrants Grant.

Total Allocation will be \$750,000.
Ranges given to providers will be between \$25,000 and \$75,000.

Grant Due on:

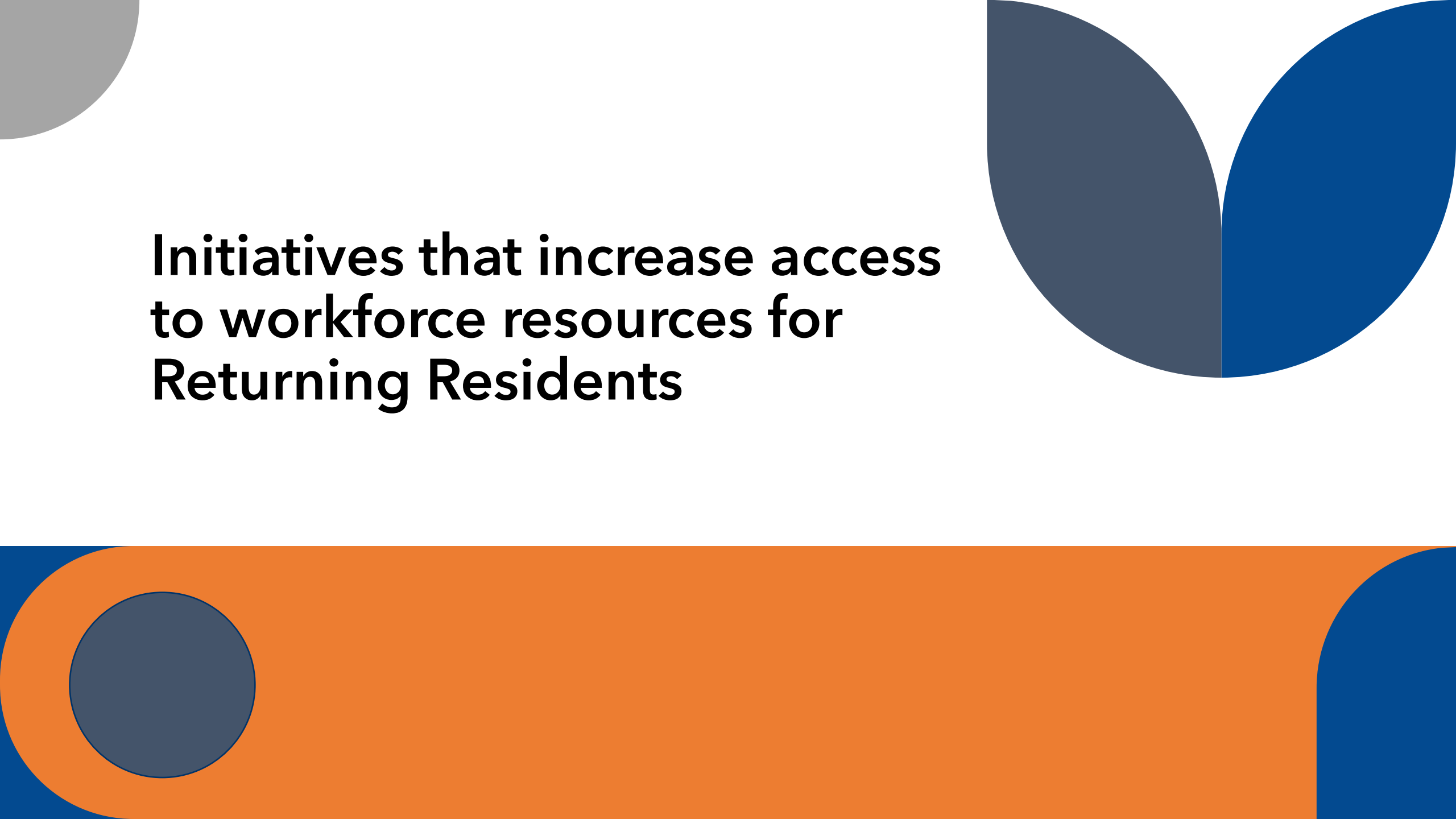
February 15, 2024 at 5pm.

<https://www.iccb.org/grant-opportunities/>

Rural Residents

The program design should **assist rural areas** in creating and improving access to jobs to enhance workforce development. Increasing access to workforce opportunities, training and education, and barrier reduction assistance in rural communities can ensure areas have a skilled workforce to **support economic prosperity**.





Initiatives that increase access to workforce resources for Returning Residents

Justice Impacted Resources

- Kewanee Lifeskills Reentry Center: <https://idoc.illinois.gov/facilities/allfacilities/facility.kewanee-life-skills-re-entry-center.html>
 - Point of Contact: Mark Lohman, Mark.Lohman@lwia14.training
- Safer Foundation: <https://saferfoundation.org/>
- Rotary Community Corps
 - Contact: Mike Massie, mike@massielaw.net
- PROWD Grant
 - Contact: Monica Pruitt, lamonica.pruitt@illinois.gov
- Illinois Reentry Council
 - Contact: Kelly Lapetino, Kelly.Lapetino@Illinois.gov
- Chicago Cook Workforce Partnership
 - Contact: Jasmine Williams, jwilliams@chicookworks.org
- Returning Citizens on Illinois Workforce Academy
 - <https://ilworkforceacademy.com/returning-citizens/>
- Fair Chance Hiring Cohort (see attached)
 - Contact: Steph Dolan, steph.dolan@corpcoalition.org



Thank you

Upcoming Sessions:

Program Planning, Tuesday, December 20
at 1:00 pm

Budget. Wednesday, December 21 at
10:00 am