**PROPOSED WORK PLAN**
 **Organization Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Table A: Total Outcome Metrics***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Total Number of Cohorts**  |   | **Total Number of Individuals Recruited (all cohorts)**  |   | **Total Individuals** **Enrolled (all cohorts)**  |   |
| **Total Individuals** **Completed (all cohorts)**  |   | **Total Individuals** **Transitioned – Primary Outcome (all cohorts)**  |   | **Total Individuals** **Transitioned – Secondary Outcome (all cohorts)**  |   |

*\*Participant numbers in Table A should align with those in Attachment II: Participant Demographic & Outcome Summary*

* **Recruited:** An individual who is interested in the program and has provided their contact
 information to be contacted for enrollment.
* **Enrolled Participant:** An individual who completes a pre-screen, application, and
 standardized interview and is offered to attend the program, accepts the offer, and attends
 training.
* **Completed Participant:** An individual who begins instruction and successfully
 completes all required modules and assessments to obtain industry-recognized
 certifications and credentials.
* **Primary Outcome Transitioned Participant:** A graduate of an Illinois Works Pre-
 apprenticeship training program who has applied and has been accepted to a DOL
 registered apprenticeship program OR who has applied and has been placed on a waiting
 list for a DOL registered apprenticeship program.
* **Secondary Outcome Transitioned Participant:** A graduate of an Illinois Works Pre-
 apprenticeship training program who chooses not to apply for a DOL registered
 apprenticeship program and instead is actively participating in an alternate outcome (i.e.
 registered in a college program or other education/training program, accepted a position
 with employer, etc.)

***Table B: Instruction Information***

|  |  |  |  |
| --- | --- | --- | --- |
| **Total Curricula Hours**  |   | **Length of Training Program (weeks)**  |   |
| **Curriculum Offered (TradesFutures MC3, NCCER, ICCB, Other nationally recognized curricula)**  |   | **Certifications offered (minimum of TradesFutures MC3, NCCER, ICCB, Other, OSHA-10, First Aid/CPR)**  |   |

*\*Total curricula hours and information should align with information provided on Attachment III: Sample Curriculum and Proposed Curriculum*

***Per Cohort Instructions***
Complete the following tables based on information per cohort. ***Per cohort outcome numbers should sum to the numbers in Table A.***

* **Recruitment**begins with the first planned outreach activity for each cohort and ends the day before the first day of instruction.
* **Instruction Dates** should match the number of programs weeks listed in Table B.
* **Participant Transition** begins immediately after the end date of the program and generally lasts for 2-3 months after the program. All transition dates must be within the grant year (1/1/2024 - 12/31/2024)

\*\* Due to required new grantee onboarding, instruction dates should not begin until mid-March\*\*

\*\*Program Dates for the final cohort must end no later than the Friday, November 1, 2024\*\*

|  |
| --- |
| **Cohort 1**  |
| **Individuals Recruited:**  |
| **Individuals Enrolled**  |   | **Individuals Completed**  |   |
| **Individuals Transitioned – Primary Outcome**  |   | **Individuals Transitioned – Secondary Outcome**  |   |
| **Outcome Metric**  | **Start Date**  | **End Date**  |
| **Recruitment**  |   |   |
| **Instruction Dates** |   |   |
| **Participant Transition**  |   |   |

|  |
| --- |
| **Cohort 2**  |
| **Individuals Recruited:**  |
| **Individuals**  **Enrolled**  |   | **Individuals**  **Completed**  |   |
| **Individuals Transitioned – Primary Outcome**  |   | **Individuals Transitioned – Secondary Outcome**  |   |
| **Outcome Metric**  | **Start Date**  | **End Date**  |
| **Recruitment**  |   |   |
| **Instruction Dates** |   |   |
| **Participant Transition**  |   |   |

|  |
| --- |
| **Cohort 3**  |
| **Individuals Recruited:**  |
| **Individuals**  **Enrolled**  |   | **Individuals**  **Completed**  |   |
| **Individuals Transitioned – Primary Outcome**  |   | **Individuals Transitioned   - Secondary Outcome**  |   |
| **Outcome Metric**  | **Start Date**  | **End Date**  |
| **Recruitment**  |   |   |
| **Instruction Dates** |   |   |
| **Participant Transition**  |   |   |