



## **WIOA NOTICE NO. 21-NOT-03**

**TO:** Chief Elected Officials  
Local Workforce Innovation Board Chairpersons  
Local Workforce Innovation Board Staff  
WIOA Fiscal Agents  
WIOA Grant Recipients  
WIOA Program Services Administrators  
Illinois workNet® Operators  
WIOA State Agency Partners  
Other Interested Persons

**SUBJECT:** Required Disclaimer for All Public-Facing Materials Funded by Federal Grants

**DATE:** March 22, 2022

### **I. SUBJECT INDEX**

Compliance  
Fiscal Reporting and Accountability

### **II. PURPOSE**

To provide information to all Local Workforce Innovation Boards (LWIBs) and grantees about the required disclaimer language that must be included on all public-facing materials funded by Federal grants.

### **III. ISSUANCES AFFECTED**

#### **A. References:**

Workforce Innovation and Opportunity Act of 2014, Public Law 113-128, as amended  
2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit  
Requirements  
Final Rule 2 CFR Part 2900, DOL Exceptions to 2 CFR Part 200

#### **B. Rescissions:**

None

#### **IV. BACKGROUND**

Pursuant to the terms and conditions of the U.S. Department of Labor (USDOL)/Workforce Innovation and Opportunity Act (WIOA) federal award, all non-Federal entities receiving Federal funds, must include a disclaimer on all publicly disseminated print or electronic materials prepared with the funding.

When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with Federal money, they must contain an acknowledgment of such funding.

The Uniform Guidance at 2 CFR 200.300(a) requires that non-Federal entities “establish and maintain effective internal control over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award.” Additionally, 2 CFR 200.332 outlines the required federal award information.

The Department of Commerce and Economic Opportunity has incorporated the requirement by reference into Article 41 of the grant agreement. Please note that the exact requirement may change based on additional guidance that is provided by the USDOL including, but not limited to, the terms and conditions of the federal awards.

#### **V. COMPONENTS**

This notice outlines the actions that non-Federal grantees must take to notify the public that funds for the project were provided by the U.S. Department of Labor’s (USDOL) Employment and Training Administration.

The USDOL has notified that Grantees must use or direct the consumer to a website that includes the following language on all WIOA marketing materials:

*“This workforce product was funded by a grant awarded by the U.S. Department of Labor’s Employment and Training Administration. The product was created by the recipient and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This product is copyrighted by the institution that created it.”*

#### **VI. ACTION REQUIRED**

All LWIAs, recipients, and subrecipients shall review this notice and distribute it to all appropriate individuals within the organization.

**VII. INQUIRIES**

Inquiries related to this application should be directed to the Office of Employment and Training Fiscal/Programmatic Monitoring Manager Tamika Chism at [Tamika.Chism@Illinois.gov](mailto:Tamika.Chism@Illinois.gov).

**VIII. EFFECTIVE DATE**

This notice is effective on release.

**IX. EXPIRATION DATE**

This notice will remain in effect until amended or rescinded by the Office of Employment and Training.

Sincerely,

A handwritten signature in black ink, appearing to read "Julio Rodriguez", with a stylized flourish at the end.

Julio Rodriguez, Deputy Director  
Office of Employment and Training

JR:ld

Attachment(s): None