

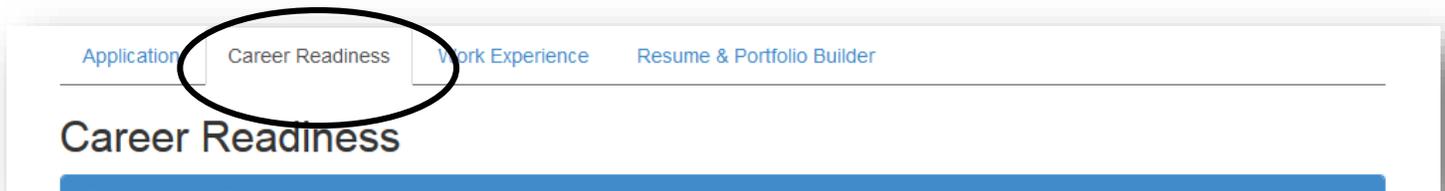
Community and Summer Youth Employment Program Certificate of Completion

1. Go to www.illinoisworknet.com/syep2014 and select the link to return to your SYEP account.



Return to Your SYEP Application and Tools

2. Select the Career Readiness tab at the top of the page and scroll down to the post-assessment section.



3. Select the button to download your Certificate of Completion.
 - Note: Once you score 70% or higher on your post-assessment, you can print your certificate of completion.
 - Since the certificate is a PDF, you will need to have Adobe Reader installed on your computer.

Complete the Post-Assessment

You have taken the Post-Assessment and received a score of 88% correct. You can take the **Post-Assessment** again and the higher score will be kept.

Overview:

- 25 multiple choice questions
- Not a timed assessment
- Unlimited number of attempts
- Highest score is saved
- Score 70% or higher to earn a Certificate of Completion

Topics Covered:

- Career Exploration
- Training Program Exploration
- Workplace Skills
- Job Search Skills
- Goal Setting
- Violence Prevention and Awareness

Print Certificate of Completion

Download Certificate of Completion

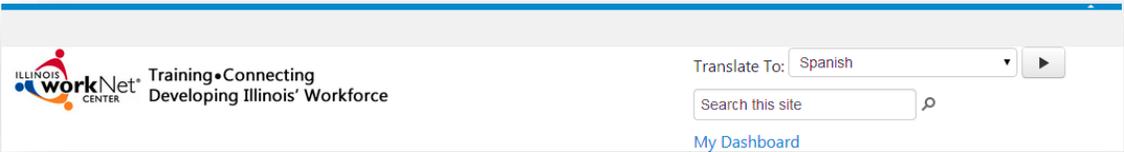
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If your name is not displaying correctly on the certificate, update your name in your Illinois workNet account.

How To Update Your Account Information

- 1. Select My Dashboard in the header of the pager



- 2. Select the Update My Profile link. Update your information and save the changes.

