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CENTER
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youth career pathways

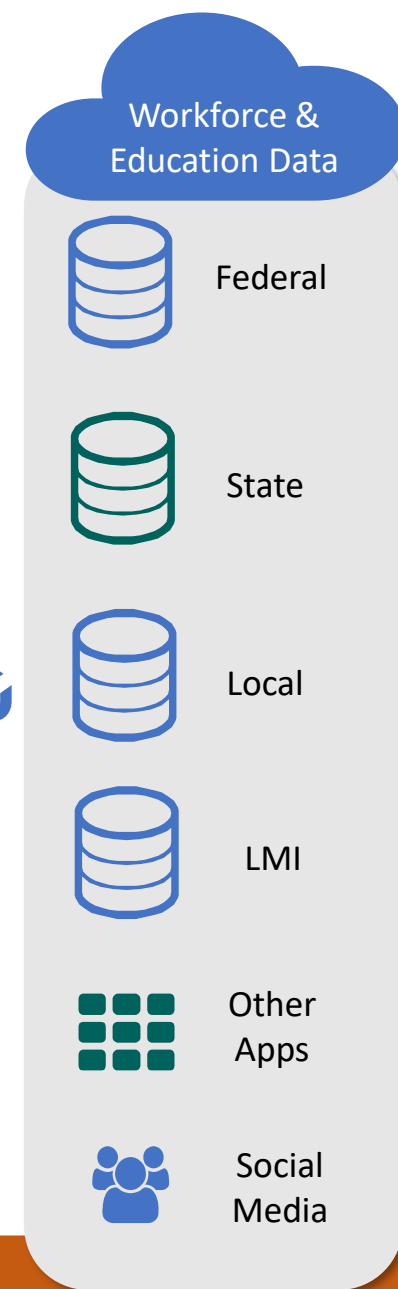
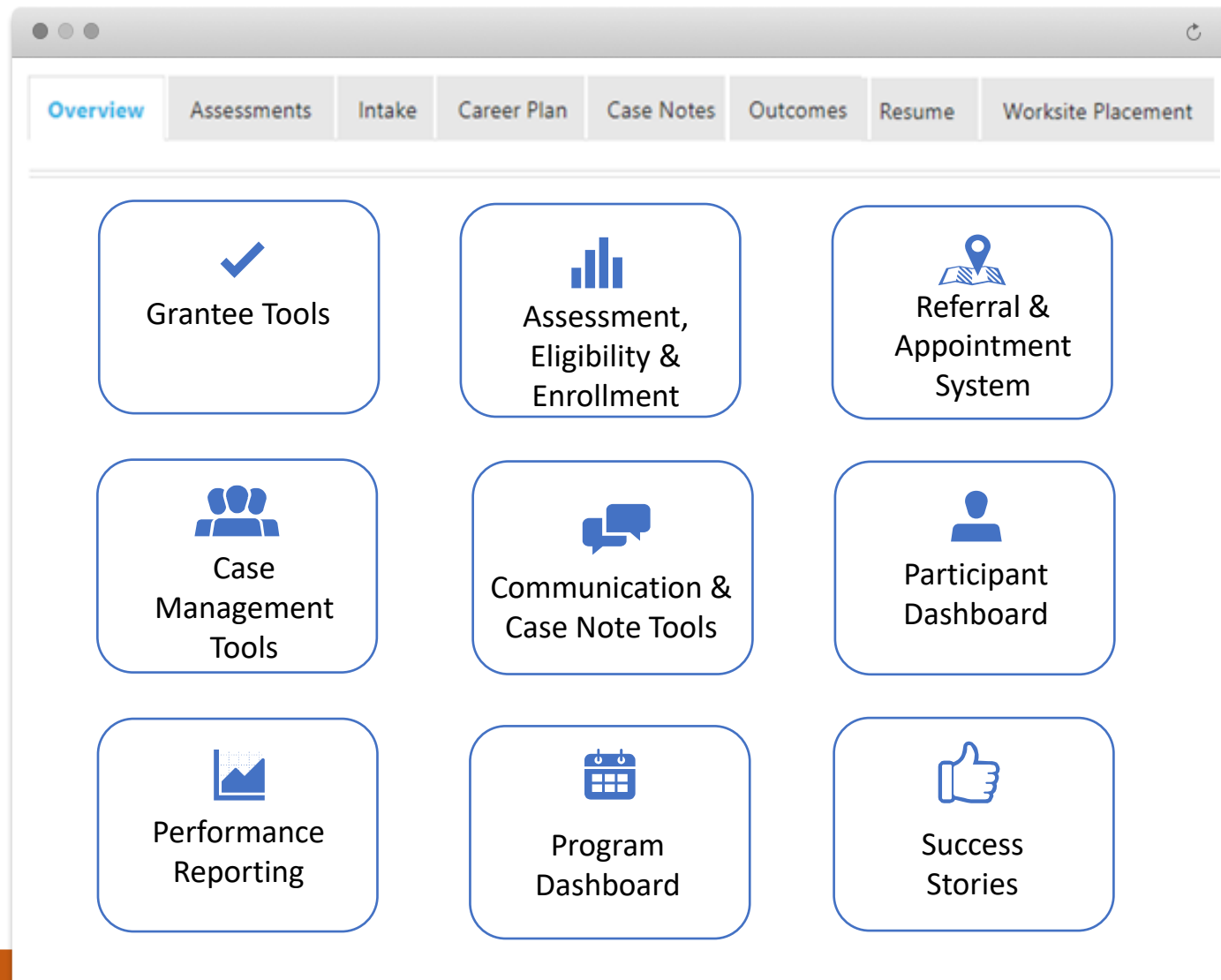
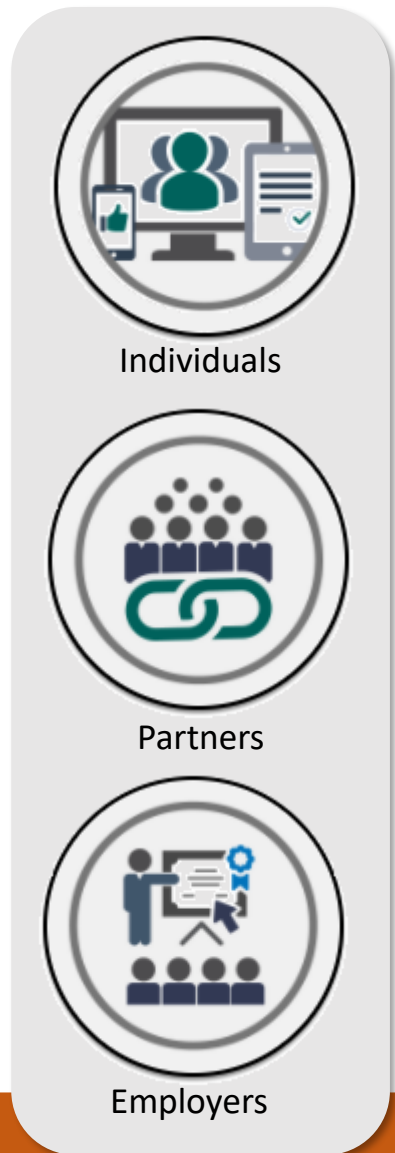
Program Implementation & Facilitation Tools

November 3, 2021

Agenda

- Instructional/Demo
 - YCP PY21 Program Implementation Tools Overview
 - Demonstrate setting up their program information in Illinois workNet
 - Adding Training Program & Credentials
 - Adding Worksite Information
 - Adding Referral Appointment Times
 - Uploading Files at the Organization Level
 - Next Steps
- Hands on Experience
 - Log into Illinois workNet and navigate to the grantee tools.
 - Enter the following information at your own pace. Illinois workNet staff will be available to provide live TA.
 - Grant information
 - Training Program & Credentials
 - Worksites
 - Practice Adding Appointment Times
 - Practice Uploading Files

Youth Career Pathway System Tools



PLATFORM TOOLS

- Role-based Access • APIs • Cloud DB • Notifications & Alerts • Event, Log Monitoring • Responsive Design • Identity • Email Services • Search • Workflow •

Grantee Tools

Provide grantees/provider partners with organization level tools:

- **Grantee Details** basic grant information and summaries at a glance.
- **File Uploads** upload program files at the organization level.
- **Training Programs** information used throughout the system tools.
- **Appointments** used as part of the referral tools.

The image displays three overlapping screenshots of the Illinois workNet system interface, illustrating various tools available to grantees and provider partners.

Top Screenshot (Grantee Details): Shows the 'Grantee Details' tab selected. The 'Project' dropdown is set to 'YCP' and the 'Provider/Grantee' dropdown is set to 'YCP - Springfield Provider - 410 E Jackson St Springfield IL 62701'. Below the dropdowns are 'Select' and 'Print' buttons. The main content area is titled 'Grantee Info' and includes a 'CASE NOTES(0)' link with a 'Edit' button. The 'Grantee Info' section contains the following details:

- TA Contact
- TA Contact Info
- Scope Overview
- Grantee Address: 410 E Jackson St Springfield, IL 62701
- Grantee Program Name
- Program Start Date
- Target Population
- LWIA: 20

Below the 'Grantee Info' section is the 'ASSOCIATED GRANTS' section, which currently shows 'No Grants Have Been Added'.

Bottom Left Screenshot (Provider Info): Shows the 'PROVIDER INFO' dashboard. The 'Project' dropdown is set to 'YCP' and the 'Provider' dropdown is set to 'YCP - Chicago Provider - 1060 W. Addison Chicago IL 60601'. Below the dropdowns are 'Filter' and 'Add Program' buttons. A table shows the following entry:

Program Name	Length Of Program	Approval Status
Health Science - nnnnn	14 weeks	Pending

Bottom Right Screenshot (Worksite Placement): Shows the 'WORKSITE PLACEMENT' dashboard. It includes a search bar and a table with the following data:

Employer	Worksite	Job	Total Number of Openings	Full Time Positions Filled	Part Time Positions Filled
Medics First	Medics First	Construction Labors	3	0	0

Intake / Eligibility / Referral

Provide grantees/provider partners with intake tools:

- **Assess** needs in order to reach training and employment goals.
- **Identify** eligible clients: In-School Youth, Out-of-School Youth.
- **Enroll** in suitable training and support services.
- **Refer** for partner support services.

Do you have any situations that need to be planned around? *

EDUCATION

- I am currently in school.
- I have a hard time with reading, writing, and/or math.
- I have trouble with reading or speaking English.
- I dropped out of high school.
- I have not attended high school in the last quarter.
- I need help to enter or complete an educational program or to secure a job.

PHYSICAL/HEALTH

- I have a disability that makes it hard for me to do certain things.
- I am legally blind.

FAMILY

- I am pregnant.
- I have children and would need help getting childcare.

FINANCIAL

- Myself or someone in my immediate family receives SNAP benefits.
- Myself or someone in my family receives TANF.
- Myself or someone in my family receives SSI.
- Myself or someone in my family receives state/local cash welfare.
- I live in a high poverty area.
- I receive a free/reduced price lunch at school.
- I may meet the low income guidelines.

LEGAL

- I have criminal charges pending.
- I have had instances/legal problems.

HOUSING

- I need a permanent place to live.
- I am in foster care.
- I have aged out of foster care.
- I am a runaway.

EMPLOYMENT RELATED

- I am a veteran or qualified spouse.
- I am eligible, receiving, or exhausted unemployment benefits.
- I lost my last job because of plant closure or a large company layoff.
- I owned a business but now I am unemployed because of general economic conditions.
- I am married to someone who is an active duty service member.
- I am unemployed or under employed.

Overview | Intake Review | Career Plan | Outcomes | Case Notes

OVERVIEW

Profile: Baily Kruse

Email
bailykruse@noemail1234.com

Enrollment Status Applicant

See All

Sync With IWDS ⓘ

Last Sync: N/A

Reset Password | Send Message

SERVICE INTEGRATION RESOURCE TEAM

Action Item	Result	Status
Add Resource Team Contacts Select	View Partners	Complete

Save

INTAKE REVIEW

Action Item	Result	Status
1. Customer submits initial online application.	Complete	Complete
2. Verify eligibility and enroll customer.	Enrolled	Complete
3. The customer was provided information that describes the features and how to access their career plan.	Complete	Complete

CAREER PLAN & DOCUMENTED SERVICES

Action Item	Result	Status
1. Set goals and at least one step/service.	Not Completed	Not Complete

Career Plan | Outcomes | Case Notes

Action Item	Result	Status
1. Customer submits initial online application.	Complete	Complete
2. Verify eligibility and enroll customer.	Complete	Complete
3. The customer was provided information that describes the features and how to access their career plan.	Complete	Complete

1. Customer submits initial online application

2. Verify eligibility and enroll the customer

View Eligibility Verification Saved 9/11/2020 5:43 PM
Refresh page to show most recent Eligibility results.

This customer has been found eligible for the Apprenticeship Illinois Program and may also be eligible for these other WIOA title options:

- WIOA Title I Adult
- WIOA Title I Out of School Youth

Enrollment Status
Enrolled

Updated 7/15/2020 3:18 PM by info@train10_siucwd.com

I verify that I have an Apprenticeship Illinois eligibility form signed and dated by the participant and career planner. The signed document is in the customer file for monitoring purposes.

3. Provide customer with information on how to access their career plan.

Program Facilitation & Communication

Provide grantees/provider partners with service delivery tools to:

- **Develop** a plan to reach training and employment goals.
- **Assign/update** services, providers, worksites, and related costs.
- **Communicate** using note & message app and automated alerts/notifications.
- **Follow/adjust** services, performance and monitor outcome data.

Overview | 1. Review Assessment | 2. Set Goals | 3. Add Steps/Services | Update Log

Customer Profile / Career Plan

OVERVIEW CASE NOTES (0)

Profile: Natasha Telger (PA) Print Customer Copy Export IWDS Crosswalk

Email: natasha.telger@siu.edu

User Name: ntelger

Last 4 SSN: 2742

See All

[Sync With IWDS](#)

Last Sync: N/A

[Reset Password](#) [Send Message](#)

ASSESSMENTS

Career Cluster Inventory
 Complete [View Interests](#)
Employment 101 - Pre
 Successful -- Score: 92%
Employment 101 - Post
 Successful -- Score: 96%
[Download Certificate of Completion](#)
NOCTI
 Completed [View Scores](#) [See More](#)

DESIRED CAREER PATH

Career Pathway Choice
 Law, Public Safety, Corrections, and Security
Occupation 1
 Animal Control Workers
Occupation 2
 Counselors, Legal
Wage Goal (Per Hour)
 None [See More](#)

ACCOMPLISHMENTS

Earned Credentials: 0

Completed Goals: 0

Completed Services: 2

CAREER PLAN

Goal	Related Steps	Category	Earliest Start Date	Latest Planned Due Date	Status
Get training to enhance your skills.	Show Next Steps	Education/Training Plan	3/5/2019	1/3/2020	On Track

board | Messages (165) | Bookmarks | Resumes | Skills & Interests

Natasha's Dashboard

My Tools | My Assessments | Partner Tools

Settings

Update My Profile
 Change Password
 Update - News Subscription Settings

Messages

165 Messages

Career Plan

Illinois workNet

Employment 101

Employment 101 Plans [Guide](#)

Pre-assessment - 92%
 Post-assessment - 96%
 Certificate of Completion

Your Guide To Prepare:
 A Career Plan
 A Job Search Plan
 To
 Achieve Your Goals

My Bookmarks

Why Attendance and Self-Presentation Skills Mat...
 Keep Your Business
 Joseph Business School, The
 1 2 3 4 5 [Add New](#) 3 of 13 See All

Resume Builder

[Resume Builder](#) [Guide](#)

Cover Letter Saved
 Resume Saved
 Portfolio Saved
 Interview Practice Saved
 Assessments Saved

Job Search

Public Health Nurse
 Armed Diplomatic Secu...
 RN Telenurse - 40 hrs/...
 1 2 3 [3 of 7 See All](#)

My Bookmarked Jobs

Section	#	%
Participant Overview		
Planned Participants	0	
Total Participants	87	
Total Active Participants	43	
Total Exitors	1	
Total	88	
Customer Engagement		
Number of Active Participants with Service	43	
Individualized Career Service (ICS)	87	
Service open for more than 6 months	0	
Training Service	43	
Service open for more than 18 months	0	
Youth Individualized Career Service (ICS)	0	
Service open for more than 6 months	0	
Youth Training Service	0	
Service open for more than 18 months	0	
Total	43	
Customer Activity		
No Career Planning (Case Management)/Case Note in 30 Days	28	

Performance & Federal Reporting

Provide grantees/provider partners with program/partner performance tools to:

- **Federal Reporting** to upload reporting data to DOL.
- **Training Program Performance** to view aggregate participant/student completion and employment outcomes.
- **Dashboards & Tables** to filter performance information by timeframe, title, program, geocode, and organization.
- **Import/Exports Data** to populate dashboard, table data, and other reports.

For more information on what is included in Performance Measures, please [refer to the WIOA Policy here](#).

Start Your Search

Search Type and Mode
Training Programs Search

Local Workforce Innovation Area
 LWIA 25 Keywords

Job Family and Related Occupations
 Healthcare Practitioners and Technical Occupations Show/Hide

City or Zip Code [Lookup](#) **Page Size**
 City or Zip Code Within 10 Miles 25 Results per page

Training Program Type **Sort Order**
 Select a Program Type ... Alphabetical

Search Reset Export Select up to 3 results to compare

Found 24 results

Associate Degree Nursing
 John A. Logan Community College
 700 Logan College Rd., Cartersville, IL 62918
 Map it

Cost: \$11,500.00
 Time: 48 weeks / 928 hours
 Goal: Other
 Training Program Type: Vocational

Total WIOA Enrollment (including currently enrolled): 41

- 41 completers
- 35 completed this program successfully
- 35 completed successfully and exited WIOA
- 34 got hired for some type of job
- Average Wage: \$22.17
- 32 got hired for a training-related job
- Average Wage: \$22.89

[Add to Compare List](#)

Illinois Performance Accountability & Transparency System - Statewide - DCEO
 Report Overview +

Program Year: 2020
 7/1/2020 - 6/30/2021
 Quarter: Year to Date
 Title: Title I
 Workforce Program: Adult
 Organization: Statewide - DCEO
 Filter Organization By: None, LWIA Office, WIOA Training Provider, Career Planner

Graph View Table View
 Filter: PY 2020 > Year to Date > Title I > Adult > Statewide - DCEO
 Export

Adult: Performance Measures Outcomes PY 2020 Year to Date

Employment Rate 2nd Quarter: 62.16%

Employment Rate 4th Quarter: 58.46%

Credential Attainment Rate: 73.02%

Adult: Customer Engagement PY 2020 Year to Date

Customer Engagement

Legend: Registrants, New Registrants, Exited, Employed at Exit

Illinois Performance Accountability & Transparency System - Statewide - DCEO

Table View

Performance Measures Outcomes PY 2020 Year to Date

	Goal	Status	Current Total	Threshold	Numerator	Denominator
2	77%	Fail	62.16%	69.3%	2,668	4,292
4	75.5%	Fail	58.46%	67.95%	2,969	5,079
ate Q2	\$6,500.00	Exceeds	\$7,368.93	\$5,850.00	\$7,368.93	\$2,473.00
ent Rate	70%	Exceeds	73.02%	63%	2,587	3,543
ains	39%	Fail	29.35%	35.1%	1,042	3,550
nts	Baseline	N/A	4,786	N/A	4,786	4,786
gistrants	Baseline	N/A	43%	N/A	2,081	4,786
ers	Baseline	N/A	24%	N/A	1,526	6,312
	Baseline	N/A	1,526	N/A	1,526	1,526
at Exit	Baseline	N/A	69%	N/A	1,051	1,526



My Dashboard Messages (1) Bookmarks Resumes Skills & Interests

YOUTH CAREER PATHWAYS PY2021 PARTNER GUIDE

Back to Workforce & Education Partner Resources.

This guide is intended to be used by grantees participating in Youth Career Pathways PY2021 program. This site will be updated ongoing as the projects progress and materials are needed.

Only partner accounts that have been granted access will see this program listed in their Customer Support Center Group list.

Go to the Customer Support Center to access Youth Career Pathways PY2021 Partner Tools.



ALL RESOURCES



IWIS YCP Dashboard
Access the IWIS YCP Dashboard and features. *coming soon*



Full List of Resources
Find the full list of resources, instructions, and related policies for YCP.



Technical Assistance, Tutorials & Videos
Find technical assistance documents, tutorials, training videos, and more.



Partner Tool Updates
View this page to see the latest partner tool updates to the YCP Dashboard tool.

Submit Success Stories

PROCEDURES MANUAL QUICK START GUIDE



Chapter 1 - Overview

- Program Background
- Theory of Action

Next Steps

- Commerce will review and approve training program and credential information.
- Grantees will identify partners (organization and staff) who need to access customers in Illinois workNet/receive referrals. Email the information to info@Illinoisworknet.com and copy shannon.b.hampton@illinois.gov & kenis.williams@illinois.gov
- Grantees will continue to add worksite information as information is available.
- Grantees review the resources available in Illinois workNet.
 - Assessments
 - Employment 101
 - Resume Builder
 - Career Tools
 - Job Skill Guide

