

Guide for Helping Customers Use Skill and Interest Surveys

Self-Accessed Assessment Adult OR Youth





Purpose: Identify potential career paths based on skills and interests.

About These Surveys:

- There are no right or wrong answers.
- The surveys are not timed.
- Customers can use the results as a starting point for exploring potential career pathways.
- Customer survey results can be saved in their Illinois workNet accounts.
- The surveys offered through Illinois workNet include:



Interest Profiler

- What to Expect: There are 180 activities. Choose if you like, dislike, or are unsure for each activity.
- Results: Organizes interests into 6 categories of work.



Work Importance Locator

- What to Expect: Group 20 statements based on how important the work aspect is to you.
- Results: Provides scores for 6 work values and occupations for each work value. 0



Career Cluster Inventory

- What to Expect: Rate 80 activities as *like very much, like, dislike,* or *not sure*.
- Results: Provides a graph indicating how your interests match up to each career cluster. 0



Reality Check

- What to Expect: There are 15 questions based on estimated monthly expenses.
- Results: List of occupations, the number of years of training/education needed, and the salary based on the city/region the customer would like to reside.



Learning Style Survey

- What to Expect: Rate 24 activities as often, sometimes, or not often.
- Results: Provides scores for three learning styles such as auditory, tactile and visual.

Frequency:

Complete multiple surveys to guide customers to a job they may find satisfying.

Access to the Assessment and Results:

- Customers can access saved results through their My Dashboard. All saved results stay with the customer's account.
- Approved Illinois workNet partners can view saved results through the Customer Support Center tools.
- Use your assessment dashboard to see which customers have saved interest survey results and easily identify those who do not have saved results.

Use the Results:

Review the results with the customer. They can use the Explore Career tools in Illinois workNet to learn more about occupations within their results.



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- Remind customers these surveys are only a tool. If they have strong feelings about the occupations they would like to pursue, they should certainly follow those instincts. They can use the Explore Career tools in Illinois workNet to learn more about occupations.
- Discuss the characteristics about the jobs they like.

	Steps:	Find It Here: https://www.illinoisworknet.com/
1.	Customers log into their Illinois workNet account, complete one or more skill and interest surveys, and save their results. The surveys and saved results can be accessed through their My Dashboard.	Explore Careers
2.	Illinois workNet partners will be able to view interest results through Customer Support Center tools (accessed through My Dashboard). Select the Assessment tab. Select view interests.	My Dashboard
3.	Provide feedback and next steps based on their results. Recommend using the Explore Career Pathways User Guide.	

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