

Self-Test: What skills would you use?

Scenario A:

You catch an employee stealing from the company.
What do you do?

Your Answer:



Scenario B:

You just found out that new tax credits will be given to those who use biofuels in their machinery. This means there will be more demand for your product (fuel). Why is it important to tell your employees about this?

Your Answer:

Answers:

Scenario A:

A warning or suspension may be adequate. Otherwise, the person may be fired and prosecuted. It is your job as the boss to make sure that your workers behave ethically and follow work procedures and policies.

Scenario B:

They need to know the direction of the company and be prepared for future changes. Management consists of the leaders who will:

- *Update or develop a new vision.*
- *Generate excitement.*
- *Build partnerships.*
- *Establish objectives.*
- *Identify trends.*
- *Recognize and deal with obstacles.*
- *Think innovatively.*



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