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Success Story

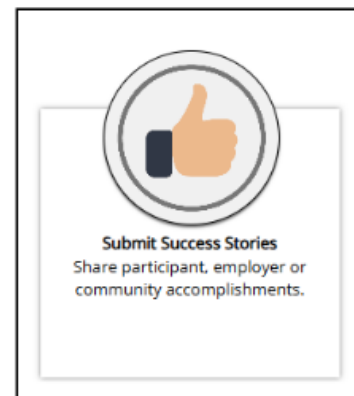
Success stories can be submitted for participants, employers, or the community. The community success story highlights how a program benefits the community or business.

Grantees are requested to complete and post success stories quarterly that are associated with the apprentice expansion program.

Access the Success Story Modal

There are two ways to access the Success Story modal:

Option #1: From the [Apprenticeship Illinois Grantee Reporting Guide](#), click the [Submit Success Stories](#) box.





Option #2: From the Apprenticeship Illinois Customers tab, click **Add Success Story**.

APPRENTICESHIP ILLINOIS

[Back to Customer List](#)

Customers | Business Engagement Tools | Workplan & Reports

Name:

lwN Number:

Grant Name:

Grant Type:

Grantee:

Participant Type:

Related Instructions

Agency Instructions

Advanced Search

Search | Export | **Add Success Story** | Add Customer

Success Story Photo/Video Release

Before submitting the Success Story, be sure to provide the [release](#) form to the apprentice.

Submitting a Success Story

1. On the [Success Story Guide](#) in the Service Providers box, click **Log in to your account and choose to submit your customer or business story**.
2. **Log-in** (if not already)
3. Select the **type of success story** being submitted.

Participants

Employers

Service Providers

1. Review the Guide for Writing Your Success Story (PDF).

2. Log in and submit your story.

SUBMIT A CUSTOMER SUCCESS STORY

Customer Story

I am submitting a success story for a customer.

Employer Story

I am submitting a success story for an employer.

Community Story

I am submitting a success story for a community project.

Search | Get Started | Get Started



Success Story –

1. Participant Type

Select the **Participant Type** from the dropdown list.

Options include:

- Participant
- Employer
- Community

Share Your Experience

SUBMIT A CUSTOMER SUCCESS STORY

Share Your Experience

Participant Type*

Community

Select

Participant

Employer

Community

If any of the information displaying is not correct please update your Illinois workNet profile in your Dashboard or contact info@illinoisworkNet.com, include the updated information in your email.

Last Name*

Address Line 1*

Address Line 2

2. Participant/Employer/Submitter Info

- When Participant type is selected, the next box is titled, "Participant Info".
- When Employer type is selected, the next box is titled "Employer Info".
- When Community type is selected, the next box is titled, "Submitter Info".
- Provide the required information.

Submitter Info

First Name*

Last Name*

Address Line 1*

Address Line 2

City*

State*

Illinois

Zip Code*

Zip Code Plus 4*

3. Story Info

- **Program Type** – Select *Apprenticeship*
- **Service Provider Name** – May be the organization with which you worked to achieve the success.
- **Address information**
- **Current Pathway/industry** – choose from 29 choices or Not Available
- **Program Detail Type** – Training or Help Getting a Job
- **Credentials Earned** (if any)
- **Impacted Geographic Area** includes:
 - City or Zip code
 - County
 - LWIA – Local Workforce Investment Area
 - EDR – Economic Development Region
 - State (Illinois) *project impacted the entire state*
- **Population Served** – multi-select check boxes that include:
 - Low-income individuals

Story Info

Program Type*

Select a Program Type first

Service Provider Name*

Select

Address Line 1*

Address Line 2

City*

State*

Select

Zip Code*

Zip Code Plus 4*

Current Pathway/Industry*

Select

Credentials Earned

Impacted Geographic Area

Select

Population Served

☐ Low-income individuals
☐ Individuals with disabilities
☐ Returning Citizens (previously incarcerated)
☐ Homeless individuals
☐ Justice Involved Youth
☐ Youth who are in or have aged out of the foster care system
☐ Single parents (including single pregnant women)
☐ Long-term unemployed individuals
☐ Schools
☐ Unions

☐ Individuals who are English language learners, individuals who have low levels of literacy, and individuals facing substantial cultural barriers
☐ Eligible migrant and seasonal farmworkers
☐ Underserved and underrepresented populations
☐ Associations
☐ Business
☐ Chamber of Commerce
☐ Government
☐ Not-for-Profits
☐ Other



o Individuals with disabilities

- o Returning citizens (previously incarcerated)
- o Homeless individuals
- o Justice Involved Youth
- o Youth who are in or have aged out of the foster care system
- o Single parents (including single pregnant women)
- o Long-term unemployed individuals
- o Schools
- o Unions
- o Individuals who are English language learners, individuals who have low levels of literacy, and individuals facing substantial cultural barriers
- o Eligible migrant and seasonal farmworkers
- o Associations
- o Business
- o Chamber of Commerce
- o Government
- o Not-for-Profits
- o Other

4. Tips for Writing a Success Story

Click the **plus sign** to open and review the tips for writing a success story.

Tips for Writing a Success Story

A success story shows how a program made a difference in your customer's life. A success story is more than a list of events or activities. The story demonstrates a positive change and describes how that change benefits them and the people of Illinois. A good success story uses evidence to show value of the program.

Answer the following questions to develop the body of your story:

- Where was the participant when they started the program and what was their background or challenge?
- What services, programs, or activities was the individual involved in as they prepared for employment?
- What WIOA and other partners were included in the employment plan?
- What was the outcome of those services, programs, or activities? (i.e., Did they earn any credentials? What did they learn or experience in the program? What positive changes occurred?)
- What are the details of the employment the participant received?

Example:
Partner's Guide for Writing an Individuals Success Story (PDF).

5. Success Story Information

Complete the Success Story information:

- Enter a **Title**
- Enter the **Story**

Success Story Title*

Success Story*

(5000 Characters Remaining)



6. Upload a Photo to represent the story

- Click **View the success story infographic** to see the best photo options.
- Click **Choose file** to upload a photo

Upload a Photo to Appear with Your Success Story

You **must** add an image to your story by clicking the "Browse" button then selecting the file you want to upload. A large image will automatically be resized for display on the site. Image dimensions must be at least 612x612 pixels. Acceptable file formats are .jpg, .png, or .gif.

[View the success story infographic](#)

Photo*

[Choose File](#)

7. Terms of Agreement

- Review the **Terms of Use Agreement text**
- Check the box** to accept the Agreement
- Click **Save Story**
- The Illinois workNet staff will review and approve for public display.

Terms of Use Agreement

WIOA Works encourages website users and customers to share testimonials about their positive experience with the Illinois workNet system in receiving training and/or help with getting a job. In some cases, user comments will be displayed on this website, or otherwise used publicly as part of Illinois workNet and/or WIOA Works publications, including those materials authorized by the Illinois Workforce Innovation Board or the Illinois Department of Commerce and Economic Opportunity. Illinois workNet/WIOA Works reserves the right to approve or decline submissions for website placement or other public use.

The submitter, user, or customer is fully responsible for the content and correctness of details submitted. In addition, this release authorizes the U.S. Department of Labor (including any of its officers, employees and agents), within its absolute discretion, to release, disseminate, or use in any manner it sees fit the submitted story and photograph and any information contained therein, as a likeness of me (or my child,) for same use. I hereby waive any claim arising out of such release, dissemination or use.

All testimonials are subject to the website Moderation Policy.

Accept Agreement*

☐

[Save Story](#)

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