

# JAMES F. BROWN

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## **QUALIFICATIONS PROFILE**

Multi-faceted background and 10+ years of experience contributing to the operation, expansion and maintenance of state-of-the-art training facilities providing the highest level of training and support to military, civilian and government organizations.

Training Facility Utilization Management  
Multi-Tasking & Operational Logistics  
Operational Controls & Compliance  
Safety & Emergency Preparedness

Construction & Expansion Project Management  
Communication & Customer Service  
Multi-Level Relationship Management  
Inter-Organizational Collaboration

## **EMPLOYMENT HISTORY**

**RANGE NCOIC / CHIEF OF TRAINING – RESERVE FORCES TRAINING AREA, Fort McCoy, WI 2002 to 2010**

Played a key role in operational success of a large-scale multi-site training center delivering state-of-the-art training for the US military, and federal, state and local agencies. Ensured operational effectiveness of 12 facilities and 8 ranges on 2.2K acres, including live fire ranges, rappel tower, HELLO Pad, obstacle and confidence courses, land navigation, and common task sites.

### **Operational Effectiveness & Customer Service**

- Created “best practices” programs for 150+ military and state/federal organizations. Maintained high level of customer service, and earned awards for communication and collaboration.
- Plotted training requirements and programs, and served as a trainer/facilitator of courses for 20K+ personnel, federal employees and students annually.
- Utilized in-depth knowledge facility management support systems to facilitate scheduling, briefings, certification and operations of simultaneous training exercises.
- Created a safe training environment by creating/updating operating procedures and streamlining processes to maintain the highest levels of safety and effectiveness by personnel and operations.

### **Safety, Facilities & Equipment Management**

- Placed the welfare of personnel as a top priority. Sustained an 8-year record of zero safety related accidents, major injuries to personnel or loss of equipment during 45K+ days of training per year.
- Provided a safe, secure and environmentally sensitive work environment by maintaining appropriate physical security and maintenance/upkeep of facilities, equipment, roadways and ground operations.
- Built working relationships with directors/administrators in safety/emergency response, air traffic control, environmental and wildlife/land management.
- Supported purchasing, operation and maintenance of \$1M+ of equipment, including radio communications, audio/visual equipment, office network systems, tools/handbooks and vehicles.
- Collaborated with operations and contractors to manage \$5M build-out/expansion. Completed project on-time and within budget. Increased capacity 30% without disrupting training schedules.

**OPERATIONS SERGEANT – US ARMY**, various locations

1995 to 2002

Member of a range control and operations unit providing high-density training/support to 200+ military and local/state/federal organizations across the US. Ensured safe operation of 50+ locations and specialty sites.

**Range Operations & Customer Service**

- Earned numerous citations and letters of merit from senior leaders of customer units for providing valuable advice and outstanding training support for 30K+ personnel.
- Shared ways to improve training areas, earning recognition by the commander.

**Safety, Facilities & Equipment Management**

- Assembled and supervised crews in the construction of new ranges to specification with on-time completion.
- Refined the range safety program and briefings, which reduced training accidents by 15%, and ultimately led to zero lost time accidents and injuries for over 60K man hours of training per year.
- Maintained accountability for \$13M+ of equipment and \$26M+ of facilities/training areas with no losses or reports of survey.
- Set the example for both military and civilian employees based on strong commitment to customer service, productivity, operational effectiveness and enforcement of installation, range and safety compliance.

**EARLY CAREER** on active duty with the US Army serving in various infantry units, including overseas assignments in Korea and Panama.

**EDUCATION & TECHNICAL TRAINING**

Advanced NCO Leadership Courses	2003
Basic NCO Leadership Courses	1998
Light Weapons Infantryman Course	1987

Completed course in Military Airspace Management, Army Safety Center Risk Management, and Nuclear, Biological & Chemical Weapons. Sniper and Airborne qualified.