

* We match qualified applicants with approved job openings.
* We work with you to design a training plan that meets your needs; you may be able to use an existing proprietary training plan.
* You get reimbursed a percentage of wages during the OJT period.
* \*May support Apprenticeships.

On-the-Job Training (OJT) is a “hire-first” program. Employer agrees to hire, train, and retain the individual upon successful completion of the training program.

* Businesses may be reimbursed for up to 75% of the new employee’s wages and the extraordinary costs of the training.
* Workers have the opportunity to earn and learn.

WIOA Training   
Quick Facts

OJT provides employers with a way to have new employees gain specific skills and employment competencies through supervised experience. Workers learn the processes, work tasks, tools and methods of a specific job or group of jobs in an actual work setting.

**On-the-Job Training is for Businesses that:**

* Operate year round
* Enjoy low employee turnover
* Pay an hourly wage or salary equal to or more than minimum wage
* Realize the benefits of investing in their employees
* Employ one or more workers

**How Does It Work?**

Visit [www.illinoisworknet.com/training](http://www.illinoisworknet.com/training)  
for additional information on how   
your business can benefit from this   
opportunity and others like it.

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The Illinois workNet Center System, an American Job Center, is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment by calling TTY (800) 526-0844 or 711. - January 2019 v10

On-the-Job Training

**Qualifying On-the-Job Training Applicants**

* Applicants who are pre-qualified by our office and referred to you. OR
* Applicants you send to us for eligibility screening. We’ll notify you if they qualify.

*OJT Provides:*

* Hands on training,
* Payment to offset training costs,
* Opportunity to train employees your way,
* Investment in your company; and
* Workers earn and learn.