



STATE OF ILLINOIS
PERIODIC PERFORMANCE REPORT

Report Transmittal

Section 1 – GENERAL INFORMATION

1. Grantee Name (per UGA):		2. Grant Number:	3. Grantee DUNS:
		4. CSFA Number: 444-80-1444	5. Grantee FEIN:
6. Program Name (per UGA): Community Youth Employment Program			7. CFDA Number(s): N/A
8. State Agency (Grantor): Illinois Department of Human Services			
9. Agreement Period:		10. Reporting Period	
Start Date (Month/Day/Year): October 1, 2018		End Date (Month/Day/Year): June 30, 2019	
11. Final Report?	12. Report Frequency:		13. Prepared Date:
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annually <input type="checkbox"/> Other (specify):		

Section 2 – PROGRAM DELIVERABLES

Please provide a narrative summary of the activities of your program during this reporting period. This narrative should identify and explain how the goals, objectives and program deliverables as described in the Application/Plan and Uniform Grant Agreement and were during this reporting period.

Section 3 – PERFORMANCE MEASURES

Indicate the total number of proposed CYEP enrollments for FY19: _____.

Indicate the total number of proposed CYEP job placements for FY19: _____.

Indicate the total number of actual initial subsidized job placements: _____.

Indicate the total number of actual initial unsubsidized job placements: _____.

Indicate the total number of referrals from a DHS Family and Community Resource Center: _____.

Indicate the total number of FCRC Referrals that met participant eligibility criteria: _____.

Indicate the total number of enrolled youth assessed as requiring supportive services: _____.

Indicate the total number of youth without a high school diploma or equivalent at the time of enrollment: _____.

Indicate the total number of youth who have completed the program and whose cases have been closed: _____.

1. Indicate the total number of actual CYEP enrollments during this reporting period:		
Performance Measure	Performance Standard	Results Accomplished
Proposed vs. Actual enrolled youth.	90% of proposed youth will be enrolled.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

2. Indicate the total number of actual CYEP job placements during this reporting period:		
Performance Measure	Performance Standard	Results Accomplished
Proposed vs. Actual job placements.	90% of proposed job placements will be filled with unduplicated youth.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

3. Indicate the total number of youth enrolled during the reporting period that met the eligibility criteria:

Performance Measure	Performance Standard	Results Accomplished
% of enrolled youth meeting eligibility criteria.	100% of enrolled youth will meet eligibility criteria.	Result: _____ Standard Met: _____

If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.

4. Indicate the total number of eligible FCRC referrals that were enrolled into CYEP:

Performance Measure	Performance Standard	Results Accomplished
% of eligible FCRC referrals enrolled into the program.	80% of eligible FCRC referrals will be enrolled into the program.	Result: _____ Standard Met: _____

If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.

5. Indicate the total number of enrolled youth that completed the NOCTI 21st Century Skills Assessment:

Performance Measure	Performance Standard	Results Accomplished
% of enrolled youth completing NOCTI 21st Century Skills Assessment available through the Illinois workNet.	80% of enrolled youth will complete the NOCTI 21st Century Skills Assessment available through the Illinois workNet.	Result: _____ Standard Met: _____

If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.

6. Indicate the total number of enrolled youth that earned the NOCTI work readiness certificate:

Performance Measure	Performance Standard	Results Accomplished
% of youth that completed the NOCTI 21st Century Skills Assessment earning the work readiness certificate.	80 % of youth that completed the NOCTI 21st Century Skills Assessment will earn the work readiness certificate.	Result: _____ Standard Met: _____

If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.

7. Indicate the total number of enrolled youth completing the Career Cluster Inventory:

Performance Measure	Performance Standard	Results Accomplished
% of enrolled youth completing Career Cluster Inventory available through the Illinois workNet.	80 % of enrolled youth will complete the Career Cluster Inventory available through the Illinois workNet.	Result: _____ Standard Met: _____

If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.

8. Indicate the total number of enrolled youth completing the Employment 101 pre-assessment:

Performance Measure	Performance Standard	Results Accomplished
% of enrolled youth completing Employment 101 pre-assessment in Illinois workNet	80% of enrolled youth will complete the Employment 101 pre-assessment in Illinois workNet	Result: _____ Standard Met: _____

If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.

9. Indicate the total number of enrolled youth completing the Employment activities:

Performance Measure	Performance Standard	Results Accomplished
% of enrolled youth completing Employment 101 activities in Illinois workNet.	80% of enrolled youth will complete the Employment 101 activities in Illinois workNet.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

10. Indicate the total number of enrolled youth completing the Employment 101 post-assessment:

Performance Measure	Performance Standard	Results Accomplished
% of enrolled youth completing Employment 101 post-assessment in Illinois workNet.	80% of enrolled youth will complete the Employment 101 post-assessment in Illinois workNet.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

11. Indicate the total number of enrolled youth demonstrating work-readiness skills improvement on the Employment 101 post-assessment:

Performance Measure	Performance Standard	Results Accomplished
% of assessed youth demonstrating work readiness skills improvement on Employment 101 post-assessment	80 % of assessed youth will demonstrate work readiness skills improvement on Employment 101 post-assessment.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

12. Indicate the total number of enrolled youth assessed as requiring supportive services who received those services:		
Performance Measure	Performance Standard	Results Accomplished
% of youth receiving supportive services	90% of youth requiring supportive services will receive those services.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

13. Indicate the total number of enrolled youth that received an individualized case plan:		
Performance Measure	Performance Standard	Results Accomplished
% of enrolled youth with an individualized case plan.	80% of enrolled youth will have an individualized case plan.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

14. Indicate the total number of enrolled youth that received an individualized case plan which included a college and career plan:		
Performance Measure	Performance Standard	Results Accomplished
% of case plans that include a college and career plan.	80% of individualized case plans will include a college and career plan.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

15. Indicate the total number of enrolled youth with individualized case plans that completed at least half of their case plan goals:		
Performance Measure	Performance Standard	Results Accomplished
% of youth completing case plan goals.	80% of youth will complete 50% or more of case plan goals.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

16. Indicate the total number of enrolled out-of-school youth without a high school diploma or equivalent at enrollment that re-engaged in education:		
Performance Measure	Performance Standard	Results Accomplished
% of out-of-school youth re-engaged in education	60% of enrolled out-of-school youth without a high school diploma will re-engage in education.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

17. Indicate the total number of youth without a high school diploma or equivalent at enrollment that experienced improved educational outcomes:		
Performance Measure	Performance Standard	Results Accomplished
% of youth with improved educational outcomes.	80% of in-school youth and those out-of-school youth without a HS Diploma or GED will have improved educational outcomes.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

18. Indicate the total number of subsidized job placements that were converted to unsubsidized employment:

Performance Measure	Performance Standard	Results Accomplished
% of subsidized job placements that were converted to unsubsidized employment.	80% of subsidized job placements will convert to unsubsidized employment.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

19. Indicate the total number of youth that maintained initial job placements for 3 months or more:

Performance Measure	Performance Standard	Results Accomplished
% of youth maintaining initial job placement for 3 months or more	80% of youth will maintain initial job placement for 3 months or more.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

20. Indicate the total number of youth that maintained initial job placements for 6 months or more:

Performance Measure	Performance Standard	Results Accomplished
% of youth maintaining initial job placement for 6 months or more	75% of youth will maintain initial job placement for 6 months or more.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

21. Indicate the total number of youth that maintained initial job placements for 9 months or more:

Performance Measure	Performance Standard	Results Accomplished
% of youth maintaining initial job placement for 9 months or more	70% of youth will maintain initial job placement for 9 months or more.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

22. Indicate the total number of youth whose cases have been closed and who were in unsubsidized employment at case closure:

Performance Measure	Performance Standard	Results Accomplished
% of enrolled youth in unsubsidized job placement at case closure (exit).	65% of enrolled youth will be in an unsubsidized job placement at case closure	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

23. Indicate the total number of DHS FCRC service provider meetings or comparable interactions attended:

Performance Measure	Performance Standard	Results Accomplished
Number of DHS Family & Community Resource Center (FCRC) Service Provider meetings attended.	Minimum of 2 DHS Family & Community Resource Center (FCRC) Service Provider meetings attended or comparable collaborative relationship building interactions.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

24. Indicate the total number of provider agency job vacancy announcements that were shared with a local FCRC:		
Performance Measure	Performance Standard	Results Accomplished
Number of provider agency job vacancy announcements shared with local FCRC.	Provider agency supplies evidence one or more job vacancy announcements were shared with local FCRC.	Result: _____ Standard Met: _____
If the performance measure/standard is not on track or has not been met during this reporting period, please provide an explanation.		

Section 4 – PERFORMANCE ACCOMPLISHMENT CORRELATED TO REPORTED EXPENDITURES

Indicate total CYEP reported expenditures for FY19: _____.

Indicate whether program performance is consistent with expected services and expenditures/earnings.

<input type="checkbox"/> Performance is consistent with grant-to-date expected services and expenditures/earnings.
<input type="checkbox"/> Performance is not consistent with grant-to-date expected services and expenditures/earnings. Explanation(s) required below: (Separate lines as appropriate.)

Section 5 – SIGNATURES AND CERTIFICATION

GRANTEE CERTIFICATION (2 CFR 200.415)

By signing [authorizing] this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the [related] expenditures, disbursements, cash receipts and reported performance are for the purposes and objectives set forth in the terms and conditions of the award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

1. Name and Title of Authorized Individual from Grantee Organization:

2. Phone Number

3. Email Address:

STATE AGENCY USE ONLY

4. Name and Title of State Agency PPR Approver:

5. Date Received:

6. Date Approved: