

# Donald Firestone

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## Technical Skills & Certifications

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Cutting Machine Operator | Forging Machine Setter | Extruding Machine Operator

- National Career Readiness Certification - Gold #VG2WCCG1786V
- MSSC - Safety | Quality Practices and Measurement Credential
- NIMS - Measurement, Materials & Safety | Job Planning, Benchwork & Layout | Manual Milling | Manual Drill Press
- NIMS - Manual Turning between Centers | Manual Turning with Chucking | Manual Surface Grinder

## Education

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**Lincoln Land Community College**, Springfield, IL *Certificate*, 05/2014

Relevant Coursework -

- OSHA requirements and MSSC Safety coursework.
- Quality control practices and measurement.
- Basic blueprint reading.
- Workflow production process compliance.
- Preventative maintenance and troubleshooting maintenance issues.
- Industrial math and reading competencies.

## Related Experience

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**Partman Automotive, Inc.** Springfield, IL  
Machine Apprentice

8/2013 - 7/2014

- Exceeded established entry-level time standards and improved operations by 15%
- Set-up 3 types of machines
- Worked in LEAN procedures
- Served as Apprentice Team leader
- Demonstrated critical thinking in quality control while maintaining a 93% quality ratio

**General Motors** Taylorville, IL  
Machine Operator Intern

07/2013 - 08/2013

- Read basic part blue prints to gauge machine settings
- Performed conversion, computations, and calculations to maintain industry standards
- Followed instructions in the technical manuals to perform daily preventative maintenance

## Previous Work History

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**General Mills Packaging** Springfield, IL  
Production Assistant

10/2001 - 9/2012

- Distributed production schedules or work orders to departments.
- Maintained inventories of materials or supplies necessary to meet production demands.
- Examined documents, materials, or products and monitor work processes to assess completeness, accuracy, and conformance to standards and specifications.
- Recorded production data, including volume produced, consumption of raw materials, or quality control measures.

## Other Qualifications

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- Responsible and detail oriented.
- Self-learner and self-motivated.
- Works well under stress.
- Skilled in problem solving, analysis and innovation