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## Logging into Illinois workNet

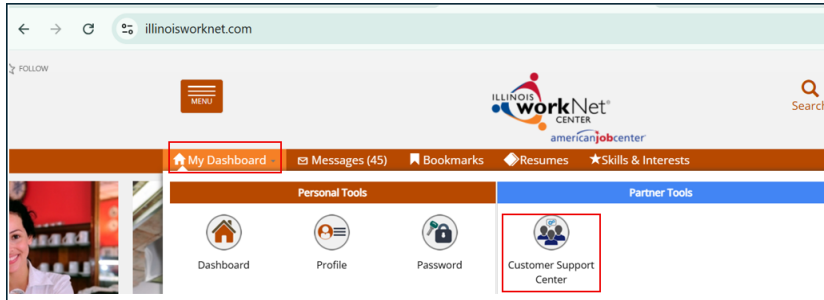
1. Go to [www.illinoisworknet.com](http://www.illinoisworknet.com)
2. Click the **Login** button



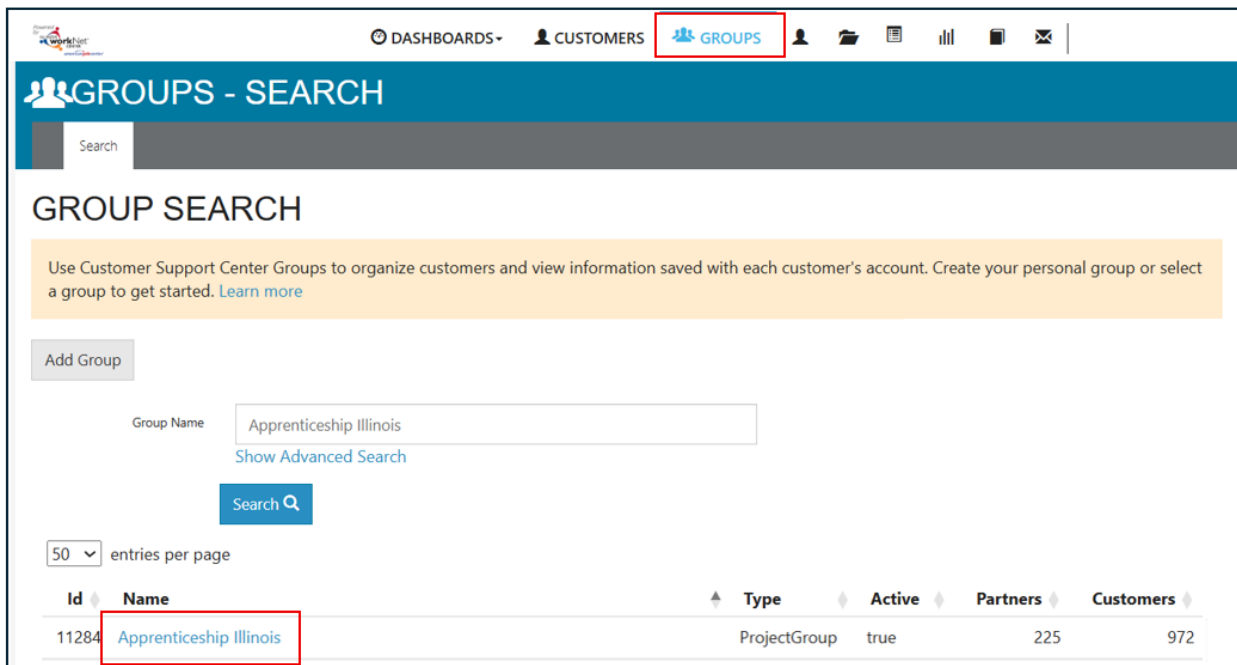
3. Enter your **User name** and **Password**. Then click **Sign-In**.

## Accessing Apprenticeship Illinois

1. After logging into Illinois workNet, select the down arrow next to **My Dashboard**.
2. Scroll over to the Partner Tools section and select **Customer Support Center**.



3. On the Groups tab, select **Apprenticeship Illinois**.





4. The Apprenticeship Illinois group opens to the **Customers** tab.

The screenshot displays the 'APPRENTICESHIP ILLINOIS' dashboard. At the top, there's a navigation bar with 'DASHBOARDS', 'CUSTOMERS', and 'GROUPS'. Below this, a blue header bar contains the 'APPRENTICESHIP ILLINOIS' logo. A red box highlights the 'Customers' tab, which is selected. Other tabs include 'Partners', 'Navigator Tools', and 'Workplan & Reports'. The main content area features a 'Back to Customer List' link, a 'Name' input field, an 'IwN Number' input field, a 'Grantee' dropdown menu (set to 'Select'), and a 'Participant Type' dropdown menu (set to 'All'). To the right, there are links for 'Related Instructions' and 'Agency Instructions'. Below these is an 'Advanced Search' bar. At the bottom, there are buttons for 'Search', 'Export', 'Add Success Story', and 'Add Customer'. A table header is visible at the very bottom, showing columns for 'workNet Id', 'Last Name', 'First Name', 'Grantee', 'Enrollment Status', 'Customer Type', and 'RAPIDS Id'.

