

# CONTACT LISTSERV & LWIA MATRIX



# LWACS

Local Workforce Area Contact System

Updated: July 11, 2023



# Local Workforce Area Contact System

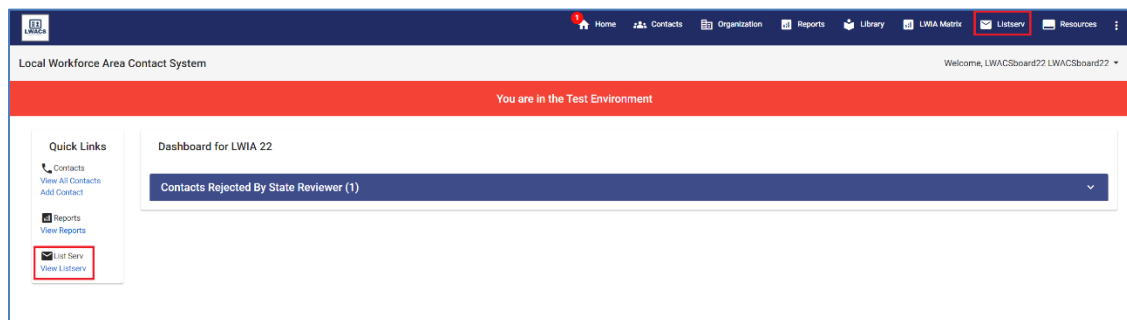
## Contact Listserv & LWIA Matrix

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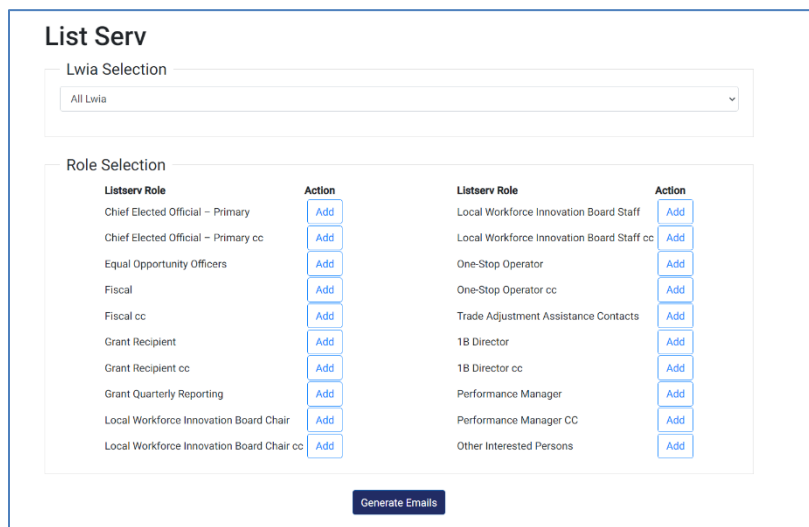
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### Contacts Listserv

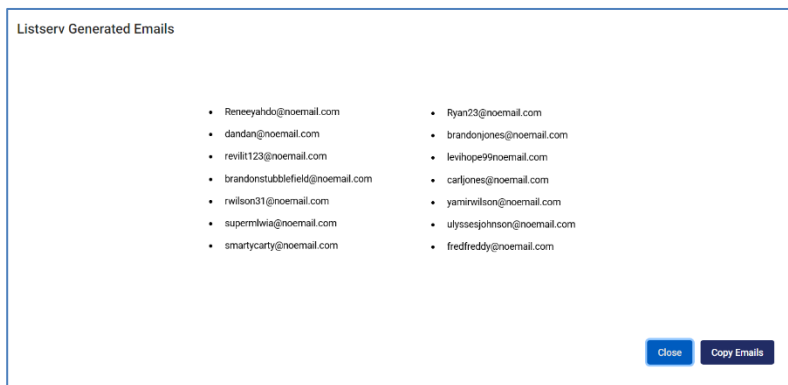
The Local Workforce Area Contacts System (LWACS) Listserv is an email distribution list of the contacts in LWACS grouped by their associated by role.



1. To view the Listserv sections, select **Listserv** header or select the **View Listserv** quick link on the Dashboard.



- a. Use the LWIA dropdown to filter to a specific LWIA.
2. Select the **Add** button next to the role you wish to generate emails for. Multiple roles can be selected.
  3. Once all roles have been selected, click the **Generate Emails** button.
  4. A modal displays showing the emails of all LWACS contacts in the chosen roles.

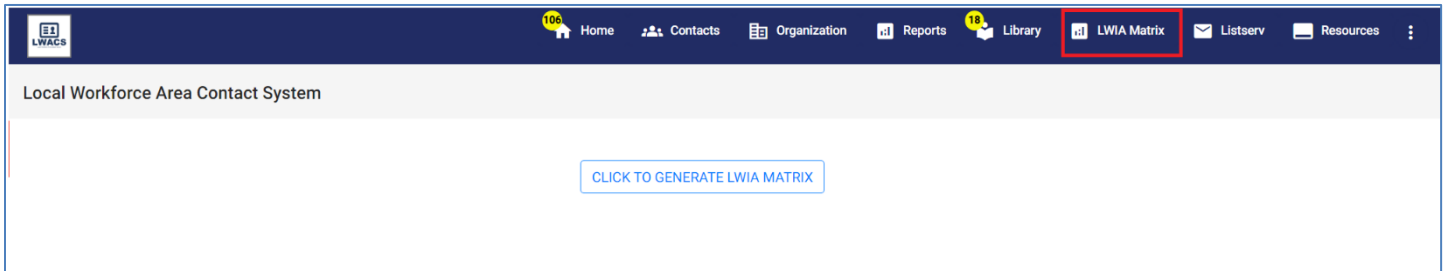


5. Select the **Copy Emails** button and you can then paste the emails into your email client.

### LWIA Matrix

LWACS can generate an LWIA Matrix by pulling in the associated contacts from the LWACS contacts. To update contacts on the LWIA Matrix, please refer to the Contact Management instructions.

**Note:** Comprehensive Illinois workNet Centers are pulled in from the Illinois workNet Service Finder. To make updates to these locations, please see the [Service Finder Guide](#) page on Illinois workNet for instructions.



1. Select **LWIA Matrix** on the LWACS header.
2. Select the **Click to Generate LWIA Matrix** button. A spinning circle will display.
3. Once the Matrix is ready, the user will be asked to **Save** the Matrix PDF to their computer.
4. Open the saved PDF to view the Matrix.

DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY  
LOCAL WORKFORCE INNOVATION AREA (LWIA) OFFICIAL CONTACT LIST

Local Area/Region	Chief Elected Official(s)	Local Workforce Innovation Board Chairperson	LWIB Staff	WIOA Program Services Administrator (Adult, Youth, Dislocated Worker)	Comprehensive Illinois workNet Centers	Office of Employment & Training Staff	LWIA County(ies) Served
1 Northeast	Ms. Sandy Hart County Board Chairperson Lake County Lake County Courthouse 18 North County Street Floor 10 Waukegan, IL 60085-4304 Tel : 847-377-2300 Fax: 847-360-7322 Email: SMHart@lakecountyll.gov	Mr. Andrew Warrington President United Conveyor Corporation 2100 Norman Drive West Waukegan, IL 60085-6752 Tel : 847-473-5900 Fax: 847-473-5918 Email: andrewwarrington@unitedconveyor.com  cc: Ms. Laura Gergely Ms. Jennifer Serino	Ms. Laura Gergely Coordinator Lake County Workforce Development Board 1 North Genesee Street Floor 1 Waukegan, IL 60085-8103 Tel : 847-377-2234 Fax: 847-249-2214 TTY/Relay: 800-526-0857 Email: lgergely@lakecountyll.gov  cc: Ms. Jennifer Serino	Ms. Jennifer Serino Director Lake County Workforce Development Department 1 North Genesee Street Floor 1 Waukegan, IL 60085-8103 Tel : 847-377-2224 Fax: 847-249-2214 TTY/Relay: 800-526-0857 Email: jserino@lakecountyll.gov  cc: Mr. Demar Harris	Job Center of Lake County - Waukegan 1 North Genesee, 1st Floor Waukegan, IL 60085 Tel: 847-377-3450 Fax: 8472492214 TTY: 800-526-0844 http://www.lakecountyjobcenter.com	Regional Contact-Kelly Lapetino 773-360-4628  Rapid Response Contact-Carmin Burns 312-533-1823	Lake
2 Northeast	Mr. Michael Buehler County Board Chairperson McHenry County McHenry County Government Center 2200 North Seminary Avenue Woodstock, IL 60098-2637 Tel : 815-334-4224 Fax: 815-334-4220 Email: MJBuehler@mchenrycountyll.gov	Mr. David Niehus General Manager CRV Electronics 2249 Pierce Drive Spring Grove, IL 60081-9703 Tel : 815-675-6500 Fax: 815-675-6503 Email: djn@crvelect.com  cc: Mr. Jeffery Poynter	Mr. Jeffery Poynter Director McHenry County Workforce Investment Board 500 Russel Court Woodstock, IL 60098-2614 Tel : 815-334-2778 Fax: 815-338-7125 TTY/Relay: 800-526-0844 Email: jppoynter@mchenrycountyll.gov	Ms. Julie Courtney Director McHenry County Workforce Network 500 Russel Court Woodstock, IL 60098-2614 Tel : 815-334-2779 Fax: 815-338-7125 TTY/Relay: 800-526-0844 Email: jacourtney@mchenrycountyll.gov	McHenry County Workforce Center 500 Russel Court Woodstock, IL 60098 Tel: 815-338-7100 ext. 2771 Fax: 8153387125 TTY: 800-526-0844 https://www.mchenrycountyll.gov/county-government/departments-j-z/workforce-network	Regional Contact-Kelly Lapetino 773-360-4628  Rapid Response Contact-Carmin Burns 312-533-1823	Mchenry

September 14, 2022  
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