**Sample Level 1 Evaluation Tool**

**[Insert grantee logo]**

**Training Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Training Location**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Instructional Content Topic**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Instructor(s):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Instructions:**

Please review each statement below and mark your you level of agreement with the statement as strongly agree, somewhat agree, neither agree/disagree, somewhat disagree or strongly disagree. Your answers will be utilized to improve key characteristics of the pre-apprenticeship training program.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Physical Space***(if programming in-person)* | **Strongly Agree** | **Somewhat****Agree** | **Neither Agree/ Disagree** | **Somewhat Disagree** | **Strongly Disagree** |
| The construction lab, job site, or training room was conducive for the instructional content. |  |  |  |  |  |
| The construction lab, job site, or training room was accessible. |  |  |  |  |  |
| The area was safe and free of preventable hazards. |  |  |  |  |  |
| **Instructional Content/Materials** | **Strongly Agree** | **Somewhat****Agree** | **Neither Agree/ Disagree** | **Somewhat Disagree** | **Strongly Disagree** |
| The instructional material was professionally relevant. |  |  |  |  |  |
| The instructional material was clear and easy to understand. |  |  |  |  |  |
| The instructional material was appropriately challenging. |  |  |  |  |  |
| The assignments and tasks supported my learning. |  |  |  |  |  |
| Tasks, expectations, and important due dates were clearly communicated. |  |  |  |  |  |
| The content course offered career and professional readiness. |  |  |  |  |  |
| **Accommodations** | **Strongly Agree** | **Somewhat****Agree** | **Neither Agree/ Disagree** | **Somewhat Disagree** | **Strongly Disagree** |
| There is appropriate and safe access to accommodations for lunch and other breaks. |  |  |  |  |  |
| Restroom facilitates were easily accessible for men, women, and others. |  |  |  |  |  |
| There were no encumbrances to my learning (i.e., noise, lighting, disruptions, etc.). |  |  |  |  |  |
| Options were available for people with disabilities. |  |  |  |  |  |
| **Instructor** | **Strongly Agree** | **Somewhat****Agree** | **Neither Agree/ Disagree** | **Somewhat Disagree** | **Strongly Disagree** |
| The instructor demonstrated subject matter expertise in the content area.  |  |  |  |  |  |
| The instructor demonstrated subject matter expertise in the content area. |  |  |  |  |  |
| The instructor demonstrated relevant and practical knowledge of the content area. |  |  |  |  |  |
| The instructor provided clear and valuable feedback. |  |  |  |  |  |
| The instructor conducted themselves in a professional manner. |  |  |  |  |  |
| The instructor was free of bias and treated all participants equitably.  |  |  |  |  |  |
| The instructor encouraged my professional development.  |  |  |  |  |  |
| **Program Culture** | **Strongly Agree** | **Somewhat****Agree** | **Neither Agree/ Disagree** | **Somewhat Disagree** | **Strongly Disagree** |
| The program staff made me feel welcomed.  |  |  |  |  |  |
| I felt a sense of acceptance and inclusion while engaging program staff.  |  |  |  |  |  |
| All individuals and groups are treated fairly.  |  |  |  |  |  |
| Getting to know other program participants gives me a sense of belonging and community. |  |  |  |  |  |
| The program was designed to support my success. |  |  |  |  |  |

*This document was developed by the Office of Illinois Works for the use by Illinois Works Pre-apprenticeship Program grantees.*