**Logo, company name

Description automatically generated**

|  |  |  |  |
| --- | --- | --- | --- |
| Program: | | | |
| Organization Role(s)/Title(s): | | | |
| Title/Role Expectations  knowledge, skills, behaviors, & attitudes | **Professional Development** | **Events**  date, time, & cost | **Approved Staff**  attendance & participation |
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**Sample Internal Professional Development Plan**

*This document was developed by the Office of Illinois Works for the use by Illinois Works Pre-apprenticeship Program grantees.*