Incumbent Worker Training System (IWTS)

Updates Concerning Employee Credentials and Training Outcomes

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AGENDA

- Introduction
- Purpose
- New Modifications to IWTS
- Upcoming Updates
- Live Demo
- Q&A

PURPOSE

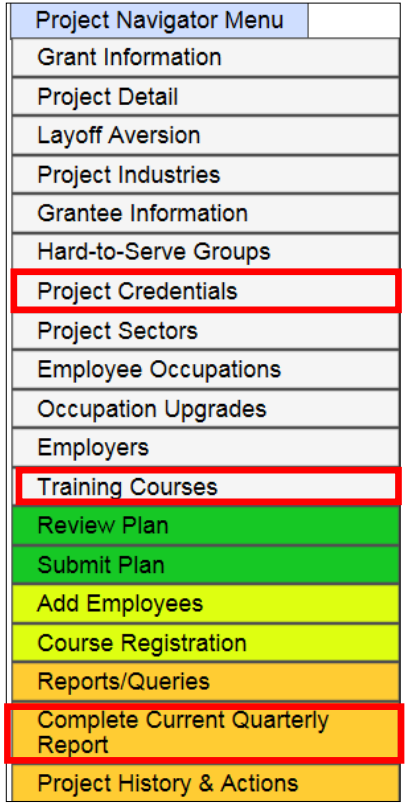
The Illinois Department of Commerce & Economic Opportunity (DCEO) and Southern Illinois University-Carbondale (SIUC) have been working together to enhance the Incumbent Worker Tracking System (IWTS) to update credential options for projects.

Projects created on or after July 1, 2020 will follow the new standard for credentials updates; projects created prior to that date will follow the old rules.

NEW MODIFICATIONS TO IWTS

Updates to the credential selections have been included in IWTS on the following screens:

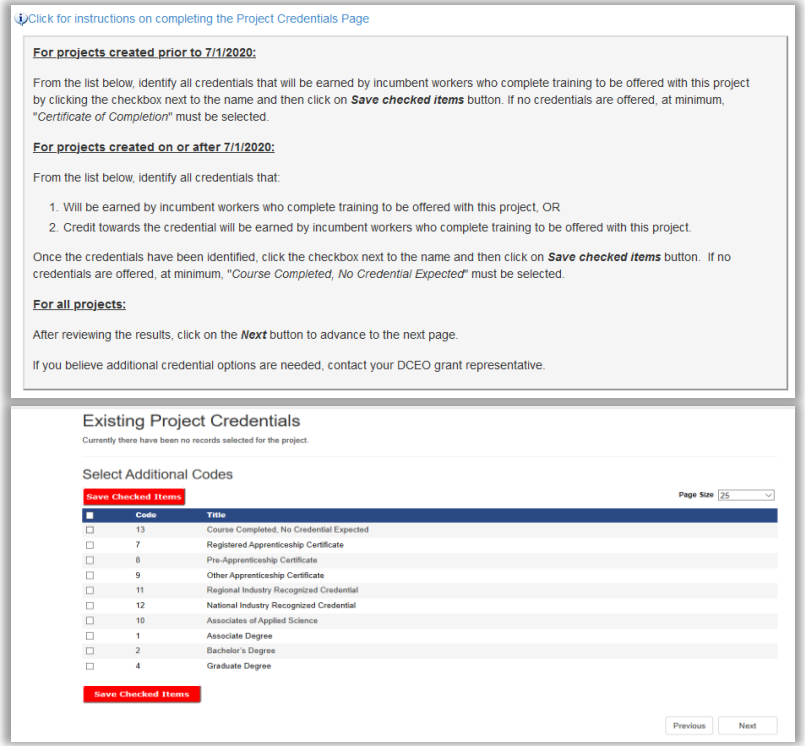
- **Project Credentials**
- **Training Courses**
- **Quarterly Reports**
  - Workers Training Status
  - Workers Training Outcomes
- **IWTS Reports**
  - Plan Detail
  - Plan Summary
  - Employee Training



NEW MODIFICATIONS: PROJECT CREDENTIAL SCREEN

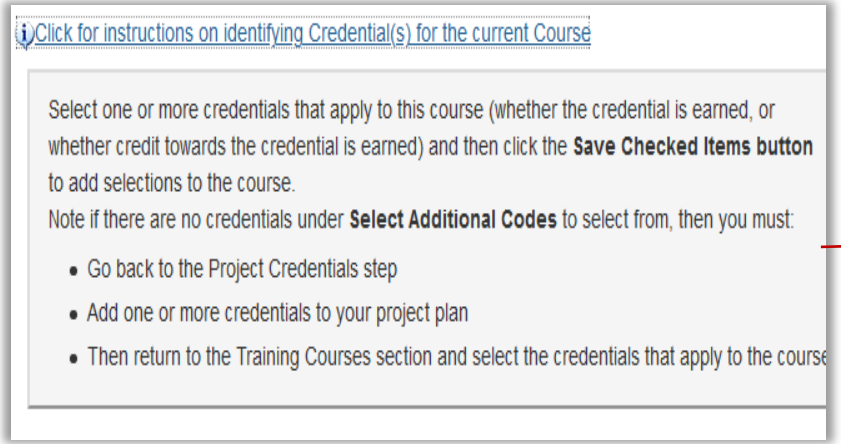
The Project Credential Screen will include the following types of credentials :

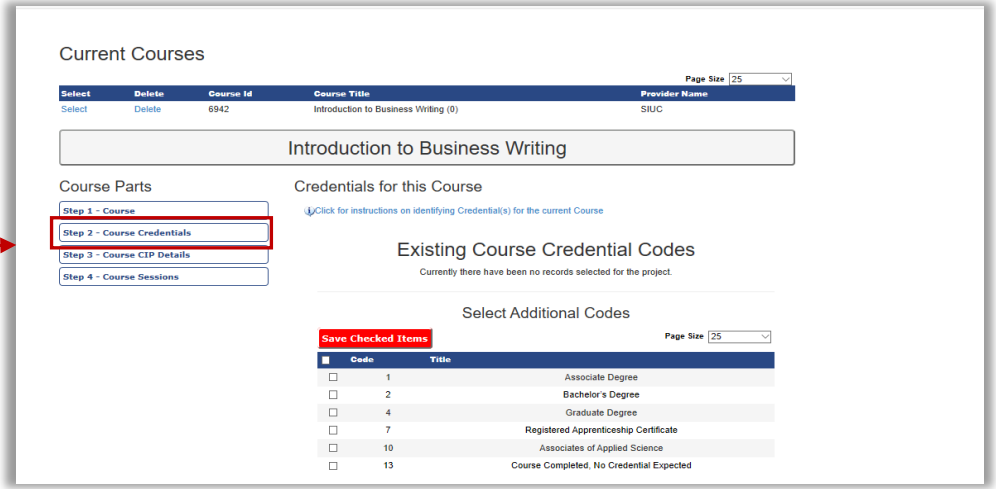
- Course Completed, No Credential Expected
- Registered Apprenticeship Certificate
- Pre-Apprenticeship Certificate
- Other Apprenticeship Certificate
- Regional Industry Recognized Credential
- National Industry Recognized Credential
- Associate Degree
- Bachelor's Degree
- Graduate Degree



NEW MODIFICATIONS: TRAINING COURSES

The Training Courses Screen will include the Course Credential Codes selected in the Project Credential Screen under Step 2: Course Credential.



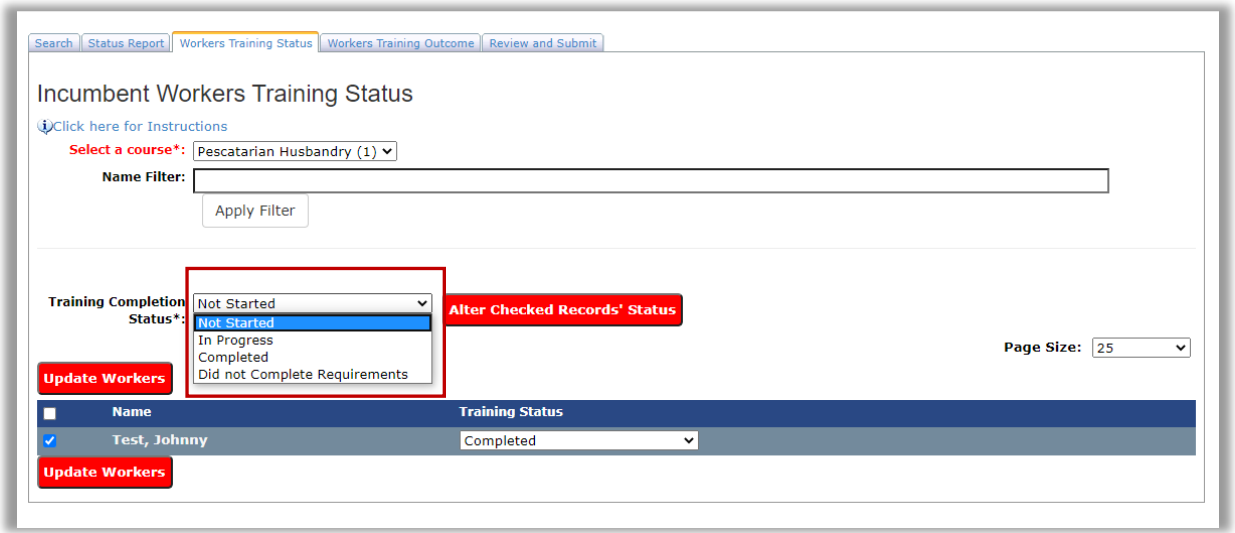


QUARTERLY REPORTS

NEW MODIFICATIONS: WORKERS TRAINING STATUS

In the Quarterly Report Screen, the Workers Training Status tab will include the Training Completion Status for each employee with the following options:

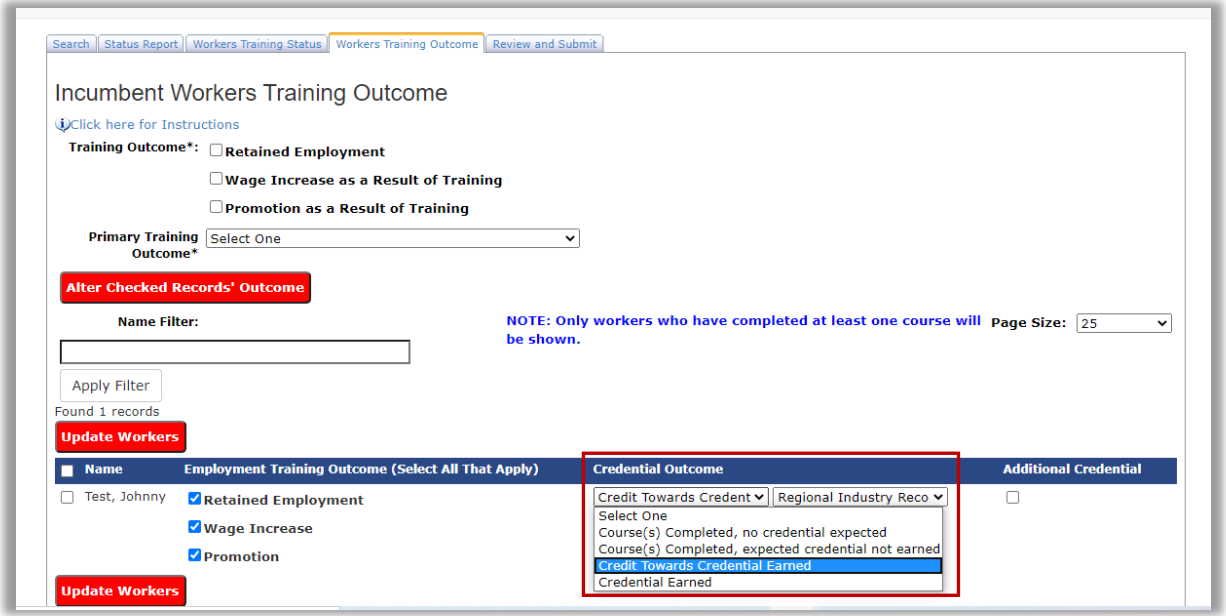
- Not Started
- In Progress
- Completed
- Did Not Complete Requirements



NEW MODIFICATIONS: TRAINING OUTCOMES

In the Quarterly Report Screen, under the Workers Training Outcome tab, grantees can select the training outcomes for each employee by:

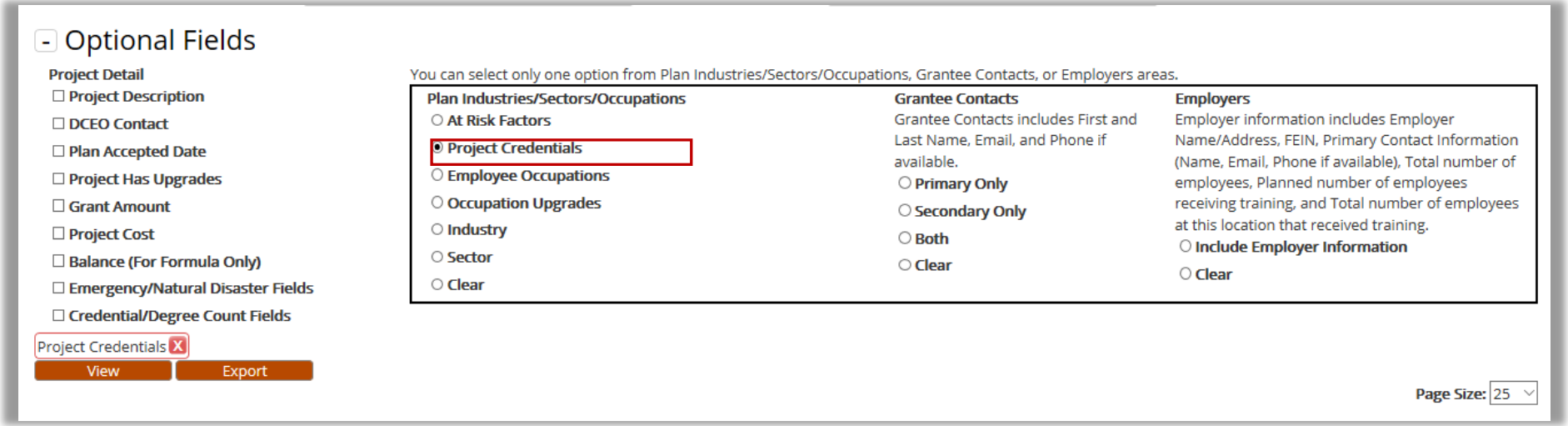
- Retained Employment
- Wage Increase
- Promotion



REPORTS

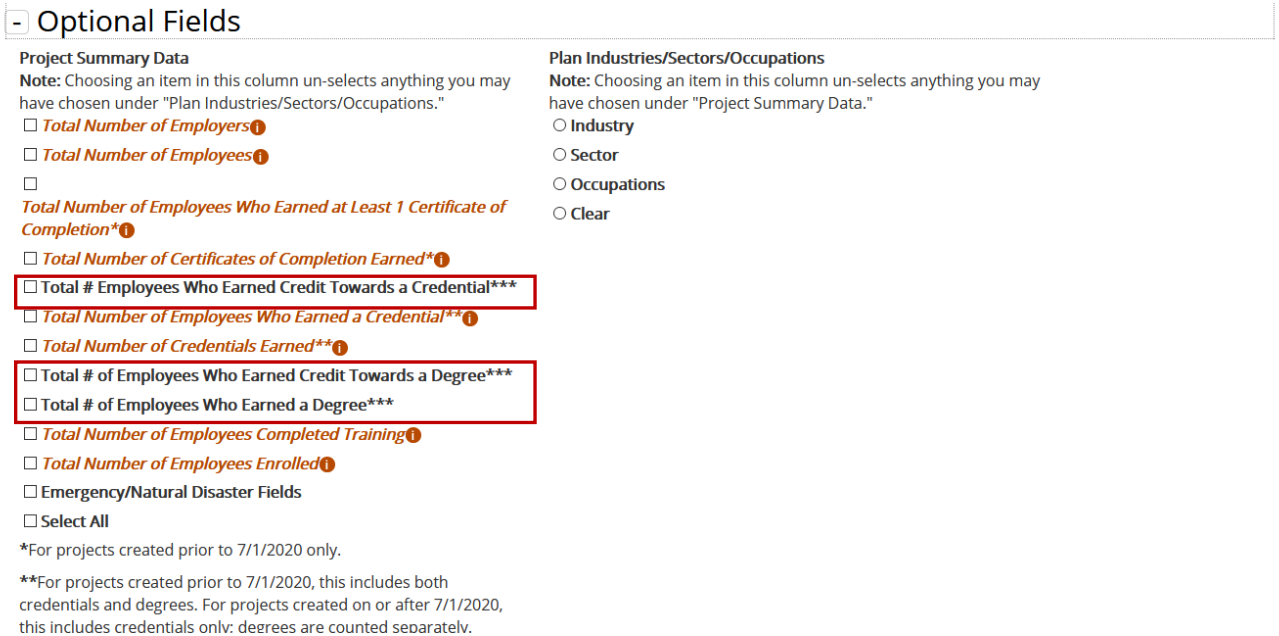
NEW MODIFICATIONS: TRAINING PLAN REPORT

In the Incumbent Worker Training Plan Report, grantees can generate reports that reflect project credentials by selecting optional fields.



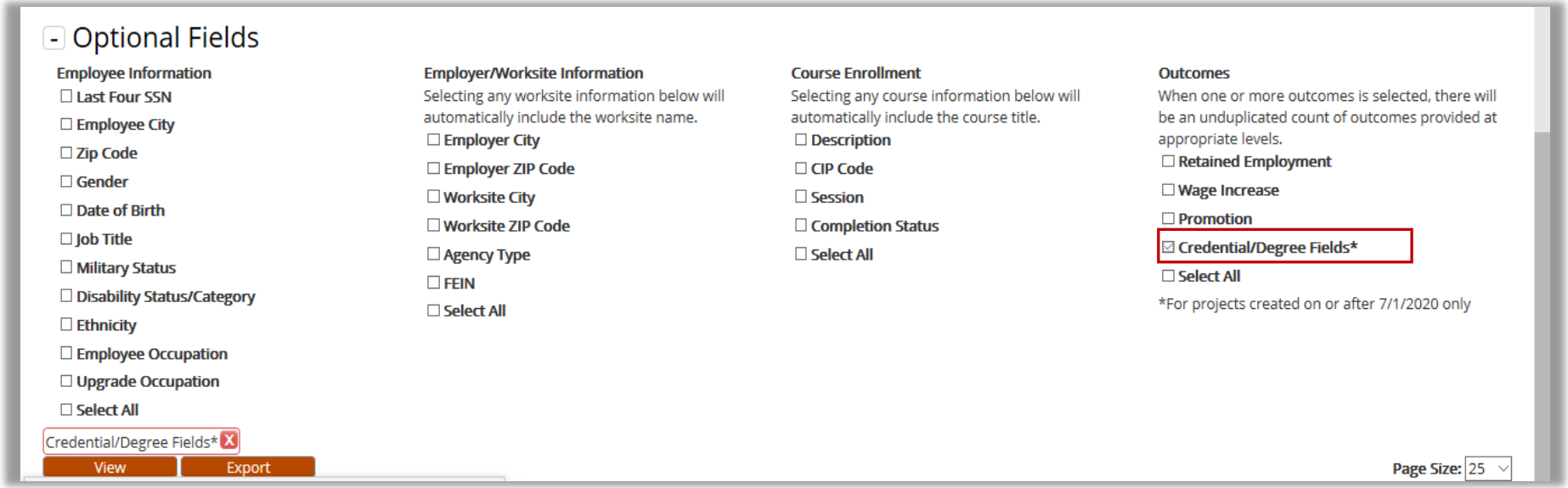
NEW MODIFICATIONS: TRAINING PLAN SUMMARY REPORT

In the Incumbent Worker Training Plan Summary Report, grantees can generate reports that reflect project credentials under Optional Fields.



NEW MODIFICATIONS: EMPLOYEE TRAINING REPORT

In the Incumbent Worker Employee Training Report, grantees can generate reports that reflect project credentials under Optional Fields.



UPCOMING IWTS UPDATES: DOL WAIVER

6 MONTH EMPLOYMENT REQUIREMENT WAIVER

- Temporarily eliminates the federal requirement that IW trainees must be with an employer for 6 months to establish employer/employee relationship

- DOL approved, effective July 1, 2020 – June 30, 2022.

- Requires DCEO to report on how the waiver is implemented and the outcomes for businesses and workers

6 MONTH EMPLOYMENT REQUIREMENT WAIVER (CONT.)

- IWTS updates to capture data.
- Projects with state dates on or after June 30, 2020 must track this data. Projects accepted prior to system changes must retroactively address.
- WIOA Policy Incumbent Worker Training 7.2.2.3 updated to incorporate the U.S. DOL approval of the waiver of the six-month employment requirement.

LIVE DEMO

IWTS: CONTACTS

The following contacts are with Illinois Department of Commerce and Economic Opportunity (DCEO) Office of Employment and Training (OET):

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For general technical information and access to IWTS tools, send an email to info@illinoisworknet.com.

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