Workforce Investment Act (WIA) Eligibility

Before we get into Eligibility

- U.S. Department of Labor put out guidance on Handling and Protection of Personally Identifiable Information (PII) in TEGL No. 39-11

Protection of PII

- DOL TEGL No. 39-11- Dated June 28th, 2012 states, Federal law, OMB Guidance, and Departmental and ETA policies require that PII and other sensitive information be protected

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- DOL TEGL No. 39-11- Dated June 28th, 2012 states, Federal law, OMB Guidance, and Departmental and ETA policies require that PII and other sensitive information be protected
- Grantees must ensure PII is not transmitted to unauthorized users
- Grantees must take the steps necessary to ensure the privacy of all PII obtained from participants and/or other individuals and to protect such information from unauthorized disclosure

Protection of PII

- A few security measures taken within Illinois Workforce Development System (IWDS) as a result of Protection of PII
  - Ability to search for a client by their full Social Security Number (SSN) was removed as an option
  - Full SSN was removed from any view other than the Private Information screen where it is put in IWDS
  - Full SSN is not displayed on any of the reports that are ran out of IWDS

Protection of PII

- Bottom line – you must keep all clients personnel information protected from unauthorized personnel

Selective Service Compliant

- All male clients born on or after January 1st, 1960 must be compliant with Selective Service before they can receive WIA Services

Selective Service Compliant

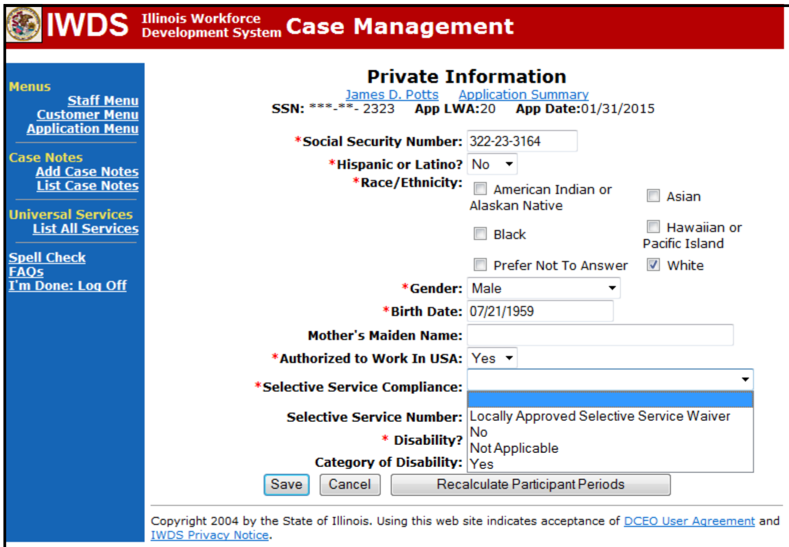
- All male clients born on or after January 1st, 1960 must be compliant with Selective Service before they can receive WIA Services
- DCEO Policy No. 11-PL-02 is the guidance you must be familiar with in regards to Selective Service

Selective Service Compliant

- Selective Service Compliant is documented on the Private Information Screen within the IWDS application of every client

Selective Service Compliant

- Again, all male clients born on or after January 1st, 1960 must be compliant with Selective Service before they can receive WIA Services OR if not compliant they must have a Locally Approved Selective Service Waiver
- Selective Service Compliant is documented on the Private Information Screen within the IWDS application of every client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Universal Services
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FAQs
I'm Done: Log Off
Save
Cancel
Recalculate Participant Periods

Private Information

James D. Potts Application Summary

SSN: ***-**- 2323 **App LWA:**20 **App Date:**01/31/2015

***Social Security Number:** 322-23-3164
***Hispanic or Latino?** No
***Race/Ethnicity:** ☐ American Indian or Alaskan Native ☐ Asian ☐ Black ☐ Hawaiian or Pacific Island ☐ Prefer Not To Answer ☑ White
***Gender:** Male
***Birth Date:** 07/21/1959
Mother's Maiden Name:
***Authorized to Work In USA:** Yes
***Selective Service Compliance:**
Locally Approved Selective Service Waiver
No
Not Applicable
Yes
Selective Service Number:
*** Disability?**
Category of Disability:

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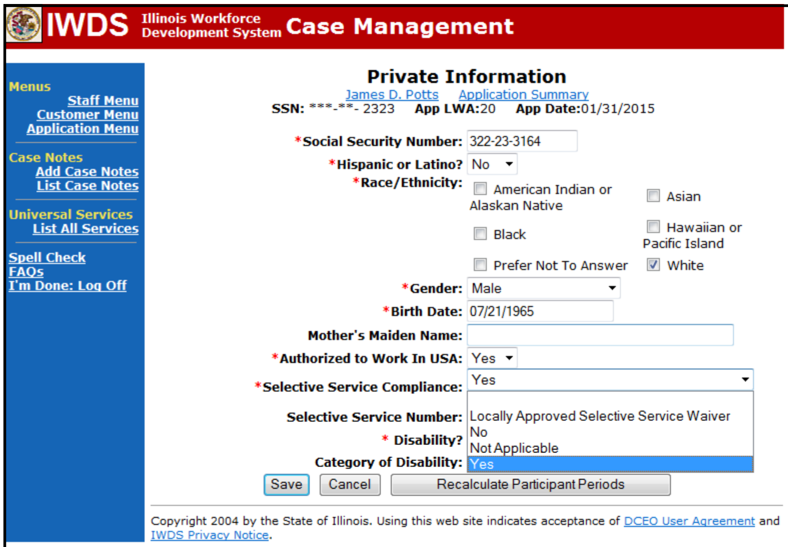
Selective Service Compliant

- If compliant with Selective Service it is simple, just document the question of Selective Service Compliant with a ‘Yes’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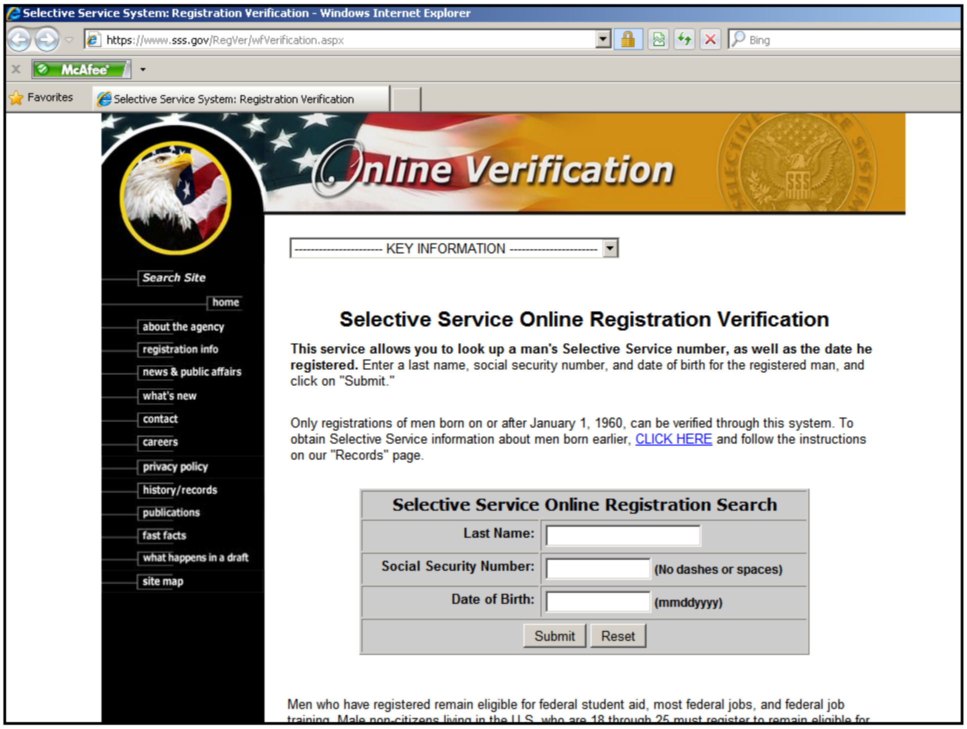
- If compliant with Selective Service it is simple, just document the question of Selective Service Compliant with a ‘Yes’
- Then document the Selective Service Number by going into the Selective Service Website and putting the clients last name, SSN and SSN


Selective Service System: Registration Verification - Windows Internet Explorer
https://www.sss.gov/RegVer/wfVerification.aspx
Bing
McAfee
Favorites
Selective Service System: Registration Verification
Online Verification
Search Site
home
about the agency
registration info
news & public affairs
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contact
careers
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site map
KEY INFORMATION

Selective Service Online Registration Verification

This service allows you to look up a man's Selective Service number, as well as the date he registered. Enter a last name, social security number, and date of birth for the registered man, and click on "Submit."

Only registrations of men born on or after January 1, 1960, can be verified through this system. To obtain Selective Service information about men born earlier, CLICK HERE and follow the instructions on our "Records" page.

Selective Service Online Registration Search

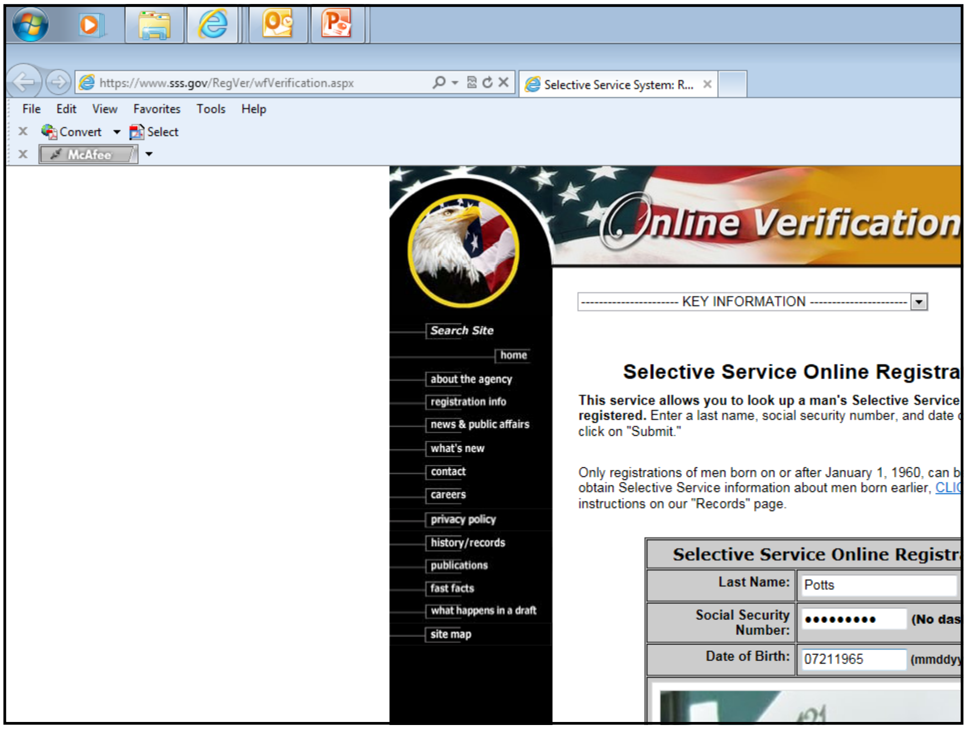
Last Name: ☐

Social Security Number: ☐ **(No dashes or spaces)**

Date of Birth: ☐ **(mmddyyyy)**

Submit Reset

Men who have registered remain eligible for federal student aid, most federal jobs, and federal job training. Male non-citizens living in the U.S. who are 18 through 25 must register to remain eligible for


https://www.sss.gov/RegVer/wfVerification.aspx
Selective Service System: R...
File
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Tools
Help
Convert
Select
McAfee
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Search Site
home
about the agency
registration info
news & public affairs
what's new
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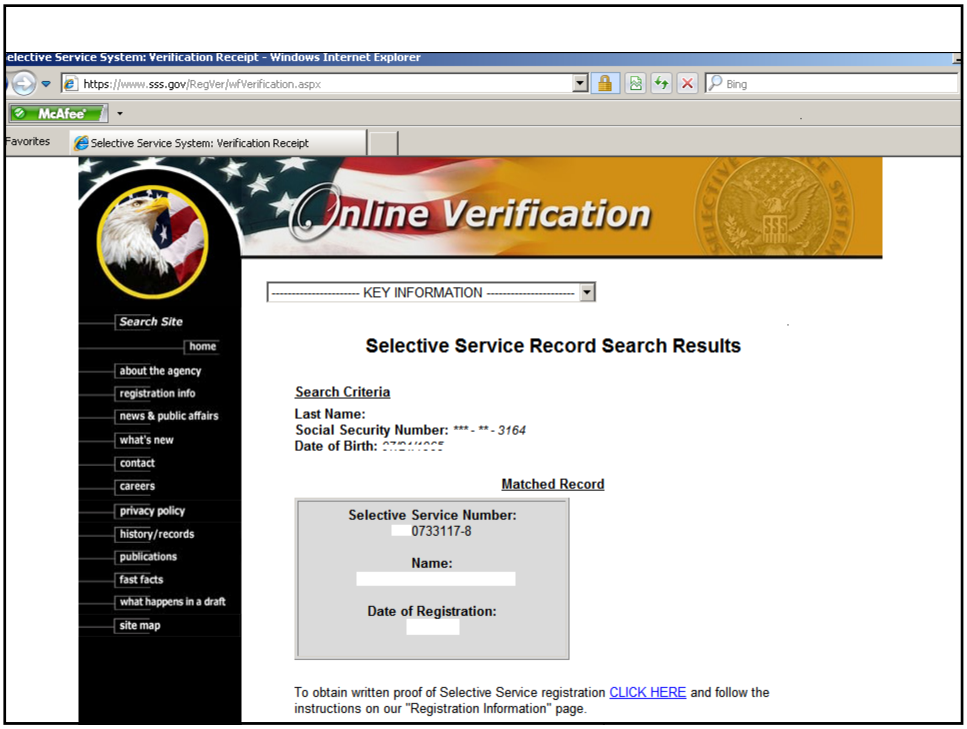
Selective Service Online Registr

Last Name: Potts

Social Security Number: ••••••••• **(No das**

Date of Birth: 07211965 **(mmddyy**


elective Service System: Verification Receipt - Windows Internet Explorer
https://www.sss.gov/RegVer/wfVerification.aspx
Bing
McAfee
Favorites
Selective Service System: Verification Receipt
Online Verification
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about the agency
registration info
news & public affairs
what's new
contact
careers
privacy policy
history/records
publications
fast facts
what happens in a draft
site map
--------------------- KEY INFORMATION ---------------------

Selective Service Record Search Results

Search Criteria

Last Name:
Social Security Number: **** - ** - 3164*
Date of Birth: [redacted]

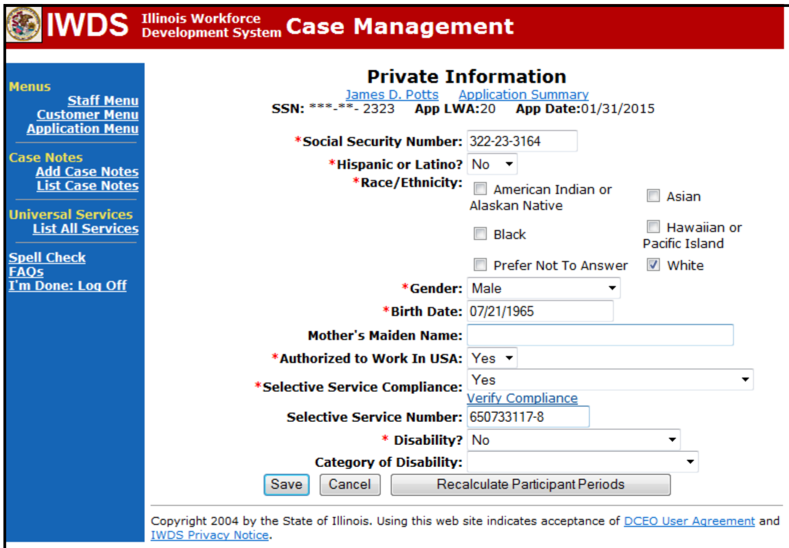
Matched Record

Selective Service Number:
[redacted]0733117-8

Name:
[redacted]

Date of Registration:
[redacted]

To obtain written proof of Selective Service registration CLICK HERE and follow the instructions on our "Registration Information" page.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***Selective Service Compliance:** Yes

Verify Compliance

Selective Service Number: 650733117-8

* **Disability?** No

Category of Disability:

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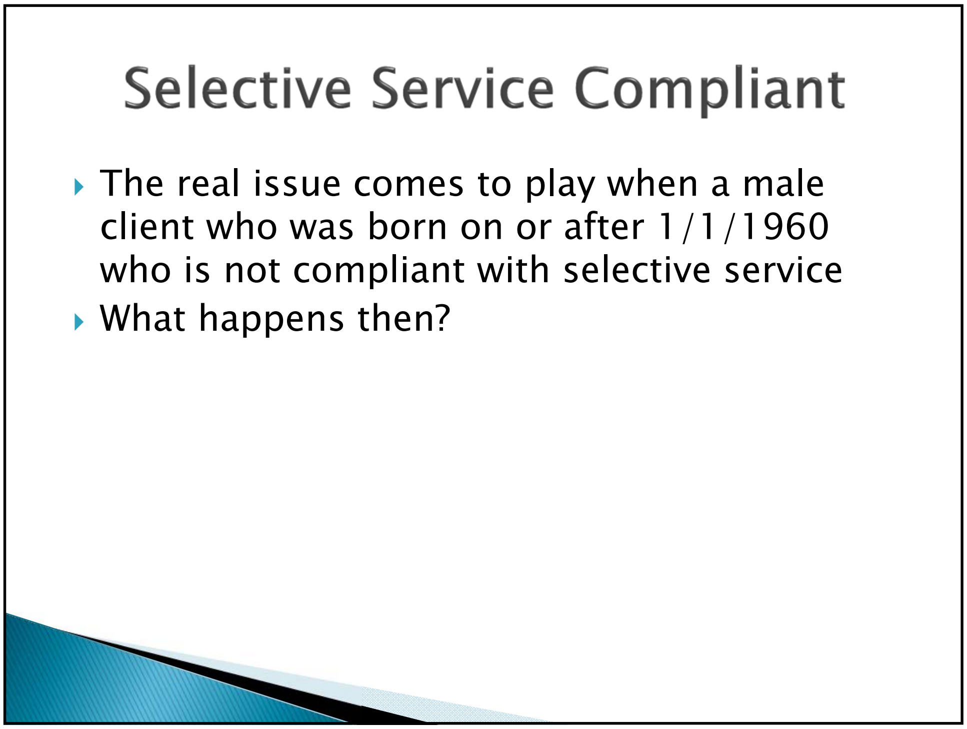
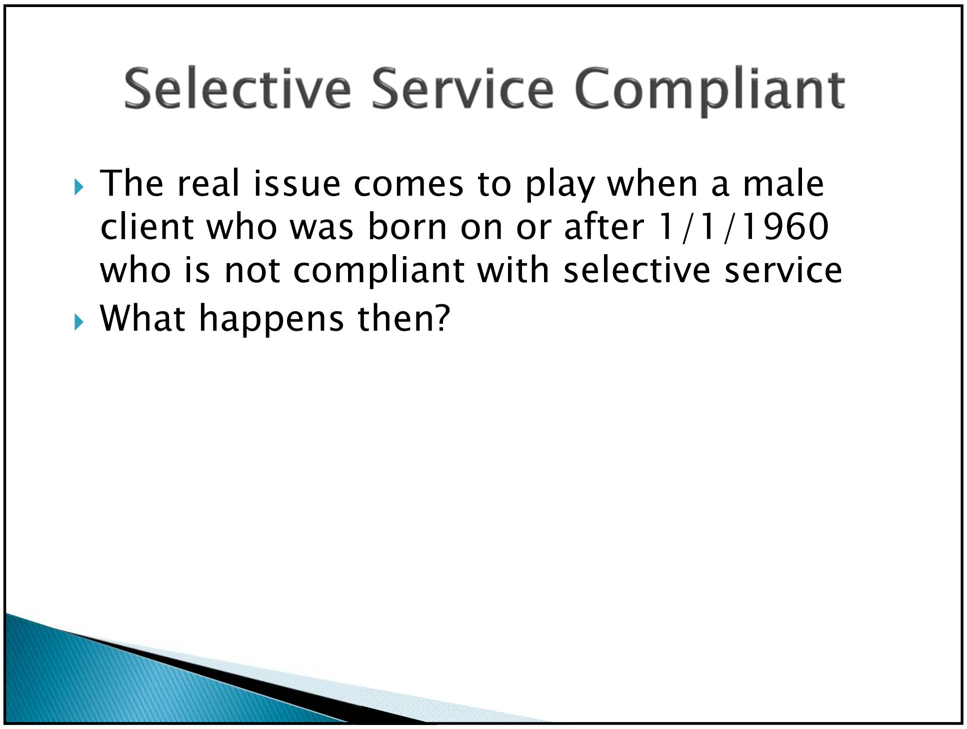
Selective Service Compliant

- The real issue comes to play when a male client who was born on or after 1/1/1960 who is not compliant with selective service



Selective Service Compliant

- The real issue comes to play when a male client who was born on or after 1/1/1960 who is not compliant with selective service
- What happens then?



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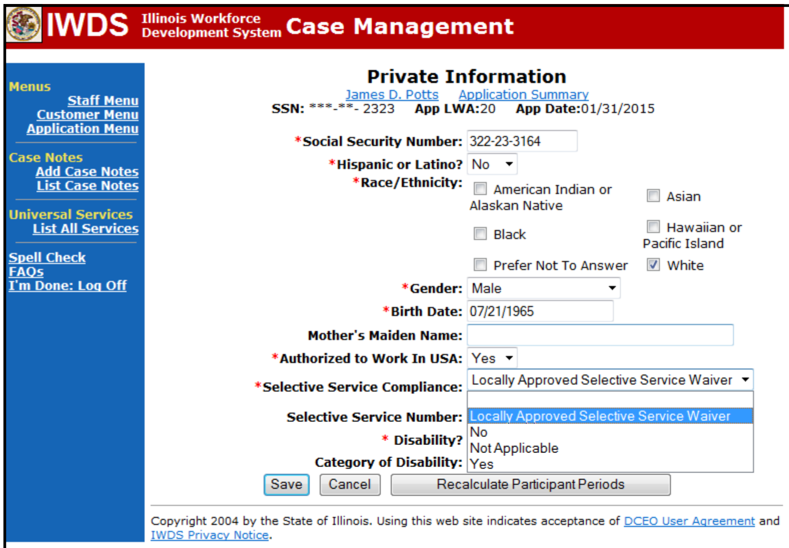
Selective Service Compliant

- The real issue comes to play when a male client who was born on or after 1/1/1960 who is not compliant with selective service
- What happens then?
  - If the client is under age 26 he would simply need to register with selective service before you could enroll him in WIA Services

---

Selective Service Compliant

- The real issue comes to play when a male client who was born on or after 1/1/1960 who is not compliant with selective service
- What happens then?
  - If the client is under age 26 he would simply need to register with selective service before you could enroll him in WIA services
  - If the client was over the age of 26 and not compliant with Selective Service, the only way for him to receive WIA services is to have a Locally Approved Selective Service Waiver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Locally Approved Selective Service Waiver
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Selective Service Compliant

- To have a Locally Approved Selective Service Waiver completed on a male client over age 26 you must be familiar with DCEO Policy No. 11-PL-02 – Selective Service Requirements for WIA Eligibility

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- On page 4 of 9 of DCEO Policy No. 11-PL-02 it begins to address the steps necessary for a Locally Approved Selective Service Waiver

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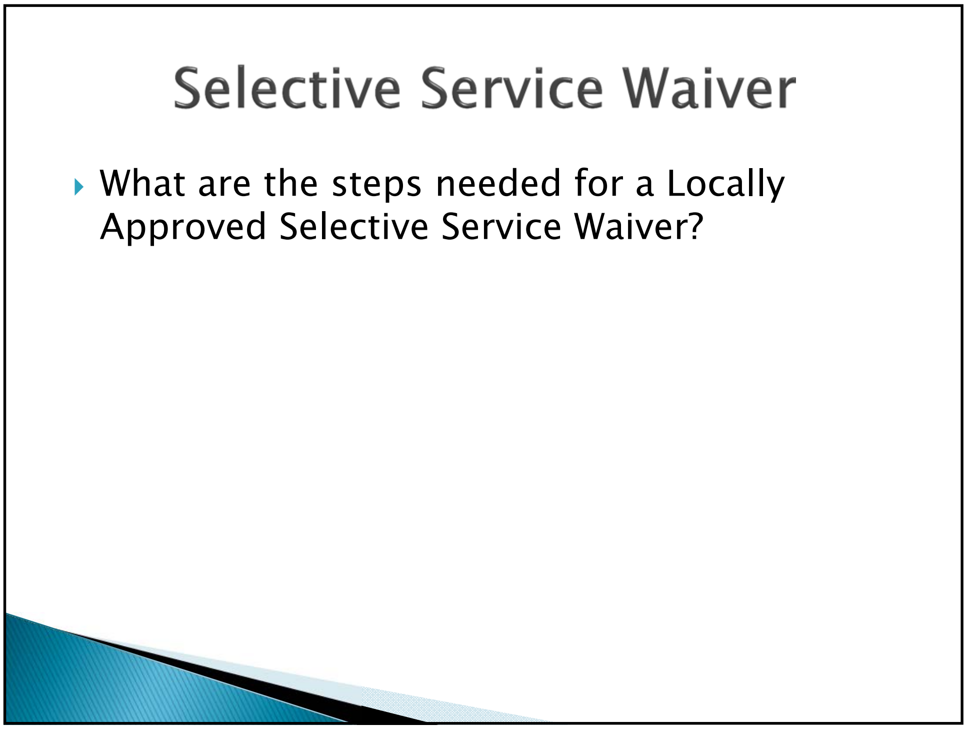
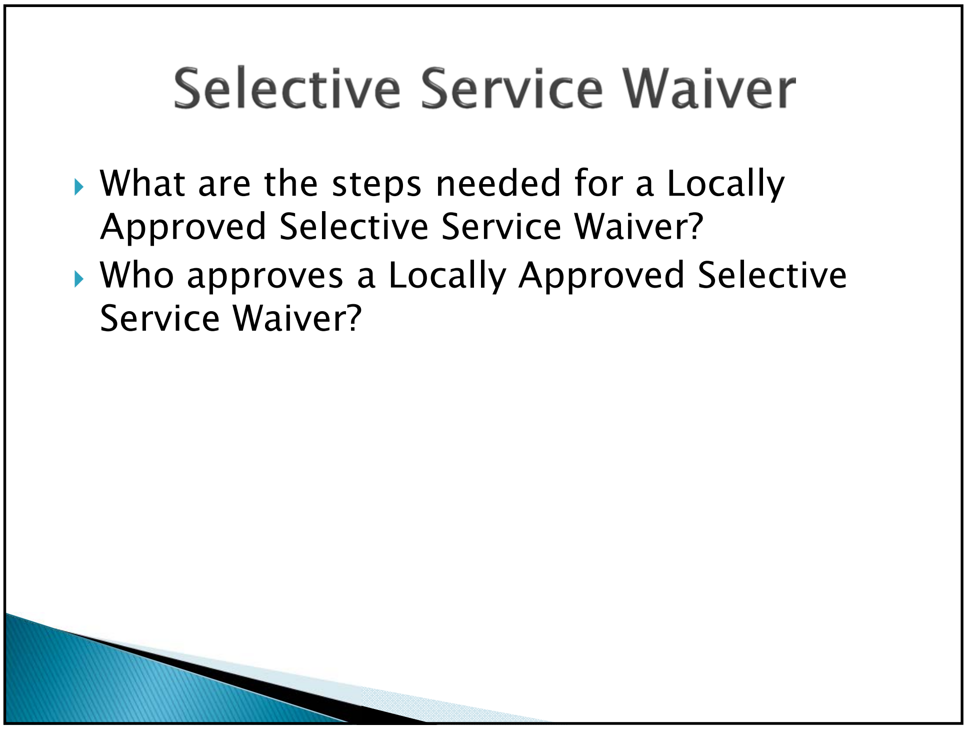


Selective Service Waiver

- What are the steps needed for a Locally Approved Selective Service Waiver?



Selective Service Waiver

- What are the steps needed for a Locally Approved Selective Service Waiver?
- Who approves a Locally Approved Selective Service Waiver?

Selective Service Waiver

- Guidance on Locally Approved Selective Service Waiver – please look at page 6 of 9 of DCEO Policy No. 11-PL-02 which addresses requirements for Locally Approved Selective Service Waiver
  - Subparagraph C. All grantees must have a written local policy to address compliance

Selective Service Waiver

- Guidance on Locally Approved Selective Service Waiver – please look at page 6 of 9 of DCEO Policy No. 11-PL-02 which addresses requirements for Locally Approved Selective Service Waiver
  - Subparagraph C. All grantees must have a written local policy to address compliance
  - Bottom line is you must find out the approval authority within your LWIA based on local policy

Selective Service Waiver

- In all instances, if you have a male client born on or after 1/1/1960 who did not register for Selective Service you would have your client complete the Selective Service Verification Form (DCEO/SS Form #001)

Selective Service Waiver

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- The client must prove he did not willingly and knowingly fail to register

Selective Service Waiver

- In all instances, if you have a male client born on or after 1/1/1960 who did not register for Selective Service you would have your client complete the Selective Service Verification Form (DCEO/SS Form #001)
- The client must prove he did not willingly and knowingly fail to register
- Must obtain a Status Information Letter (SIL) from Selective Service – Unless ?

Selective Service Waiver

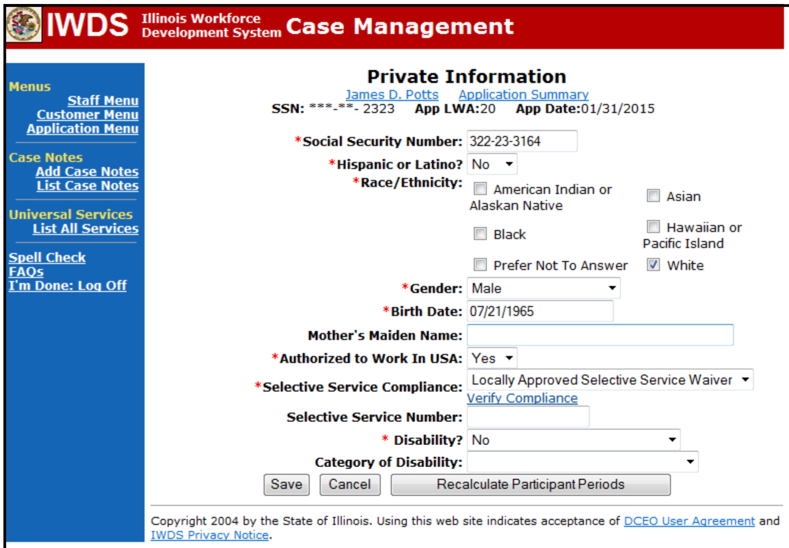
- Whomever according to your local policy is the approval authority for the locally approved selective service waiver must take the following into consideration:
  - Circumstances of why the man did not register (This should be documented on the DCEO/SS Form #001)
  - If required, the approval authority would review the DCEO/SS Form #001 and the SIL and then the grantee must determine if the client did not knowingly and willfully fail to register for Selective Service

Selective Service Waiver

- Guidance on Locally Approved Selective Service Waiver – please look at page 7 of 9 of DCEO Policy No. 11-PL-02 which states “if the failure is not deemed knowing and willful then he may be granted the Locally Approved Selective Service Waiver and registered and enrolled in services”

Selective Service Waiver

- Guidance on Locally Approved Selective Service Waiver – please look at page 7 of 9 of DCEO Policy No. 11-PL-02 which states “if the failure is not deemed knowing and willful then he may be granted the Locally Approved Selective Service Waiver and registered and enrolled in services”
- If Waiver is approved, then the IWDS record would be populated with “Locally Approved Selective Service Waiver in the Selective Service Compliance block on Private Information Screen (see next slide)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* **Disability?** No

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Selective Service Waiver

- If Locally Approved Selective Service Waiver is approved, all documentation supporting the approved waiver needs to be placed in the clients record so when the file is monitored all information is present to support the waiver

Selective Service Waiver

- Guidance on Locally Approved Selective Service Waiver – please look at page 7 of 9 of DCEO Policy No. 11-PL-02 which states “if the failure is deemed knowing and willful then he must be denied WIA services”

Selective Service Waiver

- Guidance on Locally Approved Selective Service Waiver – please look at page 7 of 9 of DCEO Policy No. 11-PL-02 which states “if the failure is deemed knowing and willful then he must be denied WIA services”
- Decisions are to be made on a case-by-case basis meaning there should never be a cart blanc approval process

Now, on to Eligibility Training

- During an initial meeting a case manager might determine a client is potentially qualified for more than one WIA program

Several Different WIA Programs

- What are the different WIA Programs?

Several Different WIA Programs

- Adult

Several Different WIA Programs

- 1A – Adult and
- 1D – Dislocated Worker

Several Different WIA Programs

- 1A – Adult
- 1D – Dislocated Worker
- 1Y – Youth

Dislocated Worker and Adult

- For today’s training we are primarily going to be focusing on eligibility for Dislocated Workers

Dislocated Worker

- For today’s training we are primarily going to be focusing on eligibility for Dislocated Workers
  - We will also be addressing in detail the Unique eligibility requirements/special circumstances for National Emergency Grants
  - We will also be addressing in detail some of the special circumstances for Rapid Response Grants

Adult

- We are going to do a quick overview of the basic Adult Eligibility Criteria as you will notice when building Dislocated Worker clients in IWDS, each qualified Dislocated Worker client will also appear qualified as an Adult Client

Let’s Look in Detail at 1A - Adult

- Majority, at least 51% of the Adult Clients must be low income
- Next slide is an at-a-glance resource of Adult Eligibility
- You will find a copy of this at-a-glance resource in your package of hand-outs

---

Adult Eligibility Criteria

Core Registered	Authorization to work In the US	Required
	Compliant with Selective Service	Required
	Age 18+ at enrollment	Required
Low Income	Authorization to work In the US	Required
	Compliant with Selective Service	Required
	Age 18+ at enrollment	Required
	One or more of:	
	WIA Income Eligible	One or More is Required
	Food Stamp Recipient	
	Homeless	
	Foster Child	
	Cash Welfare Recipient	
	Family of 1 due to a disability - based on disabled person's income only	
Intensive	Authorization to work In the US	Required
	Compliant with Selective Service	Required
	Age 18+ at enrollment	Required
	Received Core Services	Required
	Unable to Retain Self Sufficient Employment Through Core Services	Required
	In Need of Intensive Services	Required
Training	Received Intensive Services	Required
	Unable to Retain Self Sufficient Employment Through Intensive Services	Required
	Meets Qualifications of Selected Training Program	Required
	Other Grant Sources are Unavailable or Inadequate	Required

When an eligibility item is selected, it must also be documented.

WIA Adult Eligibility – Low Income

- By the "Act," the majority of adult clients must meet the low income definition as defined in WIA

WIA Adult Low Income

- By the "Act" the majority of adult clients must meet the low income definition as defined in WIA
- Meaning at least 51% of the 1A clients must meet the WIA defined low income requirements

Understanding WIA Low Income

- Towards the end of today's training, on the agenda we have a block on "Determining Low Income for an Adult Client", (time permitting) we will go more in-depth on this issue

Understanding WIA Low Income

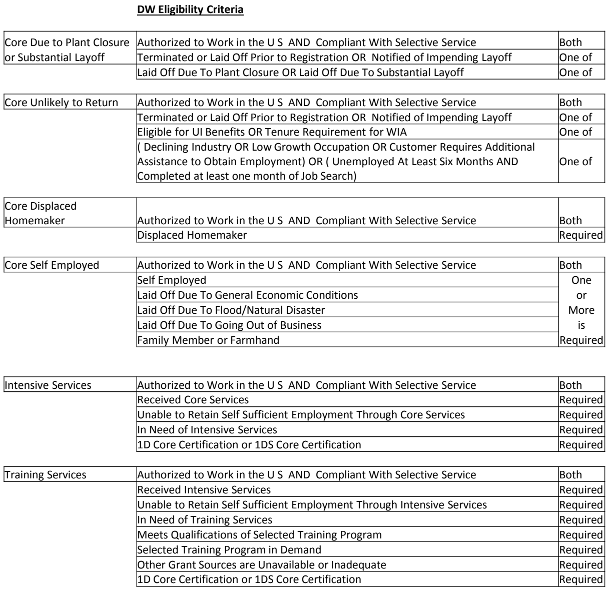
- Towards the end of today's training, on the agenda we have a block on "Determining Low Income for an Adult Client", (time permitting) we will go more in-depth on this issue
- If we do not have the time to get into this topic due to time constraints today, if anyone feels they need additional information please just let me know and I will ensure to provide you with all of the training materials on Adult Low Income

Veterans Priority of Service

- Talking paper on “Priority of Service” for Veterans and Eligible Spouses has been included in your folder of papers
- Ensure your case managers are capturing the D.D. 214 or a letter from Veterans Administration supporting veterans status prior to loading the veteran in IWDS (This has been an item that has had a significant high state-wide failure rate during data validation)

Dislocated Worker

- Next slide is an at-a-glance resource of Dislocated Worker Eligibility



DW Eligibility Criteria

Core Due to Plant Closure or Substantial Layoff	Authorized to Work in the U S AND Compliant With Selective Service	Both
	Terminated or Laid Off Prior to Registration OR Notified of Impending Layoff	One of
	Laid Off Due To Plant Closure OR Laid Off Due To Substantial Layoff	One of
Core Unlikely to Return	Authorized to Work in the U S AND Compliant With Selective Service	Both
	Terminated or Laid Off Prior to Registration OR Notified of Impending Layoff	One of
	Eligible for UI Benefits OR Tenure Requirement for WIA	One of
	(Declining Industry OR Low Growth Occupation OR Customer Requires Additional Assistance to Obtain Employment) OR (Unemployed At Least Six Months AND Completed at least one month of Job Search)	One of
Core Displaced Homemaker	Authorized to Work in the U S AND Compliant With Selective Service	Both
	Displaced Homemaker	Required
Core Self Employed	Authorized to Work in the U S AND Compliant With Selective Service	Both
	Self Employed	One or More is Required
	Laid Off Due To General Economic Conditions	
	Laid Off Due To Flood/Natural Disaster	
	Laid Off Due To Going Out of Business	
	Family Member or Farmhand	
Intensive Services	Authorized to Work in the U S AND Compliant With Selective Service	Both
	Received Core Services	Required
	Unable to Retain Self Sufficient Employment Through Core Services	Required
	In Need of Intensive Services	Required
	1D Core Certification or 1DS Core Certification	Required
Training Services	Authorized to Work in the U S AND Compliant With Selective Service	Both
	Received Intensive Services	Required
	Unable to Retain Self Sufficient Employment Through Intensive Services	Required
	In Need of Training Services	Required
	Meets Qualifications of Selected Training Program	Required
	Selected Training Program in Demand	Required
	Other Grant Sources are Unavailable or Inadequate	Required
	1D Core Certification or 1DS Core Certification	Required

WIA Dislocated Worker Eligibility

- Most dislocated worker eligibility is fairly upfront and easier that most adult eligibility since income is not a consideration

WIA Dislocated Worker Eligibility

- Most dislocated worker eligibility is fairly upfront and easier that most adult eligibility since income is not a consideration
- All clients must meet the requirements of authorized to work in U.S. and if a male, be compliant with selective service

Plant Closure or Substantial Layoff

- One of the easiest ways to qualify a client for Dislocated Worker Services

Plant Closure or Substantial Layoff

- One of the easiest ways to qualify a client for Dislocated Worker Services
- For documentation of plant closure or substantial layoff you just need the layoff letter and proof that the client works at the location closing or having the substantial layoff

Plant Closure or Substantial Layoff

- One of the easiest ways to qualify a client for Dislocated Worker Services
- For documentation of plant closure or substantial layoff you just need the layoff letter and proof that the client works at the location closing or having the substantial layoff
- What if place closes the doors and no layoff letter was ever given?

Plant Closure or Substantial Layoff

- If a business closes doors and employees receive no layoff letter
- An article out of the newspaper and documentation showing the client worked at the place would suffice

Displaced Homemaker

- For displaced homemaker an individual who has been providing unpaid services to family members and who:
  - Has been dependent on the income of another family member but is no longer supported by that income; and
  - Is unemployed or under employed and experiencing difficulty in obtaining or upgrading employment

Displaced Homemaker

- For displaced homemaker you need court order, self-attestation, layoff letter of spouse and the client’s work history

Formerly self-employed but now unemployed

- Self explanatory
- Must be primary job

Formerly self-employed but now unemployed

- Formerly self-employed but no longer employed – just requires something showing the business closed due to:
  - General economic conditions
  - Flood or other natural disasters
  - Going out of business and has evidence of conditions to support business failure
  - Includes farm or ranch hands

WIA Dislocated Worker Eligibility

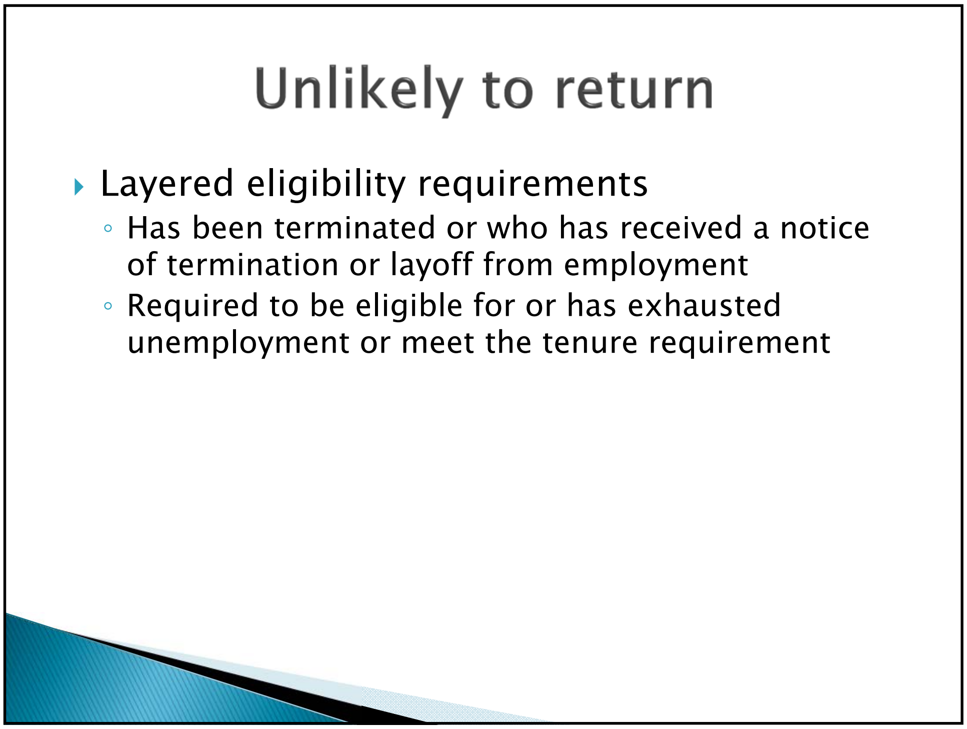
- Recap of covered dislocated worker categories:
  - For plant closure or substantial layoff you just need the layoff letter
  - For displaced homemaker you need court order, self-attestation, layoff letter of spouse and the client's work history
  - Formerly self-employed but no longer employed just requires something showing the business closed
- However, for dislocated worker the final category is by far the most complicated, so we will go over in more detail

Unlikely to return

- By far the most complicated is Unlikely to return to previous industry or occupation

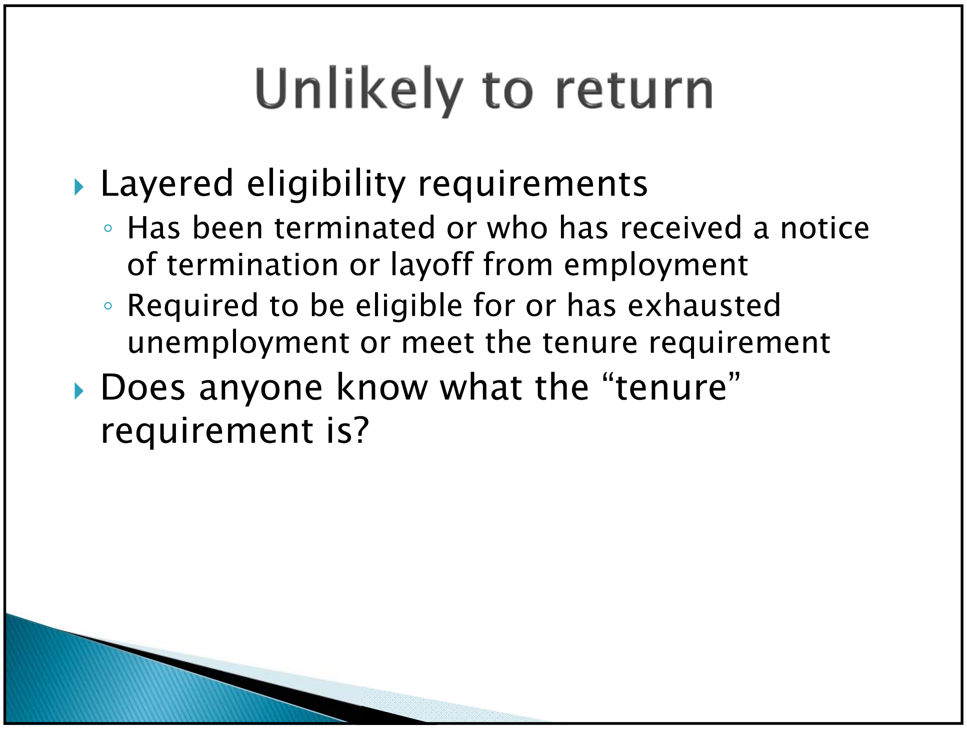
Unlikely to return

- Layered eligibility requirements
  - Has been terminated or who has received a notice of termination or layoff from employment



Unlikely to return

- Layered eligibility requirements
  - Has been terminated or who has received a notice of termination or layoff from employment
  - Required to be eligible for or has exhausted unemployment or meet the tenure requirement



Unlikely to return

- Layered eligibility requirements
  - Has been terminated or who has received a notice of termination or layoff from employment
  - Required to be eligible for or has exhausted unemployment or meet the tenure requirement
- Does anyone know what the “tenure” requirement is?

Tenure

- “Tenure” – has been employed for a duration sufficient to demonstrate, to the appropriate entity at a one-stop center attachment to the workforce, (in Illinois – 6 months) but **is not eligible** for unemployment compensation due to insufficient earnings or having performed services for an employer that **were not** covered under a State unemployment compensation law

Tenure

- “Tenure” – has been employed for a duration sufficient to demonstrate, to the appropriate entity at a one-stop center attachment to the workforce, (in Illinois – 6 months) but **is not eligible** for unemployment compensation due to insufficient earnings or having performed services for an employer that **were not** covered under a State unemployment compensation law
- So, what does that mean?

Tenure

- Think about it this way, what if the law stated a client had to be eligible for or exhausted unemployment, with no exception!

Tenure

- What if someone worked for a place that didn’t pay into unemployment?

Tenure

- If someone worked for a place that didn't pay into unemployment, they could never draw UI
- That is a major reason why "Tenure" was put in the law, for those people who do not pay into UI

Tenure

- Can anyone give me examples of jobs that do not pay into unemployment?

Tenure

- Some example of jobs not covered under the state unemployment compensation law
    - Church or religious organization
    - Railroad
    - Insurance agent
    - Agricultural labor
    - Domestic Service
    - Family Business

Longitudinal Employer Household Dynamics, U.S. Census Bureau, January 2002

Unlikely to return

- So, besides the requirement to have been laid off from employment and the UI or the tenure requirement
- The client must also meet at least one of the following categories:

Unlikely to return

- Unlikely to return to prior industry or occupation has five sub categories:
  - Laid off or terminated from a declining industry (NAICS) (North American Industry Classification System)

Unlikely to return

- Unlikely to return to prior industry or occupation has five sub categories:
  - Laid off or terminated from a declining industry (NAICS)
  - Laid off or terminated from a low growth occupation (O*Net) (Occupational Information Network)

Unlikely to return

- Unlikely to return to prior industry or occupation has five sub categories:
  - Laid off or terminated from a declining industry (NAICS)
  - Laid off or terminated from a low growth occupation (O*Net)
  - Long term unemployed – at least 26 weeks and completed one month of job search

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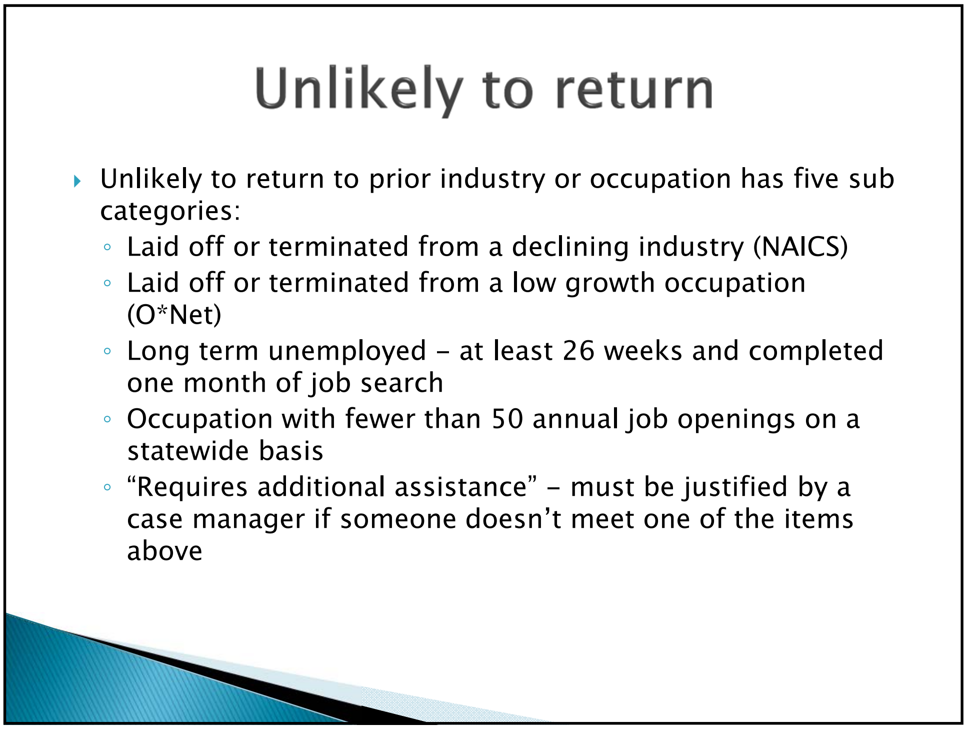
  - Occupation with fewer than 50 annual job openings on a statewide basis



Unlikely to return

- Unlikely to return to prior industry or occupation has five sub categories:
  - Laid off or terminated from a declining industry (NAICS)
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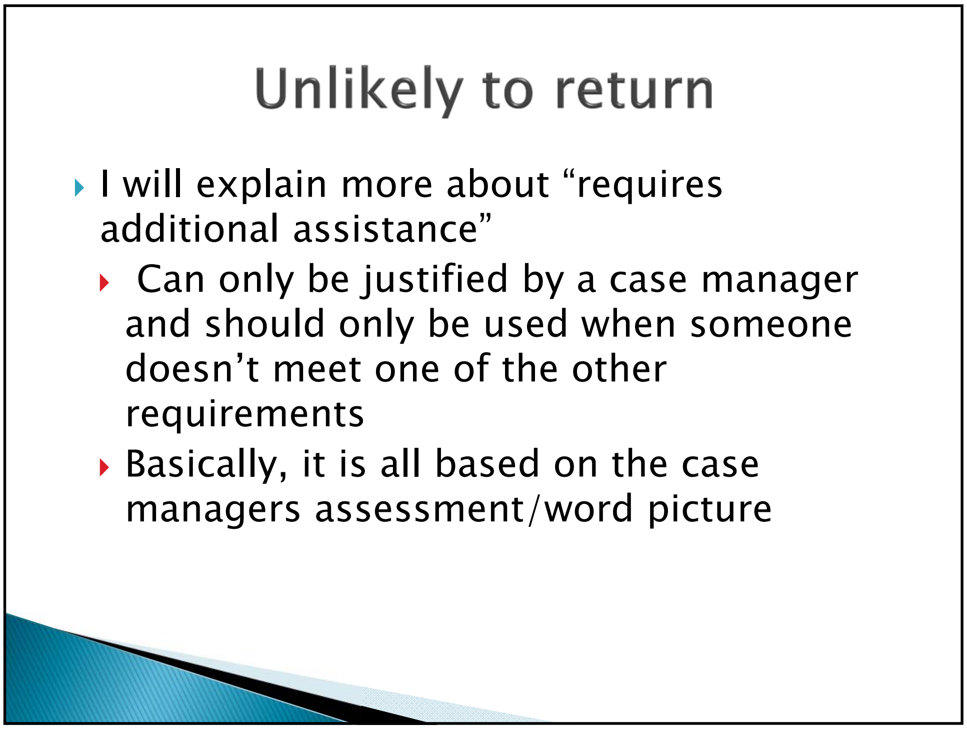
  - Long term unemployed – at least 26 weeks and completed one month of job search
  - Occupation with fewer than 50 annual job openings on a statewide basis
  - “Requires additional assistance” – must be justified by a case manager if someone doesn’t meet one of the items above



Unlikely to return

- I will explain more about “requires additional assistance”
  - Can only be justified by a case manager and should only be used when someone doesn’t meet one of the other requirements
  - Basically, it is all based on the case managers assessment/word picture

Unlikely to return

- Reasons for “requires additional assistance” that must be justified by a case manager if someone doesn’t meet one of the other requirements
  - An example would be, “a job doesn’t show up as low growth or declining industry in IWDS, but the case manager has labor data to support the fact that a job is low growth or declining is in fact declining in their particular area”

WIA Dislocated Worker Eligibility

- Recap of covered dislocated worker categories:
  - For plant closure or substantial layoff you just need the layoff letter
  - For displaced homemaker you need court order, self-attestation, layoff letter of spouse and the client’s work history
  - Formerly self-employed but no longer employed just requires something showing the business closed
  - Unlikely to return to previous industry or occupation

Eligibility for each program

- We have now covered basic eligibility for the WIA program
  - Adult
  - Dislocated Worker

That is Basic WIA Eligibility

- After eligibility is certified, the documentation that was used to determine eligibility, where must be the documentation be maintained?

Documentation

- After eligibility is certified, the documentation that was used to determine eligibility, where must be the documentation be maintained?
- Documentation must be maintained in the clients original file!

Maintaining Eligibility Documentation

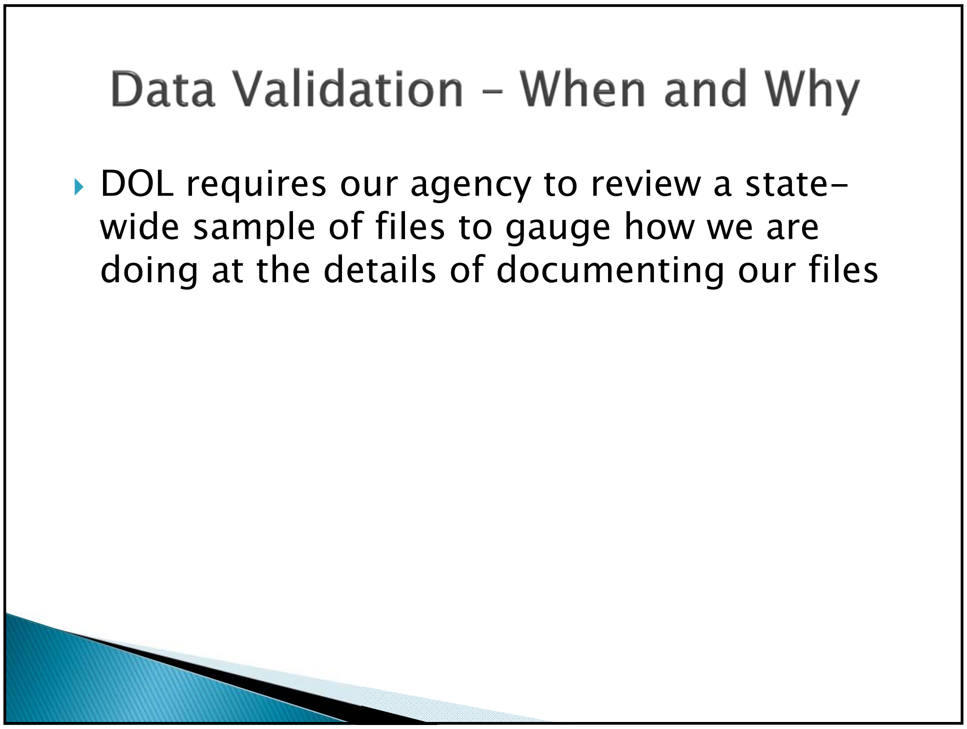
- Why must the documentation stay in the file?

Maintaining Eligibility Documentation

- Of course for both internal and state-wide monitoring

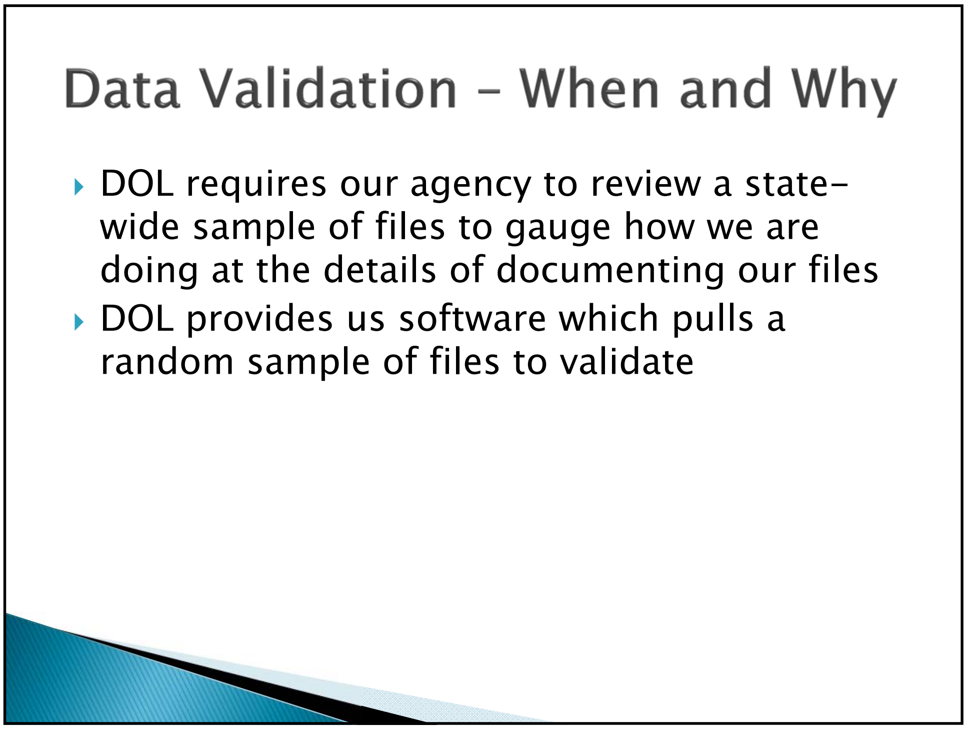
Maintaining Eligibility Documentation

- Of course for both internal and state-wide monitoring
- Also each year Department of Labor (DOL) requires data validation



Data Validation – When and Why

- DOL requires our agency to review a state-wide sample of files to gauge how we are doing at the details of documenting our files



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- DOL provides us software which pulls a random sample of files to validate

Data Validation – When and Why

- DOL requires our agency to review a state-wide sample of files to gauge how we are doing at the details of documenting our files
- DOL provides us software which pulls a random sample of files to validate
- The process begins in October each year and must be completed by February 1st of the following year with an automated report we provide to DOL

Data Validation – When and Why

- Correct, October 2015 we will be tasked with validating PY14 exits (July 1st, 2013 – June 30th, 2014)
- It is important to realize these files might have been, and in many cases are files that were originally loaded in IWDS several years before

Data Validation – When and Why

- As mentioned, the sample is selected based on DOL software, every year the largest LWIA's have been included in the sample
- Every year the larger LWIA's has had files selected for validation
- I don't expect that to change in the future

The Process of Data Validation

- Some items can be validated from IWDS screen print (exit date, service dates, wages, etc.) and will almost always match
- Some items will be validated from the file (copies of birth certificate, credential, public assistance documentation, D.D. 214, document showing dislocation date, etc.)
- Documents in file, should match what is in IWDS, if not, the item fails

Eligibility and Suitability

- WIA Eligibility is the beginning of the process
- Just because a client is eligible does not necessarily mean they are suitable for WIA Services

Unique Eligibility for NEG

- Part of the Job-Driven National Emergency Grants (NEG) are that all clients must be eligible dislocated workers
  - Grantees must understand there are requirements under the Job-Driven NEG's that at least 70% of participants should be part of the designed target group OR be an eligible veteran dislocated worker who would receive Priority of Service

NEG Target Group

- Target Group for Job-Driven NEG Grants are:

NEG Target Group

- Target Group for Job-Driven NEG Grants are:
  - Long-term unemployed individuals who have been unemployed for a period of at least 27 weeks (can be non-consecutive weeks and have intervening "stop gap" employment

Intervening Employment

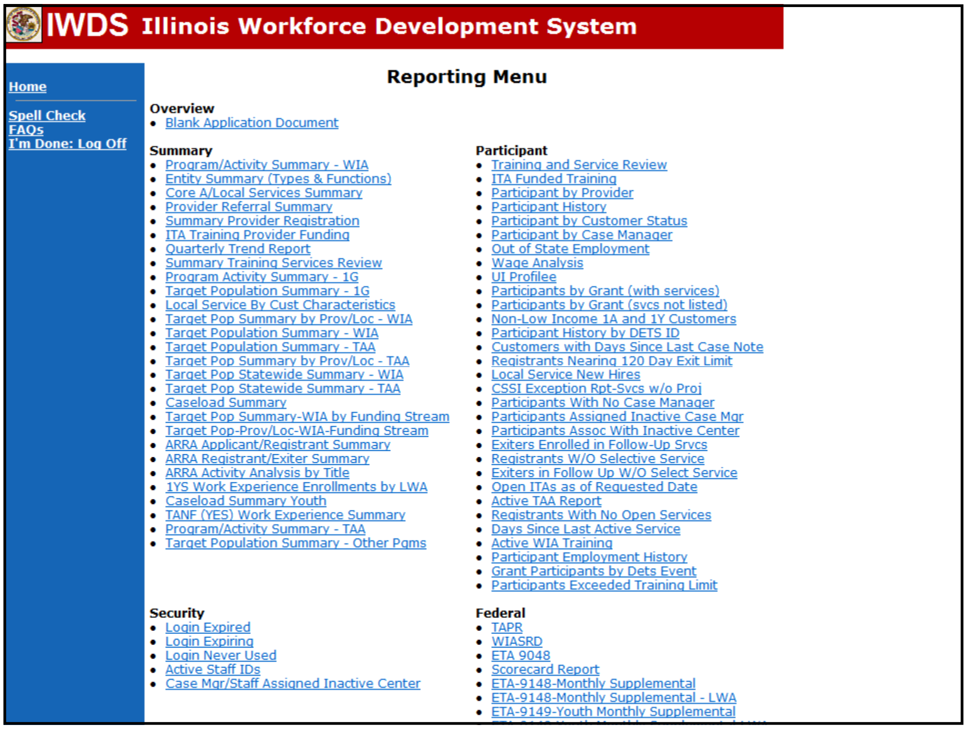
- Intervening Employment – Employment after the dislocation job that does not meet the definition of full-time, self -sustaining employment, i.e., “stop gap” employment

NEG Target Group

- Target Group for Job-Driven NEG Grants are:
  - Long-term unemployed individuals who have been unemployed for a period of at least 27 weeks (can be non-consecutive weeks and have intervening “stop gap” employment
  - **Individuals who have been profiled as likely to exhaust UI benefits (UI Profilee list)**

UI Profilee List

- Under the Participant Reports in IWDS you will find a report called UI Profilee



IWDS Illinois Workforce Development System

Home

Spell Check
FAQs
I'm Done: Log Off

Reporting Menu

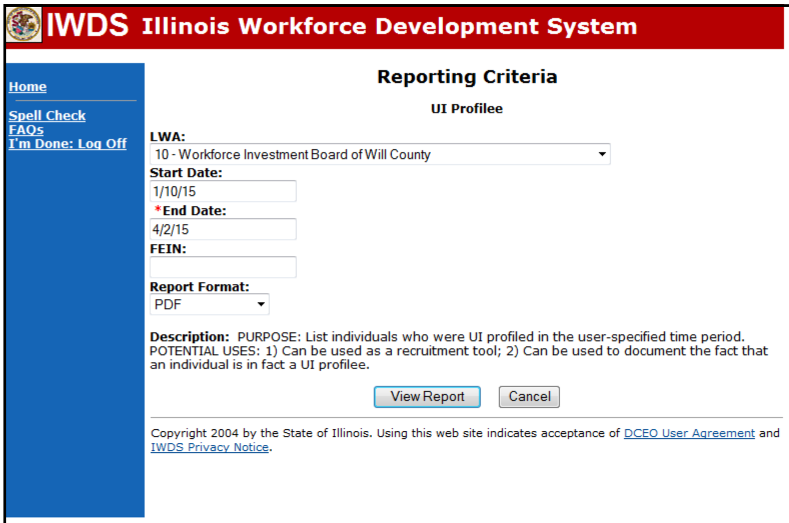
Overview
- Blank Application Document

Summary
- Program/Activity Summary - WIA
- Entity Summary (Types & Functions)
- Core A/Local Services Summary
- Provider Referral Summary
- Summary Provider Registration
- ITA Training Provider Funding
- Quarterly Trend Report
- Summary Training Services Review
- Program Activity Summary - 1G
- Target Population Summary - 1G
- Local Service By Cust Characteristics
- Target Pop Summary by Prov/Loc - WIA
- Target Population Summary - WIA
- Target Population Summary - TAA
- Target Pop Summary by Prov/Loc - TAA
- Target Pop Statewide Summary - WIA
- Target Pop Statewide Summary - TAA
- Caseload Summary
- Target Pop Summary-WIA by Funding Stream
- Target Pop-Prov/Loc-WIA-Funding Stream
- ARRA Applicant/Registrant Summary
- ARRA Registrant/Exiter Summary
- ARRA Activity Analysis by Title
- 1YS Work Experience Enrollments by LWA
- Caseload Summary Youth
- TANF (YES) Work Experience Summary
- Program/Activity Summary - TAA
- Target Population Summary - Other Pgms

Security
- Login Expired
- Login Expiring
- Login Never Used
- Active Staff IDs
- Case Mgr/Staff Assigned Inactive Center

Participant
- Training and Service Review
- ITA Funded Training
- Participant by Provider
- Participant History
- Participant by Customer Status
- Participant by Case Manager
- Out of State Employment
- Wage Analysis
- UI Profilee
- Participants by Grant (with services)
- Participants by Grant (svcs not listed)
- Non-Low Income 1A and 1Y Customers
- Participant History by DETS ID
- Customers with Days Since Last Case Note
- Registrants Nearing 120 Day Exit Limit
- Local Service New Hires
- CSSI Exception Rpt-Svcs w/o Proj
- Participants With No Case Manager
- Participants Assigned Inactive Case Mgr
- Participants Assoc With Inactive Center
- Exiters Enrolled in Follow-Up Srvcs
- Registrants W/O Selective Service
- Exiters in Follow Up W/O Select Service
- Open ITAs as of Requested Date
- Active TAA Report
- Registrants With No Open Services
- Days Since Last Active Service
- Active WIA Training
- Participant Employment History
- Grant Participants by Dets Event
- Participants Exceeded Training Limit

Federal
- TAPR
- WIASRD
- ETA 9048
- Scorecard Report
- ETA-9148-Monthly Supplemental
- ETA-9148-Monthly Supplemental - LWA
- ETA-9149-Youth Monthly Supplemental


IWDS Illinois Workforce Development System
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Reporting Criteria

UI Profilee

LWA: 10 - Workforce Investment Board of Will County

Start Date: 1/10/15

***End Date:** 4/2/15

FEIN:

Report Format: PDF

Description: PURPOSE: List individuals who were UI profiled in the user-specified time period. POTENTIAL USES: 1) Can be used as a recruitment tool; 2) Can be used to document the fact that an individual is in fact a UI profilee.

View Report
Cancel

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UI Profilee List

- Under the Participant Reports in IWDS you will find a report called UI Profilee
- Anyone who appears on this list with a UI Profilee date within one (1) year of the application date will be determined eligible under WIA as a Dislocated Worker Under Unlikely to Return (UI Profilee)

UI Profilee List

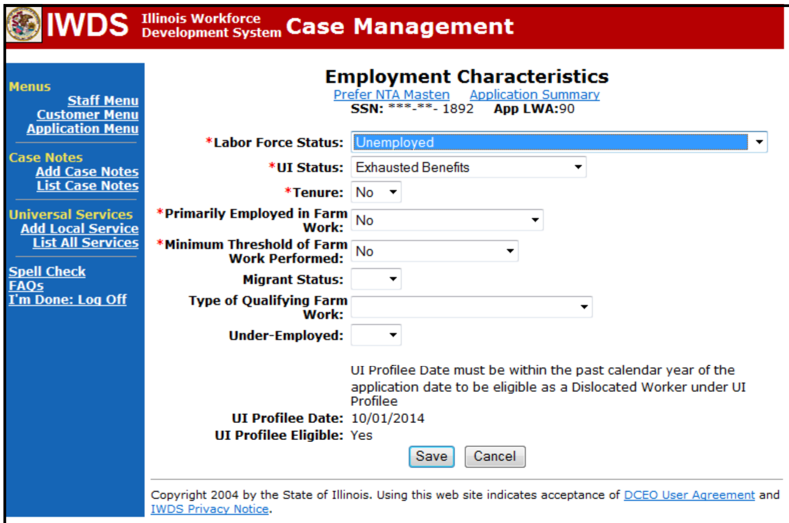
- Under the Participant Reports in IWDS you will find a report called UI Profilee
- Anyone who appears on this list with a UI Profilee date within one (1) year of the application date will be determined eligible under WIA as a Dislocated Worker Under Unlikely to Return (UI Profilee)

UI Profilee List

- Typically a new UI profilee list is provided every two weeks
  - However between end of October 2014 and January 21st, 2015 the UI profilee report has not been produced
  - Just recently our programmers received the UI profilee's for January 21st, 2015

UI Profilee in IWDS

- On the Employment Characteristics page of the client is where you will find the clients UI Profilee date
  - See example on next slide – notice client has a UI profilee date of 10/01/14 so until 9/30/15 that example client would be eligible under Dislocated Worker Unlikely to Return UI Profilee


IWDS Illinois Workforce Development System Case Management
Menus
Staff Menu
Customer Menu
Application Menu
Case Notes
Add Case Notes
List Case Notes
Universal Services
Add Local Service
List All Services
Spell Check
FAQs
I'm Done: Log Off
Save
Cancel

Employment Characteristics

Prefer NTA Masten   Application Summary

SSN: ***-**- 1892   **App LWA:**90

***Labor Force Status:** Unemployed

***UI Status:** Exhausted Benefits

***Tenure:** No

***Primarily Employed in Farm Work:** No

***Minimum Threshold of Farm Work Performed:** No

Migrant Status:

Type of Qualifying Farm Work:

Under-Employed:

UI Profilee Date must be within the past calendar year of the application date to be eligible as a Dislocated Worker under UI Profilee

UI Profilee Date: 10/01/2014

UI Profilee Eligible: Yes

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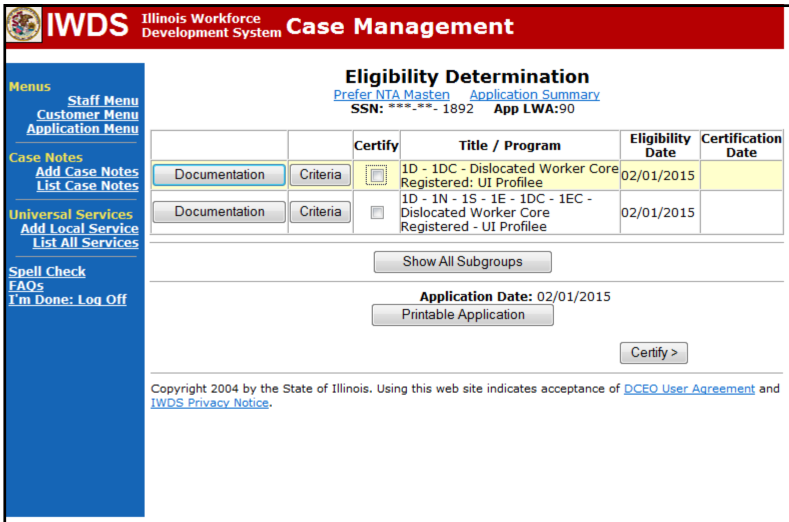
UI Profilee in IWDS

- On the Employment Characteristics page of the client is where you will find the clients UI Profilee date
    - See example on previous slide – notice client has a UI profilee date of 10/01/14
    - That example client would be eligible under Dislocated Worker Unlikely to Return UI Profilee until 9/30/15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List All Services
Spell Check
FAQs
I'm Done: Log Off

Eligibility Determination

Prefer NTA Masten   Application Summary

SSN: ***-**- 1892   **App LWA:**90

		Certify	Title / Program	Eligibility Date	Certification Date
Documentation	Criteria	☐	1D - 1DC - Dislocated Worker Core Registered: UI Profilee	02/01/2015	
Documentation	Criteria	☐	1D - 1N - 1S - 1E - 1DC - 1EC - Dislocated Worker Core Registered - UI Profilee	02/01/2015	

Show All Subgroups

Application Date: 02/01/2015

Printable Application
Certify >

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UI Profilee in IWDS

- As shown on the following slide, very little documentation is needed to support eligibility

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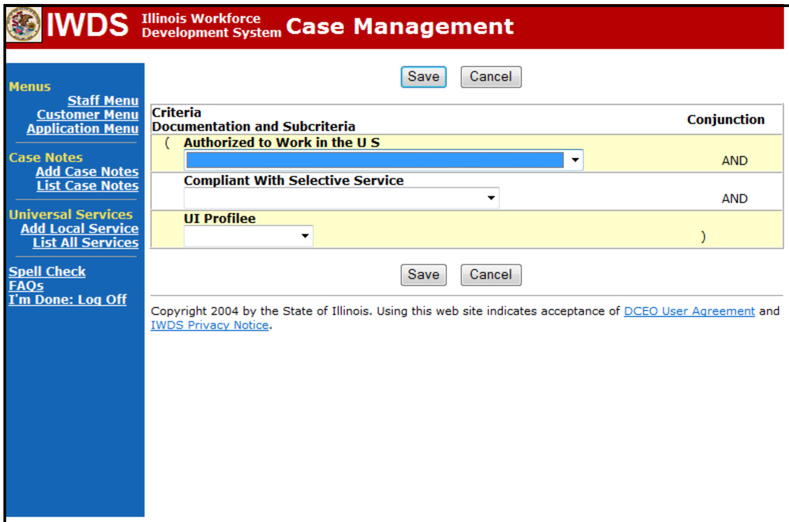
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Criteria Documentation and Subcriteria	Conjunction
(**Authorized to Work in the U S**	AND
Compliant With Selective Service	AND
UI Profilee	)

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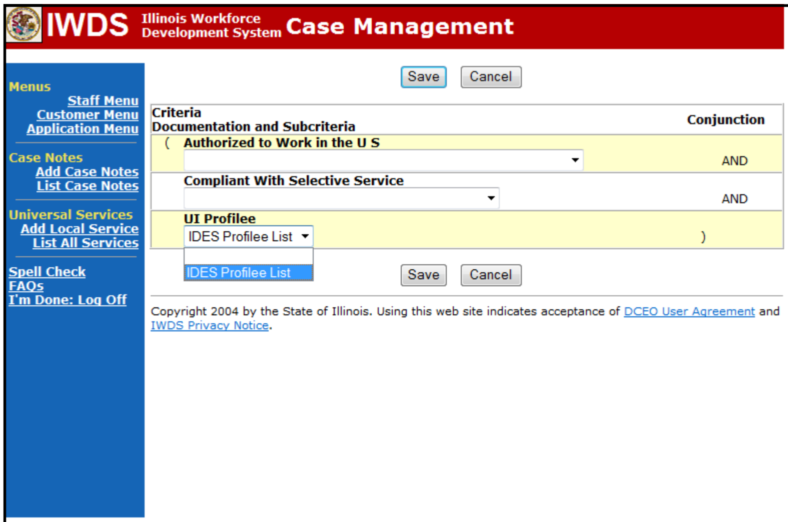
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Criteria Documentation and Subcriteria	Conjunction
(**Authorized to Work in the U S**	AND
Compliant With Selective Service	AND
UI Profilee IDES Profilee List	)

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UI Profilee in IWDS

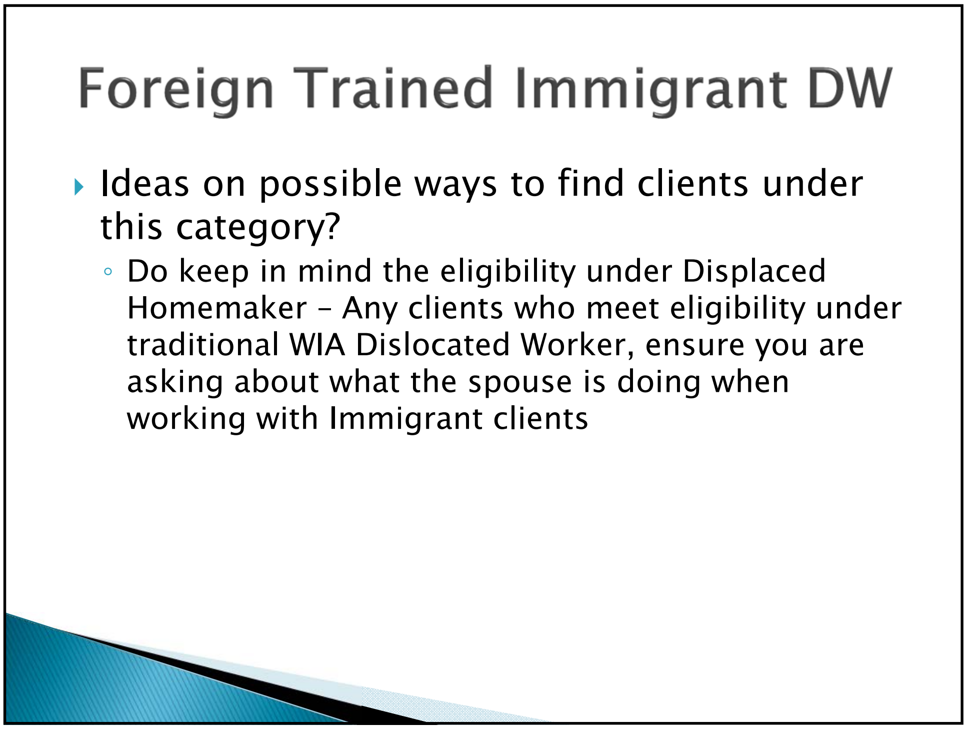
- As shown on the following slide, very little documentation is needed to support eligibility
  - Other than the documentation to support authorized to work and selective service, you can use the list out of IDES to support the criteria of being a UI profilee

NEG Target Group

- Target Group for Job-Driven NEG Grants are:
  - Long-term unemployed individuals who have been unemployed for a period of at least 27 weeks (can be non-consecutive weeks and have intervening "stop gap" employment
  - Individuals who have been profiled as likely to exhaust UI benefits (UI Profilee list)
  - **Foreign-trained immigrant dislocated workers facing barriers to employment in their trained field or profession**

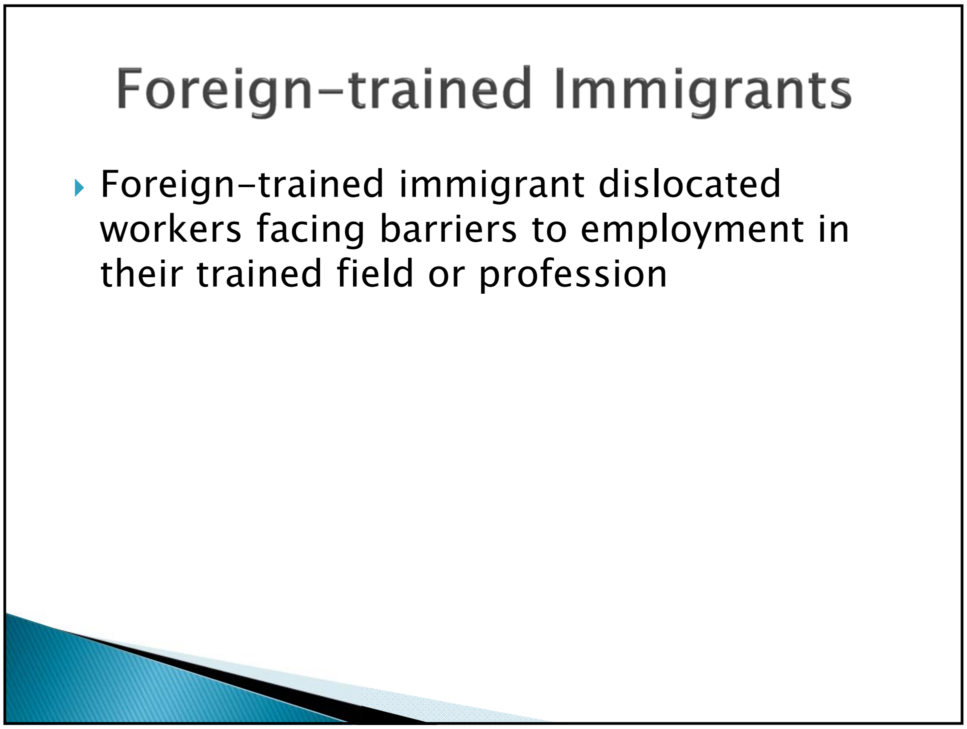
Foreign Trained Immigrant DW

- Ideas on possible ways to find clients under this category?



Foreign Trained Immigrant DW

- Ideas on possible ways to find clients under this category?
  - Do keep in mind the eligibility under Displaced Homemaker – Any clients who meet eligibility under traditional WIA Dislocated Worker, ensure you are asking about what the spouse is doing when working with Immigrant clients



Foreign-trained Immigrants

- Foreign-trained immigrant dislocated workers facing barriers to employment in their trained field or profession

Veterans Priority of Service

- TEGL No. 10-09 – Implementing Priority of Service for Veterans and Eligible Spouses in all Qualified Job Training Programs Funded in whole or part by the U.S. Department of Labor (DOL)

Veterans Priority of Service

- Talking paper on "Priority of Service" for Veterans and Eligible Spouses has been included in your folder of papers
- Ensure your case managers are capturing the D.D. 214 or a letter from Veterans Administration supporting veterans status prior to loading the veteran in IWDS

Job-Driven NEG

- Part of the Job-Driven National Emergency Grants (NEG) are at least 70% of participants should be part of the designed target group
  - Long-term unemployed individuals who have been unemployed for a period of at least 27 weeks (can be non-consecutive weeks and have intervening “stop gap” employment
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- OR be an eligible veteran dislocated worker who would receive Priority of Service

Job-Driven NEG

- Participating LWIA’s 3; 7 (delegate agencies); 10/TEC Services (geographical coverage of LWIA’s 1, 2, 5, 6, and 10)

Job-Driven NEG

- Participating LWIA's 3; 7 (delegate agencies); 10/TEC Services (geographical coverage of LWIA's 1, 2, 5, 6, and 10)
- This grant ends on 9/30/2016 – Per Jill Meseke (NEG Grant Manager) **all participants must be enrolled in the grant by 12/31/15**

In Conclusion

- Any questions on the content of this power point feel free to contact Jim Potts at james.potts@illinois.gov or call him at (217) 558-2456
- Any specific questions about Job-Driven NEG contact Jill Meseke at mesekejill@gmail.com or call her at (217) 553-3252
- Any specific questions about your Rapid Response Grant please contact your Rapid Response Team member liaison

Questions

?