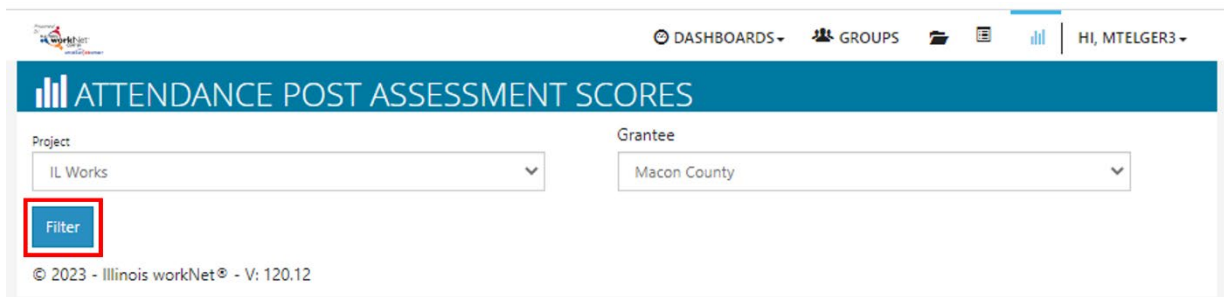


Overview:

The Attendance & Post-Assessment Scores Report provides grantees an overview of customers who need attendance and post-assessment scores added or updated.

Access Attendance & Post-Assessment Scores Report

1. Log into www.illinoisworknet.com.
2. Select **My Dashboard** and select **Customer Support Center/IWIS**.
3. Select the **Reports** icon in the top menu.
4. Select **Attendance and Post-Assessment Scores** in the reports listed.



Attendance & Post-Assessment Scores Report

1. Once you have accessed the report, click the Filter button to generate a table view of your customers.
2. Included in the table are columns for:
 - Provider Name
 - Customer Name
 - Customer Email
 - Post-Assessment Name
 - Score of the Post-Assessment
 - Service for which the Post-Assessment is tied to
 - Date Range by week
 - Required Hours
 - Total Hours
3. You can use this list to determine which customers are meeting the Post-Assessment score threshold and which customers need attendance hours added to their respective services.

Attendance & Post-Assessment Scores Report

March 2023



DASHBOARDS

GROUPS



HI, MTELGER3

ATTENDANCE POST ASSESSMENT SCORES

Project

IL Works

Grantee

Macon County

Filter

Provider Name	Last Name	First Name	Email	Post Assessment Name	Score	Service Name	Date Range	Required Hours	Total Hours
Macon County	Valentino	Sadler	VSadler@noemail123.com	Test	100	Referral to a community college	4/3/2022-4/9/2022	-	5.0
Macon County	Valentino	Sadler	VSadler@noemail123.com	test 3-9-2022	60	Instructional Service	2/27/2022-3/5/2022	10.0	22.75
Macon County	Valentino	Sadler	VSadler@noemail123.com	test 3-9-2022	60	Instructional Service	3/6/2022-3/12/2022	10.0	3.5

The Illinois workNet Center System, an American Job Center, is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment by calling TTY (800) 526-0844 or 711.

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